Antietam School District
Minutes of the
Workshop Meeting
Monday, September 21, 2026, 7:00 pm

The Antietam School District Board conducted its workshop meeting both in person and via Microsoft Teams on Monday, September 21, 2026, in the district office Boardroom. Ms. Ramsey, Board President, called the meeting to order at 7:02 p.m. and stated that the board would go into executive session regarding Personnel and would not reconvene. The next School Board Voting Meeting will be held on Monday, September 28, 2026, at 7:00 p.m. in the District Office Boardroom.

Present:

Kimberly Alarcon	Amanda Stief
Jennifer Miller	Lorraine Storms
Kyla Ramsey	Gabe Trieb
Susan Randolph	Clara Worrall
Michael Roberts	

Also Present:

Dr. Timothy Matlack	Superintendent
Stacy Stair	Director of Finance and Business
Staci Fink	Director of Special Education
Anthony DiSarro	Supervisor of Technology and Security Coordinator
Felice Stern	Principal, Antietam High School
Mike Chweiko	Asst Principal, Antietam High School
Nicole Schieck	Principal, Stony Creek Elementary School
April Olson	Asst Principal, Stony Creek Elementary School
Kelly Landherr	Principal, Kerry C Hoffman Intermediate School – grades 4&5
Zachary Williams	Principal, Kerry C Hoffman Intermediate School grades 5-8

APPROVAL OF AGENDA

PUBLIC COMMENT - None

STUDENT REPRESENTATIVE -Student Council- Gina DiSarro attended the board meeting to give her report. Upcoming events: camping trip and sign-ups for student council.

SUPERINTENDENT'S REPORT - Dr. Timothy Matlack

Discussion items:

- Survey for After School Care and Pre-K- the Climb grant expires this year; what do we do? It was decided that there would be two September Surveys.
- Climb Adjustments - It was discussed with Daniele and Sean that, after leaving the program, the district has taken those two positions and made four of them.

- Fall Safe2Say report -There was a debrief and questions.
- Welcome Kutztown Professional Semester Student Placements:
  - **Kindergarten**: Alondra Moreno, Lillie Schropp, Tiffany Gonzalez, and Haley Sutton
  - **First Grade**: Madelyn Muhr, Rylie Baer, Samantha Kurtas, and Jayden Dorris
  - **Second Grade**: Lauren Smith, Morgan Struk, Emily Brown, and Gabbie Williams
  - **Third Grade**: Daregan Motto, Ellie Wolfgang, Alexis Dawson, and Jacob Swanson.
- Community Health Care Event – Will take place at the High School on November 7. Ms. Ramsey inquired if counselors and social workers would be at the event.

APPROVAL OF MINUTES - Ms. Ramsey
Monday, August 17, 2026, workshop meeting; Monday, August 24, 2026, Voting Meeting.

TREASURER'S REPORT - Mrs. Storms

FINANCE COMMITTEE - Mrs. Storms

- Accept with gratitude the donation to the Stony Creek fundraising account of $500 from Antietam Valley Community Partnership to be used at the discretion of the district.

- Ratify the contract between Antietam School District and John Paul II Center effective August 31, 2026, through June 8, 2026, for four students in the following grades: One 4th grade student and three ninth grade students.

- Ratify the Contract for Purchase Transportation Service with River Rock Academy for the 2026-2027 School year. Transportation commenced on August 31, 2026. District agrees to student transportation services for any identified student from the Provider or its assigns for the Amity and/or Sinking Spring Campus(es) at a per diem rate of $70.00.

- Ratify the Wilson School District Special Education Supplemental Contract for the 2026-2027 School year at the following rates:

Program	2026-2027	Supplemental Cost Billed at Actual	
Vision Support		Speech: Per Hour	$205.00
		OT: Per Hour	$205.00
		PT: Per hour	$205.00
		PCA (1:1): per hour	$65.00 - $95
Additional Supports:			
Vision Support		Vision Direct/consult	$283.25
Orientation and Mobility		O & M per hour	$257.50
Vision Technology		Per hour	$283.25

Both parties to this Agreement agree that any related services, as identified above in Paragraph 2, will be billed by the Wilson School District and paid for by the Antietam School District at the hourly rates listed above.

