TORRANCE UNIFIED SCHOOL DISTRICT
MAGRUDER MIDDLE SCHOOL
4100 West 185th • Torrance, California 90504 • (310) 533-4527
www.magruder.tusd.org

School Site Council

September 15th, 2026
3:30 pm - Virtual - Zoom

Chairperson:
Secretary:

Meeting Called to Order at:

Agenda

1. Introductions
    a. Keely Hardage - Principal
    b. Megan Venegas - Magruder Staff
    c. Laura Fischer - Magruder Staff
    d. Emilie Solandt - Teacher
    e. Haley Viviani - Teacher
    f. Carmen Fraga - Teacher
    g. Stacie Placencia - Parent
    h. Allison Saufua - Parent
    i. Lesley Williams - Parent
    j. Alexa Goddard - 6th Grade Student Representative
    k. Alessandra Tubig - 7th Grade Student Representative
    l. Hannah Hart - 8th Grade Student Representative (Absent)
    m. Sayaka Kawahara - 8th Grade Student Representative
2. Elect Chairperson and Recording Secretary -
3. Elect Title I Parent Advisory Representative -
    a. Dec TBD
    b. Mar TBD
4. Elect District Superintendent's Advisory Council Representative -
    a. Dates TBD
5. Review and Approval of Minutes (June 2026)
6. New Business

New Business:

1. Review By-Laws
2. Robert's Rules of Order
3. Review The Green Act
4. School Site Council Training - October 14, 6pm via Zoom
5. Review Policies
    a. Parent Involvement Policy
    b. School-Home Compact
6. SPSA Review and Budget Updates
7. Principal's Update
8. Open Forum

Upcoming Meetings:

- October 26, 2026

- January 19, 2027
- April 19, 2027
- June 1, 2027

Meeting Adjourned at

School Site Council

September 15th, 2026
3:30 pm - Virtual - Zoom

Chairperson: Keely Hardage
Secretary: Emilie Solandt

Meeting Called to Order at: 3:33

Agenda

7. Introductions
    a. Keely Hardage - Principal
    b. Megan Venegas - Magruder Staff
    c. Laura Fischer - Magruder Staff
    d. Emilie Solandt - Teacher
    e. Haley Viviani - Teacher
    f. Carmen Fraga - Teacher
    g. Stacie Placencia - Parent
    h. Allison Saufua - Parent
    i. Lesley Williams - Parent
    j. Alexa Goddard - 6th Grade Student Representative
    k. Alessandra Tubig - 7th Grade Student Representative
    l. Hannah Hart - 8th Grade Student Representative (Absent)
    m. Sayaka Kawahara - 8th Grade Student Representative
8. Elect Chairperson
    a. Motion made by Carmen to elect Keely Hardage as the Chairperson
    b. Second made by Allison
        - Ayes - 12
        - Noes - 0
        - The motion carried with no corrections or opposition.
9. Elect Recording Secretary
    a. Motion made by Keely to elect Emilie Solandt as the Recording Secretary
    b. Second made by Carmen
        - Ayes - 12
        - Noes - 0
        - The motion carried with no corrections or opposition.
10. Elect Title I Parent Advisory Representative
    a. Motion made by Keely to elect Lesley Williams
    b. Second made by Carmen Fraga
        - Ayes - 12
        - Noes - 0
        - The motion carried with no corrections or opposition.
11. Elect District Superintendent's Advisory Council Representative
    a. Motion made by Keely to elect Allison Saufua
    b. Second made by Carmen Fraga
        - Ayes - 12
        - Noes - 0
        - The motion carried with no corrections or opposition.
12. Review and Approval of Minutes (June 2026) -
    a. Carmen Fraga moved to approve the June 2026 meeting minutes.

b. Allison Saufua seconded the motion; Megan Venegas also offered a second at the same time.
    - Ayes - 12
    - Noes - 0
c. The motion carried with no corrections or opposition.

13. New Business

New Business:

9. Review By-Laws
    - The council reviewed the Magruder School Site Council bylaws, including membership, quorum, and voting rights. A quorum is 51 percent of the council membership.
10. Robert's Rules of Order
    - Robert's Rules of Order were reviewed as the process for motions, seconds, discussion, and voting. All council members have voting rights.
11. Review The Green Act
    - The council reviewed open-meeting requirements under the Greene Act, including public access and advance posting of agendas.
12. School Site Council Training - October 14, 6pm via Zoom
13. Review Policies
    a. Parent Involvement Policy - The council reviewed the 2026–2027 Parent and Family Engagement Policy and recommended the following updates:
        - Spell out SOMA and ELMAC so families understand the acronyms.
        - Add Schoology as a family communication and information resource alongside PowerSchool.
        - Add student performances, Family Lunch Day, PTA-supported dances, volunteer opportunities, athletic contests, and other campus engagement opportunities.
        - **Action:** Keely Hardage moved to adopt the revised 2026–2027 Parent and Family Engagement Policy.Carmen Fraga offered a second. The motion carried with no opposition.
            - Ayes - 12
            - Noes - 0
    b. School-Home Compact
        - The council reviewed the 2026–2027 School Home Compact. Members recommended adding clearer language directing families to check PowerSchool for grades and assignments and to use Schoology learning resources.
        - **Action:** Keely Hardage moved to adopt the revised 2026–2027 School Home Compact. Alexa Goddard seconded the motion. Carmen Fraga also offered a second. The motion carried with no opposition. The compact will be distributed to families and collected through social studies classes and the main office.
            - Ayes - 12
            - Noes - 0
14. SPSA Review and Budget Updates
    - The council reviewed the five SPSA goal areas: rigorous academic access and college and career readiness; growth for underperforming student groups; staff professional development; school safety and culture; and student and family outreach.
    - State data remained embargoed at the time of the meeting and was expected to be released October 15. Preliminary trends included areas of progress and continued growth needs.

- Current allocations were approximately $108,000 in supplemental funds and $164,000 in Title I funds. Estimated carryover was approximately $20,000 in supplemental funds and $19,000 in Title I funds, pending final figures.
- The council supported considering an additional $1,000 for after-school clubs because staff hourly costs have increased.
- Members reviewed ELD supports, including Achieve3000, Read Theory, differentiated reading resources, summer reading materials, ELPAC speaking assessment support, and classroom library books.
- The council supported maintaining the additional counselor position, currently funded at 80 percent, and considering an increase to full time if the budget allows.
- The science online resource line will be renamed to identify BrainPOP more clearly.
- Funds will be considered for after-school academic tutoring once the district-provided 300 hours are exceeded.
- The SPSA and budget will remain ongoing agenda items as final carryover amounts, quotes, and program costs become available.
- **Action:** No motion was made on the SPSA or budget at this meeting. The item was reviewed for discussion and future updates.

15. Principal's Update
    - The school year has started positively. The first fire drill was completed in preparation for the Great ShakeOut in October.
    - AMP lessons began, with teachers regrouping students to provide targeted Tier 2 academic support.
    - Club Day is scheduled for September 29, and the first Soccer game is scheduled for this Thursday at Hull.
    - Magruder has maintained its elective offerings despite declining enrollment.
    - The school is preparing to welcome dual-language immersion students next year as one of two district middle schools offering the program.
16. Open Forum
    - Student representatives were invited to share feedback. Alexa Goddard reported that the beginning of sixth grade had gone well and that students and staff were welcoming and helpful as she adjusted to campus.

Upcoming Meetings:

- October 26, 2026
- January 19, 2027
- April 19, 2027
- June 1, 2027

Meeting Adjourned at 4:12