GRANDVIEW SCHOOL DISTRICT NO. 200

REQUEST FOR QUALIFICATIONS

ARCHITECTURAL AND ENGINEERING SERVICES

Grandview School District CTE-Transportation Facility

Issue Date	**October 31, 2026**
SOQ Due	**November 13, 2026, at 1:00 p.m. Pacific Time**
District Contact	**Brad Shreeve | bshreeve@gsd200.org | 509-882-8510**

1. Invitation

Grandview School District No. 200 (District) is requesting Statements of Qualifications (SOQs) from qualified architectural firms to provide architectural, engineering, planning, design, and related professional services for the Grandview School District Facilities Improvement Project and other current or future District facility needs that may be authorized within the scope of the resulting agreement.

The District is considering the acquisition of certain real property to support current and future facility and program needs. If acquired, the property may provide opportunities to expand Career and Technical Education (CTE) programs and facilities and may also be considered for the future relocation of the District Transportation Department and bus garage.

These potential improvements represent the District's most significant facility needs currently anticipated; however, they are not intended to limit the scope of professional services that may be required. The District may identify additional facility planning, modernization, renovation, improvement, expansion, or other capital needs during the term of the resulting agreement.

This solicitation is conducted pursuant to Chapter 39.80 RCW, Contracts for Architectural and Engineering Services. The District will select the firm it determines to be most highly qualified based on demonstrated competence and qualifications and will negotiate the final scope and compensation after selection. Respondents must not include proposed fees, hourly rates, or total architectural costs in their SOQs unless specifically requested by the District during the negotiation process.

2. Project Description

Project Name: Grandview School District CTE – Transportation Facility

Project Location: 501 W Stover Rd., Grandview, Washington

District Background

Grandview School District No. 200 is located along Interstate 82 in Yakima and Benton Counties. The District's service area encompasses the City of Grandview and serves a close-knit, diverse community with strong ties to agriculture and local industry. As of October 2026, the District serves 3,331 students across three elementary schools serving grades K-5, one middle school serving grades 6-8, one traditional high school serving grades 9-12, and one alternative high school serving grades 9-12.

General Scope and Nature of the Project

The anticipated project generally includes the following services, subject to negotiation of the final scope:

- Planning, programming, and stakeholder engagement
- Site evaluation, feasibility analysis, and conceptual planning for current and future District facility needs, including potential CTE and transportation remodel
- Existing-conditions investigation and site evaluation
- Architectural design and coordination of engineering disciplines
- Cost estimating and budget management
- Permitting and agency coordination
- Preparation of bidding and construction documents
- Bidding or procurement assistance
- Construction administration and closeout

- Other project-specific services identified by the District

The final scope will be developed and negotiated with the selected firm. This section is intended to concisely state the general scope and nature of the project for advance publication under RCW 39.80.030.

3. Anticipated Scope of Professional Services

3.1 Planning, Programming, and OSPI Support

- Review existing conditions, available studies, District standards, facility needs, educational programs, and project requirements.
- Prepare or assist with Study and Survey reports and related facility planning documentation.
- Lead and coordinate applicable Office of Superintendent of Public Instruction (OSPI) requirements, including assistance with the D-form process and other required submittals and approvals.
- Develop anticipated OSPI funding figures and assist the District in evaluating OSPI funding eligibility, assumptions, and alternative funding scenarios.
- Prepare educational specifications in coordination with District administration, staff, and other stakeholders.
- Develop conceptual site plans and site analyses for current and future District facility needs, including evaluation of existing conditions, constraints, opportunities, utilities, circulation, infrastructure, phasing, and future development considerations.
- Provide programming, space requirements, project options, and recommendations.

3.2 Architectural and Engineering Design

- Provide full architectural and engineering design and consultant coordination from schematic design through design development and construction documents.
- Coordinate civil, structural, mechanical, electrical, plumbing, landscape, technology, security, and specialty consultants, as applicable.
- Perform code analysis and incorporate accessibility, life-safety, energy, and sustainability requirements.
- Coordinate the design to meet applicable Washington Sustainable Schools Protocol requirements.
- Provide quality assurance and quality control throughout each design phase.

3.3 Cost, Budget, Value Engineering, and Schedule Management

- Prepare phase-by-phase opinions of probable construction cost and update estimates at established project milestones.
- Develop and manage the project budget within current budget parameters and promptly identify cost risks, escalation, contingencies, and potential corrective actions.
- Participate in the Value Engineering process and incorporate accepted recommendations into the project documents.
- Develop and manage the overall project schedule, including design, OSPI review, permitting, bidding, construction, and closeout activities.
- If the project is delivered using the General Contractor/Construction Manager (GC/CM) method, work cooperatively with the GC/CM on cost estimates, value engineering, constructability, phasing, scheduling, and related preconstruction services.