- Approve the 2026-2027 School year Finance Committee meetings to begin at 5:30 pm in the Antietam District Office Boardroom located at 100 Antietam Road, Reading, PA, as follows: Monday, February 22, 2027; Monday, March 22, 2027; Monday, April 26, 2027.

- Approve the Antietam School District Budget Timeline for the 2027-2028 Fiscal Year.

- Approve the 2026-2027 agreement with Hope Educational Consulting Service in the amount of $32,500 for training and coaching of English Learners staff. These services are being funded through the Title III grant for 2026-2027.

- Approve the All City Management Services, Inc. Agreement for Crossing Guard Services effective August 1, 2026, through June 30, 2027 (the “Initial Term”). Thereafter, the term of this Agreement shall renew automatically on the termination date of this Agreement for up to two (2) additional, successive one (1) year periods (each, a “Renewal Term” and, together with the Initial Term, the “Term") unless either party provides the other party with no less than thirty (30) days’ written notice to the other party prior to the end of the Initial Term or the Renewal Term, as applicable, in which case this Agreement shall terminate on the expiration date of the Initial Term, or the then-current Renewal term, as the case may be upon the review and approval of the District Solicitor.

1. **PROPERTY COMMITTEE - Mr. Roberts**
The Property Committee will meet on Monday, September 28, 2026, at 6:30 pm in the District Office Boardroom. The next meeting will take place on Monday, October 26, 2026, at 6:30 pm in the District Office Boardroom.

   ✓ Discussion Items: Trees- Mr. Trieb is willing to figure something out and set up meetings to discuss options.

- Accept the donation of materials: LEGO Education Computer Science and AI 3-5 x 1 and additional supplies from Donors Choose.

- Approve change order GC-4 from Lobar for the Stony Creek Elementary School construction project in the credit amount of ($7,062.86) for a warmer and roll-in refrigerator in the amount of ($7965.00) and adding a chemical fire extinguisher to the kitchen in the amount of $902.14.

- Approve change order HC-3 from The Warko Group for the Antietam High School renovation project in the amount of $78,430.70 for the following:

  HC-3a Additional Costs:

  - Correct existing piping and valving per sketches SKH-21 through SKH-30A $119,468.25

  HC-3b Labor and Material allowances:

  - 3-d 6-inch coupling in existing piping ($ 4,759.55)
  - 3-e 6-inch isolation valve in existing chilled water pipe ($ 6,200.00)
  - 3-f 1-inch isolation valve in existing chilled water pipe ($ 2,740.00)
  - 3-g 2-inch chilled water piping ($ 3,900.00)
  - 3-h 4-inch chilled water piping ($ 1,360.00)
  - 3-i 12X12 inch volume damper ($ 3,340.00)
  - 3-j 24X16 inch 1 ½ HR Rated Fire Damper ($ 2,388.00)
  - 3-k Rectangular insulated ductwork ($ 3,150.00)
  - 3-l Digital Temperature Sensors ($13,200.00)

BEIT/TCC - Stacy Stair – There will be a meeting on September 24, 2026, she will have a report next week.

POLICY COMMITTEE - Mrs. Stief

The Policy Committee met Monday, September 21, 2026, at 6:15 pm in the District Office Boardroom. The next meeting will take place on Monday, October 19, 2026, at 6:15 pm in the District Office Boardroom.

✓ Discussion Item: Review of Policy 916 and 249 - Compliance with Federal Programs and Cyberbullying.

- Approve two new Homeschool Affidavits for one 6-year-old, one 10-year-old, and one 15-year-old for the remainder of the 2026-2027 school year.

- Approve the additional residency affidavits received from August 24, 2026, through September 17, 2026, for the remainder of the 2026-2027 school year.

