Mountain Lakes School District

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NOTICE

The Regular Meeting of the Mountain Lakes Board of Education will be held on Monday, October 5, 2026 at 6:30 pm at Mountain Lakes High School, 96 Powerville Road, Mountain Lakes, New Jersey

AGENDA

STATEMENT OF ADEQUATE NOTICE
The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Mountain Lakes Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mountain Lakes Municipal Building and sent to the following newspapers: *The Daily Record*, *The Citizen, and the District Website (www.mlschools.org)*.

PLEDGE OF ALLEGIANCE
Board President, Mrs. Barkauskas will lead those present in the Pledge of Allegiance

ROLL CALL

Board Member	Present	Absent
Dr. Don	X	
Mrs. Forman	X	
Dr. Hirschfeld		X
Mr. Johnson	X	
Mrs. Kulkarni	X	
Mrs. McVeigh	X (arrived at 6:36 pm)	
Mrs. Parker *(Vice President)*	X (arrived at 6:39 pm)	
Dr. Sheth	X	
Dr. Silva McIntyre	X	
Mrs. Barkauskas *(President)*	X	

Also present: Dr. Brad Siegel, Dr. Ivonne Ciresi (Pro Tem)

EXECUTIVE SESSION
BE IT RESOLVED, that the Mountain Lakes Board of Education enter into Executive Session was made by Mrs. Forman seconded by Mrs. Kulkarni, that the Board of Education adopt the following resolution.

The motion was approved 7-0-0.

BE IT RESOLVED, by the Mountain Lakes Board of Education on this 5th day of October, 2026 at 6:31pm as follows:

6:36 pm - Mrs. McVeigh arrived
6:39 pm - Mrs. Parker arrived

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion including matters of personal confidentiality rights, including but not limited to staff and/or student discipline matters, and specifically: privacy, personnel, negotiations, and legal matters.

2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 60 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

3. This resolution shall take effect immediately.
MOTION to leave executive session at 7:41 pm was made by Dr. Sheth and seconded by Mrs. McVeigh.

The motion was approved 9-0-0 and the Board returned to public session at 7:41 pm.

STUDENT GOVERNMENT REPORT - None

MOUNTAIN LAKES SCHOOL DISTRICT STUDENT COMMENT - None

COMMENTS AND REQUESTS FROM THE MLEA CO-PRESIDENTS - None

PRESENTATIONS

- AP Test Results Presentation, *Mr. Ray Searles*
    - Dr. Siegel introduced Mr. Searles to present the AP Test Results

BOARD PRESIDENT REPORT

- Mrs. Barkauskas acknowledged National Coach's Day and said thank you to all of our coaches

SUPERINTENDENT / ASSISTANT SUPERINTENDENT UPDATE

- Dr. Siegel explained that the Student Safety Data System (SSDS) results are reported out twice a year, and we are being monitored this year.
- Dr. Siegel reviewed the Student Safety Data System (SSDS) report for Reporting Period 2 (January 1 through June 30).
- Dr. Siegel explained areas included in the report have a low incident level (11@MLHS and 1 @Briarcliff). Dr. Siegel provided further details on the number of each category by school and also acknowledged that we are following the training requirements.
- Dr. Siegel will send out a message to the community regarding upcoming surveys.
- Reminder that the Strategic Planning sessions are coming up soon for the community (October 22 & 28 @ 6:30pm) and students (October 28th @ 1:00pm).

SCHOOL BUSINESS ADMINISTRATOR UPDATE

- Dr. Siegel announced that Mr. Lisa will officially start on October 19, 2026.

APPROVAL OF MINUTES

Motion by Dr. Sheth and seconded by Mrs. McVeigh
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following meeting minutes, as recommended by the Superintendent:

	Date	Minutes
1.	September 8, 2026	Special Meeting
2.	September 14, 2026	Regular and Executive Session

1. District Roll Call 7-0-2 (A: A. Kulkarni, J. Parker)
2. District Roll Call 7-0-2 (A: C. Johnson, A. Kulkanri)

COMMENTS AND REQUESTS FROM THE MEMBERS OF THE PUBLIC ON AGENDA ITEMS - None

COMMUNICATIONS - None

BOONTON TOWNSHIP REPORT

Mr. Johnson reviewed:

- Board goals training with NJSBA Representative
- Referendum meeting invite to community
- Beginning discussions of strategic planning

COMMITTEE REPORTS

Special Education Committee - Dr. Sheth reviewed:

- Lake Drive enrollment and staff updates
- Deafopia participation
- Plans to enhance co-teaching at MLHS

Facilities Committee - Mrs. Forman reviewed:

- RFP for architect
- Dr. Siegel met with a small group of students regarding MLHS Library
- Tours of our schools were conducted
- Strategic Planning meetings are coming up

Policy Committee - Mrs. Kulkarni reviewed:

- Use of School Facilities policy was discussed; examined the categories; collapsed groups IV & V
- Title IX; designate male and female locker rooms; working on language for that policy
- Discussion to make Virtual Backpack more streamlined to reduce overflow

LIAISON REPORTS

Laker Sports - Mrs. Forman reviewed:

- $4K in grants given to sports teams
- HUDL streaming platform was also donated and valued at $13K/year to be used by all ML sports
- Merch available; an incentive reward for teams with high sales
- Breast cancer awareness football game, donation drive for charity
- Coaches have been engaged with Laker Sports Club
- Donated $25K for beautification for Flynn Field

FOTA - Mrs. Kulkarni reviewed:
- $3K in grants have been awarded
- 26 members so far

HSA - Mrs. McVeig reviewed:
- Bake sale is on during October; can still volunteer to help
- Pie sale coming up

MLEF - Mrs. McIntyre reviewed:
- The Outsides play in NYC - grant awarded to 7th graders
- Signed Captain Shield raffle
- Next meeting is October 15th

REPORT AND RECOMMENDATIONS OF THE SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

A. FINANCE
- Dr. Siegel reviewed the Finance agenda resolutions

Motion by Mr. Johnson and seconded by Mrs. Kulkarni for motions #1 - #15

1. Presentation of Bills
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following bills list and check journals as of September 12, 2026 - October 2, 2026, as recommended by the Superintendent:*

	Fund	Amount
1.	General Fund (10)	$639,771.18
2.	Special Revenue Fund (20)	$49,220.12
3.	Capital Project Fund (30)	N/A
4.	Debt Service Fund (40)	N/A
5.	Cafeteria Account Fund (60)	$36,777.25
6.	Total	$725,768.55

District Roll Call 9-0-0

2. Budget Transfers
BE IT RESOLVED, that the Mountain Lakes Board of Education approve and authorize the School Business Administrator / Board Secretary's action of making budgetary transfers pursuant to the attached August Transfer Report, as recommended by the Superintendent.*

District Roll Call 9-0-0

3. Treasurer's Report
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the Treasurer's Reports for the month ending August, as recommended by the Superintendent.*

District Roll Call 9-0-0

4. Board Secretary's Report
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the Board Secretary's Report for the month ending August, as recommended by the Superintendent.*

District Roll Call 9-0-0

5. Tuition Received: Non-resident, Individuals and other LEAs
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following enrollment, as recommended by the Superintendent:

	Action	Student ID	School-Program	Start Date	End Date	Tuition	Extra Services
DISTRICT							
1.	New	8703	Lake Drive Regular	9/15/26	6/18/27	$76,950	$1,185.58
2.	New	7739	Lake Drive Regular	9/22/26	6/18/27	$76,000	N/A

District Roll Call 9-0-0

6. Professional Services
WHEREAS, the Mountain Lakes Board of Education ("Board") has decided to secure the professional services to support the instructional programs of the district; and

WHEREAS, the Board is permitted, pursuant to the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq., to contract with vendors providing professional services, without advertising bids; and

NOW THEREFORE, BE IT RESOLVED, that the Board hereby awards the following contracts with vendors providing professional services, as recommended by the Superintendent:

	Contractor	Start Date	End Date	Nature / Service	Rate	Contract / Not to Exceed
DISTRICT						
1.	Eufenia, Wendy G.	8/26/26	6/30/27	LDTC Specialized Evaluations	$1,100/eval. $100/hr. meeting attendance or additional consultation Mileage allowance $35/30 minutes of travel time, plus tolls	NTE $30,000
2.	LD Advisory	10/21/26	10/21/26	Parent Workshop (Transition to College for Students with Disabilities)	$1,300	$1,300
3.	Noble, Karen	8/26/26	6/30/27	LDTC Specialized Evaluations	$1,100/eval. $100/hr. meeting attendance Mileage allowance $35/30 minutes of travel time, plus tolls	NTE $30,000
IVY H/WW/BC						
4.	Samantha Nash, LLC	10/6/26	6/30/27	Professional Development Services	N/A	NTE $1,350

District Roll Call 9-0-0
IVY H/WW/BC Roll Call 8-0-0

7. Travel / Conference Expenditures *Δ*

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following staff members to attend training and conferences in accordance with Policy 6471, as recommended by the Superintendent.

	Name	School	Location	Date	Event Name	Cost
DISTRICT						
1.	Ciasulli, Keri	DW	Whippany, NJ	10/15/26	MACN - Teacher Clarity with Tommy Thompson	$0
2.	Cortese, Lisa	MLHS	Atlantic City, NJ	10/14/26 - 10/15/26	2026 NJPSA/FEA Fall Conference	$700
3.	Eklund, Keriann	MLHS	Watchung, NJ	9/23/26	Watchung Hills Library Visit	$26
4.	Geveke, Diane	MLHS	Union, NJ	10/9/26	NJ DECA Advisors Training	$12
5.	Henry, Paul	DW	Whippany, NJ	10/15/26	MACN - Teacher Clarity with Tommy Thompson	$150
6.	Joy, Melba	MLHS	East Hanover, NJ	10/22/26	Protecting Students in the Digital Realm: How the Internet Impacts Children's Mental Health, and the Tools to Navigate it Safely.	$0
7.	Rodriguez, Begona	MLHS	Webinar	12/7/26	Using AI to Increase World Language Proficiency and Teacher Efficiency	$295
8.	Santos, David	DW	Old Tappan, NJ	12/7/26	NJ AI Literacy Summit	$0
9.	Sica, David	DW	Whippany, NJ	10/15/26	MACN - Teacher Clarity with Tommy Thompson	$10
10.	Sica, David	DW	Princeton, NJ	10/21/26	NJ Science Convention	$290
11.	Snowden, Gilbert	DW	Virtual	10/26/26	103B VT-1 - Part One Turf Diseases and Turf Management practices	$125
12.	Snowden, Gilbert	DW	Virtual	10/27/26	103B VT-2 - PART 2 Turf - Standard & Alternative Insect, & Weed Control Methods	$125
13.	Starita, Robert	DW	North Caldwell, NJ	10/2/26	Northern New Jersey Math Supervisor Roundtable	$10
14.	Starita, Robert	DW	Whippany, NJ	10/15/26	MACN - Teacher Clarity with Tommy Thompson	$157
15.	Sutter, Cassandra	LD	Wayne, NJ	10/26/26	The Art of the Pivot: Elevating Instruction and Engagement	$0
IVY H/WW/BC						
16.	DeFilippo, Michael	WW	Atlantic City, NJ	10/22/26 - 10/23/26	44th Annual NJ Autism Conference	$550 (revision)
17.	Doolittle, Christina	BC	Pompton Plains, NJ	10/14/26	Conquer Math: The Number System; Expressions & Equation	$222
18.	Elko, Kimberly	WW	Pompton Plains, NJ	11/24/26 & 12/18/26	Conquer Math: Number & Operations - Fractions Part I Number & Operations - Fractions Part II	$445
19.	Gaffney, Victoria	BC	Pompton Plains, NJ	12/16/26	Conquer Math: Ratio & Proportional Relationships	$222
20.	Major, Michelle	BC	Pompton Plains, NJ	12/8/26	Algebra I Year 2 Day 1	$222
21.	Petersen, Danielle	BC	New Brunswick, NJ	10/20/26	Law Fair/Law Adventure for Teachers (Grades 3-8)	$41
22.	Petersen, Danielle	BC	Cresskill, NJ	1/14/27	Middle School Science Round Table	$33
23.	Roth, Brianna	WW	Pompton Plains, NJ	11/24/26 & 12/18/26	Conquer Math: Number & Operations - Fractions Part I Number & Operations - Fractions Part II	$445
24.	Shaffer, Deliriz	WW	Pompton Plains, NJ	11/24/26 & 12/18/26	Conquer Math: Number & Operations - Fractions Part I Number & Operations - Fractions Part II	$445
25.	Suckno, Samantha	WW	Pompton Plains, NJ	11/24/26 & 12/18/26	Conquer Math: Number & Operations - Fractions Part I Number & Operations - Fractions Part II	$445

26.	Sumsion, Marlene	BC	Old Tappan, NJ	12/7/26	NJ AI Literacy Summit	$0

District Roll Call 9-0-0
IVY H/WW/BC Roll Call 8-0-0

8. Donations / Grants / Gifts
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following donations/grants/gifts, as recommended by the Superintendent:

	To	From	Reason	Amount
DISTRICT				
1.	MLSD	Boonton Township Education Foundation (BTEF)	BTEF Micro Grant SY 2026-27	$405
2.	MLSD	Laker Sports Club	Annual Grants SY2026-27	$4,211
3.	MLSD	Laker Sports Club	HUDL Streaming Premium Service SY2026-27	$13,000

District Roll Call 9-0-0

9. Fundraising
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following District Fundraisers, as recommended by the Superintendent:

	School	Fundraising Activity	Beneficiary/Purpose
DISTRICT			
1.	LD@MLHS	Service Project - Jr. National Association of the Deaf on 10/9/26 at the MLHS home football game. Collect Donations from district staff at all schools, 10/6-10/9/26	Profits to go to the Sue Maglio Alese Memorial Scholarship fund
2.	MLHS	MLHS Field Hockey team will collect donations at the 10/24/26 game	All collected donations will go to the Sue Maglio Alese Memorial Scholarship Fund
3.	MLHS	Cookies for Kids Cancer - Bake Sale at the home Herd Football Game - 10/9/26	100% of funds raised are donated to Cookies for Kids Cancer for research
4.	MLHS	DECA - Chick-fil-A, Parsippany, NJ - Restaurant Fundraiser- 11/16/26	To raise funds to help offset student trips
5.	MLHS	DECA - Chipotle, Parsippany, NJ - Restaurant Fundraiser - 12/7/26	To raise funds to help offset student trips
6.	LD	DECA - Hapgoods, Restaurant Fundraiser - 2/1/27	To raise funds to help offset student trips
7.	LD	DECA and Key Club - Food Drive for Loaves and Fishes Food Pantry, Boonton, NJ - 11/16-11/20/26	We will be setting up boxes to collect food to support the Loaves and Fishes Community Food Pantry. Loaves and Fishes provides food to those in need in our local communities.

District Roll Call 9-0-0

10. Facilities Use *Δ*
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following request(s) for use of district facilities and grounds, as recommended by the Superintendent:

	Request	Purpose of Use	Facilities	Date	Time	Fee Type
DISTRICT						
1.	Mountain Lakes Recreation	Jr. Basketball - practices & games	HS Auxiliary Gym	Weekly 10/1/26 - 3/12/27	7:00 pm - 9:30 pm	Class III
2.	HERD Alumni Foundation	Homecoming Patriot Parachute Team Performance	Wilkins Field	10/23/26	4:00 pm - 6:30 pm	Class II
3.	Mountain Lakes Borough	Election	HS Auxiliary Gym	11/3/26	6:00 am - 10:00 pm	Class III
IVY H/WW/BC						
4.	GS Daisy Troop	Meetings	Wildwood - Rm. 231	Monthly 10/1/26 - 5/7/26	3:00 pm - 4:00 pm	Class III
5.	GS Daisy Troop	Meeting	Wildwood-Rm. 237	11/20/26	3:00 pm - 4:00 pm	Class III

Items # 1 & 2: District Roll Call 9-0-0
Item #3: District Roll Call 0-9-0
Items # 4 & 5: IVY H/WW/BC Roll Call 8-0-0

11. Food Services Biosecurity Management Plan
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the Food Service Biosecurity Management Plan, for the 2026-2027 school year, as recommended by the Superintendent.*

District Roll Call 9-0-0

12. Health and Safety Evaluation of School Buildings Checklist Δ
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the district's Health and Safety Evaluation of School Buildings checklist for 2026-2027 school year.

WHEREAS, the Mountain Lakes Board of Education and its Chief School Administrator have reviewed the district's Health and Safety Evaluation of School Buildings checklist for 2026-2027 school year and have determined that all items of the Health and Safety Evaluation of School Buildings checklist have been satisfactorily completed in accordance with applicable requirements;

NOW, THEREFORE, BE IT RESOLVED, that the Mountain Lakes Board of Education hereby affirms the accuracy of the School District's Statement of Assurance and Health and Safety Evaluation of School Buildings checklist, as recommended by the Superintendent.

District Roll Call 9-0-0

13. Property and Casualty Premium
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the property and casualty premiums for the 2026-2027 fiscal year, as recommended by the Superintendent:

	Policy Type	**July 2026 - June 2027**
1.	Excess Student Accident Policy	$8,377

District Roll Call 9-0-0

14. Nursing Plan
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the 2026-2027 Nursing Plan, as recommended by the Superintendent.*

District Roll Call 9-0-0

15. Approval of Memorandum of Agreement
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the Memorandum of Agreement between the Mountain Lakes Education Association and the Mountain Lakes Board of Education, dated September 28, 2026, and is agreed by both parties that the following changes will be made to the Collective Bargaining Agreement, as recommended by the Superintendent.*

District Roll Call 9-0-0

B. MISCELLANEOUS

REPORT AND RECOMMENDATIONS OF THE SUPERINTENDENT

A. PERSONNEL
- Dr. Siegel reviewed Personnel agenda and hand carry resolutions

Motion by Mrs. Forman and seconded by Dr. Don for motions #16 - #23, HC#16, HC#18, HC#19, HC#21

16. Appointments / Amendments/ Resignations / Rescission / Retirements / RIF's *Δ*
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following appointments, amendments, resignations, rescissions, retirements and RIFs, for all regular employees with base pay, be approved, as recommended by the Superintendent:*

	Name	Action	UPC	Position	School	FTE	Degree/ Step	Rate of Pay	Start Date	Term Date
DISTRICT										
1.	Morgan, Damion	Transfer	CUST-DIST-SUPV-01	Custodial Supervisor	DW	1.0	N/A	$83,500 (prorated)	11/1/26	6/30/27
IVY H/WW/BC										
2.	Kabous, Kristen	Revise	LTS-WW-TCH-03	LTR- Guidance	WW	1.0	MA/ Step 1	$73,495 (prorated)	8/24/26	9/25/26
3.	Rosenberg, Jessica	Resign	SPT-WW-LIB-01	Library Media Specialist	WW	1.0	BA+30/6	$75,595	8/24/26	9/18/26

District Roll Call 9-0-0
IVY H/WW/BC Roll Call 8-0-0

16 (HC). Appointments / Amendments/ Resignations / Rescission / Retirements / RIF's *Δ*
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following appointments, amendments, resignations, rescissions, retirements and RIFs, for all regular employees with base pay, be approved, as recommended by the Superintendent:*

	Name	Action	UPC	Position	School	FTE	Degree/ Step	Rate of Pay	Start Date	Term Date

DISTRICT										
4.	Palazzo, Angela	Appoint	SPT-WW-LIB-01	Library Media Specialist	WW	1.0	MA/1	$73,495 (prorated)	10/26/26 (or sooner, pending paperwork)	6/30/27

District Roll Call 9-0-0

17. Leaves of Absence
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following leaves of absence, as recommended by the Superintendent:

	ID#	Action	Position	School	FTE	Start Date	Term Date
DISTRICT							
1.	4168	Revise LOA (PTO w/benefits)	Interpreter	LD	1.0	8/24/26	9/29/26
2.	4066	Revise/Extend MLOA (PTO w/benefits)	Teacher	MLHS	1.0	8/24/26	10/30/26
3.	5121	MLOA (PTO w/benefits)	Teacher	WW	1.0	12/11/26	1/15/27
4.	5121	FMLA/NJFLA (Unpaid w/benefits)	Teacher	WW	1.0	1/18/27	4/16/27

District Roll Call 9-0-0

18. Athletics / Extra Services (Schedule B Appointments)
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following additional compensation, for all extra earnings under the contract, as recommended by the Superintendent:

Volunteer Clubs/Advisors - Unpaid								
	Name	**Action**	**Position**	**Location**	**Degree/ Step**	**Rate of Pay**	**Start Date**	**Term Date**
DISTRICT								
1.	Barrett, Elizabeth	Appoint	Hearts in Action	MLHS	N/A	N/A	10/6/26	6/30/27
2.	Busch, Claire	Appoint	Crocheting Club	MLHS	N/A	N/A	10/6/26	6/30/27
3.	Chen, Brandon	Appoint	Badminton Club	MLHS	N/A	N/A	10/6/26	6/30/27
4.	Cook, Denis	Appoint	Asian Cultural Club	MLHS	N/A	N/A	10/6/26	6/30/27
5.	Fiorina, Teresa	Appoint	Open Palette Project Club	MLHS	N/A	N/A	10/6/26	6/30/27
6.	Kayal, James	Appoint	Improv Club	MLHS	N/A	N/A	10/6/26	6/30/27
7.	Kayal, James	Appoint	Bridge Builders	MLHS	N/A	N/A	10/6/26	6/30/27
8.	Novachevska, Diana	Appoint	Ceramics Club	MLHS	N/A	N/A	10/6/26	6/30/27
9.	Paccioretti, Kate	Appoint	NYAKA Global	MLHS	N/A	N/A	10/6/26	6/30/27
10.	Price, Ryan	Appoint	Racquet Club	MLHS	N/A	N/A	10/6/26	6/30/27
11.	Rodriguez, Begona	Appoint	Latin Society	MLHS	N/A	N/A	10/6/26	6/30/27

Wildwood Schedule B

	Name	Action	Position	Location	Degree/ Step	Rate of Pay	Start Date	Term Date
IVY H/WW/BC								
12.	Winget, Abbey	Appoint	Homework Club	BC	N/A	$45/hr. (NTE 2 hrs./wk)	10/6/26	6/30/27

District Roll Call 9-0-0
IVY H/WW/BC Roll Call 8-0-0

18 (HC). Athletics / Extra Services (Schedule B Appointments)
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following additional compensation, for all extra earnings under the contract, as recommended by the Superintendent:

Coaches - Spring								
	Name	**Action**	**Position**	**Location**	**Degree/ Step**	**Rate of Pay**	**Start Date**	**Term Date**
DISTRICT								
1.	Sgroi, Gianna	Appoint	Girls' Lacrosse - Head Coach	MLHS	Step 4	$9,008	3/8/27	6/15/27

District Roll Call 9-0-0

19. Additional Compensation *Δ*
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following additional compensation, for extra earnings not listed in contract, as recommended by the Superintendent:

	Name	Action	Position	School	Rate of Pay	Start Date	Term Date
DISTRICT							
1.	Adams, Sarah	Appoint	8th Grade Open House	MLHS	$50/hr. NTE 2 hrs	10/15/26	10/15/26
2.	Barrett, Elizabeth	Appoint	8th Grade Open House	MLHS	$50/hr. NTE 2 hrs	10/15/26	10/15/26
3.	Breton, Andreanne	Appoint	8th Grade Open House	MLHS	$50/hr. NTE 2 hrs	10/15/26	10/15/26
4.	Busch, Claire	Appoint	8th Grade Open House	MLHS	$50/hr. NTE 2 hrs	10/15/26	10/15/26
5.	Castellana, Alexa	Appoint	8th Grade Open House	MLHS	$50/hr. NTE 2 hrs	10/15/26	10/15/26
6.	Chen, Brandon	Appoint	8th Grade Open House	MLHS	$50/hr. NTE 2 hrs	10/15/26	10/15/26
7.	Cornell, Vicki	Appoint	8th Grade Open House	MLHS	$50/hr. NTE 2 hrs	10/15/26	10/15/26
8.	DeFilippo, Michael	Appoint	Behaviorist (Home Programming)	DW	Hourly rate (NTE 120 hrs.)	8/26/26	6/30/27
9.	Dunn, Ryan	Appoint	Cert. Edctn. Fclts. Mgr. (CEFM) Stipend	DW	$2,000	7/1/24	6/30/25
10.	Elfers, Robert	Appoint	8th Grade Open House	MLHS	$50/hr. NTE 2 hrs	10/15/26	10/15/26
11.	Gonzalez, Elizabeth	Revise	Summer Case Management	DW	Hourly rate (NTE 45 hrs.)	7/1/26	8/20/26
12.	Humphreys, Ryan	Appoint	8th Grade Open House	MLHS	$50/hr. NTE 2 hrs	10/15/26	10/15/26
13.	Kemp, Teresa	Appoint	8th Grade Open House	MLHS	$50/hr. NTE 2 hrs	10/15/26	10/15/26
14.	Lindsay, Maria	Appoint	8th Grade Open House	MLHS	$50/hr. NTE 2 hrs	10/15/26	10/15/26
15.	Novachevska, Diana	Appoint	8th Grade Open House	MLHS	$50/hr. NTE 2 hrs	10/15/26	10/15/26
16.	Macko, Lauren	Appoint	8th Grade Open House	MLHS	$50/hr. NTE 2 hrs	10/15/26	10/15/26
17.	Paccioretti, Kate	Appoint	8th Grade Open House	MLHS	$50/hr. NTE 2 hrs	10/15/26	10/15/26

18.	Pelchat, Cara	Appoint	8th Grade Open House	MLHS	$50/hr. NTE 2 hrs	10/15/26	10/15/26
19.	Politano, Cristina	Appoint	8th Grade Open House	MLHS	$50/hr. NTE 2 hrs	10/15/26	10/15/26
20.	Price, Ryan	Appoint	8th Grade Open House	MLHS	$50/hr. NTE 2 hrs	10/15/26	10/15/26
21.	Siino, Alyssa	Appoint	8th Grade Open House	MLHS	$50/hr. NTE 2 hrs	10/15/26	10/15/26
22.	Urriola, Alexis	Appoint	8th Grade Open House	MLHS	$50/hr. NTE 2 hrs	10/15/26	10/15/26
23.	Vallies, Austin	Appoint	8th Grade Open House	MLHS	$50/hr. NTE 2 hrs	10/15/26	10/15/26
24.	Vandooijeweert, Dawn	Appoint	P/T Admin. Asst. - Additional Hours	LD	Hourly Rate (NTE 225 hrs.)	8/24/26	6/30/27
25.	Wallace, Christopher	Appoint	8th Grade Open House	MLHS	$50/hr. NTE 2 hrs	10/15/26	10/15/26
26.	Weinroth, Gail	Appoint	8th Grade Open House	MLHS	$50/hr. NTE 2 hrs	10/15/26	10/15/26
IVY H/WW/BC							
27.	Perez, Ryan	Appoint	School Bus Aide (AM/PM) Sub	WW	BOE Approved Hourly Rate	9/15/26	6/30/27
28.	Platt, Kaitlin	Appoint	Mentor -PTP (5822)	BC	$566.67 (prorated 17 wks/30)	10/22/26	2/26/27
29.	Murphy, Allison	Appoint	Data Analysis Leader	WW	BOE Approved Hourly Rate (NTE 30 hrs)	9/15/26	6/30/27
30.	St. John, Jill	Appoint	Additional Hours (BTS Night)	WW	Hourly Rate (NTE 1.5 hrs.)	9/10/26	9/10/26

Wildwood Time To Soar							
	Name	**Action**	**Position**	**School**	**Rate of Pay**	**Start Date**	**Term Date**
30.	St. John, Jill	Appoint	Accounts Receivable	WW	$1,901.50	7/1/26	8/21/27

District Roll Call 9-0-0
IVY H/WW/BC Roll Call 8-0-0

19 (HC). Additional Compensation *Δ*
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following additional compensation, for extra earnings not listed in contract, as recommended by the Superintendent:

	Name	**Action**	**Position**	**School**	**Rate of Pay**	**Start Date**	**Term Date**
DISTRICT							
31.	Dunn, Rose	Appoint	Application for School State Aid – Data Collection / Submission	DW	$2,000	10/15/26	12/12/26

District Roll Call 9-0-0

20. Substitute Pay Rate
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following substitute pay rate for the 2026-2027 school year, as recommended by the Superintendent:

	Description	**Pay Rate**
1.	Nurse	$200/day

District Roll Call 9-0-0

21. Substitutes, Volunteers and Intern Appointments

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following appointments, as recommended by the Superintendent:

