Antietam School District
Minutes of the Hybrid Board Voting Meeting
Monday, September 28, 2026, 7:00 p.m.

The Antietam School District Board met in person and in a Teams meeting for their voting meeting on Monday, September 28, 2026. Ms. Ramsey, Board President, called the meeting to order at 7:00 pm and Ms. Ramsey noted that the Board will meet in executive session regarding Personnel directly following tonight's meeting and will not reconvene. The next voting meeting will take place on Monday, October 19, 2026, at 7:00 pm in the District Office Boardroom. Ms. Ramsey asked if there were any corrections to the agenda; none were noted.

Present:

Kimberly Alarcon	Amanda Stief
Jennifer Miller	Lorraine Storms
Kyla Ramsey	Gabe Trieb
Susan Randolph	Clara Worrall
Michale Roberts	

Also Present:

Dr. Timothy Matlack	Superintendent
Stacy Stair	Director of Finance and Business
Ken Bonkoski	Facilities Manager
Anthony DiSarro	Supervisor of Technology and Security Coordinator
Brian Boland	Solicitor, Kozloff Stoudt
Jennifer Reeves	Board Secretary

Ms. Ramsey noted the minutes of Monday, August 17, 2026, workshop meeting and Monday, August 24, 2026, Voting Meeting had been distributed and asked if there were any corrections. None were noted. A poll by a voice vote resulted in the minutes being approved.

PUBLIC COMMENT – Corrine Hauck stated that there are rumors on Facebook about a phishing scheme and, if that is the case, she hopes a statement will be made for complete transparency.

TREASURER'S REPORT
Mrs. Storms moved, Mr. Roberts seconded, to approve the treasurer's Report: Revenue 4,988,777.75, Expenses (2,485,723.74) Unaudited Fund Balance 8/31/26 15,122,163.55 Cash and Investments as of August 31, 2026 $14,125,976.08 Approval of bills from August 25, 2026 through September 28, 2026 as listed.

A roll call vote of the Board resulted in the following vote:

Yes: 9 Mmes. Alarcon, Miller, Ramsey, Randolph, Stief, Storms, Worrall; Messrs. Roberts and Trieb

Motion carried.

FINANCE COMMITTEE

Mrs. Storms moved seconded by Mrs. Stief to Accept with gratitude the additional donations from the Antietam Valley Community Partnership in the amount of $500 to the Kerry C. Hoffman Intermediate School 7th and 8th Grade Fundraising Account and $500 to the Antietam High School Fundraising Account, to be used at the discretion of the District.

Accept with gratitude the donation to the Stony Creek fundraising account of $500 from Antietam Valley Community Partnership to be used at the discretion of the district.

Ratify the contract between Antietam School District and John Paul II Center effective August 31, 2026, through June 8, 2026, for 4 students in the following grades: One 4th grade student and three 9th grade students.

Ratify the Contract for Purchase Transportation Service with River Rock Academy for the 2026-2027 School year. Transportation commenced on August 31, 2026. District agrees to student transportation services for any identified student from Provider or its assigns for the Amity and/or Sinking Spring Campus(es) at a per diem rate of $70.00.

Ratify the Wilson School District Special Education Supplemental Contract for the 2026-2027 School Year at the following rates:

Program	2026-2027	Supplemental Cost Billed at Actual	
Vision Support		Speech: Per Hour	$205.00
		OT: Per Hour	$205.00
		PT: Per hour	$205.00
		PCA (1:1): per hour	$65.00 - $95
Additional Supports:			
Vision Support		Vision Direct/consult	$283.25
Orientation and Mobility		O & M per hour	$257.50
Vision Technology		Per hour	$283.25

Approve the 2026-2027 School Year Finance Committee meetings to begin at 5:30 pm in the Antietam District Office Boardroom located at 100 Antietam Road, Reading, PA, as follows: Monday, February 22, 2027; Monday, March 22, 2027; Monday, April 26, 2027.

Approve the Antietam School District Budget Timeline for the 2027-2028 Fiscal Year.

Approve the 2026-2027 agreement with Hope Educational Consulting Service in the amount of $32,500 for training and coaching of English Learners staff. These services are being funded through the Title III grant for 2026-2027.

Approve the All City Management Services, Inc. Agreement for Crossing Guard Services effective August 1, 2026 through June 30, 2027 (the "Initial Term"). Thereafter, the term of this Agreement shall renew automatically on the termination date of this Agreement for up to two (2) additional, successive one (1) year periods (each, a "Renewal Term" and, together with the Initial Term, the "Term") unless either party provides the other party with no less than thirty (30) days' written notice to the other party prior to the end of the Initial Term or the Renewal Term, as applicable, in which case this Agreement shall terminate on the expiration date of the Initial Term, or the then current Renewal Term, as the case may be, upon the review and approval of the District Solicitor.

A roll call vote of the Board resulted in the following vote:

Yes: 9 Mmes. Alarcon, Miller, Ramsey, Randolph, Stief, Storms, Worrall; Messrs. Roberts and Trieb

Motion carried.

