Director of Fine & Performing Arts
The Savannah Country Day School is seeking a Director of Fine & Performing Arts. This 12-month role is a component of the Senior Leadership Team and reports to the Associate Head of School. Under minimal supervision, the Director is responsible for planning, organizing, and directing functions that fulfil the mission, goals, and objectives of the Fine & Performing Arts Division, in addition to instructional responsibilities. Duties may include, but are not limited to the following:

- Teaches Fine & Performing Arts courses in area of knowledge. Evaluates student progress and ensures learning outcomes are appropriately recorded.
- Supervises all Fine Arts/Music faculty in levels K-12. Conducts regular departmental meetings and communicates pertinent information effectively. Covers Fine & Performing Arts classes as needed.
- Facilitates performance evaluations of all Fine & Performing Arts faculty and staff at scheduled intervals.
- Conducts regular classroom observations, provides mentorship and coaching as necessary.
- Communicates regularly with parents, attends parent meetings, and addresses parent concerns regarding student progress/performance.
- Directs Fine & Performing Arts curriculum/sequencing and recommends curriculum changes as necessary. Serves as a member of the school Curriculum Committee.
- Manages the annual Fine & Performing Arts Department calendar, in collaboration with the Senior Leadership Team. Ensures communication of scheduled events, to include placement on the school-wide calendar
- Represents the Savannah Country Day School Fine & Performing Arts Department internally and externally by attending all Fine & Performing Arts Events, as well as community and school outreach/admissions events.
- Serves on the school's Senior Leadership Team, attends meetings/functions, and presents departmental information and updates as needed. Functions as a liaison between the Senior Leadership Team and Fine & Performing Arts faculty/staff.
- Develops and/or contributes to the development of policies and procedures relative to the Fine & Performing Arts Department and school wide.
- Partners with Human Resources to coordinate the interview and selection process for Fine & Performing Arts positions.
- Manages all aspects of the Fine & Performing Arts departmental budgets. Makes annual budget proposals, approves/monitors spending, and makes adjustments as necessary.
- Serves as liaison/moderator for the Savannah Country Day School Arts Alliance. Attends Arts Alliance meetings. Ensures communication of Arts Alliance proposals and events.
- Supervises Arts Alliance budget/grant activity. Approves/recommends Arts Alliance grant applications. Oversees disbursement of Arts Alliance funds.

Required Qualifications

- Bachelor's Degree in Arts Education, Fine Arts, Music, Theatre, Art, or related field. Master's degree preferred.
- A minimum of seven (7) years' experience teaching Arts related courses is required. Ten (10) or more years' experience is strongly preferred.
- Supervisory/leadership experience, to include supervision of staff and budget management preferred.
- Experience in curriculum development, instructional methodology, academic planning, and program evaluation preferred.
- Excellent written and verbal communication skills.
- Proficient in the use of Microsoft Word, Excel, and email.

Physical Demands
Work is typically performed in a classroom/office environment with intermittent sitting, standing, or walking in various settings. The employee occasionally lifts or carries objects of a light-medium weight, up to 25 pounds. Full range of hand and finger motion may be utilized.

To Apply
Interested candidates should send resume and cover letter to Melissa Banks, mbanks@savcds.org. Candidates must pass a criminal background check and reference check.

About Us
Savannah Country Day traces its origins back to the 1905 founding of The Pape School, an institution long recognized for its academic excellence and college preparatory curriculum. Led by a group of visionary parents who saw the continued need for a first-rate college preparatory school in Savannah, the founders of Savannah Country Day built upon the assets of the Pape School and created a school with a recognized tradition of academic excellence across the southeast. Today, Savannah Country Day School is Savannah's preeminent college preparatory school providing a rigorous, yet supportive learning environment for a wide variety of motivated

learners. Enrolling over 1000 students ranging from infants to 12th grade, SCDS is truly a family school. Situated on a beautiful, 65-acre campus on the south side of historic Savannah, Georgia, SCDS has a 6:1 student to teacher ratio, an unparalleled arts program and a full range of athletic and extracurricular opportunities.

Inclusion at Savannah Country Day School

The Savannah Country Day School is guided by the school's mission statement which includes:

- that each student's life is enriched in a diverse community where differences among people are affirmed and celebrated.
- that the school shares with families the responsibility for fostering in each student strength of character, a sense of personal responsibility, and an attitude of faith, reverence, and tolerance.

SCDS seeks candidates of all cultures and backgrounds who embrace the school's mission of diversity, are eager to engage in the work of inclusion and have a desire to join a community of diverse individuals who celebrate their similarities while also recognizing their individuality.

Equal Opportunity Employer