	Name	Action	Position	School	Rate of Pay	Start Date	Term Date
DISTRICT							
1.	Boylan, Lorraine	Appoint	LTR Teacher (5198) (T&TH)	LD@BC	BA/15 (per diem)	10/19/26	1/22/27
2.	Buckley, Coleen	Appoint	LTR Teacher (5198) (W)	LD@BC	BA/15 (per diem)	10/19/26	1/22/27
3.	Costa, Samantha	Appoint	Pre-clinical Field Experience (Montclair State University) (4253)	WW	N/A	10/6/26	12/7/26
4.	Danzi, Shari	Appoint	LTR Teacher (5198) (M&F)	LD@BC	BA/15 (per diem)	10/19/26	1/22/27
5.	Grimes, Tami	Appoint	Per Diem Substitute	DW	BOE Approved Rate	10/5/26	6/30/27
6.	Herrera, Haley	Revise	Clinical Practice Intern (The College of New Jersey) (5087)	LD	N/A	8/24/26	12/11/26
7.	Hestevold, Cameron	Appoint	Pre-clinical Field Experience (Montclair State University) (5721 & 5282)	WW	N/A	10/6/26	12/7/26
8.	Hutchison, Kayla	Appoint	Pre-clinical Field Experience (Montclair State University) (5282 & 5721)	WW	N/A	10/6/26	12/7/26
9.	Schnell, Samantha	Appoint	3 Hour Observation - Interpreters (Univ. of Colorado)	LD@MLHS	N/A (ASL Interpreting Student)	10/8/26	10/8/26
10.	Vitale, Salvatore	Appoint	Pre-clinical Field Experience (County College of Morris) (4933)	MLHS	N/A	10/6/26	11/20/26
11.	Zazula, Karen	Appoint	Per Diem Substitute	DW	BOE Approved Rate	8/26/26	6/30/27

2026-2027 District Wide Volunteers						
	Name	**Action**	**Position**	**School**	**Start Date**	**End Date**
1.	Bariletto, Christina	Appoint	Volunteer	DW	10/5/26	6/30/27
2.	Bellafiore, Michelle	Appoint	Volunteer	DW	10/5/26	6/30/27
3.	Bickham, Jessica	Appoint	Volunteer	DW	10/5/26	6/30/27
4.	Bojovski, Anna	Appoint	Volunteer	DW	10/5/26	6/30/27
5.	Bollenbach, Jessica	Appoint	Volunteer	DW	10/5/26	6/30/27
6.	Brancaccio, Maria	Appoint	Volunteer	DW	10/5/26	6/30/27
7.	Chaird, Jennifer	Appoint	Volunteer	DW	10/5/26	6/30/27
8.	Chesin, Megan	Appoint	Volunteer	DW	10/5/26	6/30/27
9.	Cohen, Caitlin	Appoint	Volunteer	DW	10/5/26	6/30/27
10.	Conroy, Lauren	Appoint	Volunteer	DW	10/5/26	6/30/27
11.	Cornwell, Dana	Appoint	Volunteer	DW	10/5/26	6/30/27
12.	de Sousa , Thea	Appoint	Volunteer	DW	10/5/26	6/30/27
13.	DeSantis, Kate	Appoint	Volunteer	DW	10/5/26	6/30/27
14.	Dischley, Lindsay	Appoint	Volunteer	DW	10/5/26	6/30/27
15.	Goldstein, Eric	Appoint	Volunteer	DW	10/5/26	6/30/27

16.	Goodwin, Jennifer	Appoint	Volunteer	DW	10/5/26	6/30/27
17.	Hamill , Caitlin	Appoint	Volunteer	DW	10/5/26	6/30/27
18.	Lopez, Lia	Appoint	Volunteer	DW	10/5/26	6/30/27
19.	McGrady, Jessica	Appoint	Volunteer	DW	10/5/26	6/30/27
20.	McQuillan, Erin	Appoint	Volunteer	DW	10/5/26	6/30/27
21.	Menendez, Caitlin	Appoint	Volunteer	DW	10/5/26	6/30/27
22.	Mirante, Karen	Appoint	Volunteer	DW	10/5/26	6/30/27
23.	Moonga, Amrit	Appoint	Volunteer	DW	10/5/26	6/30/27
24.	O'Rourke, Sarah	Appoint	Volunteer	DW	10/5/26	6/30/27
25.	Paddock, Maria	Appoint	Volunteer	DW	10/5/26	6/30/27
26.	Pandya, Tejasvi	Appoint	Volunteer	DW	10/5/26	6/30/27
27.	Pedersen, Alyson	Appoint	Volunteer	DW	10/5/26	6/30/27
28.	Pfeifer, Jill	Appoint	Volunteer	DW	10/5/26	6/30/27
29.	Sand, Lisa	Appoint	Volunteer	DW	10/5/26	6/30/27
30.	Scott, Andrew	Appoint	Volunteer	DW	10/5/26	6/30/27
31.	Sous, Gina	Appoint	Volunteer	DW	10/5/26	6/30/27
32.	Steffens, Sara	Appoint	Volunteer	DW	10/5/26	6/30/27
33.	Valencia-Sun, Rebecca	Appoint	Volunteer	DW	10/5/26	6/30/27
34.	Wells Pisani, Silvia	Appoint	Volunteer	DW	10/5/26	6/30/27

District Roll Call 9-0-0

21 (HC). Substitutes, Volunteers and Intern Appointments

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following appointments, as recommended by the Superintendent:

	Name	Action	Position	School	Rate of Pay	Start Date	Term Date
DISTRICT							
12.	Awan, Aneela	Appoint	LTR F/T Paraprofessional	MLHS	BOE Approved Rate	10/9/26	10/30/26
13.	Estevez, Sophia	Appoint	Per Diem Substitute	DW	BOE Approved Rate	10/6/26	6/30/27

2026-2027 District Wide Volunteers						
	Name	**Action**	**Position**	**School**	**Start Date**	**End Date**
35.	Dinan, Daniel	Appoint	Volunteer	DW	10/5/26	6/30/27

District Roll Call 9-0-0

22. Field Trips *Δ*

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following field trips, as recommended by the Superintendent:

	School	Destination	Reason	Date
DISTRICT				
1.	LD	New York, NY	Cultural Arts: In the Heights ASL Interpreted	11/2026
2.	MLHS	Montclair, NJ	TEEEM Leadership Symposium	10/2026
3.	MLHS	New York, NY	AP French MET Cloisters	10/2026
4.	MLHS	Newark, NJ	Airport Facility Tour	10/2026
IVY H/WW/BC				
5.	BC	Allentown, PA	7th Grade Trip	6/2027
6.	BC	Boston, MA	8th Grade Trip	6/2027
7.	WW	Morristown, NJ	Pete the Cat	12/2026
8.	BC	New York, NY	The Outsiders	1/2027
9.	WW	Morristown, NJ	Mayhem Poets	4/2027
10.	WW	West Orange, NJ	Turtle Back Zoo	5/2027
11	WW	Morristown, NJ	NJCGTP Math Marathon	11/2026

District Roll Call 9-0-0
IVY H/WW/BC Roll Call 8-0-0

23. Tuition Reimbursement *Δ*

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following course(s) for tuition reimbursement when the course has been completed and the transcripts received by the Superintendent's office, as recommended by the Superintendent:

	Name	School	College/University	Course Title / #	Credits
IVY H/WW/BC					
1.	Nelson, Franchesca	WW	Kean University	Learning, Instruction, Evaluation and Curriculum Development/ EDL 5614	3.0
2.	Nelson, Franchesca	WW	Kean University	Basic School Law & Policy/EDL 5551	3.0
3.	Roselli, Francesca	WW	Landmark College	Organization and Operation of Postsecondary Disability Services/LDN636	3.0

IVY H/WW/BC Roll Call 8-0-0

B. CURRICULUM / SPECIAL SERVICES

C. MISCELLANEOUS

24. Board Policies

BE IT RESOLVED, that the Mountain Lakes Board of Education approve and adopt the policies below for presentation, as recommended by the Superintendent:*

	Action	Policy / Regulation Number	Policy Alert	Title	First Reading	Second Reading

1.	Revise	P 7510	NA	Use of School Facilities	10/5/26	
2.	Revise	R 7510	NA	Use of School Facilities	10/5/26	

District Roll Call 9-0-0

UNFINISHED BUSINESS - None

NEW BUSINESS - None

PENDING LEGISLATION - None

COMMENTS AND REQUESTS FROM THE PUBLIC

Pat Bednar commented:

- What is going on with the bleachers in the gymnasium; are they safe?
    - Dr. Siegel explained whether it can be a small fix or something bigger. Mr. Dunn will provide an immediate remedy for safety.

EXECUTIVE SESSION - None

ADJOURNMENT
MOTION to adjourn the meeting at 9:08pm was made by Mrs. Forman and seconded by Dr. Sheth.

District Roll Call 9-0-0

Respectfully Submitted,

Dr. Ivonne Ciresi
Board Secretary, Pro Tem

Δ Indicates matters not relating to MLHS, the Boonton Township district Representative of the Board of Education will refrain from voting on such matters, pursuant to Board Policy 0141.2.
** Indicates a motion/resolution will have supporting documentation*

2026-27 District Goals

Goal Statement	Goal Area
1. Strategic Planning: Collaboratively plan and develop a comprehensive long-range strategic plan (2027 - 2032) that includes the experiences, insights, and perspectives of all stakeholders in the Mountain Lakes School District educational community.	Ensuring success of all students Strong family/school/community partnerships
2. Artificial Intelligence: Building on the district's "Artificial Intelligence" (AI) policy and district plan, engage all district stakeholders in developing innovative, efficient, and responsible staff and student learning practices incorporating AI in the classroom for citizen and career readiness.	Ensuring success of all students Ensuring success of all staff
3. Social & Emotional Learning: Design, facilitate, and implement PreK-12 student and staff learning "Social-Emotional Learning" (SEL) competencies using district data and analysis, focused on emotional regulation and social awareness.	Ensuring success of all staff Strong family/school/community partnerships
4. STEM Education: Expand and strengthen interdisciplinary STEM education across PreK–12 by creating authentic learning experiences that encourage students to explore, design, innovate, and solve real-world problems. The district will build educator capacity, expand community partnerships, and foster interdisciplinary learning opportunities.	Ensuring success of all students Ensuring success of all staff
5. Instructional Clarity: Create a learning environment across PreK–12 classrooms where clear learning goals, expectations, and feedback empower students to take ownership of their learning.	Ensuring success of all students Ensuring success of all staff

2026-27 Board Goals

Board Goal	Committee Support
1. Long Range Plan: The Board of Education will actively support and advance the goals and priorities established in the District's Long-Range Plan, ensuring that decisions, resources, and policies are aligned to promote the success, well-being, and growth of all students and staff.	Long Range Planning Committee / All
2. Fiscal Responsibility: The Board of Education will work collaboratively with District leadership to ensure that District resources are managed strategically, responsibly, and sustainably, with careful consideration given to the long-term educational success of all students, the professional needs and development of staff, and the ongoing maintenance, management, and stewardship of District facilities.	Finance & Facilities Committees
3. Negotiations: The Board of Education will support a positive, respectful, and collaborative labor relations environment by engaging in negotiations with the District's Union leadership and membership in good faith, maintaining open and professional communication, and working toward fair and sustainable	Negotiations Committee

agreements that support the needs of students, staff, and the long-term interests of the District.	

Mountain Lakes Board of Education
Bills And Claims Report By Vendor Name

va_bill5.032923
09/01/2026

1

Vendor # / Name / PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check # Check Amount
Pending Payments					
ABLE SHRED BUSINESS PRODUCTS LLC/ 6913					
27-0414	11-000-213-330-CS-0431A-/ HEALTH-OTH PUR PROF SERV	8077	CF	HEALTH-OTH PUR PROF SERV	94.00
	11-190-100-500-HS- -/ REG PROG UND-OTH SERVICE	8077	CF	REG PROG UND-OTH SERVICE	1.00
27-0424	11-190-100-500-LR-0720C-/ REG PROG UND-OTH SERVICE	8080	CF	REG PROG UND-OTH SERVICE	95.00
			Total for ABLE SHRED BUSINESS PRODUCTS LLC/ 6913		**$190.00**
ADAMS FIRE PROTECTION INC./ 1068					
27-0602	11-000-261-420-DW-0750 -/ REQ MAINT-CLN/REPAIR/MNT	0528541	CF	REQ MAINT-CLN/REPAIR/MNT	278.00
	11-000-261-420-DW-0750 -/ REQ MAINT-CLN/REPAIR/MNT	0527662	CF	REQ MAINT-CLN/REPAIR/MNT	767.00
	11-000-261-420-DW-0750 -/ REQ MAINT-CLN/REPAIR/MNT	0531417	CF	REQ MAINT-CLN/REPAIR/MNT	450.00
			Total for ADAMS FIRE PROTECTION INC./ 1068		**$1,495.00**
ALERTUS TECHNOLOGIES, LLC/ 8300					
27-0109	11-190-100-500-TD-0720D-/ REG PROG UND-OTH SERVICE	00161545	CF	REG PROG UND-OTH SERVICE	5,800.00
AMAZON CAPITAL SERVICES, INC./ 7036					
27-0452	11-190-100-610-HS-0240A-A/ REG PROG UND-SUPPLIES	1JNV-7W1W-DML3	CF	REG PROG UND-SUPPLIES	130.20
27-0639	11-000-240-610-HS-0250A-/ SCH ADMIN-SUPPLIES	1MYD-19YG-9P4G	CF	SCH ADMIN-SUPPLIES	14.39
27-0608	11-000-218-610-HS-0250A-G/ GUIDANCE-SUPPLIES	1DYK-3TPN-VWMM	CF	GUIDANCE-SUPPLIES	137.23
	11-000-240-610-HS-0250A-/ SCH ADMIN-SUPPLIES	1DYK-3TPN-VWMM	CF	SCH ADMIN-SUPPLIES	191.64
27-0626	11-190-100-610-HS-0240A-F/ REG PROG UND-SUPPLIES	1V91-46LM-6TJV	CF	REG PROG UND-SUPPLIES	68.45
27-0627	11-190-100-640-HS-0220A-A/ REG PROG UND-TEXTBOOKS	1X66-KN3M-CNTN	CF	REG PROG UND-TEXTBOOKS	390.00
27-0491	11-190-100-610-HS-0240A-S/ REG PROG UND-SUPPLIES	1LH7-M6TM-9L4T	CF	REG PROG UND-SUPPLIES	775.46
	11-190-100-610-HS-0240A-S/ REG PROG UND-SUPPLIES	1TG3-PJC7-6F47	CF	REG PROG UND-SUPPLIES	154.11
	11-190-100-610-HS-0240A-S/ REG PROG UND-SUPPLIES	146D-L3JC-KJKK	CF	REG PROG UND-SUPPLIES	13.28

** CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial*

Mountain Lakes Board of Education
Bills And Claims Report By Vendor Name

va_bill5.032923
09/01/2026

1

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check # Check Amount
Pending Payments						
	27-0565	11-190-100-610-HS-0240A-U/ REG PROG UND-SUPPLIES	1NGN-GYQR-LPRR	CF	REG PROG UND-SUPPLIES	170.28
	27-0490	11-190-100-610-HS-0240A-S/ REG PROG UND-SUPPLIES	14TR-MMC9-MPFK	CF	REG PROG UND-SUPPLIES	1,224.57
		11-190-100-610-HS-0240A-S/ REG PROG UND-SUPPLIES	1P1R-QFKR-9PLT	CF	REG PROG UND-SUPPLIES	62.98
	27-0452	11-190-100-610-HS-0240A-A/ REG PROG UND-SUPPLIES	19LC-9WW7-NFGT	CF	REG PROG UND-SUPPLIES	1,331.11
	27-0582	11-190-100-640-HS-0220A-HS/ REG PROG UND-TEXTBOOKS	114D-3VDV-NJVR	CF	REG PROG UND-TEXTBOOKS	15.09
	27-0638	11-190-100-610-TD-0730A-/ REG PROG UND-SUPPLIES	1VTW-6YTY-9QT6	CF	REG PROG UND-SUPPLIES	112.80
					Total for AMAZON CAPITAL SERVICES, INC./ 7036	**$4,791.59**
ARROW ELEVATOR INC./ 5261						
	27-0076	11-000-261-420-DW-0750 -/ REQ MAINT-CLN/REPAIR/MNT	129610	CF	REQ MAINT-CLN/REPAIR/MNT	470.00
	27-0053	11-000-261-420-DW-0750 -/ REQ MAINT-CLN/REPAIR/MNT	129050	CF	REQ MAINT-CLN/REPAIR/MNT	65,500.00
	27-0076	11-000-261-420-DW-0750 -/ REQ MAINT-CLN/REPAIR/MNT	129174	CF	REQ MAINT-CLN/REPAIR/MNT	470.00
					Total for ARROW ELEVATOR INC./ 5261	**$66,440.00**
ASCD/ 4558						
	27-0671	11-000-221-800-CI- -/ IMPROV INSTR-OTH OBJECTS	001958049	CF	IMPROV INSTR-OTH OBJECTS	79.00
		11-000-221-800-CI- -/ IMPROV INSTR-OTH OBJECTS	001958066	CF	IMPROV INSTR-OTH OBJECTS	79.00
		11-000-221-800-CI- -/ IMPROV INSTR-OTH OBJECTS	001958055	CF	IMPROV INSTR-OTH OBJECTS	79.00
		11-000-221-800-CI- -/ IMPROV INSTR-OTH OBJECTS	001962094	CF	IMPROV INSTR-OTH OBJECTS	79.00
					Total for ASCD/ 4558	**$316.00**
ASPIRE TECHNOLOGY PARTNERS LLC/ 9573						
	27-0095	12-000-400-450-DW-0720B-/ CAPITAL-CONSTRUCT	72044	CF	CAPITAL-CONSTRUCT	167,560.15
ATLANTIC COMMUNICATIONS ELECTRONICS INC./ 7882						
	27-0574	11-190-100-610-HS-0240A-U/ REG PROG UND-SUPPLIES	23908	CF	REG PROG UND-SUPPLIES	628.18
B&H PHOTO/ 6282						
	27-0637	11-190-100-610-TD-0730A-/ REG PROG UND-SUPPLIES	248434139	CF	REG PROG UND-SUPPLIES	311.04
	27-0438	11-190-100-610-TD-0730E-/ REG PROG UND-SUPPLIES	246710482	CF	REG PROG UND-SUPPLIES	97.20

** CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial*

Mountain Lakes Board of Education
Bills And Claims Report By Vendor Name

1

Vendor # / Name / PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check # Check Amount
Pending Payments					
27-0633	11-190-100-610-TD-0730A-/ REG PROG UND-SUPPLIES	248272927	CF	REG PROG UND-SUPPLIES	1,660.12
				Total for B&H PHOTO/ 6282	**$2,068.36**
BARBARA C. MILLER P.T., P.A./ 9528					
27-0538	11-000-213-330-CS-0431A-/ HEALTH-OTH PUR PROF SERV	AUGUST2026 INV	CF	HEALTH-OTH PUR PROF SERV	452.00
BERGEN TRACK & FIELD LLC/ 8838					
27-0605	11-402-100-890-HS-1020A-21/ ATHLETICS-OTHER OBJECTS	2026 XC INVITATIONAL	CF	ATHLETICS-OTHER OBJECTS	380.00
BILDISCO MFG., INC./ 8292					
27-0621	12-000-400-450-DW-0720B-/ CAPITAL-CONSTRUCT	45776	CF	CAPITAL-CONSTRUCT	5,027.00
BJOREM SPEECH PUBLICATIONS, LLC/ 9707					
27-0524	11-207-100-610-LR-0240 -/ AUD IMP-SUPPLIES	129638	CF	AUD IMP-SUPPLIES	170.50
BLUE MOUNTAIN DISTRIBUTION, LLC / TWIN ROCKS WATER/ 9567					
27-0130	11-000-251-500-AD- -/ MISCELLANEOUS PURCHASED	7726532	CF	MISCELLANEOUS PURCHASED	52.95
27-0017	11-000-240-500-BC- -/ SCH ADMIN-OTH SERVICE	7726533	CF	SCH ADMIN-OTH SERVICE	40.97
27-0134	11-190-100-500-HS- -/ REG PROG UND-OTH SERVICE	7704099	CF	REG PROG UND-OTH SERVICE	29.97
				Total for BLUE MOUNTAIN DISTRIBUTION, LLC / TWIN ROCKS WATER/ 9567	**$123.89**
BOROUGH OF MOUNTAIN LAKES/ 1291					
26-1013	11-000-266-100-DW- -/ SECURITY SALARIES	PARTIAL 07-18-2026	CF	SECURITY SALARIES	41,243.02
BOROUGH OF MOUNTAIN LAKES/ 6140					
27-0496	11-000-262-441-DW- -/ CUSTODIAL-FIELD RENTAL	SEPT-26 FIELDLEASE	CF	CUSTODIAL-FIELD RENTAL	3,750.00
	11-000-262-441-DW- -/ CUSTODIAL-FIELD RENTAL	OCT-26 FIELD LEASE	CF	CUSTODIAL-FIELD RENTAL	3,750.00
				Total for BOROUGH OF MOUNTAIN LAKES/ 6140	**$7,500.00**
BSN SPORTS, LLC/ 1342					
27-0299	11-402-100-610-HS-1020A-54/ ATHLETICS-SUPPLIES	934842102	CF	ATHLETICS-SUPPLIES	68.50
CABLEVISION LIGHTPATH, INC./ 8745					
27-0155	11-190-100-500-TD-0720C-/ REG PROG UND-OTH SERVICE	1000109-260901	CF	REG PROG UND-OTH SERVICE	6,728.09

** CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial*

Mountain Lakes Board of Education
Bills And Claims Report By Vendor Name

Pending Payments

Vendor # / Name / PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check # Check Amount
CARSON 1994 CORP/ 9438					
27-0556	11-000-262-420-DW-0620A-/ CUSTODIAL-CLN/REPAIR/MNT	587303	CF	CUSTODIAL-CLN/REPAIR/MNT	1,280.00
27-0554	11-000-262-420-DW-0620A-/ CUSTODIAL-CLN/REPAIR/MNT	587304	CF	CUSTODIAL-CLN/REPAIR/MNT	1,280.00
27-0556	11-000-262-420-DW-0620A-/ CUSTODIAL-CLN/REPAIR/MNT	587401	CF	CUSTODIAL-CLN/REPAIR/MNT	7,040.00
27-0554	11-000-262-420-DW-0620A-/ CUSTODIAL-CLN/REPAIR/MNT	587403	CF	CUSTODIAL-CLN/REPAIR/MNT	7,040.00
				Total for CARSON 1994 CORP/ 9438	**$16,640.00**
CDW GOVERNMENT, INC./ 5750					
27-0025	11-190-100-500-TD-0720D-/ REG PROG UND-OTH SERVICE	ZR01369450	CF	REG PROG UND-OTH SERVICE	5,250.00
27-0026	11-190-100-500-TD-0720D-/ REG PROG UND-OTH SERVICE	ZR01367838	CF	REG PROG UND-OTH SERVICE	1,850.00
				Total for CDW GOVERNMENT, INC./ 5750	**$7,100.00**
COLLINS SPORTS MEDICINE/ 7355					
27-0245	11-402-100-610-HS-1020A-54/ ATHLETICS-SUPPLIES	460263	CF	ATHLETICS-SUPPLIES	5,881.73
	11-402-100-610-HS-1020A-54/ ATHLETICS-SUPPLIES	460747	CF	ATHLETICS-SUPPLIES	1,493.63
				Total for COLLINS SPORTS MEDICINE/ 7355	**$7,375.36**
COMBUSTION SERVICE CORP./ 5011					
27-0618	11-000-261-420-DW-0750 -/ REQ MAINT-CLN/REPAIR/MNT	1023	CF	REQ MAINT-CLN/REPAIR/MNT	1,359.00
CUSTOMINK LLC/ 8254					
27-0632	11-000-252-610-TD-0130A-/ IT-SUPPLIES	90461842	CF	IT-SUPPLIES	787.50
CY DRAKE LOCKSMITHS, INC./ 1612					
27-0609	11-000-261-420-DW-0750 -/ REQ MAINT-CLN/REPAIR/MNT	110745	CF	REQ MAINT-CLN/REPAIR/MNT	3,236.97
27-0620	11-000-261-420-DW-0750 -/ REQ MAINT-CLN/REPAIR/MNT	110963	CF	REQ MAINT-CLN/REPAIR/MNT	190.00
				Total for CY DRAKE LOCKSMITHS, INC./ 1612	**$3,426.97**
DCS, LLC/ 9664					
27-0592	11-000-261-420-DW-0750 -/ REQ MAINT-CLN/REPAIR/MNT	2240	CF	REQ MAINT-CLN/REPAIR/MNT	2,450.00
DEMCO INC/ 1641					
26-1705	11-000-262-610-LR-0650 -/ CUSTODIAL-SUPPLIES	7833455	CF	CUSTODIAL-SUPPLIES	3,441.04
DESTINATION IMAGINATION, INC./ 8226					
27-0623	11-000-223-800-CI- -/ INSTR TRAIN-OTH OBJECTS	110815	CF	INSTR TRAIN-OTH OBJECTS	295.00
DIXON BROTHERS INC./ 8741					
27-0499	11-000-262-621-HS-0630 -/ CUSTODIAL-NATURAL GAS	10879	CF	CUSTODIAL-NATURAL GAS	535.88
DOORMAN LABS INC./ 9693					

** CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial*

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Vendor # / Name / PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check # Check Amount
Pending Payments					
27-0391	11-190-100-500-TD-0720D-/ REG PROG UND-OTH SERVICE	MLHS-1	CF	REG PROG UND-OTH SERVICE	3,000.00
EDUC SVCS COMM. MORRIS CNTY/ 2500					
27-0642	20-509-200-320-DW- -/ NP NURSING	202700151	CF	NP NURSING	11,794.00
EPIC SPORTS, INC./ 8592					
27-0249	11-402-100-610-HS-1020A-54/ ATHLETICS-SUPPLIES	8952753	CF	ATHLETICS-SUPPLIES	507.72
FERGUSON ENTERPRISES, LLC/ 4312					
27-0358	11-000-261-610-DW-0730B-/ REQ MAINT-SUPPLIES	4986902	CF	REQ MAINT-SUPPLIES	212.08
FROMUTH TENNIS/ 7157					
27-0563	11-402-100-610-HS-1020A-54/ ATHLETICS-SUPPLIES	435018	CF	ATHLETICS-SUPPLIES	2,699.00
GLENVIEW ACADEMY/ 9175					
27-0332	11-000-100-566-CS-0870F-/ TUIT TO PRIV SCH INSTATE	GL30066	CF	TUIT TO PRIV SCH INSTATE	4,053.44
GRAINGER/ 2005					
27-0650	11-190-100-610-TD-0730A-/ REG PROG UND-SUPPLIES	9082843724	CF	REG PROG UND-SUPPLIES	73.88
27-0384	11-000-262-610-DW-0620C-/ CUSTODIAL-SUPPLIES	9064541619	CF	CUSTODIAL-SUPPLIES	161.05
27-0655	11-190-100-610-WW-0240A-U/ REG PROG UND-SUPPLIES	9083312216	CF	REG PROG UND-SUPPLIES	301.58
		Total for GRAINGER/ 2005			**$536.51**
HHS SPORTS OPERATIONS/ 9211					
27-0629	11-402-100-890-HS-1020A-21/ ATHLETICS-OTHER OBJECTS	26-27 HACKETTSTOWN	CF	ATHLETICS-OTHER OBJECTS	450.00
HOYT ELECTRIC LLC / MICHAEL HOYT/ 9705					
27-0564	11-190-100-500-HS- -/ REG PROG UND-OTH SERVICE	JOB INVOICE 1306	CF	REG PROG UND-OTH SERVICE	372.00
IMPACT APPLICATIONS, INC/ 8503					
27-0279	11-402-100-890-HS-1020A-21/ ATHLETICS-OTHER OBJECTS	IM002518	CF	ATHLETICS-OTHER OBJECTS	880.00
INCIDENT IQ, LLC/ 9454					
27-0030	11-190-100-500-TD-0720D-/ REG PROG UND-OTH SERVICE	13276	CF	REG PROG UND-OTH SERVICE	9,193.60
INFOBASE LEARNING/ 7805					
27-0188	11-000-222-610-WW-0230A-/ MEDIA-SUPPLIES	479168	CF	MEDIA-SUPPLIES	719.62
IVONNE CIRESI/ 9293					
27-0679	20-272-200-600-DW- -/ TITLE IIA-SUPPLIES	REIMB I.C. REFRESHME	CF	TITLE IIA-SUPPLIES	391.58