PROPERTY COMMITTEE

Mr. Roberts reported that the Property Committee met Monday, September 28, 2026, at 6:30 pm in the District Office Boardroom. The next meeting will take place on Monday, October 26, 2026, at 6:30 pm in the District Office Boardroom.

Mr. Roberts moved, seconded by Mrs. Stief, to accept the donation of materials: LEGO Education Computer Science and AI 3-5 x 1 and additional supplies from Donors Choose.

Approve change order GC-4 from Lobar for the Stony Creek Elementary School construction project in the credit amount of ($7,062.86) for a warmer and roll in refrigerator in the amount of ($7965.00) and adding a chemical fire extinguisher to the kitchen in the amount of $902.14.

Approve change order HC-3 from The Warko Group for the Antietam High School renovation project in the amount of $78,430.70 for the following:

HC-3a Additional Costs:

- Correct existing piping and valving per sketches SKH-21 through SKH-30A $119,468.25

HC-3b Labor and Material allowances:

- 3-d 6-inch coupling in existing piping ($ 4,759.55)
- 3-e 6-inch isolation valve in existing chilled water pipe ($ 6,200.00)
- 3-f 1-inch isolation valve in existing chilled water pipe ($ 2,740.00)
- 3-g 2-inch chilled water piping ($ 3,900.00)
- 3-h 4-inch chilled water piping ($ 1,360.00)
- 3-i 12X12 inch volume damper ($ 3,340.00)
- 3-j 24X16 inch 1 ½ HR Rated Fire Damper ($ 2,388.00)
- 3-k Rectangular insulated ductwork ($ 3,150.00)
- 3-l Digital Temperature Sensors ($13,200.00)

A roll call vote of the Board resulted in the following vote:

Yes: 9 Mmes. Alarcon, Miller, Ramsey, Randolph, Stief, Storms, Worrall; Messrs. Roberts and Trieb

Motion carried.

BEIT/TCC

Stacy Stair reported there was a meeting via Zoom on September 24, 2026. She stated more taxes are being collected and coming in.

POLICY COMMITTEE

Mrs. Stief reported that the Policy Committee met Monday, September 21, 2026, at 6:15 pm in the District Office Boardroom. The next meeting will take place on Monday, October 19, 2026, at 6:15 pm in the District Office Boardroom.

Discussion Item on 9/22/2026: Review of Policy 916 and 249

Mrs. Stief moved, and Mr. Trieb seconded, to approve the new Homeschool Affidavits for one 6 year old, one 10 year old and one 15 year old for the remainder of the 2026-2027 school year.

Approve the additional residency affidavits received from August 24, 2026 through September 17, 2026 for the remainder of the 2026-2027 school year.

Approve the first readings of the PSBA Revisions to 100 Policy Section

- 122 Extracurricular Activities (formerly Co-curricular Activities)
- 123 Interscholastic Athletics
- 123.1 Concussion Management
- 123.2 Sudden Cardiac Arrest
- 124 Alternative Instruction Course
- 125 Adult Education
- 126 Class Size
- 127 Assessment of Educational Program
- 130 Homework

Approve the second readings of the revisions to 100 Policy Section

- 116 Tutoring
- 117 Homebound Instruction
- 118 Independent Study
- 119 Current Events
- 120 Human Development Program - PSBA recommends retiring this policy and consulting with the district solicitor
- 121 Field Trips

A roll call vote of the Board resulted in the following vote:

Yes: 9 Mmes. Alarcon, Miller, Ramsey, Randolph, Stief, Storms, Worrall; Messrs. Roberts and Trieb

Motion carried.

BERKS CAREER & TECHNOLOGY CENTER

Mr. Trieb stated he would have a report at the next workshop meeting.

BERKS COUNTY INTERMEDIATE UNIT

Mrs. Stief moved, seconded by Mr. Roberts, to ratify the Online Registration Prime quote dated September 16, 2026, between BCIU, an Infinite Campus partner, and Antietam School District for the implementation services one-time fee of $5,400.00 and an Annual (recurring) fee of $3,750.00 for the Online Registration Prime prorated licensing fee.

A roll call vote of the Board resulted in the following vote:

Yes: 9 Mmes. Alarcon, Miller, Ramsey, Randolph, Stief, Storms, Worrall; Messrs. Roberts and Trieb

Motion carried.

ATHLETIC/ACTIVITIES COMMITTEE

Mrs. Miller reported they had a successful Homecoming weekend even with the rain this past weekend.

CURRICULUM COMMITTEE

Mrs. Worrall stated that the Curriculum Committee met at 5:30 pm in the district office on Monday, September 21, 2026. The next meeting will take place on Monday, October 19, 2026, at 5:30 pm in the District Office Boardroom.

Discussion item: Federal Programs Title IV allocations to Title I on September 21, 2026

Mrs. Worrall moved, seconded by Mr. Trieb, to approve the 2026-2027 Title I School-wide Plan and Board Affirmation Statement for Stony Creek Elementary School.