3.4 Agency Review, Permitting, and Regulatory Coordination

- Coordinate public agency plan reviews and identify required permits, approvals, and review timelines.
- Prepare and submit documents required for local and state agency reviews, permits, and approvals.
- Coordinate with OSPI and other funding or oversight agencies, as applicable.

3.5 Bidding, Contract Award, and Construction Administration

- Provide assistance and guidance regarding bidding, evaluation of bids or proposals, and contract award recommendations.
- Prepare bidding documents and addenda and respond to bidder questions.
- Review submittals, requests for information, payment applications, proposed changes, and other construction documentation.
- Attend construction meetings and perform site observations appropriate to the negotiated scope.
- Assist with substantial completion, punch lists, record documents, warranties, final acceptance, and project closeout.

3.6 Communications and Public Engagement

- Assist with public information management and development of clear project communications.
- Attend School Board meetings, community meetings, and public forums when requested by the District.
- Prepare presentation materials and provide project updates for District leadership and stakeholders, as requested.

4. Minimum Qualifications

- Demonstrated experience providing architectural services for Washington public agencies, preferably K-12 school districts.
- Experience with projects of similar size, scope, complexity, budget, and delivery method.
- Appropriate Washington State professional licenses and registrations.
- Knowledge of applicable building codes, permitting requirements, and public-sector contracting requirements.
- Capacity to perform the work within the anticipated schedule.
- Demonstrated ability to manage project budget, schedule, quality, and consultant coordination.

5. Statement of Qualifications Requirements

Each firm's SOQ must include an index and must be organized into discrete sections corresponding to the criteria below and presented in the same order. The SOQ must include, and will be evaluated based on, the following information. The District may reject responses that materially fail to follow these requirements.

SOQ Format and Page Limit

The SOQ must not exceed 26 single-sided pages or 13 double-sided pages. Resumes and the U.S. General Services Administration Standard Form 330 (SF 330) are excluded from this page limitation. Pages beyond the 26-page single-sided limit, or the equivalent 13-page double-sided limit, will not be reviewed or considered by the District. Each SOQ must include an index and must be organized into discrete sections corresponding to the criteria below and in the same order.

A. Cover Letter

Identify the firm, primary contact, commitment to the project, and acknowledgment of any addenda.

B. Firm Information

Provide firm name, address, telephone number, website, year established, number of employees, and office location that will perform the work.

C. Proposed Project Team

Identify the principal-in-charge, project manager, lead architect, key engineers, consultants, and other key personnel. Include each person's role, experience, professional registration, and availability.

D. Relevant Experience

Provide three to five comparable projects completed within the past five to ten years, preferably for Washington K-12 school districts or similar public agencies. Include client, scope, cost, completion date, services, key personnel, and reference contact.

E. Project Understanding and Approach

Describe the firm's understanding of the project and proposed approach, including stakeholder engagement, design management, consultant coordination, construction administration, OSPI coordination, and other considerations specific to the District's project.

F. Ability to manage Budget, Schedule, and Quality Management

Describe the firm's proposed approach to managing the project within the District's established budget parameters; preparing and maintaining phase-by-phase cost estimates; identifying and addressing cost escalation, contingencies, and budget risks; providing value engineering and cost-control measures; developing, monitoring, and maintaining the project schedule; coordinating design, OSPI review, permitting, bidding, construction, and closeout milestones; implementing quality assurance and quality control procedures; and coordinating budget, schedule, constructability, phasing, and value engineering with the GC/CM, if applicable.

G. Availability and Capacity

Describe current workload, staffing capacity, and ability to meet the District's anticipated schedule.

H. References

Provide at least three professional references from comparable clients.

I. Business Participation

Describe the firm's plan to provide the maximum practicable opportunity for minority-owned, women-owned, and veteran-owned firms to compete for and participate in the work.

J. Conflicts and Claims

Disclose actual or potential conflicts of interest and material claims or litigation relevant to the firm's ability to perform the work.

6. Evaluation and Selection

The District will evaluate current statements of qualifications and performance information and may conduct discussions or interviews regarding anticipated concepts and alternative methods of approach. Selection will be based on criteria established by the District, consistent with RCW 39.80.040.

Evaluation Criterion	Points
Qualifications and experience of firm	20
Qualifications of proposed project team	20
Relevant K-12/public-sector project experience	20
Understanding of project and proposed approach	20
Ability to manage budget, schedule, and quality-management approach	10
Availability and capacity	5
References and past performance	5
Total	**100**

The District may identify one or more firms for interviews or discussions. Firms selected for interviews will be notified on the date shown in the anticipated procurement schedule. Interview topics may include project understanding, proposed approach, cost control, schedule, key personnel, relevant experience, and other matters determined appropriate by the District.