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Pending Payments						
JCP&L/ 2181						
	27-0523	11-000-262-622-BC-0640B-/ CUSTODIAL-ELECTRICITY	08/24TO09/24 SERV	CF	CUSTODIAL-ELECTRICITY	1,302.10
		11-000-262-622-HS-0640B-/ CUSTODIAL-ELECTRICITY	08/24TO09/24 SERV	CF	CUSTODIAL-ELECTRICITY	5,018.20
		11-000-262-622-LR-0640B-/ CUSTODIAL-ELECTRICITY	08/24TO09/24 SERV	CF	CUSTODIAL-ELECTRICITY	1,783.55
		11-000-262-622-WW-0640B-/ CUSTODIAL-ELECTRICITY	08/24TO09/24 SERV	CF	CUSTODIAL-ELECTRICITY	2,353.22
				Total for JCP&L/ 2181		**$10,457.07**
JOEL STEIN/ 8926						
	27-0659	11-402-100-890-HS-1020A-21/ ATHLETICS-OTHER OBJECTS	0408	CF	ATHLETICS-OTHER OBJECTS	775.00
JOHN T. BIRCHENOUGH IV/ 9308						
	27-0528	11-000-252-340-TD- -/ IT-OTH PUR TECH SERVICES	0805	CF	IT-OTH PUR TECH SERVICES	350.00
	27-0570	11-000-261-420-DW-0750 -/ REQ MAINT-CLN/REPAIR/MNT	0824	CF	REQ MAINT-CLN/REPAIR/MNT	425.00
				Total for JOHN T. BIRCHENOUGH IV/ 9308		**$775.00**
KENNEDY INDUSTRIES FULFILLMENT, LLC/ 8965						
	27-0268	11-402-100-610-HS-1020A-54/ ATHLETICS-SUPPLIES	1511528	CF	ATHLETICS-SUPPLIES	732.73
LAKESHORE LEARNING MATERIALS/ 1345						
	26-1243	P2-250-200-300-CS- -/ IDEA B-PROF & TECH SERV	93354053	CF	IDEA B-PROF & TECH SERV	89.99
LANDTEK GROUP, INC./ 8243						
	27-0507	11-000-263-420-DW-0720A-/ GROUNDS-CLN/REPAIR/MNT	37428	CF	GROUNDS-CLN/REPAIR/MNT	2,200.00
LARRY BAKER CONSTRUCTION LLC/ 8723						
	27-0654	11-000-263-420-DW-0720A-/ GROUNDS-CLN/REPAIR/MNT	09-19-2026 REPAIR	CF	GROUNDS-CLN/REPAIR/MNT	4,800.00
LOCALIQ NEW YORK/NEW JERSEY GANNETT/ 5595						
	27-0595	11-000-251-890-AD-0130L-/ CENTRAL SERV-OTH OBJECTS	0007887551	CF	CENTRAL SERV-OTH OBJECTS	71.66
LONGSTRETH SPORTING GOODS, LLC/ 2317						
	27-0253	11-402-100-610-HS-1020A-54/ ATHLETICS-SUPPLIES	4171034	CF	ATHLETICS-SUPPLIES	372.78
MAACO COLLISION REPAIR/ 6866						
	27-0593	11-000-263-420-DW-0720A-/ GROUNDS-CLN/REPAIR/MNT	RO-26096	CF	GROUNDS-CLN/REPAIR/MNT	1,162.50

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Pending Payments					
MAP RESTAURANT SUPPLIES/ 8769					
27-0601	60-910-310-500-DW- -/ CAFE-OTHER SERVICES	087608	CF	CAFE-OTHER SERVICES	538.00
MARILYN A. KUBICHEK, MD, FAAP/ 8960					
27-0542	11-000-213-330-CS-0431A-/ HEALTH-OTH PUR PROF SERV	08/10 & 08/31 2026	CF	HEALTH-OTH PUR PROF SERV	1,450.00
MARK BITAR II/ 9204					
27-0660	11-402-100-890-HS-1020A-21/ ATHLETICS-OTHER OBJECTS	2026 VASITY FEE	CF	ATHLETICS-OTHER OBJECTS	484.00
MARY OSBORNE/ 4428					
27-0514	11-000-213-330-LR-0430A-/ HEALTH-OTH PUR PROF SERV	08-26-26TO09/24/26	CF	HEALTH-OTH PUR PROF SERV	10,005.00
MCI COMM SERVICE/ 9169					
27-0470	11-190-100-500-TD-0720C-/ REG PROG UND-OTH SERVICE	SEPT 11 2026	CF	REG PROG UND-OTH SERVICE	28.93
MCPCA/ 8533					
27-0444	11-000-218-890-BC- -/ GUIDANCE-OTH OBJECTS	M.F RENEWAL	CF	GUIDANCE-OTH OBJECTS	30.00
MCSNA/ 6648					
27-0439	11-000-213-800-BC- -/ HEALTH-OTH OBJECTS	SY26-27 MEMB L.F.	CF	HEALTH-OTH OBJECTS	40.00
MILLER MECHANICAL SERVICES, LLC/ 9702					
27-0401	11-000-261-420-DW-0750 -/ REQ MAINT-CLN/REPAIR/MNT	9458	CF	REQ MAINT-CLN/REPAIR/MNT	9,350.00
MORRIS AREA CURRICULUM NETWORK/ 2562					
27-0544	11-000-223-800-CI- -/ INSTR TRAIN-OTH OBJECTS	2627-ML01	CF	INSTR TRAIN-OTH OBJECTS	550.00
MORRISTOWN HOUSE OF GLASS LLC/ 9719					
27-0634	11-000-261-420-DW-0750 -/ REQ MAINT-CLN/REPAIR/MNT	I0046137	CF	REQ MAINT-CLN/REPAIR/MNT	1,900.00
	11-000-261-420-DW-0750 -/ REQ MAINT-CLN/REPAIR/MNT	I0046138	CF	REQ MAINT-CLN/REPAIR/MNT	725.00
				Total for MORRISTOWN HOUSE OF GLASS LLC/ 9719	**$2,625.00**
MOUNT FREEDOM PRINTING/ 7960					
27-0683	11-000-230-610-AD-0130E-/ GEN ADMIN-SUPPLIES	35678	CF	GEN ADMIN-SUPPLIES	315.00
MYRON DUEK/ 9690					
27-0140	11-000-223-320-CI- -/ INSTR TRAIN-PUR PROF SVC	2615	CF	INSTR TRAIN-PUR PROF SVC	7,500.00
N.J. NATURAL GAS CO./ 2592					
27-0495	11-000-262-621-BC-0640C-/ CUSTODIAL-NATURAL GAS	08-14TO09-12	CF	CUSTODIAL-NATURAL GAS	1,620.55

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Pending Payments					
27-0495	-	2026			
	11-000-262-621-HS-0630 -/ CUSTODIAL-NATURAL GAS	08-14TO09-12 2026	CF	CUSTODIAL-NATURAL GAS	3,829.77
	11-000-262-621-LR-0640C-/ CUSTODIAL-NATURAL GAS	08-14TO09-12 2026	CF	CUSTODIAL-NATURAL GAS	837.47
	11-000-262-621-WW-0640C-/ CUSTODIAL-NATURAL GAS	08-14TO09-12 2026	CF	CUSTODIAL-NATURAL GAS	1,641.89
		Total for N.J. NATURAL GAS CO./ 2592			**$7,929.68**
NASCO/ 2591					
27-0349	11-190-100-610-HS-0240A-F/ REG PROG UND-SUPPLIES	953604	CF	REG PROG UND-SUPPLIES	135.09
NATIONAL FENCE SYSTEMS, INC./ 7418					
27-0630	11-000-263-420-DW-0720A-/ GROUNDS-CLN/REPAIR/MNT	0302164	CF	GROUNDS-CLN/REPAIR/MNT	4,675.00
NATIONAL SCIENCE EDUCATION LEADERSHIP ASSOCIATION/ 8560					
27-0396	11-000-221-800-CI- -/ IMPROV INSTR-OTH OBJECTS	03327	CF	IMPROV INSTR-OTH OBJECTS	60.00
NCS PEARSON INC/ 8325					
27-0269	11-190-100-610-WW-0240A-U/ REG PROG UND-SUPPLIES	32028738	CF	REG PROG UND-SUPPLIES	1,215.50
NJFHCA/ 8830					
27-0661	11-402-100-890-HS-1020A-21/ ATHLETICS-OTHER OBJECTS	26-27 MEMB HOCKEY	CF	ATHLETICS-OTHER OBJECTS	80.00
NJPSA/ 4331					
27-0678	11-000-221-800-CI- -/ IMPROV INSTR-OTH OBJECTS	000120554	CF	IMPROV INSTR-OTH OBJECTS	930.00
	11-000-221-800-CI- -/ IMPROV INSTR-OTH OBJECTS	000118026	CF	IMPROV INSTR-OTH OBJECTS	930.00
	11-000-221-800-CI- -/ IMPROV INSTR-OTH OBJECTS	000114827	CF	IMPROV INSTR-OTH OBJECTS	930.00
	11-000-221-800-CI- -/ IMPROV INSTR-OTH OBJECTS	000121110	CF	IMPROV INSTR-OTH OBJECTS	930.00
		Total for NJPSA/ 4331			**$3,720.00**
NJSCHOOLJOBS.COM, INC./ 8535					
27-0647	11-000-230-590-AD-0130B-/ GEN ADMIN-MISC PUR SERVI	21170	CF	GEN ADMIN-MISC PUR SERVI	2,200.00
NJSIAA/ 4919					
27-0108	11-402-100-890-HS-1020A-21/ ATHLETICS-OTHER OBJECTS	STATE TOURNAMENT FEE	CF	ATHLETICS-OTHER OBJECTS	650.00
PEARSON EDUCATION INC./ 5347					

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Pending Payments					
27-0114	11-190-100-640-HS-0220A-HS/ REG PROG UND-TEXTBOOKS	31908898	CF	REG PROG UND-TEXTBOOKS	6,400.00
PERFECTION LEARNING/ 5313					
27-0611	11-190-100-640-HS-0220A-D/ REG PROG UND-TEXTBOOKS	1154004	CF	REG PROG UND-TEXTBOOKS	5,432.32
	11-190-100-640-HS-0220C-HS/ REG PROG UND-TEXTBOOKS	1154004	CF	REG PROG UND-TEXTBOOKS	2,000.00
				Total for PERFECTION LEARNING/ 5313	**$7,432.32**
PERFORMANCE TROPHIES & MEDALS LLC/ 9446					
27-0571	11-000-230-610-AD-0130E-/ GEN ADMIN-SUPPLIES	7198	CF	GEN ADMIN-SUPPLIES	74.45
PETER J. MAGAZINO/ 9384					
27-0540	11-000-252-890-TD-0130 -/ IT-OTHER OBJECTS	1696	CF	IT-OTHER OBJECTS	795.00
PLANBOOK INC./ 9006					
27-0536	11-000-240-610-LR-0250E-/ SCH ADMIN-SUPPLIES	1057438	CF	SCH ADMIN-SUPPLIES	774.00
POMPTONIAN, INC./ 6640					
27-0517	60-910-310-870-DW-000 -/ CAFE-COST OF SALES	STARTUPMONEY CAFETER	CF	CAFE-COST OF SALES	683.00
	60-910-310-870-DW-000 -/ CAFE-COST OF SALES	MLU 574 091826	CF	CAFE-COST OF SALES	35,556.25
				Total for POMPTONIAN, INC./ 6640	**$36,239.25**
PRIMERA TECHNOLOGY, INC./ 9601					
27-0354	11-190-100-610-HS-0240A-F/ REG PROG UND-SUPPLIES	21001226681	CF	REG PROG UND-SUPPLIES	138.00
PRINCIPALS/SUPERVISORS/DIRECTORS/ 2798					
27-0651	11-190-100-500-TD-0720D-/ REG PROG UND-OTH SERVICE	REIMB D.S. MOSYLE	CF	DAVID SANTOS	270.00
PROMOUNDS, INC/ 9320					
27-0346	11-402-100-610-HS-1020A-54/ ATHLETICS-SUPPLIES	241521	CF	ATHLETICS-SUPPLIES	2,466.78
PROQUEST LLC/ 6576					
27-0058	11-000-222-610-HS-0230A-Q/ MEDIA-SUPPLIES	70947878	CF	MEDIA-SUPPLIES	1,582.67
QUADIENT LEASING USA, INC/ 9408					
27-0504	11-000-230-590-AD-0130B-/ GEN ADMIN-MISC PUR SERVI	Q2528582	CF	GEN ADMIN-MISC PUR SERVI	461.51
RAINBOW PRINTING / PLASTICARDS, INC./ 7770					
27-0612	11-000-240-610-HS-0250A-/ SCH ADMIN-SUPPLIES	00163714	CF	SCH ADMIN-SUPPLIES	360.00
RANDY TABER / RMT PRODUCTION SERVICES, LLC/ 9713					

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Pending Payments					
27-0566	13-423-100-610-SA- -/ ACADEMY SUPPLIES	1452	CF	ACADEMY SUPPLIES	2,600.00
READING WRITING PROJECT NETWORK, LLC/ 9140					
27-0145	11-000-223-320-CI- -/ INSTR TRAIN-PUR PROF SVC	RWP-3135	CF	INSTR TRAIN-PUR PROF SVC	2,561.05
27-0144	11-000-223-320-CI- -/ INSTR TRAIN-PUR PROF SVC	RWP-3116	CF	INSTR TRAIN-PUR PROF SVC	4,760.00
				Total for READING WRITING PROJECT NETWORK, LLC/ 9140	**$7,321.05**
REALLY GOOD STUFF, LLC/ 6507					
27-0119	11-000-218-600-WW-0250E-6/ GUIDANCE-SUPPLIES	9240503	CF	GUIDANCE-SUPPLIES	96.97
27-0146	11-190-100-610-WW-0240A-G/ REG PROG UND-SUPPLIES	9336311	CF	REG PROG UND-SUPPLIES	149.99
27-0600	11-190-100-610-WW-0240A-U/ REG PROG UND-SUPPLIES	9364976	CF	REG PROG UND-SUPPLIES	899.97
27-0118	11-190-100-610-WW-0240A-U/ REG PROG UND-SUPPLIES	9239225	CF	REG PROG UND-SUPPLIES	73.00
	11-190-100-610-WW-0240A-U/ REG PROG UND-SUPPLIES	9240543	CF	REG PROG UND-SUPPLIES	475.83
	11-190-100-610-WW-0240A-U/ REG PROG UND-SUPPLIES	9272198	CF	REG PROG UND-SUPPLIES	213.90
27-0119	11-000-218-600-WW-0250E-6/ GUIDANCE-SUPPLIES	9328716	CF	GUIDANCE-SUPPLIES	39.99
	11-000-218-600-WW-0250E-6/ GUIDANCE-SUPPLIES	9357688	CF	GUIDANCE-SUPPLIES	38.99
				Total for REALLY GOOD STUFF, LLC/ 6507	**$1,988.64**
REED ACADEMY/ 9298					
27-0235	20-250-100-560-CS-1411T-/ IDEA B-OTH PURCH SERVICE	12190 NOVEMBER26	CF	IDEA B-OTH PURCH SERVICE	12,314.85
	20-250-100-560-CS-1411T-/ IDEA B-OTH PURCH SERVICE	11899	CF	IDEA B-OTH PURCH SERVICE	11,018.55
	20-250-100-560-CS-1411T-/ IDEA B-OTH PURCH SERVICE	12057 OCT-26	CF	IDEA B-OTH PURCH SERVICE	13,611.15
				Total for REED ACADEMY/ 9298	**$36,944.55**
RICH TREE SERVICE, INC/ 8957					
27-0625	11-000-263-420-DW-0720A-/ GROUNDS-CLN/REPAIR/MNT	2602920	CF	GROUNDS-CLN/REPAIR/MNT	5,640.00
RIDDELL ALL AMERICAN SPORTS CORP./ 7354					
27-0607	11-402-100-500-HS- -/ ATHLETICS-SERVICES	60570092	CF	ATHLETICS-SERVICES	9,468.01
RIVERSIDE ASSESSMENTS, LLC/ 9011					
27-0557	11-000-218-600-BC-0250E-6/ GUIDANCE-SUPPLIES	293043	CF	GUIDANCE-SUPPLIES	1,822.50
ROBERT GRIGGS PLUMBING & HEATING LLC/ 8888					
27-0684	11-000-261-420-DW-0750 -/ REQ MAINT-CLN/REPAIR/MNT	14471	CF	REQ MAINT-CLN/REPAIR/MNT	846.24

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Pending Payments					
SAGE ALLIANCE/ 9005					
27-0341	11-000-100-566-CS-0870F-/ TUIT TO PRIV SCH INSTATE	202718 SEPT2026	CF	TUIT TO PRIV SCH INSTATE	8,713.97
SAVVAS LEARNING COMPANY LLC/ 9174					
27-0583	11-190-100-610-WW-0240A-B/ REG PROG UND-SUPPLIES	4027625224	CF	REG PROG UND-SUPPLIES	401.46
SCHOOL ACCOUNTING SERVICES LLC/ 9633					
27-0641	11-000-230-339-AD-0120D-/ GEN ADMIN-OTH PROF SERV	AUGUST-26 INV	CF	GEN ADMIN-OTH PROF SERV	3,937.50
SCHOOL HEALTH CORPORATION/ 3169					
27-0394	11-000-213-610-BC-0420A-/ HEALTH-SUPPLIES	000449109	CF	HEALTH-SUPPLIES	25.79
27-0604	11-207-100-610-LR-0240 -/ AUD IMP-SUPPLIES	000454090	CF	AUD IMP-SUPPLIES	511.96
27-0394	11-000-213-610-BC-0420A-/ HEALTH-SUPPLIES	000473328	CF	HEALTH-SUPPLIES	28.68
				Total for SCHOOL HEALTH CORPORATION/ 3169	**$566.43**
SCHOOL MATE/ 8302					
27-0291	11-207-100-610-LR-0240 -/ AUD IMP-SUPPLIES	000651548	CF	AUD IMP-SUPPLIES	118.75
SCHOOL SPECIALTY, LLC/ 9170					
27-0289	11-190-100-610-BC-0240A-/ REG PROG UND-SUPPLIES	208137712879	CF	REG PROG UND-SUPPLIES	13.44
27-0465	11-213-100-610-CS-1106A-64/ RESOURCE RM-SUPPLIES	208137727626	CF	RESOURCE RM-SUPPLIES	4.74
27-0179	11-190-100-610-WW-0240A-U/ REG PROG UND-SUPPLIES	308104981718	CF	REG PROG UND-SUPPLIES	193.51
26-1704	11-000-262-610-LR-0650 -/ CUSTODIAL-SUPPLIES	308104952902	CF	CUSTODIAL-SUPPLIES	15,839.92
	11-000-262-610-LR-0650 -/ CUSTODIAL-SUPPLIES	208137606227	CF	CUSTODIAL-SUPPLIES	4,535.84
	11-000-262-610-LR-0650 -/ CUSTODIAL-SUPPLIES	208137640436	CF	CUSTODIAL-SUPPLIES	1,517.96
27-0258	11-190-100-610-WW-0240A-U/ REG PROG UND-SUPPLIES	308104934809	CF	REG PROG UND-SUPPLIES	217.44
	11-190-100-610-WW-0240A-U/ REG PROG UND-SUPPLIES	208137576871	CF	REG PROG UND-SUPPLIES	55.01
	11-190-100-610-WW-0240A-U/ REG PROG UND-SUPPLIES	208137673235	CF	REG PROG UND-SUPPLIES	4.40
27-0270	11-000-218-600-WW-0250E-6/ GUIDANCE-SUPPLIES	308104928236	CF	GUIDANCE-SUPPLIES	614.79
27-0289	11-190-100-610-BC-0240A-/ REG PROG UND-SUPPLIES	308104962148	CF	REG PROG UND-SUPPLIES	155.13
27-0436	11-207-100-610-LR-0240 -/ AUD IMP-SUPPLIES	208137673405	CF	AUD IMP-SUPPLIES	6.86
27-0465	11-213-100-610-CS-1106A-64/ RESOURCE RM-SUPPLIES	308104961411	CF	RESOURCE RM-SUPPLIES	414.68
27-0541	11-207-100-610-LR-0240 -/ AUD IMP-SUPPLIES	308104958127	CF	AUD IMP-SUPPLIES	414.02
				Total for SCHOOL SPECIALTY, LLC/ 9170	**$23,987.74**
SDI INNOVATIONS, INC/ 9044					

** CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial*

Mountain Lakes Board of Education
Bills And Claims Report By Vendor Name

1

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check # Check Amount
Pending Payments						
	27-0047	11-000-240-610-BC-0250A-/ SCH ADMIN-SUPPLIES	S26-0344393	CF	SCH ADMIN-SUPPLIES	1,439.21
	27-0086	11-000-240-610-HS-0250A-/ SCH ADMIN-SUPPLIES	S26-0343646	CF	SCH ADMIN-SUPPLIES	2,877.58
					Total for SDI INNOVATIONS, INC/ 9044	**$4,316.79**
SHI INTERNATIONAL CORP/ 8712						
	27-0451	12-000-252-732-TD- -/ EQUIP-NON INSTR-IT	B21620714	CF	EQUIP-NON INSTR-IT	53,500.00
STAPLES/ 7945						
	27-0587	11-190-100-610-HS-0240A-E/ REG PROG UND-SUPPLIES	6073311913	CF	REG PROG UND-SUPPLIES	154.57
		11-190-100-610-HS-0240A-E/ REG PROG UND-SUPPLIES	6073311914	CF	REG PROG UND-SUPPLIES	8.15
		11-190-100-610-HS-0240A-E/ REG PROG UND-SUPPLIES	6073455866	CF	REG PROG UND-SUPPLIES	21.17
		11-190-100-610-HS-0240A-E/ REG PROG UND-SUPPLIES	6073537335	CF	REG PROG UND-SUPPLIES	56.32
		11-190-100-610-HS-0240A-E/ REG PROG UND-SUPPLIES	6073537336	CF	REG PROG UND-SUPPLIES	1.03
	27-0553	11-190-100-610-BC-0240A-/ REG PROG UND-SUPPLIES	6075005662	CF	REG PROG UND-SUPPLIES	9.53
		11-190-100-610-BC-0240A-/ REG PROG UND-SUPPLIES	6075005664	CF	REG PROG UND-SUPPLIES	135.73
	27-0494	11-000-219-610-CS-1101A-/ CST-SUPPLIES	6071773254	CF	CST-SUPPLIES	133.91
		11-000-219-610-CS-1101A-/ CST-SUPPLIES	6071849299	CF	CST-SUPPLIES	45.18
	27-0673	11-000-230-610-AD-0130E-/ GEN ADMIN-SUPPLIES	6075994657	CF	Corrected price	139.99
	27-0193	11-190-100-610-BC-0240A-/ REG PROG UND-SUPPLIES	6074114704	CF	REG PROG UND-SUPPLIES	23.58
	27-0400	11-000-230-610-AD-0130E-/ GEN ADMIN-SUPPLIES	6074114703	CF	GEN ADMIN-SUPPLIES	23.24
	27-0586	11-000-240-610-BC-0250A-/ SCH ADMIN-SUPPLIES	6074032791-74372910	CF	SCH ADMIN-SUPPLIES	6.24
		11-190-100-610-BC-0240A-/ REG PROG UND-SUPPLIES	6074032791-74372910	CF	REG PROG UND-SUPPLIES	33.80
	27-0663	11-000-252-610-TD-0130A-/ IT-SUPPLIES	6074372911	CF	IT-SUPPLIES	83.03
					Total for STAPLES/ 7945	**$875.47**
STATS MEDIC, LLC/ 9130						
	27-0649	11-190-100-610-HS-0240A-S/ REG PROG UND-SUPPLIES	GX0DFZX3-0001	CF	REG PROG UND-SUPPLIES	325.00
SUPER DUPER PUBLICATIONS, CORP/ 3297						
	27-0584	11-207-100-610-LR-0240 -/ AUD IMP-SUPPLIES	3084421A	CF	AUD IMP-SUPPLIES	2,507.00
	27-0395	11-207-100-610-LR-0240 -/ AUD IMP-SUPPLIES	3076616A	CF	AUD IMP-SUPPLIES	107.84
	27-0440	11-207-100-610-LR-0240 -/ AUD IMP-SUPPLIES	307775*	CF	AUD IMP-SUPPLIES	192.63
					Total for SUPER DUPER PUBLICATIONS, CORP/ 3297	**$2,807.47**
SUSSEX COUNTY REGIONAL COOPERATIVE/ 7680						

** CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial*

Mountain Lakes Board of Education
Bills And Claims Report By Vendor Name

1

Vendor # / Name / PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check # Check Amount
Pending Payments					
27-0550	11-000-270-512-DW-0520E-/ TRANSP-CONTR OTH H/S	T03-000125	CF	TRANSP-CONTR OTH H/S	10,333.84
TEACHER/ 3320					
27-0309	11-219-100-580-LI-0250 -/ SP ED HOME INSTR-TRAVEL	SEPT2026 MILEAGE HRD	CF	HANNAH-RAY DELBURY	7.99
	11-219-100-580-LI-0250 -/ SP ED HOME INSTR-TRAVEL	J.B MILEAGE SEPT26	CF	JENNIFER BECHT	208.21
	11-219-100-580-LI-0250 -/ SP ED HOME INSTR-TRAVEL	D.R. MILEAGE SEPT26	CF	DEANNA RICHTER	59.69
	11-219-100-580-LI-0250 -/ SP ED HOME INSTR-TRAVEL	B.K. MILEAGE SEPT26	CF	BARRY KESSLER	40.47
	11-219-100-580-LI-0250 -/ SP ED HOME INSTR-TRAVEL	K.J. MILEAGE SEPT26	CF	KYLE JORGENSON	25.57
	11-219-100-580-LI-0250 -/ SP ED HOME INSTR-TRAVEL	J.C. MILEAGE SEPT26	CF	JENNIFER CROCKER	30.08
27-0310	11-219-100-530-LI-0641 -/ SP ED HOME INSTR-COMMUNI	J.B. PHONE SEPT26	CF	JENNIFER BECHT	40.00
27-0309	11-219-100-580-LI-0250 -/ SP ED HOME INSTR-TRAVEL	J.O. SEPT26 MILEAGE	CF	JENNIFER ONDISH	9.87
				Total for TEACHER/ 3320	**$421.88**
TEAM FITZ GRAPHICS, LLC/ 8859					
27-0664	11-402-100-610-HS-1020A-54/ ATHLETICS-SUPPLIES	76823	CF	ATHLETICS-SUPPLIES	92.00
THE CENTER SCHOOL/ 9613					
27-0234	11-000-100-566-CS-0870F-/ TUIT TO PRIV SCH INSTATE	NOV2026-45	CF	TUIT TO PRIV SCH INSTATE	8,539.27
THE MUSIC SHOP, LLC/ 2563					
27-0492	11-190-100-500-WW- -/ REG PROG UND-OTH SERVICE	205551	CF	REG PROG UND-OTH SERVICE	288.59
	11-190-100-500-WW- -/ REG PROG UND-OTH SERVICE	205552	CF	REG PROG UND-OTH SERVICE	148.00
	11-190-100-500-WW- -/ REG PROG UND-OTH SERVICE	205553	CF	REG PROG UND-OTH SERVICE	164.99
	11-190-100-500-WW- -/ REG PROG UND-OTH SERVICE	205554	CF	REG PROG UND-OTH SERVICE	172.95
	11-190-100-500-WW- -/ REG PROG UND-OTH SERVICE	205555	CF	REG PROG UND-OTH SERVICE	295.00
	11-190-100-500-WW- -/ REG PROG UND-OTH SERVICE	205557	CF	REG PROG UND-OTH SERVICE	203.00
	11-190-100-500-WW- -/ REG PROG UND-OTH SERVICE	205558	CF	REG PROG UND-OTH SERVICE	109.00
	11-190-100-500-WW- -/ REG PROG UND-OTH SERVICE	205556	CF	REG PROG UND-OTH SERVICE	180.00
				Total for THE MUSIC SHOP, LLC/ 2563	**$1,561.53**

** CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial*

Mountain Lakes Board of Education
Bills And Claims Report By Vendor Name

1

Vendor # / Name / PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check # Check Amount
Pending Payments					
THE NEW YORK TIMES/ 1399					
27-0093	11-000-222-610-HS-0230A-Q/ MEDIA-SUPPLIES	I19437905	CF	MEDIA-SUPPLIES	1,310.40
THERAPRO, INC./ 4645					
27-0266	11-207-100-610-LR-0240 -/ AUD IMP-SUPPLIES	519189	CF	AUD IMP-SUPPLIES	122.82
TOOLS FOR SCHOOLS, INC./ 9625					
27-0680	11-190-100-500-BC- -/ REG PROG UND-OTH SERVICE	AOJT7NOI-0005	CF	REG PROG UND-OTH SERVICE	135.00
TREASURER - STATE OF NEW JERSEY/ 8048					
27-0560	11-000-213-800-HS- -/ HEALTH-OTH OBJECTS	260913850	CF	HEALTH-OTH OBJECTS	85.00
TREASURER, STATE OF NEW JERSEY/ 3342					
27-0721	11-000-263-890-DW-0660A-/ GROUNDS-OTHER OBJECTS	261107160	CF	GROUNDS-OTHER OBJECTS	80.00
27-0722	11-000-263-890-DW-0660A-/ GROUNDS-OTHER OBJECTS	261048570	CF	GROUNDS-OTHER OBJECTS	80.00
				Total for TREASURER, STATE OF NEW JERSEY/ 3342	**$160.00**
TRU STOR, LLC - HUNTER TECHNOLOGIES/ 9682					
27-0085	12-000-400-450-DW-0720B-/ CAPITAL-CONSTRUCT	49876034	CF	CAPITAL-CONSTRUCT	3,276.42
TRUGREEN LIMITED PARTNERSHIP/ 9369					
27-0622	11-000-263-420-DW-0720A-/ GROUNDS-CLN/REPAIR/MNT	228606937	CF	GROUNDS-CLN/REPAIR/MNT	526.80
UNITED BUSINESS SYSTEMS/ 7754					
27-0153	11-190-100-500-TD-0720C-/ REG PROG UND-OTH SERVICE	628872	CF	REG PROG UND-OTH SERVICE	5,911.14
VERIZON/ 9188					
27-0156	11-190-100-500-TD-0720C-/ REG PROG UND-OTH SERVICE	Z2433239	CF	REG PROG UND-OTH SERVICE	690.20
VIKING TERMITE & PEST CONTROL, LLC/ 9571					
27-0096	11-000-263-420-DW-0720A-/ GROUNDS-CLN/REPAIR/MNT	904418142 & 4418143	CF	GROUNDS-CLN/REPAIR/MNT	185.00
	11-000-263-420-DW-0720A-/ GROUNDS-CLN/REPAIR/MNT	904413340 & 4413340	CF	GROUNDS-CLN/REPAIR/MNT	185.00
				Total for VIKING TERMITE & PEST CONTROL, LLC/ 9571	**$370.00**
VISUAL COMPUTER SOLUTIONS, INC/ 9304					
27-0656	11-402-100-500-HS- -/ ATHLETICS-SERVICES	136000376	CF	ATHLETICS-SERVICES	316.08
27-0606	11-402-100-500-HS- -/ ATHLETICS-SERVICES	136000371	CF	ATHLETICS-SERVICES	568.95
				Total for VISUAL COMPUTER SOLUTIONS, INC/ 9304	**$885.03**

** CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial*

Mountain Lakes Board of Education
Bills And Claims Report By Vendor Name

1

Vendor # / Name / PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check # Check Amount
Pending Payments					
W.B. MASON CO., INC./ 6480					
27-0226	11-000-240-610-BC-0250A-/ SCH ADMIN-SUPPLIES	263743497	CF	SCH ADMIN-SUPPLIES	1,304.16
27-0454	11-000-240-610-HS-0250A-/ SCH ADMIN-SUPPLIES	264588439	CF	SCH ADMIN-SUPPLIES	1,455.85
27-0640	11-000-240-610-WW-0250A-/ SCH ADMIN-SUPPLIES	264621395	CF	SCH ADMIN-SUPPLIES	1,191.15
				Total for W.B. MASON CO., INC./ 6480	**$3,951.16**
				Total for Pending Payments	**$725,768.55**

** CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial*

va_s1701
08/01/2026

Mountain Lakes Board of Education
Monthly Transfer Report

2

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
INSTRUCTION									
Regular Programs	11-1XX-100-XXX 12-1XX-100-XXX 13-1XX-100-XXX 15-1XX-100-XXX	12,061,228.00	292,309.96	12,353,537.96	1,235,353.80	(4,587.18)	-0.04	1,230,766.62	1,173,651.07
Special Education, Basic Skills/Remedial and Bilingual Instruction and Speech/OT/PT and Ex	1X-2XX-100-XXX 1X-000-216-XXX 1X-000-217-XXX	9,131,070.00	283,564.66	9,414,634.66	941,463.47	360.00	0.00	941,823.47	663,893.74
Vocational Programs-Local	1X-3XX-100-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructiona	11-4XX-100-XXX 11-4XX-200-XXX 12-4XX-100-XXX 15-4XX-100-XXX 15-4XX-200-XXX	1,445,935.00	21,711.44	1,467,646.44	146,764.64	0.24	0.00	146,764.88	1,078,790.44
Community Services Programs/Operations	1X-800-330-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL INSTRUCTIONAL EXPENSE		**22,638,233.00**	**597,586.06**	**23,235,819.06**					**2,916,335.25**
UNDISTRIBUTED EXPENDITURES									
Tuition	11-000-100-XXX	756,115.00	3,229.38	759,344.38	75,934.44	(41,650.26)	-5.49	34,284.18	315,603.64
Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/	1X-000-211-XXX 1X-000-213-XXX 1X-000-218-XXX 1X-000-219-XXX 1X-000-222-XXX	3,330,013.00	58,116.36	3,388,129.36	338,812.94	94,035.63	2.78	432,848.57	373,656.66
Improvement of Instruction Services and Instructional Staff Training Services	1X-000-221-XXX 1X-000-223-XXX	1,144,244.00	8,347.03	1,152,591.03	115,259.10	(103,455.86)	-8.98	11,803.24	79,440.22
General Administration	1X-000-230-XXX	959,711.00	689.14	960,400.14	96,040.01	53,950.28	5.62	149,990.29	82,656.12
School Administration	1X-000-240-XXX	1,676,564.00	3,790.90	1,680,354.90	168,035.49	7,936.28	0.47	175,971.77	224,073.41
Central Services & Administrative Information Technology	**1X-000-25X-XXX**	**531,258.00**	**69,154.62**	**600,412.62**	**60,041.26**	**129,255.12**	**21.53**	**189,296.38**	**207,051.30**
Operation and Maintenance of Plant Services	1X-000-26X-XXX	4,130,889.00	198,755.23	4,329,644.23	432,964.42	16,544.40	0.38	449,508.82	644,925.95
Student Transportation Services	1X-000-270-XXX	793,979.00	5,122.78	799,101.78	79,910.18	40,000.00	5.01	119,910.18	536,808.28
Personal Services-Employee Benefits	1X-XXX-XXX-2XX	9,737,174.00	121,918.19	9,859,092.19	985,909.22	(235,990.00)	-2.39	749,919.22	4,041,527.55

Mountain Lakes Board of Education
Monthly Transfer Report

2

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Food Services	11-000-310-XXX	67,000.00	0.00	67,000.00	6,700.00	0.00	0.00	6,700.00	0.00
Transfer Property Sale Proceedes to Debt Service Reserve	11-000-520-934	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer from General Fund Surplus to Debt Service Fund to Repay CDL	11-000-520-936	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL UNDISTRIBUTED EXPENSE		**23,126,947.00**	**469,123.63**	**23,596,070.63**					**6,505,743.13**
TOTAL GENERAL CURRENT EXPENSE		**45,765,180.00**	**1,066,709.69**	**46,831,889.69**					**9,422,078.38**
Equipment	12-XXX-XXX-73X 15-XXX-XXX-73X	138,000.00	44,382.17	182,382.17	18,238.22	11,850.00	6.50	30,088.22	3,694.87
Facilities Acquisition and Construction Services	12-000-4XX-XXX	1,098,298.00	22,595.17	1,120,893.17	0.00	0.00	0.00	0.00	51,683.83
Capital Reserve-Transfer to Capital Expend. Fund	12-000-4XX-931	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES		**1,236,298.00**	**66,977.34**	**1,303,275.34**					**55,378.70**
TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	557,000.00	0.00	557,000.00	55,700.00	31,751.35	5.70	87,451.35	176,131.53
Transfer of Funds to Charter Schools	10-000-100-56X	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer of Funds to Renaissance	10-000-100-571	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Fund Contribution to School Based Budgets	10-000-520-930	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OPERATING BUDGET GRAND TOTAL		**47,558,478.00**	**1,133,687.03**	**48,692,165.03**					**9,653,588.61**

School Business Administrator Signature

Date

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MOUNTAIN LAKES
SCHOOL DISTRICT
Treasurer's Report
ALL FUNDS
Month Ending
AUGUST 31, 2026

FUNDS	OPENING CASH BALANCE 8/1/26	ADJUSTMENTS	CURRENT MONTH RECEIPTS	CURRENT MONTH DISBURSEMENTS	ENDING CASH BALANCE 8/31/26
GOVERNMENTAL FUNDS					
10 GENERAL FUND	$7,586,190.63		$3,057,628.30	$1,979,271.10	$8,664,547.83
20 SPECIAL REVENUE FUND	($397,260.72)		$40,313.91	$52,853.38	($409,800.19)
30 CAPITAL PROJECTS FUND	($712,609.16)		$0.00	$0.00	($712,609.16)
40 DEBT SERVICE FUND	($576,913.29)		$182,040.50	$0.00	($394,872.79)
61 TECHNOLOGY - CHROME INS	$6,203.29		$0.00	$0.00	$6,203.29
	$5,905,610.75	$0.00	$3,279,982.71	$2,032,124.48	$7,153,468.98
60 CAFETERIA ACCOUNT	$46,164.32		$13,353.88	$31,586.52	$27,931.68
TOTAL GOVERNMENTAL FUNDS:	**$5,951,775.07**	**$0.00**	**$3,293,336.59**	**$2,063,711.00**	**$7,181,400.66**
TRUST & AGENCY FUNDS					
FLEX SPENDING	$17,862.48		$674.51	$1,961.75	$16,575.24
UNEMPLOYMENT	$437,643.05		$1,020.20	$12,766.68	$425,896.57
NET PAYROLL	$0.00		$342,727.58	$342,727.58	$0.00
PAYROLL AGENCY	$8,441.12		$235,590.34	$233,758.82	$10,272.64
TOTAL TRUST & AGENCY FUNDS:	**$463,946.65**	**$0.00**	**$580,012.63**	**$591,214.83**	**$452,744.45**
TOTAL ALL FUNDS:	**$6,415,721.72**	**$0.00**	**$3,873,349.22**	**$2,654,925.83**	**$7,634,145.11**

PREPARED AND SUBMITTED BY:

TREASURER OF SCHOOL MONIES
LISA PALMIERI

9/30/26
DATE

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MOUNTAIN LAKES SCHOOL DISTRICT
BOARD OF EDUCATION
BANK RECONCILIATION - GENERAL ACCOUNT
AS OF AUGUST 31, 2026

Balance per Books - August 1, 2026				5,905,610.75
Add: Receipts				3,279,982.71
				9,185,593.46
Less: Disbursements				2,032,124.48
Balance per Books - August 31, 2026				7,153,468.98
Balance per Bank				
Provident Bank #624615786 (General)				28,869.27
Provident Bank #624611616 (General)				7,870,675.96
				7,899,545.23
Add: Due from Cafeteria Account:				
Check #103974	7/14/26	5,056.40		
Check #104097	7/31/26	34,293.45		
Check #104156	8/31/26	693.26		
Check #104227	8/31/26	30,740.26		
				70,783.37
				7,970,328.60
Less: Outstanding Checks				(816,859.62)
				7,153,468.98

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MOUNTAIN LAKES SCHOOL DISTRICT
BOARD OF EDUCATION
BANK RECONCILIATION - GENERAL ACCOUNT
AS OF AUGUST 31, 2026

Date Issued	Check #	Amount	Date Issued	Check #	Amount	Date Issued	Check #	Amount
7/31/24	100450	4,653.28	7/31/26	104004	236.00	8/31/26	104173	3,406.99
9/4/24	100512	30.00	7/31/26	104006	564.79	8/31/26	104174	33,230.14
10/15/24	100928	36.61	7/31/26	104037	2,276.33	8/31/26	104175	1,049.23
11/29/24	101031	21.20	7/31/26	104042	350.00	8/31/26	104176	1,893.05
11/29/24	101056	68.98	7/31/26	104044	135.00	8/31/26	104177	1,666.67
11/29/24	101058	68.98	7/31/26	104052	150.72	8/31/26	104178	13,635.00
11/29/24	101059	37.71	7/31/26	104064	2,175.00	8/31/26	104179	29,064.00
11/29/24	101060	26.98	7/31/26	104070	350.00	8/31/26	104180	20,664.00
11/29/24	101061	26.98	7/31/26	104074	75.00	8/31/26	104181	767.35
11/29/24	101064	68.98	7/31/26	104079	148.50	8/31/26	104182	190.00
11/29/24	101076	600.00	7/31/26	104081	243.00	8/31/26	104183	2,120.00
12/20/24	101215	135.00	7/31/26	104086	1,860.00	8/31/26	104184	235.23
12/20/24	101270	23.12	7/31/26	104087	60.00	8/31/26	104185	25,862.33
12/20/24	101288	20.00	7/31/26	104089	245.00	8/31/26	104186	78.00
1/28/25	101389	21.20	7/31/26	104099	44.95	8/31/26	104187	289.04
3/18/25	101630	212.79	7/31/26	104102	1,500.00	8/31/26	104188	1,856.26
3/18/25	101697	17.34	7/31/26	104114	718.06	8/31/26	104189	12,539.47
4/15/25	101818	7.71	7/31/26	104116	22.00	8/31/26	104190	129.90
5/20/25	101948	60.00	7/31/26	104125	7,250.00	8/31/26	104191	9,270.00
6/24/25	102090	1,631.36	7/31/26	104130	1,698.75	8/31/26	104192	3,200.00
6/30/25	102179	9.40	7/31/26	104132	95.88	8/31/26	104193	1,298.88
7/15/25	102246	267.76	7/31/26	104136	799.00	8/31/26	104194	66.08
7/31/25	102300	250.00	7/31/26	104137	382.23	8/31/26	104195	1,621.27
12/29/25	103108	21.20	7/31/26	104144	700.00	8/31/26	104196	25,416.86
12/29/25	103125	753.00	7/31/26	104150	140.69	8/31/26	104197	1,424.27
2/27/26	103247	25.73	8/20/26	104154	107,128.67	8/31/26	104198	299.00
2/27/26	103249	25.73	8/31/26	104155	2,975.00	8/31/26	104199	13,016.18
2/27/26	103252	67.73	8/31/26	104156	693.26	8/31/26	104200	158.70
2/27/26	103253	25.73	8/31/26	104157	2,976.79	8/31/26	104201	5,309.28
4/28/26	103573	175.40	8/31/26	104158	1,451.94	8/31/26	104202	1,552.00
5/12/26	103622	1,436.75	8/31/26	104159	692.97	8/31/26	104203	13,000.00
5/29/26	103701	179.00	8/31/26	104160	280.00	8/31/26	104204	15,434.45
6/16/26	103769	26.98	8/31/26	104161	591.99	8/31/26	104205	11,850.00
6/16/26	103772	33.84	8/31/26	104162	2,592.00	8/31/26	104206	17,232.50
6/16/26	103777	56.40	8/31/26	104164	1,517.03	8/31/26	104207	8,457.38
6/30/26	103839	225.00	8/31/26	104165	3,811.00	8/31/26	104208	2,400.00
6/30/26	103879	11.56	8/31/26	104166	222.53	8/31/26	104209	19,260.00
6/30/26	103894	588.50	8/31/26	104167	83.92	8/31/26	104210	2,155.09
6/30/26	103921	321.00	8/31/26	104168	7,500.00	8/31/26	104211	23,506.00
6/30/26	103938	204.00	8/31/26	104169	9,000.00	8/31/26	104212	198.70
6/30/26	103941	2,886.00	8/31/26	104170	4,500.00	8/31/26	104213	3,127.82
6/30/26	103992	337.10	8/31/26	104171	559.51	8/31/26	104214	175.00
6/30/26	103998	40.00	8/31/26	104172	212.93	8/31/26	104215	336.00
		15,736.03			169,010.44			328,442.12

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MOUNTAIN LAKES SCHOOL DISTRICT
BOARD OF EDUCATION
BANK RECONCILIATION - GENERAL ACCOUNT
AS OF AUGUST 31, 2026

Date Issued	Check #	Amount	Date Issued	Check #	Amount	Date Issued	Check #	Amount
8/31/26	104216	14.37	8/31/26	104259	196.31			
8/31/26	104217	10,109.14	8/31/26	104260	856.02			
8/31/26	104218	1,990.00	8/31/26	104261	17,319.32			
8/31/26	104219	65.00	8/31/26	104262	64,800.00			
8/31/26	104220	350.00	8/31/26	104263	1,214.77			
8/31/26	104221	104.95	8/31/26	104264	563.20			
8/31/26	104222	2,530.00	8/31/26	104265	17,004.42			
8/31/26	104223	3,700.00	8/31/26	104266	182.00			
8/31/26	104224	500.00	8/31/26	104267	250.00			
8/31/26	104225	275.00	8/31/26	104268	250.00			
8/31/26	104226	11,165.72	8/31/26	104269	200.00			
8/31/26	104227	30,740.26	8/31/26	104270	200.00			
8/31/26	104228	4,595.74	8/31/26	104271	200.00			
8/31/26	104229	414.65	8/31/26	104272	200.00			
8/31/26	104230	106.85	8/31/26	104273	40,313.91			
8/31/26	104231	1,750.00						
8/31/26	104232	199.00						
8/31/26	104233	3,641.32						
8/31/26	104234	257.50						
8/31/26	104235	50.00						
8/31/26	104236	11,022.35						
8/31/26	104237	18,616.68						
8/31/26	104238	11,483.40						
8/31/26	104239	195.63						
8/31/26	104240	6,889.20						
8/31/26	104241	2,880.03						
8/31/26	104242	1,125.00						
8/31/26	104243	722.16						
8/31/26	104244	2,500.00						
8/31/26	104245	60.00						
8/31/26	104246	69.31						
8/31/26	104247	1.41						
8/31/26	104248	5.64						
8/31/26	104249	20,594.71						
8/31/26	104250	2,690.00						
8/31/26	104251	3,448.38						
8/31/26	104252	1,008.57						
8/31/26	104253	1,661.00						
8/31/26	104254	182.76						
8/31/26	104255	938.04						
8/31/26	104256	452.92						
8/31/26	104257	444.39						
8/31/26	104258	370.00						
		159,921.08			143,749.95			0.00

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MOUNTAIN LAKES SCHOOL DISTRICT
BOARD OF EDUCATION
BANK RECONCILIATION - GENERAL ACCOUNT
AS OF AUGUST 31, 2026

RECAP:

	15,736.03	
	169,010.44	
	328,442.12	
	159,921.08	
	143,749.95	
	0.00	
TOTAL	**816,859.62**	Total outstanding checks as of August 31, 2026

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MOUNTAIN LAKES SCHOOL DISTRICT
BOARD OF EDUCATION
BANK RECONCILIATION - CAFETERIA ACCOUNT
AS OF AUGUST 31, 2026

Balance per Books - August 1, 2026				46,164.32
Add: Receipts				13,353.88
				59,518.20
Less: Disbursements				31,586.52
Balance per Books - August 31, 2026				27,931.68
Balance per Bank				
Provident Bank #624611829 (Cafeteria)				98,821.35
Less: Outstanding Checks:				
Check #1192	7/16/26	12.05		
Check #1197	8/20/26	94.25		
				106.30
				98,715.05
Less: Due to General Account:				
Check #103974	7/14/26	5,056.40		
Check #104097	7/31/26	34,293.45		
Check #104156	8/31/26	693.26		
Check #104227	8/31/26	30,740.26		
				70,783.37
				27,931.68

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MOUNTAIN LAKES SCHOOL DISTRICT
BOARD OF EDUCATION
BANK RECONCILIATION - FLEX SPENDING ACCOUNT
AS OF AUGUST 31, 2026

Balance per Books - August 1, 2026		17,862.48
Add:	Receipts	674.51
		18,536.99
Less:	Disbursements	1,961.75
Balance per Books - August 31, 2026		16,575.24

Balance per Bank	
Provident Bank #624611608 (Flex Spending)	16,575.24

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MOUNTAIN LAKES SCHOOL DISTRICT
BOARD OF EDUCATION
BANK RECONCILIATION - UNEMPLOYMENT ACCOUNT
AS OF AUGUST 31, 2026

Balance per Books - August 1, 2026		437,643.05
Add:	Receipts	1,020.20
		438,663.25
Less:	Disbursements	12,766.68
Balance per Books - August 31, 2026		425,896.57
Balance per Bank		
	Provident Bank #624611802 (Unemployment)	425,896.57

3

MOUNTAIN LAKES SCHOOL DISTRICT
BOARD OF EDUCATION
BANK RECONCILIATION - NET PAYROLL ACCOUNT
AS OF AUGUST 31, 2026

Balance per Books - August 1, 2026				0.00
Add:	Receipts			342,727.58
				342,727.58
Less:	Disbursements			342,727.58
Balance per Books - August 31, 2026				0.00
Balance per Bank				
	Provident Bank #624611691 (Net Payroll)			6,769.83
	Add: Void Direct Deposit #900006236 - 8/31/26			1,996.24
	Add: Void Direct Deposit #900001086 - 3/30/26			2,394.62
				11,160.69
	Less: Interest due to General Fund			
	January - 2026		200.97	
	February - 2026		231.46	
	March - 2026		410.63	
	April - 2026		283.01	
	May - 2026		349.02	
	June - 2026		508.71	
	July - 2026		122.81	
	August - 2026		104.87	
				2,211.48
				8,949.21
	Less: Outstanding Checks			
	12/30/24	#151454	2,190.36	
	2/28/25	#151481	2,564.07	
	2/27/26	#151670	135.90	
	4/28/26	#151703	2,394.62	
	8/31/26	#151741	665.70	
	8/31/26	#151743	998.56	
				8,949.21
				0.00

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MOUNTAIN LAKES SCHOOL DISTRICT
BOARD OF EDUCATION
BANK RECONCILIATION - PAYROLL AGENCY ACCOUNT
AS OF AUGUST 31, 2026

Balance per Books - August 1, 2026					8,441.12
Add:	Receipts				235,590.34
					244,031.46
Less:	Disbursements				233,758.82
Balance per Books - August 31, 2026					10,272.64
Balance per Bank					
	Provident Bank #624611640 (Payroll Agency)				11,371.15
	Less: Outstanding Checks/Wires				
		8/31/26	#523	171.17	
		8/31/26	#524	429.00	
		8/31/26	#525	498.34	
					1,098.51
					10,272.64

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
General Fund - Fund 10
Interim Balance Sheet
For 2 Month Period Ending 08/31/2026

ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank		$5,191,090.97
102-107	Cash and cash equivalents		$2,727.84
116	Capital reserve Account		$3,473,456.86
121	Tax levy receivable		$22,277,891.66
	Accounts receivable:		
132	Interfund	$152,784.19	
141	Intergovernmental - State	($53,301.47)	
153,154	Other (net of est uncollectible of $_____)	$13,736,899.78	$13,836,382.50
	Other Current Assets		$0.00

--- R E S O U R C E S ---

301	Estimated Revenues	$44,706,177.00	
302	Less Revenues	($40,427,173.58)	
			$4,279,003.42
	Total assets and resources		$49,060,553.25

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
General Fund - Fund 10
Interim Balance Sheet
For 2 Month Period Ending 08/31/2026

LIABILITIES AND FUND EQUITY

--- L I A B I L I T I E S ---					
421	Accounts Payable				$636,089.73
481	Deferred Revenues				$125,641.26
	Other current liabilities including Net Assets				$93,944.22
	TOTAL LIABILITIES				$855,675.21
F U N D B A L A N C E					
--- A p p r o p r i a t e d ---					
753	Reserve for Encumbrances - Current Year			$33,115,943.38	
754	Reserve for Encumbrance - Prior Year			$76,125.19	
	Reserved fund balance:				
761	Capital reserve account -		$3,473,456.86		
604	Add: Increase in capital reserve		$100.00		
307	Less: Budg w/d from Capital Rsrv Elgbl. Cost		($1,050,000.00)		
				$2,423,556.86	
765	Reserve for Tuition Payments		$400,000.00		
311	Less: Withdrawal from Tuition Reserve		($400,000.00)		
764	Reserve for Maintenance		$1,200,000.00		
310	Less: Withdrawal from Maintenance Reserve		($637,500.00)		
				$562,500.00	
760	Reserved Fund Balance			$148,918.00	
601	Appropriations		$48,692,165.03		
602	Less : Expenditures	$5,846,507.85			
603	Encumbrances	$33,192,068.57			
			($39,038,576.42)		
				$9,653,588.61	
	Total Appropriated			$45,980,632.04	
--- U n a p p r o p r i a t e d ---					
770	Unreserved Fund Balance -			$2,989,147.00	
303	Budgeted Fund Balance			($764,901.00)	
	TOTAL FUND BALANCE				$48,204,878.04
	TOTAL LIABILITIES AND FUND EQUITY				$49,060,553.25

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Mountain Lakes Board of Education
General Fund - Fund 10
Interim Balance Sheet
For 2 Month Period Ending 08/31/2026

RECAPITULATION OF FUND BALANCE:		Budgeted	Actual	Variance
Appropriations		$48,692,165.03	$39,038,576.42	$9,653,588.61
Revenues		($44,706,177.00)	($40,427,173.58)	($4,279,003.42)
		$3,985,988.03	($1,388,597.16)	$5,374,585.19
Change in Capital Reserve accounts:				
604 Plus - Increase in reserve	$100.00			
307 Less: Eligible Withdrawal	($1,050,000.00)			
Change in Tuition Reserve accounts:				
311 Less: w/d from Tuition reserve	($400,000.00)			
Change in Maintenance Reserve account:				
310 Less - Withdrawal from reserve	($637,500.00)			
Subtotal Reserve Adjustments		($2,087,400.00)	($2,087,400.00)	
Less: Adjust for prior year encumb.		($1,133,687.03)	($1,133,687.03)	
Budgeted Fund Balance		$764,901.00	($4,609,684.19)	$5,374,585.19
Recapitulation of Budgeted Fund Balance by Subfund				
Fund 10 (includes 10, 11, 12, and 13)		$764,901.00	($4,609,684.19)	$5,374,585.19
TOTAL Budgeted Fund Balance		$764,901.00	($4,609,684.19)	$5,374,585.19

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 2 Month Period Ending 08/31/2026

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	$43,356,441.00	$40,427,173.58		$2,929,267.42
3XXX	From State Sources	$1,349,736.00	.00		$1,349,736.00
	TOTAL REVENUE/SOURCES OF FUNDS	$44,706,177.00	$40,427,173.58		$4,279,003.42

*** EXPENDITURES ***		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	$12,348,950.78	$659,153.84	$10,516,145.87	$1,173,651.07
11-2XX-100-XXX	Special Education - Instruction	$8,189,785.70	$22,761.46	$7,698,353.37	$468,670.87
11-240-100-XXX	Bilingual Education - Instruction	$1,000.00	$0.00	$0.00	$1,000.00
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	$276,900.00	$2,257.39	$815.82	$273,826.79
11-402-100-XXX	School-Spons. Athletics - Instruction	$1,190,746.68	$104,605.11	$281,177.92	$804,963.65
--- UNDISTRIBUTED EXPENDITURES ---					
11-000-100-XXX	Instruction	$717,694.12	$140,619.77	$261,470.71	$315,603.64
11-000-211-XXX	Attendance and Social Work Services	$36,275.04	$6,045.84	$30,229.20	$0.00
11-000-213-XXX	Health Services	$872,454.79	$34,982.17	$601,681.95	$235,790.67
11-000-216-XXX	Speech, OT,PT & Related Svcs	$825,608.55	$1,356.09	$740,425.00	$83,827.46
11-000-217-XXX	Other Support Serv - Students Extra Srvc	$398,600.41	$0.00	$288,205.00	$110,395.41
11-000-218-XXX	Guidance	$963,691.87	$64,028.81	$881,324.38	$18,338.68
11-000-219-XXX	Child Study Teams	$1,246,783.74	$121,462.27	$1,123,479.20	$1,842.27
11-000-221-XXX	Improv of Inst. - Instruc Staff	$957,419.92	$208,492.24	$694,144.37	$54,783.31
11-000-222-XXX	Educational Media Serv/School Library	$362,959.55	$28,478.94	$216,795.57	$117,685.04
11-000-223-XXX	Instructional Staff Training Services	$91,715.25	$20,757.72	$46,300.62	$24,656.91
11-000-230-XXX	Supp. Serv.-General Administration	$1,014,350.42	$369,612.38	$562,081.92	$82,656.12
11-000-240-XXX	Supp. Serv.-School Administration	$1,688,291.18	$259,787.82	$1,204,429.95	$224,073.41
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	$729,667.74	$137,637.17	$384,979.27	$207,051.30
11-000-261-XXX	Require Maint. for School Facilities	$1,344,963.83	$438,721.53	$632,810.25	$273,432.05
11-000-262-XXX	Custodial Services	$2,487,964.02	$386,839.60	$1,926,030.05	$175,094.37
11-000-263-XXX	Care and Upkeep of Grounds	$423,506.44	$59,724.98	$178,915.88	$184,865.58
11-000-266-XXX	Security	$89,754.34	$41,243.02	$36,977.37	$11,533.95
11-000-270-XXX	Student Transportation Services	$839,101.78	$42,916.58	$259,376.92	$536,808.28
11-XXX-XXX-2XX	Allocated and Unallocated Benefits	$9,623,102.19	$1,599,577.05	$3,981,997.59	$4,041,527.55
11-000-310-XXX	Food Services	$67,000.00	.00	$67,000.00	.00
	TOTAL GENERAL CURRENT EXPENSE EXPENDITURES/USES OF FUNDS	$46,788,288.34	$4,751,061.78	$32,615,148.18	$9,422,078.38

