Souderton Area School District
A community where character counts

Board of School Directors Committee Meeting Minutes
Wednesday, September 9, 2026
Generated by Renai Cardillo on Wednesday, September 23, 2026

Members present: Ken Keith, William Formica, Kimberly Wheeler, Michael Barnacz, Alexandra Wisser, Andrew Souchet, Corinne DeGeiso, Rosemary Buetikofer

Others present: Jamie Doyle, Jonathan Graf, Christopher Hey, Katie Kennedy-Reilly, Michael Taylor and Megan Zweiback

Mr. Keith called the meeting to order at 6:30 P.M.

1. Finance

1.1 Financing Discussion - Upcoming Capital Projects

Director of Business Affairs, Mr. Taylor, introduced Ms. Doyle of PFM Asset Management, the district's independent financial advisor. Ms. Doyle reviewed a slide presentation that showed financial borrowing options for district capital projects.

Ms. Doyle gave an update on the current Municipal Market, Federal Borrowing Laws, Bank Qualifications and Considerations and Reimbursement Resolution. Ms. Doyle also reviewed the summary of potential project needs as well as potential future projects. The projected low end district need amount is $12M with grant approvals and $17M with no grants approved.

Ms. Doyle reviewed two financing scenarios noting that the school district is well-positioned to borrow the funds needed to complete existing projects in the amount of $7.5M. She added that should the district elect scenario 2 which proposes a borrowing of $10M allowing for seed money and the flexibility for future projects.

Board members asked clarifying questions on the proposed borrowing presentation.

A member of the audience asked if borrowing could include the installation of a fence around the Indian Valley Middle School track. Dr. Hey responded that if it would be the Board's intention to install a fence, costs can be obtained for consideration.

The Finance Committee adjourned.

Dr. Hey noted that 12 policies were under consideration this evening as part of the policy review process that the Board has undertaken in cooperation with P.S.B.A. He also noted that Mrs. Zweiback, Director of Pupil Services and Dr. Kennedy-Reilly, Assistant Superintendent and Director of Curriculum, Instruction and Assessment would be introducing the policies for first reading.

2. Policy

2.1 First Reading of Policy #103 - Discrimination/Harassment Affecting Students

Mrs. Zweiback stated that this policy was a mandated policy with a new title. Language was added and updated to be consistent to the Pennsylvania Human Relations Act.

2.2 First Reading of Policy #103.1 - Nondiscrimination - Qualified Students with Disabilities

Mrs. Zweiback stated that this policy was categorized under legal liability and was being updated to reflect that each school having a Section 504 building administration. Other terminology was updated to align with School Code.

2.3 First Reading of Policy #104 - Discrimination/Harassment Affecting Staff

Mrs. Zweiback stated that this policy was mandated and was being updated with language and definitions consistent to the Pennsylvania Human Relations Act.

2.4 First Reading of Policy #116 - Tutoring

Mrs. Zweiback stated that this policy was categorized under legal liability and is a new policy addressing student rights to be excused from school for tutoring. It is written in accordance with School Code.

2.5 First Reading of Policy #118 - Independent Study

Dr. Kennedy-Reilly reviewed this policy noting it is recommended by P.S.B.A. It adds language in accordance with Chapter 4 regulations in School Code.

2.6 First Reading of Policy #121 - Field Trips

Dr. Kennedy-Reilly reviewed the policy noted that language had been updated with recommended guidelines and considerations for the approval of field trips and student travel.

2.7 First Reading of Policy #122.1 - Nonschool-Sponsored Student Groups

Mrs. Zweiback reviewed the policy noting that it is a new policy and addresses the requirements regarding the provision of Equal Access to non-curriculum-related, non-school-sponsored, student-initiated groups.

2.8 First Reading of Policy #124 - Summer Learning Programs (Alternative Instruction)

Mrs. Zweiback reviewed the policy noting that it has a new title and added language consistent with the provisions of the School Code.

2.9 First Reading of Policy #126 - Class Size

Mrs. Zweiback reviewed the policy noting that it has recommended language for clarification.

2.10 First Reading of Policy #138 - Language Instruction Educational Program for English Learners

Dr. Kennedy-Reilly reviewed the policy and the updated language reflecting the specific requirements of LIEP (Language Instruction Educational Programs) for EL students.

2.11 First Reading of Policy #140 - Charter Schools

Dr. Hey reviewed the policy noting updated language prohibiting enrollment caps.

2.12 First Reading of Policy #150 - Title I - Comparability of Services

Dr. Kennedy-Reilly reviewed the policy noting that it clarifies the work that the district is doing in compliance with Title I Funding.

Upon the completion of review of policies, Mr. Keith opened the floor for questions.

Board members asked clarifying questions on various policies under first reading. A board member suggested changing the format of current policy revisions under review.

A member of the audience expressed concerns on the first reading of Policy #140 as it relates to Charter School protocols.

Dr. Hey reminded everyone that that policy review project is being performed with guidance from P.S.B.A. (Pennsylvania School Boards Association) and any legal references received from P.S.B.A. are based upon Federal and State Laws.

The Policy Committee adjourned at 9:10 P.M.

Respectfully Submitted,



Michael Taylor
Board Secretary / Director of Business Affairs