Madison Heights Site Based Management Team

Date: Monday, 10/26/2026
Time: 3:00 p.m. - 3:30 p.m.
Location: Madison Heights Office
Madison Heights Site Based Management Team Members:

Principal (Chairperson): Steve Lee (Present)

Certified Staff Members (3): Ms. Spector (Present), Ms. Teran (Present), Ms. Martinez (Present)

Parent Members (3): Breanne Bushu(Present), Ari Burshell (Present), Nina Tinsley (Present)

Classified Member: Nancy Moore (Present)

Community Members: Linda Alexander (absent)

Training
Bylaws

Agenda Item	Minutes
Site Based Management Team Bylaws Review	Discussion was held regarding several bylaws: The following was removed from the Bylaws by unanimous vote: ▪ Each year, the Site Based Management Team will appoint a secretary. This term will be for one year. The following was added to the Bylaws by unanimous vote: ● "Elections will be held if there are more nominations than open positions" The following was changed in the Bylaws by unanimous vote: ▪ ~~6~~70% of members will constitute a quorum.
Curriculum Updates: Spanish Immersion	A quick overview was presented about the Spanish Immersion program. Due to time constraints, the information is open to view by members with time

	allowed for questions at the next meeting.
Budget Review (Pending Update by Finance Department)	Tax Credit Budget Update: $ Largest expense is Recess Coaches, followed by field trip and field trip transportation
Proposal to spend up to $16,000.00 of Tax Credit Funds for field trips.	The Site Based Management team unanimously approved this spending up to $16,000 of Tax Credit funds for field trips.
Proposal to spend up to $10,000.00 of Tax Credit Funds for transportation for field trips.	The Site Based Management team unanimously approved this spending up to $10,000 of Tax Credit funds for field trips transportation.