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 2 Month Period Ending 08/31/2026

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	$194,232.17	$183,565.90	$6,971.40	$3,694.87
12-000-4XX-XXX Facilities acquisition & constr. serv.	$1,120,893.17	$505,568.32	$563,641.02	$51,683.83
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	$1,315,125.34	$689,134.22	$570,612.42	$55,378.70
*** SPECIAL SCHOOLS ***				
13-422-100-XXX Summer school -instruction	$388,051.35	$355,686.12	.00	$32,365.23
13-4XX-100-XXX Other spec. schools-instruction	$200,700.00	$50,625.73	$6,307.97	$143,766.30
TOTAL SPECIAL SCHOOLS EXPENDITURES/USES OF FUNDS	$588,751.35	$406,311.85	$6,307.97	$176,131.53
TOTAL GENERAL FUND EXPENDITURES	$48,692,165.03	$5,846,507.85	$33,192,068.57	$9,653,588.61

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
GENERAL FUND - FUND 10
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 2 Month Period Ending 08/31/2026

		ESTIMATED	ACTUAL	UNREALIZED
--- LOCAL SOURCES ---				
1210	Local Tax Levy - Base Budget	$26,733,470.00	$26,733,470.00	.00
1310	Tuition from Individuals	$1,132,000.00	$1,219,174.20	($87,174.20)
1320	Tuition from LEAs Within State	$15,047,871.00	$12,334,559.33	$2,713,311.67
1350	Tuition From Summer School	$75,000.00	$50.00	$74,950.00
1410	Transp Fees from Individuals	$8,000.00	.00	$8,000.00
1510	Interest on Investments	$200,100.00	$40,650.04	$159,449.96
1910	Rents and Royalties	$70,000.00	$9,862.50	$60,137.50
1980	Refund of Prior Year Expenditures	$35,000.00	$89,407.51	($54,407.51)
1990	Misc Revenue from Local Sources	$55,000.00	.00	$55,000.00
	TOTAL LOCAL	$43,356,441.00	$40,427,173.58	$2,929,267.42
--- STATE SOURCES ---				
3121	Categorical Transportation Aid	$68,375.00	.00	$68,375.00
3131	Extraordinary Aid	$84,437.00	.00	$84,437.00
3132	Categorical Special Education Aid	$1,053,173.00	.00	$1,053,173.00
3177	Categorical Security	$143,751.00	.00	$143,751.00
	TOTAL	$1,349,736.00	$0.00	$1,349,736.00
	TOTAL REVENUES/SOURCES OF FUNDS	$44,706,177.00	$40,427,173.58	$4,279,003.42

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 2 Month Period Ending 08/31/2026

	Appropriations	Expenditures	Encumbrances	Available Balance
*** G E N E R A L C U R R E N T E X P E N S E ***				
--- Regular Programs - Instruction ---				
11-105-100-101 Preschool - Salaries of Teachers	$79,800.00	.00	$79,799.80	$0.20
11-110-100-101 Kindergarten - Salaries of Teachers	$312,363.35	.00	$219,166.00	$93,197.35
11-120-100-101 Grades 1-5 - Salaries of Teachers	$3,348,771.40	.00	$3,348,771.40	.00
11-130-100-101 Grades 6-8 - Salaries of Teachers	$2,479,221.29	.00	$2,296,539.00	$182,682.29
11-140-100-101 Grades 9-12 - Salaries of Teachers	$4,679,043.24	.00	$4,181,070.00	$497,973.24
11-150-100-320 Purchased Prof.-Ed. Services	$15,000.00	.00	.00	$15,000.00
--- Regular Programs - Undistr. Instruction ---				
11-190-100-106 Other Salaries for Instruction	$227,982.51	$41,878.32	$178,730.16	$7,374.03
11-190-100-340 Purchased Technical Services	$25,000.00	.00	.00	$25,000.00
11-190-100-500 Other Purch. Serv. (400-500 series)	$535,327.89	$287,771.57	$128,012.86	$119,543.46
11-190-100-610 General Supplies	$582,576.30	$289,903.90	$80,424.72	$212,247.68
11-190-100-640 Textbooks	$45,614.80	$38,589.05	$2,037.98	$4,987.77
11-190-100-800 Other Objects	$18,250.00	$1,011.00	$1,593.95	$15,645.05
TOTAL	$12,348,950.78	$659,153.84	$10,516,145.87	$1,173,651.07
--- SPECIAL EDUCATION - INSTRUCTION ---				
Visual Impairments:				
11-206-100-101 Salaries of Teachers	$360.00	$360.00	$0.00	$0.00
TOTAL	$360.00	$360.00	$0.00	$0.00
Auditory Impairments:				
11-207-100-101 Salaries of Teachers	$3,753,588.69	$1,125.75	$3,639,069.80	$113,393.14
11-207-100-106 Other Salaries for Instruction	$1,067,773.00	.00	$973,103.40	$94,669.60
11-207-100-340 Purchased Technical Services	$5,000.00	.00	.00	$5,000.00
11-207-100-500 Other Purch. Serv. (400-500 series)	$3,000.00	.00	.00	$3,000.00
11-207-100-610 General Supplies	$76,553.59	$17,900.17	$5,474.08	$53,179.34
11-207-100-640 Textbooks	$25,000.00	.00	.00	$25,000.00
11-207-100-800 Other Objects	$3,615.00	.00	$3,615.00	.00
TOTAL	$4,934,530.28	$19,025.92	$4,621,262.28	$294,242.08
Resource Room/Resource Center:				
11-213-100-101 Salaries of Teachers	$2,256,586.99	$0.00	$2,153,708.00	$102,878.99
11-213-100-610 General supplies	$7,346.50	$2,709.73	$240.06	$4,396.71
TOTAL	$2,263,933.49	$2,709.73	$2,153,948.06	$107,275.70
Autism:				
11-214-100-101 Salaries of Teachers	$195,710.00	$0.00	$187,610.00	$8,100.00
11-214-100-106 Other Salaries for Instruction	$59,461.20	.00	$59,461.20	.00
TOTAL	$255,171.20	$0.00	$247,071.20	$8,100.00
Preschool Disabilities - Full-Time:				
11-216-100-101 Salaries of Teachers	$79,800.20	$0.00	$79,800.20	$0.00
11-216-100-106 Other Salaries for Instruction	$27,817.00	.00	$27,816.60	$0.40
TOTAL	$107,617.20	$0.00	$107,616.80	$0.40

Mountain Lakes Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 2 Month Period Ending 08/31/2026

	Appropriations	Expenditures	Encumbrances	Available Balance
Home Instruction:				
11-219-100-101 Salaries of Teachers	$563,990.69	$0.00	$531,938.00	$32,052.69
11-219-100-320 Purchased Prof.-Ed. Services	$15,000.00	.00	.00	$15,000.00
11-219-100-500 Other Purch. Serv. (400-500 series)	$43,182.84	$665.81	$36,517.03	$6,000.00
11-219-100-610 General Supplies	$6,000.00	.00	.00	$6,000.00
TOTAL	$628,173.53	$665.81	$568,455.03	$59,052.69
TOTAL SPECIAL ED - INSTRUCTION	$8,189,785.70	$22,761.46	$7,698,353.37	$468,670.87
11-240-100-610 General Supplies	$1,000.00	.00	.00	$1,000.00
TOTAL	$1,000.00	$0.00	$0.00	$1,000.00
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	$260,000.00	$1,813.00	.00	$258,187.00
11-401-100-500 Purchased Services (300-500 series)	$400.00	.00	.00	$400.00
11-401-100-600 Supplies and Materials	$11,500.00	$444.39	$815.82	$10,239.79
11-401-100-800 Other Objects	$5,000.00	.00	.00	$5,000.00
TOTAL	$276,900.00	$2,257.39	$815.82	$273,826.79
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	$939,993.49	$21,444.20	$211,041.00	$707,508.29
11-402-100-500 Purchased Services (300-500 series)	$35,557.50	$23,910.54	$1,005.74	$10,641.22
11-402-100-600 Supplies and Materials	$84,914.69	$47,286.37	$15,559.68	$22,068.64
11-402-100-800 Other Objects	$130,281.00	$11,964.00	$53,571.50	$64,745.50
TOTAL	$1,190,746.68	$104,605.11	$281,177.92	$804,963.65
--- UNDISTRIBUTED EXPENDITURES ---				
--- Instruction ---				
11-000-100-563 Tuition to Co.Voc.School Dist.-reg.	$148,349.74	.00	.00	$148,349.74
11-000-100-564 Tuition to Co.Voc. School Dist.-spec.	$50,000.00	.00	.00	$50,000.00
11-000-100-566 Tuition to Priv Sch for Disbl w/i State	$519,344.38	$140,619.77	$261,470.71	$117,253.90
TOTAL	$717,694.12	$140,619.77	$261,470.71	$315,603.64
--- Attendance and social work services ---				
11-000-211-100 Salaries	$36,275.04	$6,045.84	$30,229.20	.00
TOTAL	$36,275.04	$6,045.84	$30,229.20	$0.00
--- Health services ---				
11-000-213-100 Salaries	$373,987.73	$667.80	$283,137.00	$90,182.93
11-000-213-300 Purchased Prof. & Tech. Svc.	$456,547.99	$33,779.81	$315,013.18	$107,755.00
11-000-213-600 Supplies and Materials (600-615)	$11,534.07	$261.06	$3,531.77	$7,741.24
11-000-213-616 Supplies - Menstrual Products	$30,000.00	.00	.00	$30,000.00
11-000-213-800 Other Objects	$385.00	$273.50	.00	$111.50
TOTAL	$872,454.79	$34,982.17	$601,681.95	$235,790.67
--- Speech, OT,PT & Related Svcs ---				
11-000-216-100 Salaries	$812,074.55	.00	$734,361.00	$77,713.55
11-000-216-320 Purchased Prof. Ed. Services	$12,064.00	.00	$6,064.00	$6,000.00
11-000-216-600 Supplies and Materials	$1,470.00	$1,356.09	.00	$113.91

Mountain Lakes Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 2 Month Period Ending 08/31/2026

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	$825,608.55	$1,356.09	$740,425.00	$83,827.46
--- Other support services - Students - Extra Srvc				
11-000-217-100 Salaries	$398,600.41	.00	$288,205.00	$110,395.41
TOTAL	$398,600.41	$0.00	$288,205.00	$110,395.41
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	$835,329.60	$27,154.64	$804,116.20	$4,058.76
11-000-218-105 Sal Secr. & Clerical Asst.	$100,711.09	$33,441.94	$67,170.80	$98.35
11-000-218-320 Purchased Prof. - Ed. Services	$7,790.00	.00	$790.00	$7,000.00
11-000-218-500 Other Purchased Services (400-500 series)	$2,500.00	.00	$2,200.00	$300.00
11-000-218-600 Supplies and Materials	$16,561.18	$3,342.23	$7,047.38	$6,171.57
11-000-218-800 Other Objects	$800.00	$90.00	.00	$710.00
TOTAL	$963,691.87	$64,028.81	$881,324.38	$18,338.68
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	$1,093,213.36	$102,033.64	$991,131.80	$47.92
11-000-219-105 Sal Secr. & Clerical Asst.	$145,587.88	$13,517.48	$132,070.40	.00
11-000-219-600 Supplies and Materials	$7,982.50	$5,911.15	$277.00	$1,794.35
TOTAL	$1,246,783.74	$121,462.27	$1,123,479.20	$1,842.27
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	$826,612.56	$137,768.76	$688,843.80	.00
11-000-221-104 Salaries Other Prof. Staff	$71,624.58	$21,262.91	.00	$50,361.67
11-000-221-320 Purchased Prof. - Ed. Services	$42,750.00	$42,327.32	.00	$422.68
11-000-221-500 Other Purchased Services (400-500 series)	$5,621.78	$121.78	$3,810.00	$1,690.00
11-000-221-600 Supplies and Materials	$1,500.00	$220.47	$0.57	$1,278.96
11-000-221-800 Other Objects	$9,311.00	$6,791.00	$1,490.00	$1,030.00
TOTAL	$957,419.92	$208,492.24	$694,144.37	$54,783.31
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	$277,969.00	.00	$168,055.00	$109,914.00
11-000-222-177 Salaries of Technology Coordinators	$49,737.95	$8,424.64	$41,313.20	$0.11
11-000-222-600 Supplies and Materials	$35,252.60	$20,054.30	$7,427.37	$7,770.93
TOTAL	$362,959.55	$28,478.94	$216,795.57	$117,685.04
--- Instructional Staff Training Services ---				
11-000-223-320 Purchased Prof. - Ed. Services	$61,962.13	$17,021.05	$41,651.08	$3,290.00
11-000-223-500 Other Purchased Services (400-500 series)	$24,583.12	$1,886.19	$4,649.54	$18,047.39
11-000-223-600 Supplies and Materials	$2,400.00	$855.48	.00	$1,544.52
11-000-223-800 Other Objects	$2,770.00	$995.00	.00	$1,775.00
TOTAL	$91,715.25	$20,757.72	$46,300.62	$24,656.91
--- Support services-general administration ---				
11-000-230-100 Salaries	$427,038.16	$70,818.32	$352,762.32	$3,457.52
11-000-230-331 Legal Services	$80,000.00	$33,657.82	$46,342.18	.00
11-000-230-332 Audit Fees	$45,000.00	.00	.00	$45,000.00
11-000-230-339 Other Purchased Prof. Svc.	$37,238.14	$13,298.91	$15,745.91	$8,193.32

Mountain Lakes Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 2 Month Period Ending 08/31/2026

		Appropriations	Expenditures	Encumbrances	Available Balance
11-000-230-340	Purchased Tech. Services	$5,000.00	.00	.00	$5,000.00
11-000-230-530	Communications/Telephone	$4,866.00	$66.00	$480.00	$4,320.00
11-000-230-580	Travel - All Other	$4,000.00	.00	.00	$4,000.00
11-000-230-585	BOE Other Purchased Prof. Svc.	$3,500.00	.00	.00	$3,500.00
11-000-230-590	Misc Purchased Services (400-500)	$378,085.00	$229,444.51	$141,832.15	$6,808.34
11-000-230-610	General Supplies	$3,300.00	$2,660.70	$619.36	$19.94
11-000-230-890	Misc. Expenditures	$8,000.00	$3,643.00	$2,000.00	$2,357.00
11-000-230-895	BOE Membership Dues and Fees	$18,323.12	$16,023.12	$2,300.00	.00
	TOTAL	$1,014,350.42	$369,612.38	$562,081.92	$82,656.12
--- Support services-school administration ---					
11-000-240-103	Salaries Princ./Asst. Princ.	$921,465.00	$152,785.92	$620,179.60	$148,499.48
11-000-240-104	Salaries Other Prof. Staff	$112,141.00	$18,690.12	$93,450.60	$0.28
11-000-240-105	Sal Secr. & Clerical Asst.	$535,444.28	$61,275.03	$474,096.20	$73.05
11-000-240-500	Other Purchased Services (400-500 series)	$23,472.83	$111.90	$10,994.46	$12,366.47
11-000-240-600	Supplies and Materials	$81,108.07	$21,466.85	$4,779.09	$54,862.13
11-000-240-800	Other Objects	$14,660.00	$5,458.00	$930.00	$8,272.00
	TOTAL	$1,688,291.18	$259,787.82	$1,204,429.95	$224,073.41
--- Central Services ---					
11-000-251-100	Salaries	$464,355.73	$63,932.92	$224,114.60	$176,308.21
11-000-251-592	Misc Pur Serv (400-500 seriess)	$25,374.59	$4,480.65	$15,893.94	$5,000.00
11-000-251-600	Supplies and Materials	$6,200.00	.00	$6,100.00	$100.00
11-000-251-89X	Other Objects	$6,779.95	$198.70	$6,291.91	$289.34
	TOTAL	$502,710.27	$68,612.27	$252,400.45	$181,697.55
--- Admin. Info. Technology ---					
11-000-252-100	Salaries	$116,055.12	$19,657.52	$96,397.60	.00
11-000-252-340	Purchased Technical Services	$62,140.00	$21,355.25	$26,604.90	$14,179.85
11-000-252-500	Other Pur Serv. (400-500 seriess)	$36,245.00	$20,568.65	$9,576.32	$6,100.03
11-000-252-600	Supplies and Materials	$6,017.35	$1,637.88	.00	$4,379.47
11-000-252-800	Other Objects	$6,500.00	$5,805.60	.00	$694.40
	TOTAL	$226,957.47	$69,024.90	$132,578.82	$25,353.75
	TOTAL Cent. Svcs. & Admin IT	$729,667.74	$137,637.17	$384,979.27	$207,051.30
--- Required Maint.for School Facilities ---					
11-000-261-100	Salaries	$401,576.40	$35,377.44	$176,887.20	$189,311.76
11-000-261-199	Unused Vac Payment to Term/Ret Staff	$5,400.00	.00	.00	$5,400.00
11-000-261-420	Cleaning, Repair & Maint. Svc	$844,889.02	$398,090.02	$430,232.50	$16,566.50
11-000-261-421	Lead Testing of Drinking Water	$6,100.00	.00	.00	$6,100.00
11-000-261-610	General Supplies	$76,398.41	$4,944.07	$15,408.55	$56,045.79
11-000-261-800	Other Objects	$10,600.00	$310.00	$10,282.00	$8.00
	TOTAL	$1,344,963.83	$438,721.53	$632,810.25	$273,432.05
--- Custodial Services ---					
11-000-262-1XX	Salaries	$1,307,099.36	$186,016.49	$999,760.43	$121,322.44
11-000-262-420	Cleaning, Repair & Maint. Svc.	$46,934.10	$29,394.10	$17,492.58	$47.42

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Mountain Lakes Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 2 Month Period Ending 08/31/2026

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-262-441 Rental of Land & Bldgs Other Than Lease	$45,000.00	$15,000.00	$30,000.00	.00
11-000-262-444 Lease Purch Paymts - Energy Saving	$185,000.00	.00	$180,298.38	$4,701.62
11-000-262-490 Other Purchased Property Svc.	$33,340.25	$8,340.25	$25,000.00	.00
11-000-262-610 General Supplies	$130,340.31	$62,571.61	$20,025.81	$47,742.89
11-000-262-621 Energy (Natural Gas)	$329,750.00	$20,675.50	$309,074.50	.00
11-000-262-622 Energy (Electricity)	$402,500.00	$64,841.65	$337,658.35	.00
11-000-262-8XX Other Objects	$8,000.00	$0.00	$6,720.00	$1,280.00
TOTAL	$2,487,964.02	$386,839.60	$1,926,030.05	$175,094.37
--- Care and Upkeep of Grounds ---				
11-000-263-100 Salaries	$121,059.61	.00	.00	$121,059.61
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	$268,123.90	$58,892.30	$177,884.63	$31,346.97
11-000-263-610 General Supplies	$31,222.93	$732.68	$617.25	$29,873.00
11-000-263-800 Other Objects	$3,100.00	$100.00	$414.00	$2,586.00
TOTAL	$423,506.44	$59,724.98	$178,915.88	$184,865.58
--- Security ---				
11-000-266-100 Salaries	$77,243.02	$41,243.02	$35,966.05	$33.95
11-000-266-300 Purchased Prof. & Tech. Svc.	$7,011.32	.00	$1,011.32	$6,000.00
11-000-266-420 Cleaning, Repair, & Maintenance Serv.	$500.00	.00	.00	$500.00
11-000-266-610 General Supplies	$5,000.00	.00	.00	$5,000.00
TOTAL	$89,754.34	$41,243.02	$36,977.37	$11,533.95
TOTAL Oper & Maint of Plant Services	$4,346,188.63	$926,529.13	$2,774,733.55	$644,925.95
--- Student transportation services ---				
11-000-270-161 Sal Pupil Trans(Bet Home & Sch)-Sp Ed	$28,286.78	$4,363.08	$21,815.40	$2,108.30
11-000-270-503 Contr Svc-Aid in Lieu Paymnts-Non Pub Sch	$42,000.00	.00	$42,000.00	.00
11-000-270-511 Contract Svc (btw Home & Sch.)-vendors	$110,000.00	$11,165.72	$98,016.48	$817.80
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	$293,015.00	$12,580.10	$79,590.16	$200,844.74
11-000-270-514 Contract Svc (Sp Ed.)-vendors	$15,000.00	.00	.00	$15,000.00
11-000-270-517 Contract Svc (reg std) - ESCs	$110,000.00	.00	.00	$110,000.00
11-000-270-518 Contract Svc (Sp Ed) - ESCs	$230,000.00	$14,807.68	$7,954.88	$207,237.44
11-000-270-615 Transportation Supplies	$10,000.00	.00	$10,000.00	.00
11-000-270-800 Misc. Expenditures	$800.00	.00	.00	$800.00
TOTAL	$839,101.78	$42,916.58	$259,376.92	$536,808.28
--- Personal Services-Employee Benefits---				
11-XXX-XXX-220 Social Security Contributions	$696,519.22	$76,760.85	$503,239.15	$116,519.22
11-XXX-XXX-241 Other Retirement Contrb. - PERS	$620,000.00	.00	$620,000.00	.00
11-XXX-XXX-249 Other Retirement Contrb. - Regular	$50,000.00	.00	$50,000.00	.00
11-XXX-XXX-260 Workman's Compensation	$144,379.00	$67,588.67	$73,250.33	$3,540.00
11-XXX-XXX-270 Health Benefits	$7,919,174.00	$1,426,717.53	$2,660,508.11	$3,831,948.36
11-XXX-XXX-280 Tuition Reimbursement	$80,019.97	.00	$75,000.00	$5,019.97
11-XXX-XXX-290 Other Employee Benefits	$84,500.00	.00	.00	$84,500.00
11-XXX-XXX-299 Unused Sick Payment to Term/Ret Staff	$28,510.00	$28,510.00	.00	.00

Mountain Lakes Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 2 Month Period Ending 08/31/2026

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	$9,623,102.19	$1,599,577.05	$3,981,997.59	$4,041,527.55
--- Food services ---				
11-000-310-93X Transfers to Cover Deficit (Enterprise)	$67,000.00	.00	$67,000.00	.00
TOTAL	$67,000.00	$0.00	$67,000.00	$0.00
Total Undistributed Expenditures	$24,780,905.18	$3,962,283.98	$14,118,655.20	$6,699,966.00
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	$46,788,288.34	$4,751,061.78	$32,615,148.18	$9,422,078.38
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	$46,788,288.34	$4,751,061.78	$32,615,148.18	$9,422,078.38

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Mountain Lakes Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 2 Month Period Ending 08/31/2026

		Appropriations	Expenditures	Encumbrances	Available Balance
*** C A P I T A L O U T L A Y ***					
--- E Q U I P M E N T ---					
	Regular programs-instruction				
12-120-100-730	Grades 1-5	$13,750.00	$13,595.00	.00	$155.00
12-130-100-730	Grades 6-8	$21,800.00	$21,752.00	.00	$48.00
12-140-100-730	Grades 9-12	$52,832.17	$52,539.17	.00	$293.00
	Special education - instruction				
12-207-100-730	Auditory Impairments	$14,020.00	$10,876.00	.00	$3,144.00
	Undistributed expenses				
12-000-210-730	Support services-students-reg.	$6,980.00	$0.00	$6,971.40	$8.60
12-000-252-730	Admin. Info. Tech.	$73,000.00	$72,953.73	.00	$46.27
12-000-263-730	Undist. Exp.-Care and Upkeep of Grnds	$11,850.00	$11,850.00	.00	.00
	Undist. Exp. - Non-instructional Services				
	TOTAL	$194,232.17	$183,565.90	$6,971.40	$3,694.87
--- Facilities acquisition and construction services ---					
12-000-400-450	Construction Services	$1,072,595.17	$505,568.32	$563,641.02	$3,385.83
12-000-400-896	Assmt for Debt Service on SDA Funding	$48,298.00	.00	.00	$48,298.00
	Sub Total	$1,120,893.17	$505,568.32	$563,641.02	$51,683.83
	TOTAL	$1,120,893.17	$505,568.32	$563,641.02	$51,683.83
	TOTAL CAPITAL OUTLAY EXPENDITURES	$1,315,125.34	$689,134.22	$570,612.42	$55,378.70
*** S P E C I A L S C H O O L S ***					
--- Summer school - Instruction ---					
13-422-100-101	Salaries of Teachers	$152,000.00	$146,886.53	$0.00	$5,113.47
13-422-100-106	Other salaries of instruction	$206,051.35	$206,039.59	.00	$11.76
13-422-100-300	Purchased prof. & tech. services	$25,000.00	$2,760.00	.00	$22,240.00
13-422-100-610	General Supplies	$5,000.00	.00	.00	$5,000.00
	TOTAL	$388,051.35	$355,686.12	$0.00	$32,365.23
	TOTAL SUMMER SCHOOL	$388,051.35	$355,686.12	$0.00	$32,365.23
--- Other special schools - instruction ---					
13-4XX-100-101	Salaries of Teachers	$183,700.00	$43,700.00	$0.00	$140,000.00
13-4XX-100-610	General supplies	$17,000.00	$6,925.73	$6,307.97	$3,766.30
	TOTAL	$200,700.00	$50,625.73	$6,307.97	$143,766.30
	TOTAL OTHER SPECIAL SCHOOLS	$200,700.00	$50,625.73	$6,307.97	$143,766.30
	TOTAL SPECIAL SCHOOLS EXPENDITURES	$588,751.35	$406,311.85	$6,307.97	$176,131.53

Mountain Lakes Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 2 Month Period Ending 08/31/2026

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL GENERAL FUND EXPENDITURES	$48,692,165.03	$5,846,507.85	$33,192,068.57	$9,653,588.61

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REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
General Fund - Fund 10

For 2 Month Period Ending 08/31/2026

I, Steven Robins, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

10/2/26
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 2 Month Period Ending 08/31/26

ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank		($409,800.19)
	Accounts receivable:		
132	Interfund	($12,743.02)	
140	Intergovernmental - Accts. Recvble.	$6,222.56	
141	Intergovernmental - State	$79,720.69	
142	Intergovernmental - Federal	$27,852.79	
			$101,053.02

--- R E S O U R C E S ---

301	Estimated Revenues	$495,387.00	
302	Less Revenues	($7,486.00)	
			$487,901.00
	Total assets and resources		$179,153.83

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 2 Month Period Ending 08/31/26

LIABILITIES AND FUND EQUITY

--- L I A B I L I T I E S ---					
411	Intergovernmental accounts payable - State				$23,106.25
421	Accounts Payable				$49,220.12
481	Deferred revenues				($352,058.09)
	Other current liabilities				($13,794.02)
	TOTAL LIABILITIES				($293,525.74)
F U N D B A L A N C E					
--- A p p r o p r i a t e d ---					
753	Reserve for encumbrances - Current Year			$193,610.01	
754	Reserve for encumbrances - Prior Year			$26,422.70	
601	Appropriations		$531,015.50		
602	Less: Expenditures	$49,130.13			
603	Encumbrances	$193,610.01			
			($242,740.14)		
				$288,275.36	
	TOTAL FUND BALANCE				$508,308.07
	TOTAL LIABILITIES AND FUND EQUITY				$214,782.33

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 2 Month Period Ending 08/31/26