7. Compensation and Contract Negotiation

Following selection of the most highly qualified firm, the District will negotiate the detailed scope of services and compensation at a price it determines to be fair and reasonable, considering the estimated value, scope, complexity, and professional nature of the services, consistent with RCW 39.80.050.

If the District is unable to negotiate a satisfactory contract with the most highly qualified firm, it will formally terminate negotiations with that firm and proceed to negotiate with the next most qualified firm. The District will not request or use proposed fees as a scored criterion in the initial qualification's evaluation.

8. Submission Instructions

SOQ Due Date and Time: November 13, 2026, at 1:00 p.m. Pacific Time

Submission Method: Hard-copy delivery with an accompanying digital copy on a USB drive

Hard-Copy Delivery Address: Grandview School District, Attn: Brad Shreeve, 913 W. 2nd Street, Grandview, WA 98930

Required Copies: Three (3) hard copies and one digital copy (USB).

Late responses may be rejected. Respondents are responsible for confirming successful and timely delivery.

9. Questions and District Contact

Submit all questions in writing to the District representative below. The District may issue written addenda. Oral interpretations are not binding. Any addenda issued for this RFQ will be published on the District

website www.gsd200.org or by clicking RFP Current - Grandview School District. Proposers are responsible checking the website prior to submission of the SOQ for any addenda. If you are unable to download the addenda, you may contact the District representative.

District Representative

Name: Brad Shreeve

Title: Assistant Superintendent for Finance and Operations

Agency: Grandview School District No. 200

Mailing/Physical Address: 913 W. 2nd Street, Grandview, WA 98930

Phone: 509-882-8510

Alternate Phone: 509-882-8504

Email: bshreeve@gsd200.org

Question Deadline: November 9, 2026, at 5:00 p.m. Pacific Time

Email Subject Line: RFQ - Grandview School District CTE-Transportation Facility - [FIRM NAME]

10. Anticipated Procurement Schedule

Activity	Anticipated Date
RFQ issued/published	October 31, 2026
Deadline for questions	November 9, 2026, at 5:00 p.m. Pacific Time
District responses/addendum	November 10, 2026
SOQs due	November 13, 2026, at 1:00 p.m. Pacific Time
Evaluation of SOQs	November 13-16, 2026
Firm selection/interview notification	November 17, 2026
Interviews, scope, and fee negotiations	November 19, 2026
Anticipated Board approval	November 23, 2026

11. District Rights and Conditions

- Reject any or all SOQs when determined to be in the District's best interest and permitted by law.
- Request clarification or additional information from respondents.
- Waive immaterial irregularities or informalities.
- Modify, suspend, or cancel this solicitation.
- Conduct interviews or discussions with one or more firms.
- Verify qualifications, experience, licenses, registrations, references, and past performance.
- Negotiate the final scope, schedule, terms, and compensation with the most highly qualified firm.
- Require compliance with applicable District policies, insurance requirements, contract terms, and state and federal laws.

Issuance of this RFQ does not obligate the District to award a contract or reimburse respondents for costs incurred in preparing an SOQ, attending interviews, or participating in the selection process. All submitted materials may be subject to disclosure under the Washington Public Records Act, Chapter 42.56 RCW. Respondents should clearly identify any material they believe is exempt from disclosure, but the District cannot guarantee confidentiality.

12. Equal Opportunity and Business Participation

Grandview School District No. 200 encourages participation by all qualified firms. Consistent with RCW 39.80.040, the District's procedures are intended to provide minority-owned, women-owned, and veteran-owned firms the maximum practicable opportunity to compete for and obtain public professional-services contracts.

13. Applicable Law

This solicitation and selection process are intended to comply with applicable Washington law, including:

- RCW 39.80.010 - Legislative declaration and policy.
- RCW 39.80.020 - Definitions, including coverage of school districts.
- RCW 39.80.030 - Advance publication of the agency's need for professional services.
- RCW 39.80.040 - Evaluation, discussions, qualifications-based selection, and business-participation planning.
- RCW 39.80.050 - Contract negotiation with the most highly qualified firm.
- Chapter 42.56 RCW - Public Records Act.

14. Required Acknowledgments

By submitting an SOQ, the respondent acknowledges that:

- The firm has reviewed this RFQ and any issued addenda.
- The information submitted is accurate and may be relied upon by the District.
- The firm understands selection is qualifications-based and that compensation will be negotiated after selection.
- The firm is prepared to enter into the District's professional-services agreement and provide required insurance and documentation.

Authorized Representative: _____

Title: _____

Firm: _____

Signature: _____

Date: _____