ELEMENTARY INSTRUCTIONAL AIDE

JOB INFORMATION:

Title/Position:	Elementary Instructional Aide
Date Posted:	November 2, 2026
Date Closed:	January 1 or until position is filled
Corporation Name:	Loogootee Community School Corporation

Loogootee Community School Corporation is seeking a dedicated and student-centered Elementary Instructional Aide to support classroom instruction and student learning. This is a non-certified position reporting to the building principal.

The Instructional Aide will work closely with classroom teachers to provide academic support, assist with classroom management, and help create a positive and structured learning environment for all students.

KEY RESPONSIBILITIES:

- Assist classroom teachers with daily instructional activities and lesson implementation.
- Provide small group and individual support to students in reading, math, and other content areas.
- Support student learning by reinforcing skills and concepts introduced by the teacher.
- Help maintain a safe, positive, and orderly classroom environment.
- Assist with classroom management, including transitions, routines, and behavior support.
- Prepare instructional materials, resources, and classroom supplies as directed by the teacher.
- Monitor students during various school settings such as classrooms, hallways, lunch, and recess.
- Provide support to students with diverse learning needs, including those requiring additional academic or behavioral assistance.
- Communicate effectively with teachers and staff regarding student progress and needs.
- Assist with school-wide programs, activities, and events as needed.
- Maintain confidentiality of student information in accordance with school policies and regulations.

QUALIFICATIONS:

- High school diploma or equivalent required.
- Experience working with children in an educational or youth setting preferred.
- Ability to communicate effectively and maintain a positive learning environment.
- Ability to follow directions and work collaboratively with teachers and staff.
- Patience, flexibility, and a willingness to support the needs of all students.

APPLICATION MATERIALS: Completed Classified Employment Application

CONTACT INFORMATION:

Name:	Jessie Bell, LCSC Administrative Assistant & Deputy Treasurer
Email:	jbell@loogootee.k12.in.us

For more detailed information about the position, call Mrs. Lacey Wade at 812-295-2833.