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	$82,627.00	.00		$82,627.00
3XXX	From State Sources	$106,930.00	$7,486.00		$99,444.00
4XXX	From Federal Sources	$305,830.00	.00		$305,830.00
	TOTAL REVENUE/SOURCES OF FUNDS	$495,387.00	$7,486.00		$487,901.00
*** EXPENDITURES ***		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
LOCAL PROJECTS:					
Other Local Projects (001-199)		$22,682.14	.00	$9,983.06	$12,699.08
	TOTAL LOCAL PROJECTS	$22,682.14	$0.00	$9,983.06	$12,699.08
STATE PROJECTS:					
Nonpublic nursing services (509)		$12,522.00	$11,794.00	.00	$728.00
Nonpublic School Programs (511)		$189,297.00	.00	.00	$189,297.00
	TOTAL STATE PROJECTS	$201,819.00	$11,794.00	$0.00	$190,025.00
FEDERAL PROJECTS:					
I.D.E.A. Part B (Handicapped) (250-259)		$294,994.00	$36,944.55	$183,626.95	$74,422.50
ESSA Title II - Part A/D (270-279)		$11,520.36	$391.58	.00	$11,128.78
	TOTAL FEDERAL PROJECTS	$306,514.36	$37,336.13	$183,626.95	$85,551.28
	*** TOTAL EXPENDITURES ***	$531,015.50	$49,130.13	$193,610.01	$288,275.36

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
SPECIAL REVENUE - FUND 20
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 2 Month Period Ending 08/31/26

		ESTIMATED	ACTUAL	UNREALIZED
1XXX	Other Revenue from Local Sources	$82,627.00	$0.00	$82,627.00
	Total Revenues from Local Sources	$82,627.00	$0.00	$82,627.00
--- STATE SOURCES ---				
3257	SDA Emergent Needs & Capital Maintenance	$68,582.00	.00	$68,582.00
32XX	Other Restricted Entitlements	$38,348.00	$7,486.00	$30,862.00
	Total Revenue from State Sources	$106,930.00	$7,486.00	$99,444.00
--- FEDERAL SOURCES ---				
4451-55	Title II	$10,836.00	.00	$10,836.00
4420-29	I.D.E.A. Part B (Handicapped)	$294,994.00	.00	$294,994.00
	Total Revenues from Federal Sources	$305,830.00	$0.00	$305,830.00
	TOTAL REVENUES/SOURCES OF FUNDS	$495,387.00	$7,486.00	$487,901.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
Special Revenue Fund - Fund 20
STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 2 Month Period Ending 08/31/26

	Appropriations	Expenditures	Encumbrances	Available Balance
Local Projects:				
20-001-XXX-XXX to 20-199-XXX-XXX Local Projects	$22,682.14	.00	$9,983.06	$12,699.08
TOTAL LOCAL PROJECTS	$22,682.14	$0.00	$9,983.06	$12,699.08
State Projects:				
-- Other State Programs --				
20-501-XXX-XXX to 20-511-XXX-XXX Nonpublic Programs	$201,819.00	$11,794.00	.00	$190,025.00
-- TOTAL Other State Programs --	$201,819.00	$11,794.00	$0.00	$190,025.00
TOTAL STATE PROJECTS	$201,819.00	$11,794.00	$0.00	$190,025.00
Federal Projects:				
--- CARES Act Educational Stabilization Fund ---				
--- Bridging the Digital Divide Program				
--- Coronavirus Relief Grant Program ---				
--- Other Federal Programs ---				
20-25X-XXX-XXX I.D.E.A. Part B	$294,994.00	$36,944.55	$183,626.95	$74,422.50
20-27X-XXX-XXX ESSA Title II - Part A/D	$11,520.36	$391.58	.00	$11,128.78
TOTAL Other Federal Programs	$306,514.36	$37,336.13	$183,626.95	$85,551.28
TOTAL FEDERAL PROJECTS	$306,514.36	$37,336.13	$183,626.95	$85,551.28
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	$0.00	$0.00	$0.00	$0.00
T O T A L E X P E N D I T U R E S	$531,015.50	$49,130.13	$193,610.01	$288,275.36

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REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education

Special Revenue Fund - Fund 20
For 2 Month Period Ending 08/31/26

I, Steven Robinson, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

10/2/26
Date

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 2 Month Period Ending 08/31/26

ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank		($712,609.16)
	Accounts receivable:		
141	Intergovernmental - State	$904,200.00	
			$904,200.00

--- R E S O U R C E S ---

Total assets and resources	$191,590.84

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education

Capital Projects Fund - Fund 30
Interim Balance Sheet
For 2 Month Period Ending 08/31/26

LIABILITIES AND FUND EQUITY

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

--- U n a p p r o p r i a t e d ---

770	Fund balance	$191,590.84	
	TOTAL FUND BALANCE		$191,590.84
	TOTAL LIABILITIES AND FUND EQUITY		$191,590.84

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education

Capital Projects Fund - Fund 30
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 2 Month Period Ending 08/31/26

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE

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REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education

Capital Projects Fund - Fund 30
For 2 Month Period Ending 08/31/26

I, Steven Robins, Board Secretary/Business Administrator certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

10/1/26
Date

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
Debt Service Fund - Fund 40
Interim Balance Sheet
For 2 Month Period Ending 08/31/26

==========
ASSETS AND RESOURCES
==========

--- A S S E T S ---			
101	Cash in bank		($394,872.79)
121	Tax levy receivable		$1,215,745.98
--- R E S O U R C E S ---			
301	Estimated Revenues	$1,572,282.00	
302	Less Revenues	($1,519,360.00)	
			$52,922.00
	Total assets and resources		$873,795.19

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education

Debt Service Fund - Fund 40
Interim Balance Sheet
For 2 Month Period Ending 08/31/26

==========
LIABILITIES AND FUND EQUITY
==========

--- L I A B I L I T I E S ---

	Other current liabilities	$140,041.17
	TOTAL LIABILITIES	$140,041.17

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year			$537,312.50	
	Reserved fund balance:				
601	Appropriations		$1,572,282.00		
602	Less : Expenditures	$838,440.63			
603	Encumbrances	$537,312.50			
			($1,375,753.13)		
				$196,528.87	
	Total Appropriated			$733,841.37	

--- U n a p p r o p r i a t e d ---

770	Fund Balance	($87.35)	
	TOTAL FUND BALANCE		$733,754.02
	TOTAL LIABILITIES AND FUND EQUITY		$873,795.19

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	$1,572,282.00	$1,375,753.13	$196,528.87
Revenues	($1,572,282.00)	($1,519,360.00)	($52,922.00)
	$0.00	($143,606.87)	$143,606.87
--- Change in Maint. / Capital reserve account ---			
Subtotal	$0.00	($143,606.87)	$143,606.87
Less: Adjust for prior year encumb.	$0.00	$0.00	
Budgeted Fund Balance	$0.00	($143,606.87)	$143,606.87

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education

Debt Service Fund - Fund 40
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 2 Month Period Ending 08/31/26

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
--- Local Sources ---					
1210	Local tax levy	$1,458,894.00	$1,458,894.00		.00
	Total Local Sources	$1,458,894.00	$1,458,894.00		$0.00
--- State Sources ---					
3160	Debt service aid Type II	$113,388.00	$60,466.00		$52,922.00
	Total State Sources	$113,388.00	$60,466.00		$52,922.00
	TOTAL REVENUE/SOURCES OF FUNDS	$1,572,282.00	$1,519,360.00		$52,922.00

4

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education

Debt Service Fund - Fund 40
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 2 Month Period Ending 08/31/26

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES/Enc.	AVAILABLE BALANCE
--- Debt Service - Regular ---			
40-701-510-834 Interest on Bonds	$407,282.00	$210,753.13	$196,528.87
40-701-510-910 Redemption of Principal	$1,165,000.00	$1,165,000.00	.00
TOTAL	$1,572,282.00	$1,375,753.13	$196,528.87
TOTAL USES OF FUNDS BEFORE TRANSFERS	$1,572,282.00	$1,375,753.13	$196,528.87
*** TOTAL USES OF FUNDS ***	$1,572,282.00	$1,375,753.13	$196,528.87

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REPORT OF THE SECRETARY CERTIFICATION PAGE

TO THE BOARD OF EDUCATION

Mountain Lakes Board of Education

Debt Service Fund - Fund 40

For 2 Month Period Ending 08/31/26

I, Steven Rubin, Board Secretary/Business Administrator

certify that no line item account has encumbrances and expenditures,

which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Administrator

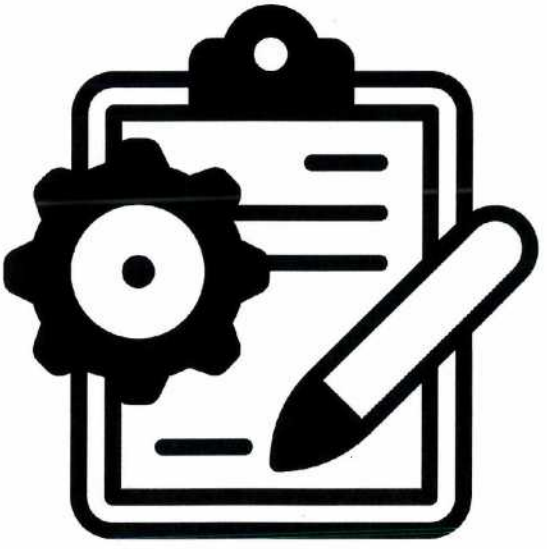
10/2/26

Date

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Mountain Lakes School District

FOOD SERVICE BIOSECURITY MANAGEMENT PLAN



Updated 9-15-26

INTRODUCTION

WHAT is "FOOD BIOSECURITY"?

"Food Biosecurity" is the protection of food from bioterrorism or any intentional use of biological and chemical agents for the purpose of causing harm.

HOW DOES "FOOD BIOSECURITY"DIFFER FROM "FOOD SAFETY"?

"Food Biosecurity" focuses on ways to limit the opportunity for someone to intentionally contaminate food for the purpose of causing harm or death. "Food Safety" focuses on ways to limit naturally occurring food contaminates and those caused by cross contamination and time/temperature abuse.

WHAT is OUR "FOOD BIOSECURITY MANAGEMENT PLAN"?

Our "Food Biosecurity Management Plan" is our District's way to prepare for the threat of bioterrorism or a crisis emergency to our foodservice operation.
This "Food Biosecurity Management Plan" contains policies and procedures to minimize the risk of intentional contamination of food and reduce the risk of illness or death in our school community.

Our plan includes strategies for preventing threats and incidents of product tampering and food contamination. It also contains step-by-step actions to implement if a biosecurity or crisis incident occurs. This manual has been developed as an emergency readiness plan to help protect the lives and health of the children and adults in our school environment.

This plan is in compliance with N.J. A.C. 2:36-1.13 and the USDA's "Biosecurity Checklist for School Foodservice Programs".

FOODSERVICE
BIOSECURITY MANAGEMENT PLAN

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A. COMMUNICATION
School Foodservice Biosecurity Management
Team Information

School District Name: *Mountain Lakes School District*

School District/Address: *96 Powerville Road, Suite 1 Mountain Lakes NJ 07046*

1-Team Leader:	Ryan Dunn
Work/ Office Phone	973-294-0326
Cell Phone	973-294-0326
Home Phone	
Team Responsibilities	Notify Team Members, Superintendent. Coordinate with #3 notifying emergency contacts. Assist where needed.
2- Alternate Team Leader:	Ryan Dunn
Work/ Office Phone	
Cell Phone	973-294-0326
Home Phone	
Team Responsibilities	Back-up/Assist #1 (above)
3- Member:	
Work/ Office Phone	
Cell Phone	
Home Phone	
Team Responsibilities	Coordinate with #1 notifying emergency contacts. Organize and direct procedures in building with Food Service Director.
4- Member:	Keith Lisa
Work/ Office Phone	973-334-8280
Cell Phone	201-362-8671
Home Phone	
Team Responsibilities	Coordinate with Superintendent plan for students. Contact principals with plan.
5- Member:	David Santos
Work/ Office Phone	973-334-8400
Cell Phone	
Home Phone	
Team Responsibilities	Media and PowerSchool Parent/Staff Portal.

A. COMMUNICATION

Chain of Command:

Contact the Food Service Director immediately if a biosecurity emergency occurs or if there are any suspicions of a possible biosecurity or crisis. The Food Service Director will then contact the Biosecurity Team Leader and Superintendent. If the Food Service Director is unavailable contact the "Second Food Service Responder". In the event that the Second Responder is unavailable, contact the "Third Food Service Responder".

1-Food Service Director/ 1st Contact:	Ronald Gangel
Work Phone	973-335-9179
Cell Phone	973-445-5498
Home Phone	None
E-Mail	rgangel@mlschools,org
2- Food Service/ 2nd Contact:	Erik Korman
Work Phone	201-741-4193
Cell Phone	
Home Phone	
E-Mail	ekorman@pomptonian.com
3- Food Service/ 3rd Contact	Tina Cappello
Work Phone	
Cell Phone	(908) 347-3859
Home Phone	
E-Mail	tcappello@pomptonian.com
4- Biosecurity Team Leader :	Ryan Dunn
Work Phone	973-294-0326
Cell Phone	973-294-0326
Home Phone	
E-Mail	rdunn@mlschools.org
5- Superintendent:	Brad Siegel
Work Phone	973-334-8280
Cell Phone	
Home Phone	
E-Mail	bsiegel@mlschools.org
6- Business Administrator:	Keith Lisa
Work Phone	973-334-8280
Cell Phone	201-362-8671
Home Phone	
E-Mail	klisa@mlschools.org

7- Principal / High School	Richard Mangili
Work Phone	973-334-8280
Cell Phone	973-866-6962
Home Phone	
E-Mail	rmangili@mlschools.com
8- Principal / Briarcliff School	Erik Carlson
Work Phone	973-334-0342
Cell Phone	
Home Phone	
E-Mail	ecarlson@mlschools.org
9- Principal / Wildwood School	Kdoolittle@mlschools.org
Work Phone	973-334-3609
Cell Phone	
Home Phone	
E-Mail	
10- Principal / Lake Drive School	Julie Lazeration
Work Phone	973-299-0166
Cell Phone	
Home Phone	
E-Mail	jlazeration@mlschools.org

A. COMMUNICATION

Local & State Agency Emergency Contacts:

AGENCY:	PHONE#:	CONTACT:	ADDRESS:
Any Emergency	911		
NJ Office of Homeland Security and Preparedness	1-866-4-SAFE-NJ 1-866-472-3365		PO Box 091 Trenton, NJ 08625
Mountain Lakes Police	973-334-1413	Chief Bennett	400 Boulevard Mountain Lakes, NJ 07046
Mountain Lakes FD	973-394-1094		400 Boulevard Mountain Lakes, NJ 07046
NJ Poison Control	(800) 222-1222 Emergency Line		
Health Department	862-419-4132	Susan Downer	204 Flanders Drakestown Road Budd Lake, NJ
ML Water Department	973-334-1577	Doug Edler	55 Pocono Road Mountain Lakes NJ 07046
NJ Dept of Environmental Protection	NJ DEP Hotline (877) 927-6337		401 E. State Street Trenton, NJ 08625-0402
NJ Division of Water Quality	(609) 292-9977	Janice Brogle Director	401 E. State Street Trenton, NJ 08625-0420

NJ Department of Agriculture	**(609) 633-2954**	**Public Information Office**	**PO Box 330 Trenton, NJ 08625**
NJ State Dept of Health	**(609) 292-7837 (800) 367-6543**	**Judith Persichilli Commissioner**	**369 S Warren Street Trenton, NJ 08625**
NJ Local Federal Bureau of Investigation Office	**(973) 792-3000**		**11 Centre Place Newark, NJ 07102**

Utility Contacts:

COMPANY:	PHONE#:	CONTACT:	ADDRESS:
JCPL	**800-544-4877**		
Mountain Lakes Water Department	**973-344-1577**	**Doug Edler**	**55 Pocono Road Mountain Lakes NJ 07046**

A. COMMUNICATION

Master Keys to Foodservice Operation

SCHOOL:	CONTACT:	W PHONE:	CELL PHONE:	H PHONE:
Briarcliff School	Ian Weir	973-334-0342	973-769-5560	
High School	Ronald Gangel	973-335-9179	973-445-5498	
Wildwood School	Matt Darnese	973-334-3609	970-485-3036	
High School	Le-khanh Lam	973-335-9179	973-879-0314	

B. HANDLING A CRISIS

1. An evacuation plan will be clearly posted in each school.

2. Entry points will be clearly marked for first responders. Entry points for all school locations are attached. 

3. Invoices for all food and supplies purchased will be kept at the Food Service Director's (FSD) office in a fireproof file cabinet.

4. All schools are completing production records with HACCP, recipe and brand information. Inventory records will also be maintained in each building and updated monthly. Bids for foodservice food & supplies will be kept at the Food Service Provider's office. Originals will be filed at the Board of Education in the Business Administrator's office. This will help when tracking food ingredients and consumption.

5. Should food be found unfit for consumption or a recall occurs, the Food Service Director will be contacted immediately. All products will be located and removed from service. The FSD will designate an area for storage. The FSD will make the necessary arrangements for the removal of contaminated or recalled food. The proper authorities will be called as necessary.

6. A contact list of all foodservice suppliers will be kept by the Food Service Director, Foodservice Biosecurity Team Leader and the 2nd and 3rd Foodservice Contacts.

7. If the water source is suspected to be contaminated, the local health department and water department will be contacted.

8. The District's kitchens will have in stock at all times at least one 12 ounce serving of water for all students and staff enrolled in the District.

9. The District will have at least one meal, per student and staff enrolled in the District, which does not require cooking or refrigeration.

10. If electrical power is out, schools will use items in refrigerators and freezers that pose no food safety danger. Each building manager will be certified in Sanitation so that they are aware of foods that are safe to serve.

11. A "Biosecurity Report Form" will be completed by the Food Service Director or Foodservice Biosecurity Team Leader whenever anyone throughout the District receives a threat or observes or suspects product tampering. "Biosecurity Report" form is attached.

12. The HAZMAT unit will be contacted by the Food Service Director or Foodservice Biosecurity Team Leader if there is any suspicion that the airflow is contaminated with biological or other contaminants.

//

BIOSECURITY REPORT FORM

Date:	
School:	
Time Report Rec'd:	
How Was Report Rec'd: *(E.g.: phone, e-mail, fax…)*	
Who Made Report:	
Reporter's Contact Info. **Address:** **Phone Number:** **E-Mail:**	
Describe Report:	
Actions Taken:	
Add'l Comments:	

SIGNATURE VERIFICATION: _____

DATE: _____

C. CHOOSING SUPPLIERS

1. Food and other foodservice supplies will be purchased from reputable suppliers.

2. A contact list of all foodservice suppliers will be kept by the Food Service Director, Foodservice Biosecurity Team Leader and the 2nd and 3rd Foodservice Contacts. This list is attached.

3. A copy of each supplier's Board of Health Certification or licensing will be kept on file by the Food Service Provider.

4. All food suppliers will deliver food with a tamper proof seal. Food items will be matched to an invoice by the receiving person.

5. If a product is received with a broken seal, it will be rejected and returned.

6. Unscheduled deliveries will be rejected or returned unless advance notification is provided.

7. Suppliers will provide the school with any HACCP or Biosecurity measures that may be in place.

8. All suppliers will sign an agreement that they will comply with our Foodservice Biosecurity Management Plan. Agreement form is attached.

9. Tamper-evident packaging will be discussed with, and requested from our vendors that supply our schools with fresh produce.

Biosecurity Agreement Form
Foodservice Supplier

As a representative of our entire company, I agree that our company and all our employees will follow all policies and procedures of the **Mountain Lakes Board of Education Foodservice Biosecurity Management Plan**. I have read the plan and understand all the requirements stipulated for foodservice suppliers.

FOODSERVICE COMPANY NAME: _____

REPRESENTATIVE'S NAME (Print): _____

REPRESENTATIVE'S TITLE (Print): _____

REPRESENTATIVE'S SIGNATURE: _____

DATE: _____

D. RECEIVING/INSPECTION

1. Doors at loading docks will be closed and locked when not in use.
2. A Food service employee will be assigned to verify and receive food shipments and supplies.
3. During after business hours the head custodian on duty will be the authorized person to verify and receive deliveries.
4. Deliveries will be verified against an invoice and/or order sheet.
5. All delivery staff will be required to sign in on our "Foodservice Supplier Receiving/Delivery Sign-In Form". Form is attached.
6. Suppliers will be required to keep delivery trucks on the school premise locked when not being loaded or unloaded.
7. Deliveries from any unknown source will not be accepted.
8. Food service personnel will be trained to identify packaging that is unacceptable.
9. Any food item or supply that is not delivered in a sealed container will not be accepted and will be returned for credit.
10. Any food item delivered that was not part of the original order will be rejected.
11. The person inspecting and receiving product will sign his or her name to invoice.
12. Suppliers will be notified of the school's policy for receiving.
13. The Food Service Director and Foodservice Biosecurity Team Leader will be notified immediately if product tampering is suspected in any delivery.

FOODSERVICE SUPPLIER
RECEIVING/DELIVERY SIGN-IN FORM

DATE:	TIME:	COMPANY:	DELIVERY PERSON'S NAME: *(Print)*	DELIVERY PERSON'S SIGNATURE:

E. STORAGE AREAS

1. All food storage and supply areas will be locked when food service personnel are not present.

2. A list of all personnel who have keys to open food storage and supply areas will be kept on file by the Food Service Director.

3. Delivery personnel will be monitored by a food service person during delivery.

4. Only food service personnel will be allowed in food storage areas unsupervised.

5. All storage facility locks will be checked monthly by the foodservice manager in each building, to insure they are working properly. Results will be kept on the "Storage Lock Security Form". In the event a lock is not securing supplies, the Food Service Director will be notified. The lock will be replaced immediately. "Storage Lock" form is attached.

6. Accurate inventories of all supplies – food and chemical – will be maintained to detect additions or withdrawals from stock.

11

STORAGE LOCK SECURITY FORM

DATE:	TIME:	UNIT CHECKED:	INSPECTED BY: *(Print Name & Sign)*	Results of Inspection:	Action Taken if Unsatisfactory:

F. STORING FOOD

1. Thermometers will be placed visibly in all refrigerators and freezers.

2. Alarms will be maintained in good working order on walk-in refrigerators and freezers.

3. All leftover foods will be labeled with name of product and date.

4. Any foods not labeled or dated will be discarded.

5. Any bulging or leaking cans will be discarded properly.

6. The FIFO (first "In" first "Out") method of inventory will be practiced.

7. All chemicals will be stored away from food and other food related supplies.

G. HAZARDOUS CHEMICALS

1. Hazardous chemicals will be stored away from food storage areas.

2. "Material Safety Data Sheets" will be readily available for food service staff.

3. Employees will be trained to use chemicals properly.

4. Manufacturers' instruction for use of hazardous chemicals will be followed.

5. Employees handling hazardous chemicals will be trained to monitor inventory of usage on a daily basis. An inventory of hazardous chemicals will be maintained by the foodservice department monthly. Unusual usage discrepancies will be investigated by the Food Service Director immediately.

6. Emergency contact and medical information regarding each food service employee will be kept in the event of chemical exposure.

H. FOOD SERVICE EQUIPMENT

1. Employees will be instructed to look for signs of wear, tear and tampering before operating equipment.

2. All equipment will be kept sanitized and clean to sight and touch.

3. Food slicers will be sanitized between each specific task.

4. An emergency supply of disposable paper goods, sufficient to serve at least one day of District meals, will be in stock at all times. These will be used in emergency cases such as when trays or utensils are contaminated.

FOODSERVICE TRANSPORTATION EQUIPMENT

1. A school vehicle will be purchased solely for the use of transporting food and food supplies.
2. When not in use, the vehicle will be locked at all times.
3. The vehicle will be kept in a locked and secure area during hours of non-operation.
4. The driver will be trained to conduct a thorough inspection each day to assure the vehicle has not been tampered with.

5. The inside of the vehicle will be periodically sanitized.

6. Food items will be transported in sealed units.

I. FOODSERVICE PERSONNEL

1. A daily sign in sheet for all foodservice staff will be maintained.

2. Food service employees will wear a uniform and nametag/ID that clearly identifies them as school foodservice employees.

3. Food service personnel files will be kept in a secure and confidential area by the Food Service Director and Human Resource Department.

4. Prior to hiring, a background check will be performed on all food service applicants.

5. Food service personnel will be required to have a health check prior to hiring.

6. All personal belongings will be kept in an area separate from the work area.

7. Hands will be washed and gloves will be worn at critical points.

8. A 24-hour camera will monitor food lines at all times.

9. All visitors and any unauthorized person must report to the main office before entering any foodservice area. They must complete a sign-in form and obtain a "School Visitor's Badge". An authorized school representative will accompany them to the appropriate food service site.

J. FOODSERVICE /FOOD PREPARATION AREAS

1. Access to central controls for airflow, HVAC, water systems, electricity, and gas within the foodservice area will be restricted to all people except the head of maintenance and head custodian in each building.

2. All emergency exits and self-locking doors that can only be opened from the inside will contain alarms.

3. All doors, windows, roof openings, vent openings and outside refrigeration/storage units will be locked at all times.

4. One authorized employee will be present in the food service area during all operating times.

5. All ingredient packages will be inspected prior to use for possible tampering or discoloration of food.

6. The foodservice will not permit any outside foods and/or medications from students, school staff or foodservice employees to be stored in the foodservice area.

7. The Food Service Director or Foodservice Biosecurity Team Leader will be notified of any suspected contaminated food or foodservice products and will designate an area for storage.

8. All schools are completing production records with HACCP, recipe and brand information. Inventory records will also be maintained in each building and updated monthly. Bids for foodservice will be kept at the Food Service Director's office. Originals will be filed at the Board of Education in the Business Administrator's office. These procedures will help when tracking food ingredients and consumption.

9. The food service area will not be used for "special events" unless a member of the food service staff is on the food service premise.

10. All foodservice areas including salad bars, condiment stations, receiving docks, outside storage and solid waste disposal areas will be continuously monitored for any signs of suspicious activity or unauthorized entry by all foodservice staff and the Foodservice Biosecurity Management Team.

K. OUTSIDE the SCHOOL BUILDING

1. The outside area used for receiving will be well lit. Lights will be on at dusk and also, if necessary, when foodservice employees arrive for work in the morning.

2. School security will monitor school property daily, including the entry of all vehicles on school property.

L. WATER & ICE SUPPLY

1. The ice-making equipment will be restricted from non-food service personnel.

2. The drains and water lines in the food production areas will be periodically monitored for tampering.

3. Bottled water will be kept on the premises at all times as an alternate source of water.

4. Procedures for notification of unsafe water have been established with our water supplier. They will contact the Biosecurity Team Leader immediately if our water supply is unsafe to drink or use. Periodic communication will be maintained with our local water supplier to insure that the correct phone numbers and contacts are maintained.

M. GENERAL SECURITY

1. All job candidates (permanent and substitutes) must pass a background security check prior to hiring.

2. Random inspections of foodservice employees' lockers will be conducted by the Food Service Director and/or the Foodservice Biosecurity Team Leader.

3. All foodborne illnesses will be reported on the "Foodborne Illness Incident Report" form located in our HACCP Manual.

4. All computer systems are protected with passwords, network firewalls and an effective virus detection system.

5. Emergency alert systems will be tested by the main office.

6. All visitors and any unauthorized person must report to the main office before entering any foodservice area. They must complete a sign-in form and obtain a "School Visitor's Badge". An authorized school representative will accompany them to the appropriate food service site.

7. A list of current employees who have keys or access to keys will be maintained on file, along with a list of what the keys are used for.

8. Upon the notification, dismissal or resignation of an employee they will be required to relinquish their identification badge and any keys if applicable. They will be required to sign and date a form indicating the items returned to the District.

9. All truck drivers and delivery personnel will be required to show identification at the receiving area. All delivery staff will be required to sign in on our "Foodservice Supplier Receiving/Delivery Sign-In Form".

10. All areas of food service will be monitored for any signs of suspicious activity or unauthorized entry.

N. HANDLING MAIL & MONEY

1. All mail for the food service department will be processed through the main office in each building and placed in a mailbox marked for "Food Service".

2. All incoming mail from private mail services such as UPS, FedEx, etc. will be delivered to the Board of Education office. It will be sorted and delivered to proper locations.

3. Mail handlers will be trained to recognize and handle suspicious mail prior to delivery.

4. All mail will be opened within the confines of the Food Service Director's office or the Food Service Manager's office. This procedure will eliminate the risk of contaminated mail being opened and contaminating the food or food service area.

5. All money transactions will be handled at the registers.

6. Cashiers will wash hands after handling money and prior to preparing, serving or handling foods service equipment.

7. Deposits of daily money will be counted in the office of the Food Service Director and/or the Food Service Manager. Money will not be counted or handled on the surface of any food preparation area.

O. TRAINING

1. All food service employees will be trained regarding the Foodservice Biosecurity Management Plan. They will be required to sign an attendance form on the day of the training.

2. Each food service employee will receive a copy of the Biosecurity Management Plan.

3. Foodservice employees will be trained to:
   - Prevent accidental contamination of food
   - Know and recognize "adulteration"
   - Recognize any sign of possible product tampering, deliberate and intentional product contamination or any other breach in the food security system.

