# REGULAR SESSION - Sep 08 2026 Minutes

Tuesday, September 8, 2026 at 7:00 PM

William Penn High School Innovation Center 713 E. Basin Road New Castle, DE 19720

**Attendance**

| | |
|---|---|
| Jeff Menzer, Ed. D | Joe Kite |
| Phila Breeding | Kate Cale |
| Carlos Dipres | Holly Sage |
| Keenan Dorsey, Ed. D | Emily Falcon |
| Chris Smith | Jennifer Alexander, Ed. D |
| Dawn Green | Nick Baker |
| Estrella Moralez Conejo | Sherrie Clarke |
| Gabe Phillips | April Bullen |
| Nneka Jones, Ed. D | Nick Baker, Ed. D |
| Tyherrah Rogers | |

Prepared by: Tyann Butts

**1. CALL TO ORDER**

A. 7:00 P.M. - William Penn High School, Innovation Center, 713 E. Basin Rd., New Castle, DE 19720
Meeting called to order at 7:02 pm

B. Flag Salute
The pledge was done by Estrella Moralez Conejo

**2. ADDITIONS AND/OR CORRECTIONS TO BOARD AGENDA**

A. Additions and/or Corrections to Board Agenda.
No additions or corrections

**3. APPROVAL OF AGENDA**

A. Motion to approve the Agenda as presented.

Moved by: Keenan Dorsey; seconded by: Phila Breeding

**IT WAS PROPERLY MOVED, SECONDED, AND UNANIMOUSLY APPROVED TO APPROVE THE AGENDA AS PRESENTED.**

## 4. ASSOCIATION AND BOARD COMMITTEE UPDATES

Colonial School Board DSBA Board of Directors Representative (Ron Handy), DSBA Legislative Committee Representative (Dr. Keenan Dorsey) and Colonial Board Executive Secretary, Dr. Jeffrey Menzer will provide updates from recent DSBA and CSOA meetings as needed. Other statewide or district committee updates, such as DIAA, may also be discussed.

During this time Board members may also discuss PK-12 topics of national interest as highlighted by NSBA.

A. DSBA - Delaware School Boards Association
Legislative Committee: No update. Next meeting is October 7, 2026.

Executive Committee: No report due to Ron Handy being absent.

B. CSOA - Chief School Officers Association
The September 3, 2026 meeting was a virtual meeting from 8:30 to 11:30.

Agenda items included; superintendent evaluation process, transition to Diligent Community, DIAA, telling the story of DE Public education and establishing professional development topics with DASL for upcoming year.

C. Redding Consortium
The next Full Body Redding Consortium convening is hybrid meeting on Thursday, September 10, 2026 from 6:00pm to 8:00pm at the Delaware Tech Wilmington Campus.

D. Strategic Plan
The committee will be reconnecting, and a meeting will take place this month. The launch will be re-evaluated. The marketing plan will be continued with looking at the score cards to look at the goals.

E. Major Capital Construction Review Committee
Nothing to report

F. Citizens Finance Oversight Committee (CFOC)
Nothing to report

## 5. The E in The Power of WE

Join the Colonial School Board as they celebrate and recognize the efforts of Colonial students, staff, families and community partners to support our strategic plan.

https://www.colonialschooldistrict.org/about/strategic-plan

These efforts will be acknowledged through the lens of our core values; Authentic, Bold and Inclusive.

A. Student School Board Member (Non-Voting)
In June 2020, the District established a process for recruiting and nominating a William Penn High School student to be a non-voting member of the Colonial School Board.

Estrella Morales-Conejo the current Student Representative to the School Board will

provide an update to the Board.