- Approve the first readings of the PSBA Revisions to 100 Policy Section
  - 122 Extracurricular Activities (formerly Co-curricular Activities)
  - 123 Interscholastic Athletics

- 123.1 Concussion Management
- 123.2 Sudden Cardiac Arrest
- 124 Alternative Instruction Course
- 125 Adult Education
- 126 Class Size
- 127 Assessment of Educational Program
- 130 Homework

- Approve the second readings of the revisions to 100 Policy Section
  - 116 Tutoring
  - 117 Homebound Instruction
  - 118 Independent Study
  - 119 Current Events
  - 120 Human Development Program - PSBA recommends retiring this policy and consulting with the district solicitor.
  - 121 Field Trips

BERKS CAREER & TECHNOLOGY CENTER - Mr. Trieb – August 26 at West Campus; there is a new Director of Finance, Christina Kerper.

BERKS COUNTY INTERMEDIATE UNIT - Mrs. Stief – sent out the recap of the meeting and told the Board to reach out if they had any questions.

- Ratify the Online Registration Prime quote dated September 16, 2026, between BCIU an Infinite Campus partner and Antietam School District for the implementation services one-time fee of $5,400.00 and an Annual (recurring) fee $3,750.00 for the Online Registration Prime prorated licensing fee.

ATHLETIC/ACTIVITIES COMMITTEE - Mrs. Miller stated the boosters are working hard on the raffle and baskets; get involved if you can.

✓ **Athletic Home Events**

Soccer	Boys	7/8/9th	09/21/2026	3:45 PM	Berks Catholic School	Antietam High School	A Field
Volleyball	Girls	Junior Varsity	09/22/2026	6:00 PM	Schuylkill Valley High School	Antietam High School	Gym
Volleyball	Girls	Varsity	09/22/2026	7:30 PM	Girls Varsity Volleyball (Schuylkill Valley High	Antietam High School	Gym
Tennis	Girls	Varsity	09/23/2026	3:30 PM	Girls Varsity Tennis (Fleetwood Area High Scl	Antietam High School	Exeter Tennis Courts
Volleyball	Girls	7/8/9th	09/23/2026	4:00 PM	Reading Black	Antietam High School	Gym
Soccer	Boys	Varsity	09/23/2026	4:00 PM	Boys Varsity Soccer (Schuylkill Valley High Sc	Antietam High School	A Field
Volleyball	Girls	7/8th	09/23/2026	5:00 PM	Reading Black JV	Antietam High School	Gym
Soccer	Boys	Junior Varsity	09/23/2026	5:30 PM	Boys Junior Varsity Soccer (Schuylkill Valley H	Antietam High School	A Field
Soccer	Boys	7/8/9th	09/24/2026	3:45 PM	Boys Middle School Soccer (Wyomissing Are	Antietam High School	A Field
Soccer	Boys	7/8th	09/24/2026	4:45 PM	Boys Middle School Soccer (Wyomissing Are	Antietam High School	A Field
Tennis	Girls	Varsity	09/25/2026	4:00 PM	Conrad Weiser High School	Antietam High School	Exeter Tennis Courts
			09/25/2026	7:00 PM		Antietam High School	A Field
Soccer	Boys	Junior Varsity	09/26/2026	10:30 AM	Oley Valley High School	Antietam High School	A Field
Soccer	Boys	Varsity	09/26/2026	11:30 AM	Homecoming Game (Oley Valley High Schoo	Antietam High School	A Field
Volleyball	Girls	7/8/9th	09/30/2026	4:00 PM	Wilson Southern Middle School	Antietam High School	Gym
Volleyball	Girls	7/8th	09/30/2026	5:00 PM	Wilson Southern Middle School	Antietam Middle-Sr High Schoo	Gym

✓ **Building Events**

9/23/2026	**12 PM DISMISSAL**
9/25/2026	4:30 pm-5:30 pm - Afield painting 5:30 pm – 6:30 pm - Alumni Game 7 pm - Homecoming Bonfire
9/26/2026	Homecoming events at A-field 9:00 am/Homecoming dance 7 pm
9/28/2026	Board Voting Meeting 7:00 pm
9/30/2026	KCHIS - Fall Picture Day
10/8/2026	9th Grade BCTC Presentation
10/9/2026	**12 PM DISMISSAL**
10/9/2026	SCES Fall Pictures
10/12/2026	**IN-SERVICE DAY NO SCHOOL**
10/16/2026	BCTC 9th Grade Tour
10/19/2026	Workshop Meeting 7:00 PM

CURRICULUM COMMITTEE - Mrs. Worrall
The Curriculum Committee met at 5:30 pm in the district office on Monday, September 21, 2026. The next meeting will take place on Monday, October 19, 2026, at 5:30 pm in the District Office Boardroom.