4. Food service employees will be trained to properly handle money and mail.

5. Food service employees will be trained on the procedure to properly report any situation or incident that violates a breach in the Foodservice Biosecurity Management Plan.

6. Food service employees will be trained in food safety and the school's foodservice biosecurity procedures before they start working, so that they can recognize threats to security and respond to a crisis if necessary.

P. PLAN MAINTENANCE

1. A "Biosecurity Self-Inspection Checklist" will be implemented. The Foodservice Biosecurity Team Leader and the Food Service Director will use this checklist to inspect outside and inside foodservice areas, food production areas, food storage areas, shipping and receiving areas, water and ice supply, mail handling, and personal/locker areas. They will report their findings to the Foodservice Biosecurity Management Team. The "Biosecurity Self-Inspection Checklist" will contain the date, time, name of inspectors and all corrective action recommendations. The inspection will remain on file with our "Foodservice Biosecurity Management Plan". The "team inspectors" will be rotated. "Checklist" form is attached.

2. The Foodservice Biosecurity Management Team will summarize items that require follow-up from the "Biosecurity Self-Inspection Checklist" onto the "Monitoring Schedule". The Food Service Director and the Biosecurity Team Leader will be responsible for ensuring that the "Monitoring Schedule" is completed by the dates specified. "Monitoring Schedule" form is attached.

3. The Foodservice Biosecurity Management Plan will be reviewed and updated annually.

Mountain Lakes Board of Education
Biosecurity Self-Inspection Checklist

DATE: _____ TIME: _____
INSPECTORS: _____
_____

BIOSECURITY ITEM:	SATISFACTORY:	UN-SATISFACTORY:	RECOMMENDATIONS:
A-1			
B-1			
B-2			
B-3			
B-4			
B-5			
B-6			
B-7			
B-8			
B-9			
B-10			
B-11			
B-12			
C-1			
C-2			
C-3			
C-4			
C-5			
C-6			
C-7			
C-8			
D-1			
D-2			
D-3			
D-4			
D-5			
D-6			
D-7			
D-8			

MONITORING SCHEDULE
For Biosecurity Checklist Follow-Up Action

Biosecurity Item# To Monitor or Follow-Up:	Planned Date for Completion?	Who is Responsible?	Results of Follow-Up:	Actual Date of Completion:	Check (✓) When Completed

Nursing Services Plan

2026-2027

Mountain Lakes School District

The certified school nurses of the Mountain Lakes School District fulfill a broad range of professional responsibilities within the scope of school nursing practice. In support of the district's commitment to keeping students healthy, safe, and ready to learn, school nurses serve as nursing care providers, investigators and data collectors, communicators, health counselors, educators, child advocates, community liaisons, record keepers, and managers of student health services.

Nursing Care Provider

As nursing care providers, school nurses utilize the nursing process of assessment, planning, implementation, and evaluation to address the individual health needs of students. School nurses develop, implement, and regularly evaluate Individualized Health Care Plans and Emergency Health Plans for students with acute, chronic, or complex health conditions.

School nurses provide direct nursing care, administer medications and treatments as ordered, monitor student health conditions, respond to changes in health status, and coordinate care with parents/guardians, healthcare providers, and school personnel to promote safe and appropriate educational access.

Investigator / Data Collector / Researcher

School nurses collect and evaluate health-related information necessary to provide appropriate student care and support a safe school environment. This includes reviewing health histories, identifying health practices and concerns, monitoring communicable disease patterns, assessing environmental and safety issues, and remaining current with developments relevant to school nursing practice.

School nurses collaborate with parents and guardians, pediatricians, school physicians, specialists, health agencies, administrators, classroom teachers, custodial personnel, and maintenance staff to obtain and evaluate information needed to address student health concerns and environmental health and safety issues.

Communicator

Effective communication is an essential component of school nursing practice. School nurses communicate health-related information, recommendations, and concerns with students, parents and guardians, staff members, healthcare providers, health agencies, administrators, and governmental agencies.

Communication occurs through telephone conferences, written correspondence, email, individual conferences, departmental meetings, newsletters, flyers, bulletin board postings, website communications, and staff development presentations. School nurses also provide health-related input and participate in meetings of the Pupil Assistance Committee, 504 Committees, Child Study Teams, Safety Committees, and other school and district teams as appropriate.

Health Counselor

School nurses serve as health counselors and resources for students, parents and guardians, and staff regarding health concerns, personal issues, and barriers that may affect a student's ability to learn and participate in school.

When appropriate, school nurses make referrals to school psychologists, counselors, administrators, school physicians, private healthcare providers, and community health agencies. School nurses work collaboratively with families and school personnel to help connect students with appropriate services and resources.

Educator

School nurses serve as health educators for students, families, and staff. Health education may address acute and chronic health conditions, allergies, communicable diseases, personal hygiene, nutrition, growth and development, conflict resolution, and other health-related topics.

Health education occurs formally through classroom instruction and staff presentations as well as informally through individual student interactions in the health office. The school nurse reinforces classroom health education by providing practical, individualized instruction that enables students to apply health knowledge and develop skills that promote healthy behaviors and self-management.

Child Advocate

As child advocates, school nurses work collaboratively with students, families, teachers, administrators, counselors, and other professionals to identify health-related needs and ensure that appropriate supports and accommodations are available.

Advocacy may include facilitating access to healthcare services, counseling, community resources, specialized programs, camps, and other support services. School nurses also recognize that physical complaints or changes in student behavior may sometimes indicate underlying academic, social-emotional, or environmental concerns. Through observation, listening, assessment, and collaboration, school nurses work to identify underlying needs and connect students and families with appropriate resources.

Community Liaison

In their role as community liaisons, school nurses collaborate with local organizations, health agencies, and community groups to promote student and staff health and wellness. These partnerships may include coordination of health education programs, awareness initiatives, wellness activities, and community-based resources that support the district's overall health and wellness goals.

Record Keeper / Recorder

The maintenance of accurate and timely health records is a critical responsibility of the school nurse. School nurses maintain confidential legal health records for students and document nursing care provided, including the date, time, presenting concern, assessment, interventions, follow-up, and evaluation as appropriate.

Health records also include relevant documentation received from parents/guardians and healthcare providers. School nurses collect, maintain, and submit required health-related data and reports to state and local agencies in accordance with applicable requirements. This may include information related to immunizations, communicable diseases, tuberculosis screening, medical waste management, employee injuries, and other required health and safety reporting.

Accurate record keeping supports continuity of care, regulatory compliance, communication among members of the educational team, and the overall health and safety of students and staff.

Manager

The scope and complexity of school nursing responsibilities require school nurses to function as managers of health services within their respective buildings. School nurses assess priorities, coordinate health services, manage health-related resources, collaborate with families and school personnel, and advocate for staffing and services necessary to meet the health needs of students and staff.

School nurses assist families in managing health conditions that may create barriers to learning and work to ensure that appropriate health services, accommodations, and emergency preparedness measures are in place. Effective management of school health services requires ongoing assessment of student needs, building-specific health concerns, staffing resources, and available community services.

Acuity Levels of Students with Medical Involvement

Assignment of school nursing services within the Mountain Lakes School District should not be based solely on student enrollment. Staffing considerations must also reflect the number of students receiving special education services, the complexity and acuity of student health conditions, the frequency of required nursing interventions, and the specific health and safety needs of each school building.

Student health needs may be generally categorized into four levels of acuity:

Level I — Nursing Dependent

Nursing-dependent students require continuous, highly skilled nursing care for survival, frequently on a one-to-one basis and potentially 24 hours per day. These students may be dependent upon technological medical support, such as mechanical ventilation, and require continuous nursing assessment and intervention.

Without appropriate medical technology and skilled nursing care, these students may be at risk for irreversible injury or death. Students with Do Not Resuscitate (DNR) orders may also fall within this category based upon their individual medical needs and care requirements.

Level II — Medically Fragile

Medically fragile students have complex healthcare needs and may face the possibility of a life-threatening event requiring the assessment, judgment, and intervention of a professional nurse.

Examples may include, but are not limited to, severe seizure disorders requiring rescue medication, severe asthma, students requiring sterile procedures, tracheostomy care and suctioning, unstable or newly diagnosed diabetes requiring unscheduled blood glucose monitoring and insulin administration, students using insulin pumps requiring nursing monitoring, and students requiring nebulizer treatments.

Level III — Medically Complex

Medically complex students require ongoing nursing services, routine treatment, or close health monitoring. Their physical and/or social-emotional conditions may be unstable or may create the potential for a significant health event requiring nursing intervention.

Examples may include, but are not limited to, students with ADHD requiring medication management, life-threatening allergies and anaphylaxis risk, cancer, immune disorders, moderate to severe asthma requiring inhalers or peak-flow monitoring, carefully timed medications, medications with potentially significant side effects, unstable metabolic conditions, intermittent or continuous oxygen requirements, pregnancy, and complex mental or emotional health concerns.

Level IV — Health Concerns

Students categorized under health concerns generally have physical and/or social-emotional conditions that are stable, uncomplicated, and predictable. These students may require periodic monitoring, education, accommodations, or follow-up ranging from biweekly to annually.

Examples may include, but are not limited to, dental concerns, headaches, migraines, sensory impairments, self-managed diabetes, dietary restrictions, eating disorders, encopresis, and orthopedic conditions requiring accommodations.

Provision of Nursing Services in Emergency Situations

Medical emergencies occurring during the school day are assessed and managed by the school nurse within the nurse's scope of practice and in accordance with established emergency procedures. School nurses maintain access to a walkie-talkie and/or cell phone during the school day to facilitate timely communication and response.

During a medical emergency, the school nurse assumes responsibility for coordinating the nursing response and may delegate appropriate tasks to trained staff members as circumstances require. Emergency Medical Services (EMS) are contacted whenever a student's condition requires immediate medical evaluation, treatment, or transportation to an emergency department.

When a student becomes seriously ill or injured at school, the school nurse provides or coordinates immediate care and ensures that the parent/guardian is notified. When appropriate, the nurse may delegate parent/guardian notification to an administrator or staff member while continuing to provide care to the student.

The district will continue to implement all applicable provisions of Janet's Law, effective September 1, 2014.

Certified school nurses maintain Healthcare Provider CPR/AED certification every two years. District staff members and athletic coaches receive CPR/AED training in accordance with district requirements. AEDs (Automated External Defibrillators) are strategically located throughout district school buildings and at designated outdoor athletic locations to facilitate rapid access during a cardiac emergency.

School nurses maintain current records of staff members who have completed required CPR/AED training. At the high school, Narcan is also available in designated locations in conjunction with emergency response equipment.

To support emergency preparedness for life-threatening allergic reactions, professional staff receive basic training in recognizing and responding to anaphylaxis. Individual EpiPen training is provided to new staff members and to designated staff members serving as delegates for specific students, as appropriate.

Students with life-threatening allergies have Emergency Health Plans outlining appropriate emergency interventions. Clearly labeled epinephrine auto-injectors are stored in designated locations within each health office, and emergency stock epinephrine is maintained in accessible locations within each school in accordance with district procedures and applicable requirements.

For the management of asthma in the school setting, each school maintains a nebulizer for the administration of prescribed medications when indicated. School nurses receive appropriate training in airway management and the use of nebulizers and inhalers consistent with accepted standards of practice.

Students with asthma have an Asthma Treatment Plan developed by their healthcare provider that identifies relevant triggers, symptoms, and prescribed medications for the management of acute asthma episodes. Basic asthma awareness and emergency-response training is provided to professional staff through annual Vector Solutions training.

For students with diabetes, an Individualized Health Care Plan is developed based on the student's healthcare provider orders and parent/guardian input. The plan is reviewed and implemented by the school nurse and identifies the student's required monitoring, medications, treatments, emergency interventions, and accommodations.

Necessary diabetes supplies, medications, snacks, and related equipment are maintained in designated locations and clearly identified. Teachers and appropriate staff members are informed of the student's condition and educated regarding the recognition of hypoglycemia and hyperglycemia and the appropriate response. Basic diabetes awareness training is provided to professional staff through annual Vector Solutions training.

For students with seizure disorders, an Individualized Health Care Plan is developed based on healthcare provider orders, the student's medical and health history, and parent/guardian input. The plan identifies appropriate interventions, precautions, and emergency procedures and is implemented by the school nurse in collaboration with appropriate school personnel.

Teachers and appropriate staff members are informed of the student's condition and receive education regarding seizure recognition and basic seizure first-aid procedures. Basic seizure awareness training is provided to professional staff through annual Vector Solutions training.

Universal Precautions and bloodborne pathogens training are provided annually to district staff through Vector Solutions training.

School nurses also participate in emergency preparedness activities related to evacuation, lockdowns, shelter-in-place procedures, and other emergency situations based upon the needs of their respective school buildings. Each school nurse maintains a designated emergency "Go Bag" containing essential first-aid and emergency supplies. Stop the Bleed kits are strategically located throughout district school buildings.

When a school nurse is absent, every effort is made to secure substitute nursing coverage. When a substitute nurse is unavailable, nursing coverage may be coordinated among nurses from other district schools to support the building without an on-site nurse. The district also maintains a contract with Bayada Nursing Agency to assist with substitute nursing coverage.

Mountain Lakes School District
Nursing Services Plan
2026-2027
Wildwood Elementary School
K-5

Student Population:	423
Staff Population:	80
Total of Students and Staff:	503

Acuity Levels:

Level I: Nursing Dependent:	0
Level II: Medically Fragile:	3
Level III: Medically Complex:	66
Level IV: Health Concerns:	98

Statistics from 2025-2026 school year:

2016 total visits
198 PRN meds given; 346 Daily
185 students sent home for illness or injury
75 reported cases of streptococcus
4 reported cases of conjunctivitis
30 reported cases of influenza
1 reported case of coxsackie virus
4 reported cases of pediculosis
12 reported cases of COVID
1 case of pertussis
Incident reports- 2 staff; 7 students

Recommendations:

Due to the high volume of students and staff at Wildwood Elementary School, and according to the NJ School Nurses Association recommendations for certified school nurse to student ratio, I recommend the employment of a full-time certified school nurse for Wildwood School.

Furthermore, the addition of a part-time district float nurse would be a wise consideration. A float nurse would benefit all district certified nurses by assisting with state mandated health screenings, physicals, and lice checks and going on field trips when it is deemed necessary for a nurse to be present. According to the school's policy on field trips, policy 2340, a nurse should attend field trips. Given the fact that nearly all NJ schools have problems securing substitute nurses, it would greatly benefit the district to have a float nurse consistently available. This would also allow the nurses of the district to be able to take an allowed sick day, grievance day, or personal day without worrying if their position is properly filled. The addition of a contracted nurse substitute service would also be very helpful for the district's nurses.

Wildwood School has 92 new students for the 2026-2027 school year, including the incoming kindergarten class. There are 80 kindergarten students and 12 upper grade transfers. The nurse must ensure that new students have all immunizations and medical documents required. Accordingly, communication with parents/ guardians is essential, to assist these families with finding medical facilities and to ensure the proper vaccinations were received or will be received. Records from previous schools need to be received and reviewed.

Student immunization records are audited annually by a public health nurse from Mount Olive Department of Health and Human Services. It is the school nurse's responsibility to make sure all students are in compliance with NJ state minimum immunization requirements. A state report is completed and submitted annually.

Wildwood School currently has 30 students with some degree of food allergy. 23 students require epipens. Teachers and staff that are in contact with these students are informed of their allergies and how their allergies are managed. Epipen delegate training is highly encouraged and provided to the staff by the certified school nurse.

At the beginning of the school year and as new students enroll or new conditions arise, health records are reviewed for all students. Any students with a medical condition that necessitates having medications in school, must have the proper documentation signed by the ordering physician and the parent/ guardian. Staff is made aware of any conditions for their students and

the nurse makes sure the teacher has an understanding of the medical condition. The nurse attends 504 meetings and advocates for the students.

There is 1 student with Type 1 Diabetes at Wildwood. The student requires constant monitoring by the nurse. Technology allows for monitoring through an app, which helps the nurse to see if the student needs a correction when too high, or glucose or juice when the student may be low. The nurse must also see the student for any food consumption. The nurse is in contact with the parents of the diabetic. A school-owned phone or tablet would be most ideal for proper management of the diabetic student. Then if the nurse is absent, the substitute nurse or covering nurse from another district school can see the student's readings. The nurse must always advocate for the diabetic student because blood sugar fluctuation can affect their learning and general wellbeing.

This school year, there are 4 students with hearing devices in Wildwood School. There is a Lake Drive teacher in the building that manages the care of the hearing devices, however contact with the families is through the nurse.

There are 3 Automated External Defibrillators (AED) at Wildwood School. They are checked monthly and maintained by the nurse. The nurse is part of the emergency response team, which also includes staff members that are CPR certified and AED trained.

Mandated health screenings are completed by the school nurse. All students K-5 have blood pressure, height and weight checked. Kindergarten, 2nd and 4th grade have hearing and vision screening; 1st and 3rd grade have their hearing screening. 5th grade is screened for scoliosis. Screenings are also done when it is requested by a teacher or parent or when the student is being evaluated by special services.

The school nurse does a great deal of individual health and wellness teaching on a daily basis. Later in the school year, a hygiene program is introduced to the 4th grade students and a puberty program is presented to the 5th grade students.

In addition to caring for the students of Wildwood School, the nurse also cares for injured or ill staff members. Any student or staff injury/incident warrants

an incident report. Staff injury reports are called into Workman's Compensation. OSHA reports are submitted yearly.

Attendance is maintained by the school nurse at Wildwood School. There is a system called Pick Up Patrol, for parents to enter in their child's absence, late arrival or early dismissal with an app. There is also a designated phone line and email for parents/ guardians to contact the school to communicate absences, tardies and early dismissals. The nurse must contact families of absent students that did not contact us. Having this role helps in knowing the overall wellness of the student body.

At the elementary school, a high level of communication is necessary with parents/ guardians. This is done by phone and email. Notice of communicable diseases is sent through email. Parents/ Guardians are told of an illness reported in their students' homeroom and are made aware of the symptoms of that illness. By doing so, families can be prepared and students will, in theory, be absent less.

Genesis has been in use at Mountain Lakes School District since the 2022-2023 school year. Students' health records have been and are manually entered into Genesis by the school nurse. There is a state database called, New Jersey Immunization Information System, which all nurses are set up to be able to access immunization records for students in NJ. The district can pay to have Genesis linked to this Immunization Information System, which would alleviate the tedious data entry that must be done for all new students, and students who started in Mountain Lakes School District before 2022. This is something that would really help the district nurses.

If additional students enter or transfer into Wildwood School that are medically challenged, this Nursing Services Plan would need to be reviewed or revised to insure that it helps provide optimum care to the entire school population. This goal is achieved by having adequate nursing staff to meet these needs.

Lake Drive Program

Nursing Service Plan 2026 - 2027
Lake Drive Pre K 3 – 8th grade

Building Population:

- Average enrollment students:
  - LD Students 51
  - LD students in Ivy Hall Prek 3 and 4 8
  - Mt Lks Special Services Ivy Hall Prek 3 and 4 (No Tuition) 9
  - Mt Lks Ivy Hall Prek 3 and 4 program (Tuition) 29
  - Sound Start Babies 16
  - Total students 112

- LD Staff population: 65
- Sound Start Staff 11
- Average total staff: 76
- Total building population 188

Acuity Level	Number of Students and Staff
Level I: Nursing Dependent Private Duty Nurse • 24 hour 1:1 skilled nursing care • for conditions like Tracheostomy/Feeding tube	0
Level II: Medically Fragile • Possibility of life-threatening emergency requiring assessment from nurse • Asthma, EPI PEN, Diabetic, Seizure, active feeding tube	8
Level III: Medically Complex • Daily treatments and/or monitoring, potential for life-threatening event , asthma • Cardiac, and/or neuromuscular condition, feeding tube	4
Level IV: Health Concerns • Condition uncomplicated and predictable with occasional monitoring, daily oral medication	84

• Those whose condition is not necessarily noted above	

Role and responsibilities of the Certified School Nurse in Lake Drive Building:

A student with unmet health care needs has been shown to disengage from the learning process and fall behind their peers. Health care services implemented by the nurse directly impact the students' ability to achieve their optimal learning potential while in the school setting.

Because the Mountain Lakes Lake Drive and Ivy Hall Programs educate students who have a variety of health concerns, it is recommended that the Mt Lakes district employ a full time certified school nurse in the Lake Drive building along with all the other buildings in the district.

The district has contracted with an outside nursing agency to staff our buildings in the event of a nurse's absence should our local substitute not be available. This contract should be continued annually in order to follow best practices in the district.

Maintaining the health and safety of the individual student and staff is critical for the well being of the entire school community. The school nurse must liaison with family, physicians, public health, and social service agencies along with district case managers to maintain the optimal health and well being of the child, staff and community.

The Nurse:

- Provides or arranges various PD days for the staff including CPR, EPI PEN training, glucagon administration, building emergency response teams, and playground/campus safety.
- Arranges and assists in 'awareness' days for students and staff including fire prevention, character development, dental health, cancer awareness, heart health, and habits leading to wellness.
- Reviews and updates health forms and health related information on Genesis.
- Participates in weekly team meetings and/or IEP meetings of individual students to collaborate and act as a resource for staff when establishing or evaluating education plans as they pertain to medical conditions.
- Writes an individual health plan (IHP) and/or 504 when a medical condition significantly impacts a student's educational goals.

- Teaches lessons covering Core Curriculum Standards 2.1 and 2.3 P-6 covering health, wellness, hygiene, maturation and aspects of puberty.

- Completes PDs, articulation sessions and STRONG evaluation as part of the district's process for assessing previous years outcomes to inform the next year's professional and student growth goals.

- Reviews all students' immunization records to ensure they are in compliance in preparation for the DOH annual audit, State DOH Influenza weekly audit and OCHA summary report.

- Maintains several memberships to professional nursing organizations at the national and local level and attend annual conferences at my own expense as there are no budgeted dollars for membership or conference fees. By maintaining active participation in these organizations and attending various workshops for continuing education and professional development, I am able to incorporate best practices into my professional setting and share my experiences with district nurses through our PD days.

- Trains new sub-nurses (when they are available) reviewing specific district policy and procedures, and reviews student needs. A substitute binder is maintained and updated in the nursing office.

- Assesses the grounds and the building to ensure important site lines are free of overgrown shrubbery and the building has no visual defects. Also, the playground is free of divots, sinkholes, animal excrement and the fencing is in working order. The playground equipment is assessed for safety, breakage, bees/wasps and any other issues.

- Participates on the district's Safety and Security Committee, continue to review LD evacuation routes and drills, ensure medical equipment is in working order.

- Annually update the Cardiac Emergency Response Team and a behavioral crisis response team. Organize practice drills for the CERT and review crisis response incorporating changes to the building's Cardiac Emergency Response Plan.

- Creates an emergency plan for the Lake Drive building identifying staffs' roles they might perform during an emergency. The emergency plan is to be reviewed, practiced, and updated annually during the fall staff meeting or on a PD day.

- Ensures compliance with Janet's Law: The certified school nurse implements an AED protocol for the building, assesses the need, spacing, signage and maintenance of 2 AEDs for the Lake Drive building. The nurse arranges for a minimum of 5 CPR/AED trained personnel to be in the building during school hours. The nurse notifies and meets with first responders/SLEOs to review AEDs placement and emergency plans. Both AED batteries are checked monthly by the school nurse. Orders necessary accessories for the AED as they expire.

- Informs staff of the CPR/AED course at the high school at the beginning/summer of each school year. Those completing the course are added to the building's CPR Certification list. The list is part of the Emergency Health Plan for the building and compliance for Janet's Law.

- Maintains a current CPR/AED for the Healthcare worker Certification every 2 years at my own expense.

Lake Drive Health Office: Recommendations

The limited space and design of the health office in LD poses issues for client privacy (staff and student) during treatment, phone conversation, evaluation, screenings, comfort, and safety. An enlargement of the office area should be considered in future building renovation plans.

I recommend expanding Rm 10's pre k restroom to better accommodate toileting students and those requiring a changing table.

I recommended that a unisex restroom with a diaper changing station be created on the 2nd floor (main hall) of the LD building. Currently, the only restrooms for all students including PreK3-4 (except those in room 10) are at basement level. This requires all prek students and majority of LD students to walk 2 -3 flights of stairs to use the restroom.

The woman's staff restroom, located on the 3rd floor, is freezing in the winter months. It also only has 2 stalls which often leads to bottle neck over the lunch breaks. It is recommended the shower stall in the lady's restroom be converted to a toilet stall creating an extra facility and an electric baseboard heat is installed to supplement the ongoing heat issue in that staff bathroom.

Room 9(a pre k 3 LD/Mt Lks combined student room) has a chronically broken AC unit despite several attempts to repair the problem. The room is stifling as the internal temperature reaches into the 80's.I recommend to replace the broken outside unit, put an industrial window unit, a split type unit or other functional a/c in the room for the health and well being of the staff and students.

The playground mulch and grass area continues to have problems with pooling water/ lack of appropriate drainage. The play structures are in serious need of an upgrade.
I would recommend budgeting for a capital improvement of resurfacing the playground area with new playground equipment.

District school nurse coverage continues to be a problem. While an agency is available, they often require prior notice to cover and can be used sparingly due to limited resources. When a nurse is out on short notice or funding is not available for the agency, the district nurses must cover the other buildings which is not best practice for the care and safety of students or staff.

In conclusion, the continued distinct practice of employing highly qualified certified school nurses ensures the health and safety for all staff and students. By using best practices, the nurses optimize the potential learning experience for all their students. To meet the 21st century goals of the district, a certified school nurse in each building is essential.

Nursing Service Plan
Briarcliff Middle School
2026-2027
Grade Levels 6,7,8

Student Enrollment	248
General Education	(205)
BC Spec. Education	(29)
Lake Drive	(14)
Staff	58
Total Number of Student and Staff	**306**

Acuity Levels:
Level I: Nursing Dependent: 0
Level II: Medically Fragile: 0
Level III: Medically Complex: 21
Level IV: Health Concerns: 43

School Nurse Duties:

Considering the acuity and health conditions of students and staff at Briarcliff Middle School must have a full-time certified nurse for the 2026-2027 school year to maintain best practices.

The continued use of Genesis to maintain health records of students, run reports to track health issues, immunization compliance, collect data of health visits and attendance trends is essential for a well run health office.

Administer one daily med in addition to many PRN medications daily. Monitor the one diabetic student throughout the day but especially while she's participating in Phys ed and to bolus her for lunch.

A weekly influenza surveillance report is required by the State DOH Communicable Disease Reporting and Surveillance System. All nurses in each building must complete this and complete training modules for the system. Completing the survey can be a timely process when a reason for an absence is not reported by the parents.

Communication with parents and the need for continued follow-up care for students is vital to ensure their health and safety while in school. In addition to the student's physical needs, their mental health is of paramount importance during these middle school years.

The school nurse attends meetings of the Intervention and Referral Service Team, 504 Committee and Mental Health Team as medical support for those students identified as at risk. Through these committee team meetings recommendations are developed in conjunction with the parents to implement medical 504 plans and/or I&RS plans to support the student.

EpiPen and glucagon volunteer delegates are trained annually by the certified school nurse to the Briarcliff building. EpiPens have been strategically placed throughout the building so that they are easily accessible in case of an emergency. Monthly, the nurse checks all AED's in and out the building and documents they are all in working order.

The Briarcliff nurse teaches the 6th and 7th grade health classes every day. The 6th grade health class meets period 2 and focuses on learning all the body systems. The 7th grade health class meets period 3 and focuses on learning total health- physical, mental/emotional and social health.

Sports programs in Briarcliff school include soccer, cross country, basketball, baseball, and softball. All students must submit the required physical and health forms needed to safely participate.The nurse must review and follow up with parents to ensure all students have appropriate paperwork in a timely manner. The district physician receives all sport physicals of the student athletes from the nurse for final clearance to participate in their sport.

The school nurse completes screenings annually for height, weight and BP. Vision and hearing screenings are performed biennially and scoliosis screening for the just 7th grade. Abnormal findings are reported to the parents with recommendations to follow up with their child's physician.

The school nurse ensures immunization compliance for all students prior to the Mountain Lakes Borough public health nurse audit of their record to avoid any student being excluded from school due to non compliance for required immunization for school attendance.

School nurse completes all documentation for the STRONG evaluation process, participates in professional development, collects and reviews health office data to understand trends and potential unmet needs involving the running of an effective health office.

