HISD | External Funding Titles I, II & IV

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Campus Improvement Plan (CIP) Meeting

AGENDA

Location: Library

Date: 11/5/2025

Time: 1pm

AUDIENCE

Teachers
TA
Administration
SEL Specialist

Topic(s)

- Welcome- we will be introducing all members
- Purpose of CIP Formative Review
- CIP Action Plan 2025-2026 Review
- Feedback and Reflection
- Next Steps and Goals
- Questions and Concerns

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Campus Improvement Plan (CIP) Meeting

MINUTES FORM

CAMPUS NAME: Laurenzo ECC

MEETING LOCATION: Library

DATE AND TIME: 11/05/25 1:00 pm

PERSON RECORDING MINUTES: Miguel Martinez

MINUTES:

Ms. Sarah Tovar, principal, welcomed committee members and opened the meeting by emphasizing the critical importance of Campus Improvement Plan (CIP) reviews. She explained that these regular reviews serve as essential checkpoints to ensure the entire campus remains aligned and on track toward achieving the established goals. Ms. Tovar specifically highlighted the need to monitor progress toward Middle of Year (MOY) and End of Year (EOY) targets across all key action areas. She stressed that consistent review of the CIP allows the team to identify areas of success, address challenges promptly, and make data-driven adjustments to instructional practices and support systems to maximize student outcomes.
CIP Action Plan 2025-2026 Review - The committee engaged in a comprehensive review of the 2025-2026 Action Plan. Members examined the four key action areas outlined in the plan:Key Action One: Improve Staff Capacity - focusing on increasing high-quality instruction through professional development, coaching, and spot observationsKey Action Two: Improve Quality of Literacy Instruction - targeting phonological awareness and oral language development through the Rice Storytelling ProgramKey Action Three: Improve Quality of Math Instruction - emphasizing mathematics skill development aligned to PK guidelinesKey Action Four: Improve EB Language Acquisition - supporting Emergent Bilingual students through dual language strategies and scaffoldsCommittee members participated in independent reflection time, during which they reviewed the action plan goals and indicators of success while considering Beginning of Year (BOY) assessment data and feedback collected from teachers. Following the independent reflection period, members shared their thoughts and observations with the larger group. The discussion incorporated insights about current implementati

PARENT SUGGESTIONS/RESPONSES:

Teachers on the committee provided positive feedback regarding instructional strategies currently being implemented across classrooms. Specifically, teachers reported that small group instruction and structured skill development blocks are proving effective in supporting student progress. Committee members noted that the differentiated nature of small group instruction allows teachers to provide targeted, individualized support tailored to each child's specific learning needs. This differentiation enables educators to focus on particular skills requiring improvement for individual students, rather than using a one-size-fits-all approach. Teachers expressed confidence that these instructional methods are creating measurable impacts on student learning and are helping to address the identified areas of need highlighted in the BOY assessment data.
The committee established clear next steps to maintain momentum and ensure continued progress toward CIP goals. Members agreed to:Continue monitoring student progress through ongoing small group instruction and documentationMaintain regular updates on student tracking charts to visualize growth patterns and identify students needing additional interventionImplement literacy progress monitors consistently to measure phonological awareness development and oral language growth as outlined in Key Action TwoThese action steps align directly with the CIP's emphasis on data-driven instruction and the need to address the identified gaps in literacy performance, particularly in areas such as Word

NAME OF INTERPRETER (IF PRESENT): _____

SIGNATURE OF PRESENTER: Sarah Tovar

DATE: 11/5/2025