NORTH CAPE SCHOOL DISTRICT

BOARD OF EDUCATION REGULAR MEETING

11926 W. HWY K

FRANKSVILLE, WI 53126

5:00 p.m. **MINUTES** **September 21, 2026**

North Cape Conference Room

1. Call meeting to order.President Dan Hying called meeting to order at 5:02 p.m. School Board members present: Tom Henningfeld, Keith Jacobson, Ryan Menken and Ryan Malchine. Also present were Dr Lehnen, Ms. Hansen, Mrs. Holden, Ms. Harris, Ms. Podbielski.

2. Good News-Ms. Harris and Ms. Podbielski-Testing went beautifully, MAPS Reading and Language, iReady for Math, Fountas and Pinnell for Reading Levels and aimswebPlus for 4k -3rd grades per Act 20. New teachers assessed also, and lots of learning took place on their part. We have 3 students who will have a Personal Reading Plan (PRP) required by Act 20.Two of these students are new to us this school year.
Act 20 updated how students will qualify for a PRP stating that if a student scores below the 25th% on the universal OR the diagnostic then they will have a PRP.
24 choir students, and are starting to practice for winter concerts, 5th grade band is off to a great start. The students have learning their first 5 notes. Updating the school garden. Norway Garden Group has been putting in a lot of hours to help. Elite Site Services was hired to remove arbor and fence, and gravel around gazebo. This opened the view to the playground. Blue Ribbon Organics has donated a soil mixture. Recently had kickball tournament on September 12. They showed great sportsmanship. 4K is off to a GREAT start! We are learning so much about North Cape, including our daily routine, new teachers, expectations/rules, and where things are in our building! We started our first literacy theme as well-Colors! We are so excited for this group-our largest class in the school with 23 students! Welcome to North Cape 4K! The proceeds from the 25-26 Book Fairs were used to expand our Spanish book collection in the library. In art, every student is making a monochromatic mini self portrait. They will be ut together to reflect the Color Wheel for open house. Mike McGowan and Ms. Witzeling trained 32 Leaders in Action on Wednesday! They are all very excited to be leaders and help our students in classrooms and on the playground. The middle school students will be attending Build my Future: An Interactive Day in the Trades on Wednesday, October 7th at the Racine County Fairgrounds. We are excited about this opportunity to expose our students to these career options. On Thursday, September 9th we held an ALICE Evacuation drill and took the students to our rally points. A good discussion was held with all classes as to when and why we evacuate. We have been using ¿Qué Tal? magazines to look for cognates (words that we know what they mean even though they are Spanish words) and for familiar phrases from our beginning of the year Flip Book vocabulary in our Interactive Notebooks.
We are enjoying being in the Creativity Lab upstairs for our classes! First grade has had a great start to the year, including establishing classroom guidelines and practicing essential listening skills with mentor texts. They are practicing high frequency sight words on tables using shaving cream for multi-sensory recall. We also joined a live author reading with Ross Burach and

explored interactive picture books together. We also used tens-frames counters, dry erase boards and paper bag mystery math to solve equations.

3. Approval of Minutes from August 17, 2026. Motion to approve as presented by Keith Jacobson, second by Tom Henningfeld. All in favor, motion carries.

4. Superintendent's Report: Start of school; Reminder of October Meetings; Superintendent's Conference. Amazing that we are starting our 4th week. No Monday 2 weeks in a row. Very busy, and getting routines established. October 26, 2026. 5 p.m. budget, annual 5:15, and 5:45 for regular meeting. Superintendent Conference in Madison from Wednesday through Friday. Betsy Bauer will be acting administrator as needed. Policy work being done, and will follow up with Neola next week. Happy with the support from Neola.

5. Treasurer's Report:

a. Review of Financials (Revenue, Expenditure, Balance Sheet) Menken
Proposed budget to be presented as well today. Motion to approve as presented by Ryan Malchine, second by Ryan Menken. No additional discussion. All in favor, motion carries.

b. Approval of payroll and disbursement checks Menken
Large materials purchases. Motion to approve as presented by Dan Hying, second by Keith Jacobson. No additional discussion. All in favor, motion carries.

6. Old Business

a. Facilities Update-looking into a leak above the library, but that is the only new thing. Kitchen is done. Gene came in the weekend before inservice started to make sure it was all ready to go.

b. Motion and Approval to use committed funds for Building/Facilities Improvements for the the following additional expenditures related to the roof replacement project:

- Grohs Electric Inc. - $2,560
- All Pro Mechanical - $36,573 less the amount provided by the Food Service consortium - Yorkville BM Jeff Genovese ($7800)
- Pioneer Roofing - $9,842 for the roof hatch
- K.L. Jack & Co - $1369.20 for rooftop blocks to hold gas line pipes
- Total is $ 50,344.20

  At August meeting, Roof Hatch was approved. This is an update to the summer projects. Motion made to use committed funds for Building/Facilities Improvements made by Ryan Menken, second Tom Henningfeld. No additional discussion. All in favor, unanimous 5/5 Board Members, motion carries.

7. New Business

a. Motion and approval to deny Alternate Open Enrollment Applications. Three applications received, 4K, and 2 6th graders. No availability in 6th grade SPED. In 4k, we do not have availability as we have already met our open enrollment numbers for 4k. Motion to deny the three alternate open enrollment applications made by Tom Henningfeld, second Ryan Menken. No additional discussion. All in favor, motion carries.

b. Discuss private school transportation reimbursement - No names received 26/27 no reimbursement will be given if the private school administration does not follow the required timeline for approval..

c. Discuss Preliminary Budget 2026 - 2027. Worked hard to balance the budget. Small increases in state aid. Membership is consistent. Some revenue sources have decreased. Significant savings in salaries/wages, as health insurance not as high of a percentage as anticipated. Increased cost for Neola and superintendent search. Fund 21 will help us to cover additional expenses when it comes to field trips, enrichment SLALN, General supplies for curriculum needs, furniture requests for staff replacing old, etc. Healthy unassigned fund balance.
d. Discuss Dan Hying's timeline of resignation as Board President. Dan's spot is up for re-election this year. November 1 resignation. Board can still opt to have him volunteer on the superintendent search committee as an advisor.
e. Discuss update on Superintendent Search process. Met with HYA last week for planning meeting. Timeline has been established. Wage range to be finalized so that it can be presented during the superintendent's conference to interested individuals.

8. Motion to adjourn made by Ryan Menken, second by Ryan Malchine at 6:47p.m. No discussion. All in favor, motion carries.