Respectfully Submitted

Lauren Ficara, BSN RN CSN

Nursing Service Plan
Mountain Lakes High School
2026-2027
Grades Levels 9-12

Student Enrollment	550
General Education	487
BC Spec. Education	63
Lake Drive	32
Staff	164
Total Number of Student and Staff	714

Acuity Levels:

Level I: Nursing Dependent:	0
Level II: Medically Fragile:	2
Level III: Medically Complex:	109
Level IV: Health Concerns:	214

Considering the acuity and health conditions of students and staff at Mountain Lakes High School must have a full-time certified nurse for the 2026-2027 school year to maintain best practices and ensure safety of the staff and student body.

In addition to the daily clinical responsibilities of assessing and caring for students who visit the health office, the high school nurse is responsible for a broad range of clinical, administrative, regulatory, and student-support functions. These responsibilities extend beyond the health office and include student health record management, mandated screenings, athletic health services, emergency preparedness, care coordination, health planning, and collaboration with parents, staff, physicians, and district administration. To act as the case manager for the 109 Level III students creating IHPs, coordinate emergency response plans, and handle state health reporting.

Total nurse visits- 3,254
Daily Medications given-601
Prn medication given- 1,051

Updating the Electronic Health Record-Genesis

Establish and maintain a standardized digital health record infrastructure within Genesis to support accurate, consistent, secure, and readily accessible documentation of student health information across the district. As Genesis had previously been utilized minimally for health record management at the high school, significant effort is required to review, update, and organize existing student medical records to ensure critical health information is current, readily retrievable, and available to support safe and effective student care.

Develop and implement standardized digital templates for common health office visits, Individualized Health Plans (IHPs), and Emergency Health Plans (EHPs) to promote consistency in documentation, improve efficiency, and support continuity of care among district nursing staff.

Utilize Genesis reporting capabilities to monitor student health conditions, identify health-related trends, track required annual health clearances, and identify outstanding documentation requiring follow-up. Maintain current and accurate student immunization records within Genesis to support compliance with New Jersey Department of Health requirements and ensure timely, efficient access to documentation during regulatory audits.

Collect, monitor, and analyze health office utilization data, student health trends, and attendance patterns to identify emerging health needs, guide appropriate follow-up and intervention, support program evaluation, and inform the effective planning and delivery of comprehensive school health services.

Medication Administration and Management

Administer and manage scheduled and as-needed (PRN) medications in accordance with physician orders, parent/guardian authorization, district policies, and applicable state requirements. Current medication administration includes four scheduled daily medications, in addition to many PRN medications such as epinephrine auto-injectors, asthma rescue inhalers, seizure rescue medications, ibuprofen, acetaminophen and antacids per standing orders.

The nurse also maintains medication administration procedures to ensure that all required physician orders and parent/guardian authorizations are current and on file.

Verify that medications brought to the health office are the right medication and the right dose, correspond to the authorized medication order and remain within the expiration date. Conduct ongoing review of medication orders and supplies to identify and address expiring medications, outdated orders, or missing documentation in a timely manner.

Maintain accurate medication administration records and ensure medications are stored, administered, and documented in accordance with established health office procedures and applicable regulations.

CDRSS

Complete the required weekly CDRSS surveillance report in accordance with New Jersey Department of Health (NJDOH) communicable disease reporting and surveillance requirements. All district school nurses are responsible for completing the required CDRSS training modules and maintaining familiarity with the system and applicable reporting procedures.

Student Support Committee Participation

Participate in Intervention and Referral Services (I&RS), 504, Core team and Attendance Committee meetings to provide nursing and health-related support for identified students. Collaborate with committee members who develop appropriate accommodations, interventions, and support services. Contribute relevant health information and recommendations to the development and implementation of medical 504 plans and/or I&RS plans designed to address individual student needs.

Review and provide nursing sign-off on all 504 Plans and IEPs for the student body (**115**). Identify relevant medical diagnoses, health conditions, accommodations, and nursing considerations documented within these plans, and ensure applicable health information is accurately updated in Genesis to support appropriate student care and staff awareness.

Delegation Training and Medical Emergency Response Team

Coordinate and provide annual delegation training for designated staff volunteers to administer emergency medications, including EpiPens and Baqsimi. Ensure delegates receive appropriate delegation training and documentation of competency in accordance with district procedures.

Maintain strategically placed emergency EpiPens throughout the building to ensure rapid accessibility during an anaphylactic emergency.

Conduct monthly inspections of all AEDs located throughout the building to verify that equipment is present, accessible, and in working order. Communicate monthly with the nursing supervisor regarding the status of all AEDs and promptly report on any equipment that does not pass the monthly inspection.

Lead the Medical Emergency Response Team (MERT), ensuring designated responders receive required training, required drills, understand their roles and responsibilities, and are familiar with the location and proper use of emergency equipment throughout the building.

Athletic Health and Sports Clearance

Support the health and safety of student athletes across the numerous athletic programs offered at Mountain Lakes High School. Collaborate closely with the Athletic Department to ensure compliance with state-mandated health requirements and district procedures for athletic participation.

Review all required state and district sports physical and health documentation submitted by student athletes prior to forwarding records to the district physician for medical review and final clearance. Upon physician approval, update the student's medical clearance status in Genesis so that the Athletic Department and coaching staff can accurately identify students who are cleared or not cleared for participation.

Following completion of seasonal registration and clearance, review and document sports-related injuries and communicate required information to the appropriate district personnel. Update Genesis with activity restrictions and medical limitations to ensure that students do not participate in physical education or athletics when restrictions are in place, thereby supporting student safety and reducing district liability.

Maintain ongoing communication and collaboration with the athletic trainer regarding student injuries, treatment recommendations, restrictions, and appropriate medical clearance for return to activity and athletic participation.

Administrative and Clerical Duties

In addition to clinical responsibilities, the high school nurse manages a significant volume of administrative and clerical functions. These responsibilities include supply ordering, data entry, record maintenance, correspondence, and general office functions.

A substantial portion of administrative time is dedicated to data entry and maintaining student health records and getting Genesis up to date. This includes entering immunization records for all incoming students, with individual vaccine entries sometimes requiring documentation of up to 25 or more vaccines for a single student, chart review and update missing information, recording of all annual physicals, all sports physicals, and other required health documentation for the student population.

Additional clerical responsibilities include taking sports physicals to the school physician's office and picking them up, preparing and sending medical forms and documentation to parents and physician offices by fax or email, organizing health records and filing.

Screenings

The school nurse coordinates and completes required annual health screenings for all students and ensures that results are accurately documented in accordance with district and state requirements. Screenings include height, weight, blood pressure, vision, hearing, and scoliosis assessments.

Abnormal or concerning screening results are documented and communicated to parents/guardians, along with recommendations for appropriate follow-up with the student's primary care provider or specialist, as indicated.

All screenings need to be documented in Genesis for tracking compliance.

Respectfully Submitted,

Melissa Phillips, RN, MSN, CSN-N

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School Physician's Review

I have reviewed the attached recommendations for the nursing service plan for the Mountain Lakes School District and I approve this plan.

_____

Date_____

Arnold Pallay, MD

Changebridge Medical Associates
170 Changebridge Road
Suite 3C
Montville, NJ 07045

MOUNTAIN LAKES EDUCATION ASSOCIATION

September 28, 2026

MEMORANDUM OF AGREEMENT

This document serves as a Memorandum of Agreement between the Mountain Lakes Education Association (MLEA) and the Mountain Lakes Board of Education (The Board).

This Memorandum of Agreement ("MOA") is entered into by and between the Mountain Lakes Board of Education ("Board") and the Mountain Lakes Education Association ("Association"). The provisions of this MOA shall amend, supplement, and be incorporated into the Collective Bargaining Agreement ("CBA"), and all other provisions of the CBA not modified by this MOA shall remain in full force and effect.

The parties agree to the following:

1. Article VII.C.1.f – Paraprofessional Class Coverage

a. 2025–2026 School Year
Paraprofessionals who covered class periods during the 2025–2026 school year shall receive retroactive compensation based upon the percentage of the teacher substitute daily rate represented by the portion of the day covered, not to exceed fifty percent (50%) of the teacher substitute daily rate per workday. The current teacher substitute daily rate is $150.00, making the maximum additional compensation $75.00 per workday.

b. 2026–2027 School Year
For the 2026–2027 school year, paraprofessionals assigned to cover class periods shall be paid the percentage of the teacher substitute daily rate represented by the portion of the day covered, not to exceed fifty percent (50%) of the teacher substitute daily rate per workday. The current teacher substitute daily rate is $150.00, making the maximum additional compensation $75.00 per workday.

2. Wildwood – AM Door Duty

AM Door Duty at Wildwood School shall be posted for employees to apply for. The employee selected for the duty shall report fifteen (15) minutes prior to the start of the school day, open the Kenilworth door, and supervise students in the designated area until they report to their classes. The employee shall receive $25.00 per day for performing AM Door Duty.

MLEA Executive Board

Co-President: Mike Alves
Co-President: Rose Dunn
Treasurer: Deirdre Lombardi
Secretary: Mary Venanzi

3. Schedule B-2
The parties agree to add one additional **Assistant Wrestling Coach** position to Schedule B-2 of the Collective Bargaining Agreement, effective for the 2026–2027 school year. The position shall be compensated at the existing stipend rate for Wrestling Coach as set forth in Schedule B-2

4. Full Force and Effect
Except as specifically modified by this Memorandum of Agreement, all other provisions of the Collective Bargaining Agreement shall remain in full force and effect.

This Memorandum of Agreement shall become effective upon signing by both parties.

FOR THE MOUNTAIN LAKES BOARD OF EDUCATION

Name:
Title:
Date:

FOR THE MOUNTAIN LAKES EDUCATION ASSOCIATION

Name:
Co-President
Date:

Name:
Co-President
Date:

POLICY

MOUNTAIN LAKES
BOARD OF EDUCATION

7510 USE OF SCHOOL FACILITIES (M)

M

The Board of Education believes that the school facilities of this district should be made available for community purposes, provided that any such use does not interfere with the educational and co-curricular program of the school district and the district does not incur additional, uncompensated expenses. For the purpose of this policy, "school facilities" also includes school grounds.

The Board will permit the use of school facilities when such permission has been requested pursuant to the district's online application process and has been approved by the Business Administrator who shall be responsible to administer the policy on behalf of the Board of Education. The Board, through its designee, reserves the right to withdraw permission after it has been granted in the event circumstances change requiring such school facilities or school grounds will be needed for a school district purpose or due to a school closing due to weather or other emergency.

School facilities are not available during holidays when buildings are closed or during such time when facilities are being maintained, or renovated, or other compelling reasons.

All facilities and grounds use shall comply with State and local fire, health, safety and police regulations.

The use of school facilities will not be granted for the advantage of any ~~**commercial or profit-making organization,**~~ partisan political activity, or any private social function, without Board of Education consultation.

The use of school facilities will not be granted for any purpose that is prohibited by law.

The Board shall approve a schedule of fees for the use of school facilities based upon the following guidelines:

i. School buildings are only available at times that do not disturb the district's educational operations.

ii. A non-refundable deposit will be paid in advance of the scheduled event. The balance will be due no later than the day of the event unless stipulated in permit.

iii. The district, depending on the activity, may require as a condition of approval, a certain number of chaperones, law enforcement officials, and/or a school district representative(s) to be present at the activity. A fee may be charged for these additional services.

iv. The district shall access charges based upon the facility use fee schedule approved by the Board of Education.

v. No district employee may waive the requirements of this Policy, this right is reserved to the Board of Education.

The district's administration shall decide on availability and whether to approve or deny a request.

A permit for use is not transferable. Any unauthorized use of district property shall be considered trespassing.

For each event a site coordinator will be assigned to the event to facilitate logistics with the requesting group in advance of the event. The site coordinator shall be in control of the facilities for each event.

No keys shall be issued to any individual or organization.

Insurance Required

Each group shall present evidence of the purchase of organizational liability insurance with each request, starting date~~d~~, times and names of the school locations, a Certificate of Insurance naming Mountain Lakes Board of Education as additional insured, in limits of at least $1,000,000 for each occurrence and $2,000,000 for general aggregate as prescribed by district regulations. Such insurance shall be in a company licensed to do business in the state of New Jersey. Users shall be financially liable for damage to the facilities and for proper chaperonage consistent with the permit issued for the event.

Alterations of existing School Facilities or Grounds Individuals or groups utilizing or renting school facilities or school grounds may not establish or erect any permanent structures, signs or lights on the premises without explicit approval from the Board of Education. If such is granted for temporary structures, signs or lights, it is the responsibility of the organization to return the space to the original condition at the conclusion of the event.

Smoking and Alcoholic Beverages Prohibited

Smoking is prohibited on all school premises. No alcoholic beverages and/or illegal substances, including but not limited to fireworks, weapons, etc., shall be brought or allowed to be brought onto any school property. Any person or organization who violates the law and this policy will be reported to law enforcement officials for appropriate prosecution.

Inappropriate Conduct

The district reserves the right to bar from attendance individuals at a school event, activity, or on school premises whose conduct constitutes a disruption of any kind.

Statement of Compliance with Policy and Regulation 2431.4

The school district shall provide a copy of Policy and Regulation 2431.4 – Prevention and Treatment of Sports-Related Concussions and Head Injuries to all youth sports team organizations that operate on school grounds or in school facilities. In accordance with the provisions of N.J.S.A. 18A:40-41.5, the school district shall not be liable for the injury or death of a person due to the action or inaction of persons employed by, or under contract with, a youth sports team organization that uses school facilities or operates on school grounds if the youth sports team organization provides the school district proof of an insurance policy in the amount of not less than $50,000 per person, per occurrence; insuring the youth sports team organization against liability for any bodily injury suffered by a person.

The youth sports team organization must also provide a statement of compliance with the school district's Policy and Regulation 2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries.



POLICY

MOUNTAIN LAKES
BOARD OF EDUCATION

For the purpose of this Policy, a "youth sports team organization" means one or more sports teams organized pursuant to a nonprofit or similar charter or which are member teams in a league organized by or affiliated with a county or municipal recreation department.

The Board shall provide to all persons who supervise youth programs that are not sponsored by the school district, but operate a program in a district building before or after school hours, on the weekend, or during a period when school is not in session, information on the district's school practices and procedures in the event of a school safety or security incident at a school including non-confidential information on evacuation procedures, emergency response protocols, and emergency contact information in accordance with the provisions of N.J.S.A. 18A:41-7.

Regulation 7510. R for the Use of School Facilities; shall be provided to every user of the facilities, which is achieved via posting said Policy and Regulation on the district's website. Permission to use school facilities shall be granted only to persons and organizations that agree to the terms of Policy and Regulation 7510, the requirements as outlined in the use of school facilities application, and in accordance with the terms outlined in the approval granted by the school district.

N.J.S.A. 18A:20-20; 18A:20-34; 18A:41-7

Adopted: 19 January 2021

Revised: 03 February 2025

POLICY



REGULATION

MOUNTAIN LAKES
BOARD OF EDUCATION

R 7510 USE OF SCHOOL FACILITIES (M)

Each user/group shall provide evidence of organizational liability insurance consistent with

BOE policy 7510. The representative of the organization granted permission to use a school facility will assume responsibility for the orderly and careful use of the facility and will assume liability for any damage or loss of property caused by such use. All activities must take place on the dates and times as explicitly listed on the permit.

Use of school equipment in conjunction with the use of school facilities must be specifically requested in writing and may be granted at the time of usage request, the users of school equipment accept liability for any damage or loss to such equipment that occurs while it is in their use, regardless of any assignment or negligence. Where rules so specify, no item of equipment may be used except by a qualified operator.

The administration will restrict amplified sound consistent with borough ordinances.

The Board shall approve annually a schedule of fees for the use of school facilities based upon the following guidelines:

The use of school facilities for activities directly related to the educational program and district operations shall be without cost to the user except for fees charged by a law enforcement agency in connection with the use.

All other organizations or persons granted the use of school facilities will distribute such regulations to every user of the facilities and every applicant for the use of school facilities. Permission to use school facilities shall be granted only to persons and organizations that agree in writing to be bound by these regulations.

A. Classification of Users

Organizations and individuals using school facilities will be classified as Class I, II, III, and IV~~, or V~~ users as follows:

1. Class I users will be given priority for the use of school facilities over other users and may use school district facilities without payment of a use fee or charge for custodial and service (fuel, water, and electricity) costs. Class I users include the following organizations and individuals:

All Board of Education sponsored school activity clubs and activities

2. Class II users will be given priority for the use of school facilities over Class III and IV ~~and V~~ users may incur a nominal fee for the use of school facilities consistent with the schedule of fees approved by the BOE. Class II users include the following organizations and individuals:

All Mountain Lakes PTA, PTO, Home-School Association, FOTA, MLEF, BTEF, and other school-parent related organizations.

3. Class III users will be given priority for the use of school facilities over Class IV ~~and V~~ users may incur a nominal fee for the use of school facilities consistent with the schedule of fees approved by the BOE. Class III users include the following organizations and individuals:

Departments and agencies of the Mountain Lakes municipal government: Recreation Department, Senior Citizen Groups, other Municipal Groups

4. ~~Class IV users will be given priority for the use of school facilities over Class V users. Class IV users may incur fees for the use of school facilities consistent with the schedule of fees approved by the BOE. Class IV users include the following organizations and individuals:~~

~~Mountain Lakes community organizations formed for charitable, civil, social or educational purposes, as demonstrated by articles of demonstration, mission statement or the like.~~

5. Class IV will incur fees for the use of school facilities consistent with the schedule of fees approved by the BOE. Class IV users include the following organizations and individuals:

All other organizations as allowed by Policy 7510.

Tier/Categories

	I	II	III	IV
Description of Organizations/ Classification	Board of Education sponsored academic and extra-curricular clubs/athletics	Mountain Lakes School District recognized PTO/PTA, H&SA, Education Foundation and other parent groups where proceeds are used for the betterment of the school district	Mountain Lakes municipal government, municipal sponsored or organizations that have a mission of betterment of the Mountain Lakes community	All other organizations
Description of Organizations/ Classification	Board of Education sponsored academic, athletic, co/extra-curricular clubs and activities	Mountain Lakes School District recognized non-profit organizations where proceeds are used for the betterment of the school district	Mountain Lakes municipal government, municipal sponsored, and/or Mountain Lakes-based 501(c)(3) organizations.	All other organizations
Retail Rates	No fee	No fee	No fee	Retail fee or contractual agreement
Other Use Rates	No fee	No fee/custodial*	Fee/custodial	Fee/custodial *

B. Application Procedures

1. Application must be made online via the school facility reservation system ~~rSchool~~ from the school district website.

2. Application for use of school facilities must be submitted to the Business Administrator's office not less than thirty working days before the date of the requested use. A use that requires the approval of the Board must be submitted not less than seven working days prior to a regular Board meeting and not less than thirty working days before the date of the requested use.

3. The application must be signed by an adult representative of the requesting organization, who will be considered by the Board to be the agent of the organization.

4. The application must include all the facilities that the applicant wishes to use and all the dates and times of the requested use. Approval of any application is limited to the facilities, dates, and times expressly requested on the application. Approval does not include the privilege of additional rehearsal time or the use of rooms or buildings not expressly requested.

5. Application for use of requested facility or field may be made up to one year prior to the event.

C. Approval

1. The Business Administrator or assigned designee will review each application and check the school calendar and resources to determine whether the facility requested is available at the date and time requested.

2. If the facility is not available for use, the application will be denied in the school facility reservation system ~~rSchool~~. The Business Administrator or assigned designee may suggest alternative dates, times, or facilities.

3. The Business Administrator or assigned designee will determine the classification of the applicant organization and the fees and costs, if any to be charged for the use of the facility and enter that on the application form.

4. In the event of a conflict between requesting organizations within the same class, the request received earlier by the district will be honored first.

5. Notice of the approval will be sent from the school facility reservation system ~~rSchool~~ to the agent who submitted the application form.

6. The application form will include the rules governing the use of school facilities, and the agent's signature on the application will signify notice of those rules and the organization's agreement to be bound by those rules.

7. The Board reserves the right to deny an application and to withdraw permission to use school facilities after approval has been granted and after the use has commenced. Permission may specifically be withdrawn from any organization whose agent has willfully made misrepresentation on the application or whose

members violate the rules established for the use of school facilities. Such withdrawal of permission may constitute grounds for denying a future application made by the organization.

8. Permission to use school facilities is not transferable.

9. The organization representative/agent must inform the Business Administrator's office of any canceled use request as soon as he/she is aware of the cancellation and incur any relevant fees as approved by the BOE.

10. Permission to use a school facility is automatically withdrawn on a day when the facility is closed for inclement weather, work stoppage, or other emergency.

CANCELLATION

In the event of cancellation by the user/group, fees may be incurred as set forth by the fee schedule approved by the BOE. Approved permits that require rescheduling due to Class I activities, shall be accommodated with an alternative location and/or date/time upon consultation with district administration.

D. Insurance and Indemnification

1. The organization and/or its representative will hold the Board of Education harmless from claims arising out of the permitted use of the school facility or during the user's occupancy.

2. The applicant shall present a certificate of insurance listing the Mountain Lakes School District

3. Any youth sports team organization that is granted permission to use school facilities must provide the school district proof of an insurance policy against liability for any bodily injury in the amount of not less than $50,000 per person per occurrence, insuring the youth sports team organization against liability for any bodily injury suffered by a person. The youth sports team organization must also provide a statement of compliance with the school district's Policy and Regulation 2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries, which will be provided to the adult representative of the requesting organization with the application to use school facilities.

For the purpose of this Policy, a "youth sports team organization" means one or more sports teams organized pursuant to a nonprofit or similar charter or which are member teams in a league organized by or affiliated with a county or municipal recreation department.

E. Rules for the Use of School Facilities

1. Users of school facilities will be bound by the law.

a. Users must comply strictly with all applicable statutes; municipal ordinances; and rules of the Board of

Health, Fire Department, and Police Department regarding public assemblies.

b. The use must not exceed the established capacity of the facility used.

c. The use must not involve gambling or games of chance.

d. The use, possession, and/or distribution of alcohol and/or controlled dangerous substances is absolutely prohibited, in accordance with law and Policies 5530 and 7435.

e. Smoking is prohibited in accordance with Policies 5533 and 7434.

f. School facilities cannot be used for any purpose prohibited by law or likely to result in rioting, disturbance of the peace, damage to property or for the purpose of defaming others.

2. Users of school facilities will respect Board property.

a. The user will not damage, destroy, or deface school property. The facility shall be used with care and left in an orderly and neat condition. If athletic light usage is necessary, the group/user will comply with Policy 7511.

b. The user must request in the application and receive permission to bring and use equipment, decorations, or materials to the school facility. No equipment, decorations, or materials may be nailed to floors, walls, windows, woodwork, curtains or fixtures or affixed to the same in any manner that defaces or damages school property or grounds.

c. Any equipment, scenery, decorations, or other material brought to the school facility and any debris caused by the use or remaining after the use must be promptly removed by the user. Any such materials left on school premises beyond the time period approved in the application may be removed by the Board at the user's expense. The Board assumes no liability for damage to or loss of materials brought to school facilities.

d. The user must request in the application and receive permission to use, move, or tune a district piano. A piano may be moved only by school district staff or by a competent and experienced commercial mover approved by the Board and at the expense of the user. Any piano that has been moved must be returned to its original placement with the same care and at the expense of the user.

e. Users of the gymnasium must ensure that all participants wear rubber-soled footwear to prevent damage to floors.

f. No school facility may be used for a purpose in conflict with the purpose for which the facility was designed.

g. Lighting equipment, ventilation systems, and thermostatic controls may be operated only by a representative of the district.

h. The user must request in the application and receive permission to serve and consume food and/or beverages on school premises. The service and consumption of food and/or beverages is strictly limited to the area for which permission is granted. If food and/or beverages are served, the user must clean all utensils, equipment, serving dishes, and the like and restore the facility to its proper condition. The user may not consume food or beverages or use supplies purchased with public funds.

i. No signs, posters, advertisements, or other displays may be placed on district property without prior notification.

j. No school keys shall be issued to a user.

k. No animal shall be allowed on school premises without prior approval.

l. An authorized school district representative shall examine the school facilities and/or grounds after the use and will inform the user of any loss or damage that must be corrected.

m. Permission to use school facilities extends only to the facility requested. Users are not entitled to enter health offices, administrative offices, storage closets, or any other

room to which permission to use has not been expressly granted. Users are not permitted to use district office equipment.

n. No vehicles of any type shall be operated in any area that is not designed for such vehicles without prior permission.

o. All users/groups of BOE property will be limited to the terms and conditions on the permit issued. Unauthorized use of district property shall be considered trespassing. The group holding the permit for the specific date/time/location will supersede all other groups, with the exception of Class I activities. Discrepancies between permit holder and other groups are to be mediated by the site supervisor, administration and/or local law enforcement.

3. Uses Must be Properly Supervised.

a. A district representative must be on duty during the entire time a use occurs. The district representative is present for the purpose of insuring the security and proper functioning of the facility and of enforcing these regulations. The custodian is paid by the Board and may not accept gratuities from users. If the district representative is needed to perform extra services as an accommodation to the user, the user may be charged an additional fee and the custodian will be compensated accordingly by the district.

b. The use of certain school facilities (such as including but not limited to the kitchen and auditorium stage) require the services of district representative(s) trained in the use of the facility. The user will be charged an additional fee and the school employee will be compensated accordingly by the district.

c. The user must assume full responsibility for the conduct of all participants in the use while they are in or about school buildings and grounds and must enforce these regulations. The user must provide an adequate number of persons to supervise participants in the activity. The district, depending on the activity, may require as a condition of approval, a certain number of chaperones, law enforcement officials, and/or a school district representative(s) to be present at the activity.

d. The user must, in consultation with the district representative, anticipate the need for the assistance of police officers, fire fighters, and/or parking attendants. All such services must be arranged by the user and will be at the expense of the user. When a user refuses or fails to secure police, fire, and/or parking assistance after having been advised to do so by the Principal district representative , the district representative may recommend that permission to use the facility be withdrawn.

e. Board members and school officials are entitled to full and free access to any part of the school premises during any use. No user may exclude a Board member or school official from a school facility for any reason.

F. Fee Schedule: As approved by the Board of Education on an annual basis.

G. Provision of Training on School Safety and Security

1. In accordance with the provisions of N.J.S.A. 18A:41-7.c., the Board of Education shall provide to all persons who supervise youth programs that are not sponsored by the school district, but operate a program in a district building before or after school hours, on the weekend, or during a period when school is not in session, information on the district's school practices and procedures in the event of a school safety or security incident at a school including non-confidential information on evacuation procedures, emergency response protocols, and emergency contact information.

2. It shall be the responsibility of the organization that sponsors the youth program to train the program's employees and volunteers on the school security and emergency procedures in effect in the school building in which the youth program is located.

3. The organization that sponsors the youth program shall file a statement of assurance with the Superintendent or designee that it has complied with the training requirements prior to the district authorizing the use of the school building.

   a. The statement of assurance shall be developed by the Commissioner of Education and shall be filed with the school district on an annual basis.

Issued: 19 January 2021

Revised: 03 February 2025

ANGELA PALAZZO

WORK EXPERIENCE

Color Guard Director, *West Essex High School Marching Band and Winter Guard* **Sept 2024 - Present**

- Run the winter guard program
- Help choreograph and manage color guard during marching band season

Specialist, *Wide World Of Summer (Summer Camp)* **Summer 2024, 2025, 2026**

- Run a class for campers grades 1-8
- Summer Camp through Parsippany-Troy Hills School District
- Classes include crafts and teambuilding activities
- Create lesson plans and supply orders

Substitute Teacher, *ESS* **Apr 2023 - Present**

- Long-term and short-term substitute jobs with students from preschool to 12th grade.
- Long-term jobs include: Media Specialist for the 2025-26 school year (Mt. Tabor School) and kindergarten paraprofessional from December 2024-February 2025 (Eastlake Elementary School)
- Long-term Media Specialist Job includes lesson planning, collaborating with programs such as One School, One Book and Battle of the Books.

EDUCATION

Master of Education: Curriculum & Learning School Library Media **Jan 2025 - Apr 2026**
William Paterson University
Wayne, NJ

Bachelor of English Literature, Minor in Forensic Science **Aug 2021 - Jan 2025**
Centenary University
Hackettown, NJ

ADDITIONAL INFORMATION

- **Technical Skills:** MS Suite, Google Suite, Follett Destiny, Social Media, Wakelet
- **Languages**: English, Conversational Italian
- **Certifications:** CPR Certified, Substitute Teacher certification, Media Specialist Certification
- Curriculum & Learning School Library Media
- **Portfolios:**
  - https://wakelet.com/wake/lBqU1y-C3uhentlxQsgeB
  - https://wakelet.com/wake/N-1-C_gHuh-gxHamTV2N-
  - https://sites.google.com/view/angela-palazzo-school-library/home