- Student Activities and Groups
- Athletics
- Academics

Welcome back from a long summer break and sunny days.
As Dr. Menzer just mentioned, my name is Estrella Morales Conejo, and I am a proud junior at William Penn High School. Thank you for coming today. I am super excited.
I'll start today by speaking about recent student activities. On September 5th, seniors gathered at the football field to watch the sunrise as the class of 2027 begins their school year. They welcome their last first weeks of high school. This Wednesday, the Student Council will be having their interest meeting from 2:00- 3:30 P.M., encouraging students from any grade level to join! Homecoming will be on October 10th this year, but the theme hasn't been revealed yet… Can you guess what it will be?
Now, from the academic's side, there is not much to say since the school year just began, everyone is still adjusting to their schedules and making those slight adjustments to make it perfect for them. I know that many classrooms are getting ready to begin I-Ready and Star testing. So, please parents, remind your students to bring their computers fully charged and ready every day!
I never mentioned this, but I am on the girls' volleyball team. So, sports will be the best section here. Here are the dates and times of upcoming games:
- Boys' Soccer Varsity Team had a home game today @3:30 against McKean HS and another game on Thursday @3:30 against Newark HS
- Our Girls Flag Football Team will be having their first game tomorrow against Concord HS @7:30
- Boys Varsity Cross-Country team has a tournament on Friday @2:00
- Girls JV and Varsity teams will be going against Tatnall School (JV @3:30) (Varsity @5:00)
- Football Varsity Home Game against Cape Henlopen @12:00
- Field Hockey Varsity Team will have a home game against Hodgson Vo-Tech on 09/14 @3:30

That is all for today! Thank you again, and I hope you enjoy the rest of our Board Meeting.

B. Student, Staff, Families and Community

Staff: Recognition for Delaware Association for School Administrators

Amanda Nask, Supervisor of Nutrition Services, was named the 2026 Outstanding Administrator of the Year by the Delaware Child Nutrition Services Supervisors Association.

Sherrie Clark, Director of Curriculum, Assessment & Instruction, was named the 2026 Outstanding Administrator of the Year by the Delaware Association of Curriculum and Instruction Supervisors.

Emily Falcon, Colonial's Chief Financial Officer, was recognized for her outstanding

leadership as the outgoing President of the Delaware Association for School Administrators.

## 6. PUBLIC COMMENT

Opportunity for the public to speak to the Board. A maximum of 3 minutes is allotted. You will be called up when it is your turn to speak.

Members of the public are expected to remain in the designated area for speaking with the Board. Failure to remain in the designated area may result in the member of the public forfeiting their time to speak with the Board. Public Comment may also be made virtually. Members of the public choosing to comment virtually should click the "About Us" tab on the Colonial School District Website and toggle down to the Board of Education link to sign up.

This session allows community members to discuss their views on issues and allows but doesn't obligate Board members to respond within the 3-minute time slot allotted to individual public comment. Administrative staff may be identified and asked to provide follow-up on specific questions after the meeting. The responses from individual Board members do not necessarily reflect the Colonial School District Board of Education's official position. The opinions and views shared tonight are those of each individual member. If a member of the public has documents to share with the Board, they should indicate as such and a member of the executive leadership team will collect the documents and disseminate them to the Board.

Laws protecting the privacy rights of employees and students prohibit Board members from engaging in a discussion of any employee's performance or qualifications or confidential matters relating to a student. If a Board member violates such statutory rights to privacy, such Board member may be exposed to individual liability. Concerns regarding individuals will not be discussed in the open forum. If you have a personal issue regarding your child(ren), we will help you set up an appointment with the appropriate person to address your needs.

## 7. CONSENT AGENDA

Colonial's adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion.

The items listed under the consent agenda have gone through Board review including documentation concerning these items, that have been provided to all board members and the public in advance.

Items in the consent agenda generally include routine personnel and business office actions and updates as well as approval of previous meeting minutes and education related items such as choice and student placements.

Items may be removed from the consent agenda at the request of any board member.

Motion in consideration to approve all items of the consent agenda.