A roll call vote of the Board resulted in the following vote:

Yes: 9 Mmes. Alarcon, Miller, Ramsey, Randolph, Stief, Storms, Worrall; Messrs. Roberts and Trieb

Motion carried.

Mrs. Worrall moved, seconded by Mr. Trieb, to approve the 2026-2027 Title I School-wide Plan and Board Affirmation Statement for Kerry C. Hoffman Intermediate School.

A roll call vote of the Board resulted in the following vote:

Yes: 9 Mmes. Alarcon, Miller, Ramsey, Randolph, Stief, Storms, Worrall; Messrs. Roberts and Trieb

Motion carried.

LEGISLATIVE/COMMUNICATIONS COMMITTEE

Mrs. Randolph reported that PSBA is discussing outdated legislation on legal ads and would like the opinion of the district on how this outdated legislation is affecting our district. Dr. Matlack said that PASBO and PASA are also discussing this issue.

PERSONNEL COMMITTEE

Ms. Ramsey moved, seconded by Mr. Roberts, to accept the letter of resignation from Zach Bleiler, Kerry C. Hoffmann Intermediate School, Custodian, effective October 9, 2026

Accept the letter of resignation from Shenandoah Rankin, Custodian, Kerry C Hoffman Intermediate School, effective October 2, 2026.

Approve Marlene Barrett, Antietam High School 9-12 Learning Support teacher (math focused), Bachelor's Step 11, $ 64,200. Pro-rated to days worked; single benefits effective September 28, 2026.

Accept the letter of resignation from Gianna Reeves, MS Girls Volleyball Assistant Coach, effective August 31, 2026.

Amend the August 2026 motion: the date of resignation of the Climb Site Coordinator, Sean Stern, effective from September 30, 2026, to September 15, 2026.

Amend the August 2026 motion, effective date of resignation for Caleb Deutsch, 7-12 Music Teacher (Choral), from October 16, 2026, to August 25, 2026

Amend the August 2026 effective start date motion for Julianna Clark, Special Education Life Skills grades 4-6, from August 24, 2026, to September 14, 2026.

Ratify the addition of Brett Bassett, Veronica Wynn, and Nancy Stump to the 2026-2027 BCIU Guest Teacher/Sub List effective September 10, 2026.

Ratify the following Job Descriptions for the Climb Enrichment Program: Site Coordinator of Curriculum Grades 4-6, Site Coordinator of Curriculum - Grades 1-3, Program Operations Compliance Site Coordinator, and Family and Community Outreach Coordinator, including the shared position expectations.

Approve Will Wagner as mentor to Sam Repko, 7-12 Music, for the 2026-2027 School year, $500 according to the Co-curricular Contract.

Approve Amy Rossetti to mentor outside service Kelly Pediatric Therapy part-time speech therapist Brianna Haag for the 2026-2027 school year @ $500.00 according to the Co-curricular Contract.

Approve the following teachers for teaching additional courses for the 2026-2027 school year as presented:

- Mikayla Ridge: one course for the fall semester only $2,000
- Mariah Ligas: two courses for the 2026-2027 school year:
  - One course during the normal day and German 3 after school $8,000
- One course for the 2026-2027 school year
- Janice Kline $4,000
- Caitlin Peck $4,000
- Richard Burgon $4,000

- Kyle Schiffert $4,000
- Tara Halvorson $4,000
- Will Wagner $4,000

Approve the following staff as classroom monitors for the 2026-2027 school year at their regular rates of pay:

- Chelsea Boudreau
- Robin Derr
- Kristen Heller
- Lauren Yelk

Ratify the following teachers as Infinite Campus Teacher mentors for the transition to the Infinite Campus Student Information System for the 2026-2027 school year at a rate of $500 per mentor according to the co-curricular contract:

- Antietam High School: Kyle Schiffert and Jared Frederick
- Kerry C Hoffman IS: Nicole Anderson and Brad Biehl
- Stony Creek Elementary: Morgan Collins and Issac Powers

Approve the 2026-2027 Co-curricular staff and stipends as presented.

A roll call vote of the Board resulted in the following vote:

Yes: 9 Mmes. Alarcon, Miller, Ramsey, Randolph, Stief, Storms, Worrall; Messrs. Roberts and Trieb

Motion carried.

Ms. Ramsey moved, seconded by Mr. Trieb, to ratify the updated Climb Enrichment Program Staff list effective August 24, 2026.

A roll call vote of the Board resulted in the following vote:

Yes: 8 Mmes. Alarcon, Miller, Ramsey, Randolph, Stief, Storms; Messrs. Roberts and Trieb

Abstained: 1 Mmes. Worrall

Motion carried

With nothing further to discuss, Ms. Ramsey adjourned the meeting at 7:14 pm and announced that the Board would go into executive session for Personnel and would not reconvene.
Submitted by:



Jennifer Reeves
Board Secretary