- ✓ Discussion item: Federal Programs Title IV allocations to Title I compliance for federal programs; just to note, we reviewed in curriculum that Title IV is for reading/math specialists.

    - Approval of the 2026-2027 Title I School-wide Plan and Board Affirmation Statement for Stony Creek Elementary School.

Separate Motion

    - Approval of the 2026-2027 Title I School-wide Plan and Board Affirmation Statement for Kerry C. Hoffman Intermediate School.

LEGISLATIVE/COMMUNICATIONS COMMITTEE - Mrs. Randolph

NEGOTIATIONS COMMITTEE - Mr. Trieb

PERSONNEL COMMITTEE Ms. Ramsey

- Accept the letter of resignation from Gianna Reeves, MS Girls Volleyball Assistant Coach, effective August 31, 2026.

- Amend the August 2026 motion: date of resignation of the Climb Site Coordinator, Sean Stern, effective from September 30, 2026, to September 15, 2026.

- Amend the August 2026 motion: effective date of resignation for Caleb Deutsch, 7-12 Music Teacher (Choral), from October 16, 2026, to August 25, 2026

- Amend the August 2026 motion, effective start date for Julianna Clark, Special Education Life Skills grades 4-6, from August 24, 2026, to September 14, 2026.

- Ratify the addition of Brett Bassett, Veronica Wynn, and Nancy Stump to the 2026-2027 BCIU Guest Teacher/Sub List effective September 10, 2026.

- Ratify the following Job Descriptions for the Climb Enrichment Program: Site Coordinator of Curriculum Grades 4-6, Site Coordinator of Curriculum - Grades 1-3, Program Operations and Compliance Site Coordinator, and Family and Community Outreach Coordinator, including the shared position expectations.

- Approve Will Wagner as mentor to Sam Repko, 7-12 Music, for the 2026-2027 School year, $500 according to the Co-curricular Contract.

- Approve Amy Rossetti to mentor outside service Kelly Pediatric Therapy part-time speech therapist Brianna Haag for the 2026-2027 school year, $500.00 according to the Co-curricular Contract.

- Approve the following teachers for teaching additional courses for the 2026-2027 school year as presented:
    - Mikayla Ridge: 1 course for the fall semester only $2,000
    - Mariah Ligas: 2 courses for the 2026-2027 school year:
        - 1 course during the normal day and German 3 after school $8,000
    - 1 course for the 2026-2027 school year
    - Janice Kline $4,000
    - Caitlin Peck $4,000
    - Richard Burgon $4,000
    - Kyle Schiffert $4,000
    - Tara Halvorson $4,000
    - Will Wagner $4,000

- Approve the following staff as classroom monitors for the 2026-2027 school year at their regular rates of pay:
    - Chelsea Boudreau
    - Robin Derr
    - Kristen Heller
    - Lauren Yelk

- Ratify the following teachers as Infinite Campus Teacher mentors for the transition to the Infinite Campus Student Information System for the 2026-2027 school year at a rate of $500 per mentor according to the co-curricular contract:

    - Antietam High School: Kyle Schiffert and Jared Frederick
    - Kerry C Hoffman IS: Nicole Anderson and Brad Biehl

- Stony Creek Elementary: Morgan Collins and Issac Powers

- Approve the 2026-2027 Co-curricular staff and stipends as presented.

Separate Motion

- Ratify the updated Climb Enrichment Program Staff list effective August 24, 2026.

Mrs. Stief questioned whether they will get wages for the Climb staff. It was stated that they pay rates all follow the site coordinator's pay: $30.00/hour non-certified and $35 for certified.

OLD BUSINESS - none

NEW BUSINESS - none

PUBLIC COMMENT- none

ADJOURN – with nothing further to discuss, Ms. Ramsey adjourned the meeting at 7:51 pm

Signed by.

Staci Fink

Mrs. Staci Fink
Director of Special Education