Motion to approve all consent agenda items.
Moved by: Keenan Dorsey; seconded by: Carlos Dipres-Ramirez

**IT WAS PROPERLY MOVED, SECONDED, AND UNANIMOUSLY APPROVED TO APPROVE THE CONSENT AGENDA.**

A. Board Meeting Minutes

REGULAR SESSION - Aug 11 2026 - Minutes.pdf

REGULAR SESSION - Aug 11 2026 - Minutes.pdf

Personnel - Monthly Board Report (August 2026).pdf

B. Education

Wiliam Penn Field Trips

WP Field Trip - Camp Barnes.pdf

WP Field Trip - National FFA Convention.pdf

C. Finance

Finance items this month include:

Budget Variance Monthly Report as of July 31, 2026

- Summary of Revenue
- Summary of Expenditures
- Local Fund Property Tax Receipts

Budget Variance Report as of 073126.pdf

D. Operations

Operation items this month include:

Copy of an approved Change Order for Supervisor of Facilities approval

Change order for Supervisor of Facilities - 9-2-26.pdf

Bid for Level 3 UL 752 Bullet Restraint Frame & Door

Level 3 UL Bid - 9-2-26.pdf

AIA contract for Becker-Morgan reno study of New Castle Elementary

AIA contract for Becker-Morgan reno for NCE - 9-2-26.pdf

McCullough Schematic Design Plan

SD plan for McCullough - 9-2-26.pdf

E. Personnel

Personnel items this month include:

Confirmation of Standard Personnel Items

EPER and Volunteer Coaches

**8. UPDATES AND ACTION ITEMS**

A. Leadership and Learning: Science

Dr. Nicholas Baker, Supervisor of Curriculum, Assessment and Instruction, along with members of the Colonial Science Department will highlight how literacy is woven into our secondary science program.

B. 2027-2028 Elementary Feeder Pattern Realignment

As part of Colonial School District's ongoing commitment to providing the best possible educational experience for all students, *elementary school feeder patterns* will be realigned for *the 2027-2028 school year.*

The realignment is necessary to support building capacity needs created by the reimagining of special education settings across the district.

Our goal is to ensure equitable access to high-quality programs, meet the needs of all students, and responsible use of district resources while continuing to support strong school communities.

The District Administration will present elementary school boundary and feeder patterns alterations, effective the 2027-2028 school year for consideration and approval.

2027-2028 Feeder Pattern Realignment.pdf

Sept 8 2026 Board Meeting - Colonial School District 2027-2028 Elementary School Feeder Realignment.pdf

Motion to approve the 2027-2028 Feeder Pattern Realignment.
Moved by: Keenan Dorsey; seconded by: Carlos Dipres-Ramirez

**IT WAS PROPERLY MOVED, SECONDED, AND UNANIMOUSLY APPROVED TO APPROVE THE 2027-2028 FEEDER PATTERN REALIGNMENT.**

C. Indoor Air Quality(IAQ) Board Report

Title 14 Chapter 43 *(Healthy Schools Indoor Environment Standards and Portal)* had an addition in recent years to include handling of indoor air quality complaints in schools.

The District received and IAQ Complaint on July 13, 2026.

Included below for the Board's review is a redacted version of the original IAQ complaint, the District's IAQ Investigation Checklist, and the IAQ Complaint School Board Report.

1A Leach Pool IAQ Complaint_Redacted.pdf

1B Leach Pool IAQ Investigation Checklist.pdf

1C Leach Pool IAQ School Board Report 7-2026.pdf

## 9. ITEMS REMOVED FROM CONSENT AGENDA

## 10. ADJOURNMENT

**Meeting adjourned at 7:59 PM.**

Motion to adjourn the board meeting.

Moved by: Phila Breeding; seconded by: Dawn Green

**IT WAS PROPERLY MOVED, SECONDED, AND UNANIMOUSLY APPROVED TO APPROVE THE ADJOURNMENT OF THE BOARD MEETING.**

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Superintendent