QUINTON BOARD OF EDUCATION
REGULAR MEETING MINUTES
Thursday, September 24, 2026

The working session of the Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 6:30 pm on September 24, 2026.

Mrs. Jeannette Harrington, Board President, led the group in the pledge to the flag.

Mrs. Jeannette Harrington, Board President, called the meeting to order at 6:32 pm.

The New Jersey Open Public Meetings Statement was read by Mrs. Harrington. Notice of the meeting was published in the South Jersey Times, the Elmer Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: Joseph Longo, John Maxwell, Zachary Mayer, Joanne Nacucchio, Tracy Scull, Michael Sites, Lawrence Winkels, Jeannette Harrington

Members Excused:

Members Absent(unexcused): Glenn Hofacker

Also Present: Gwen Herman, Chief School Administrator
Mindy Bacon, Assistant Principal
Joanne Augustine, Interim Business Administrator/ Board Secretary
Jacob Mintun, Board Attorney
Members of the Public (sign-in sheet on file)

ADDENDUM
Moved by J. Nacucchio and seconded by Z. Mayer that the Board of Education approve business not anticipated at the time of the agenda at 6:33 pm.

Personnel

A. Learned Potential MOU - Partner with Learned Potential, LLC to support uncertified educators in attaining full teacher certification through structured coursework, on-the-job-training, and mentorship.

B. **Substitutes**: Approve Brandan Rivera as a substitute custodian for the 2026-27 school year, upon completion of new hire paperwork and requirements. Approve employee #53801981 as a substitute custodian for the 2026-27 school year.

Finance

C. Library/Media Specialist - Approval for a shared agreement with Upper Pittsgrove School District to provide oversight of the Quinton School Library for $1000 annually. This agreement would replace the previous agreement with Mannington School District for equivalent services.

D. August and September Bills To Be Paid **-** Motion to approve that the Business Administrator be authorized to process additional invoices for payment for the current fiscal year with Board confirmation at the next regular board meeting.

E. Bill List #2 - Approve Bill List #2 for the month of September 2026.

F. NJSBA 2026 Conference Session List - For informational purposes only.

Unanimously approved by voice vote. Motion carried.

*****T. Scull arrives 6:33pm***

RECESS INTO EXECUTIVE SESSION

Moved by J. Longo and seconded by J. Nacucchio that the Board of Education approve adopting the resolution to adjourn into executive session at 6:33 pm.

QUINTON TOWNSHIP BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Board of Education of Quinton Township School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of executive session is estimated to be **90** minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

___ 1. Confidential matters per statute or court order
___ 2. Matters that would impact rights to receive federal funds
___ 3. Unwarranted invasion of individual privacy
___ 4. Collective bargaining with the Quinton Education Association
___ 5. Acquisition of real property or investment of public funds
___ 6. Tactics or techniques utilized in public safety procedures
___ 7. Litigation, contract negotiations, or attorney-client privilege
_X_ 8. Personnel matters
___ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Unanimously approved by voice vote. Motion carried.

RESUMPTION OF PUBLIC PORTION OF THE MEETING

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Moved by T. Scull and seconded by J. Nacucchio that the Board of Education resume the public portion of the meeting at 7:08 pm.

Unanimously approved by voice vote. Motion carried.

The Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 7:00 pm on September 24, 2026.

Mrs. Jeannette Harrington, Board President, called the meeting to order at 7:08 pm.

The New Jersey Open Public Meetings Statement was read by Mrs. Harrington. Notice of the meeting was published in the South Jersey Times, the Elmer Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: Joseph Longo, John Maxwell, Zachary Mayer, Joanne Nacucchio, Tracy Scull, Michael Sites, Lawrence Winkels, Jeannette Harrington

Members Excused:

Members Absent (unexcused): Glenn Hofacker

Also Present: Gwen Herman, Chief School Administrator
Mindy Bacon, Assistant Principal
Joanne Augustine, Interim Business Administrator/ Board Secretary
Jacob Mintun, Board Attorney
Members of the Public (sign-in sheet on file)

EDUCATIONAL HIGHLIGHTS/PRESENTATIONS/RECOGNITION - None

PUBLIC COMMENT I
Moved by M. Sites and seconded by J. Longo that the Board of Education open the Audience Participation, for agenda items only, portion of the meeting at 7:13 pm.

Dr. Ayrin Hnosko: QTS received a SNAP grant. Traditionally many families that are eligible for this grant, do not take the recourse. CARE (Connection, access, resilience, empowerment) curriculum is something I created for SEL and mental health. Different tiers of CARE. CARE is not just in our school but it's everywhere. We have monthly food and snack deliveries to the Paw pantry. Personal asks are if something doesn't feel or seem right, just ask. We need to communicate and our staff loves and cares about our students.

Unanimously approved by voice vote. Motion carried.

CLOSURE OF THE PUBLIC COMMENT PORTION OF THE MEETING
Moved by T. Scull and seconded by Z. Mayer that the Board of Education close the Audience Participation, for agenda items only, portion of the meeting at 7:19 pm.

Unanimously approved by voice vote. Motion carried.

QUINTON TOWNSHIP BOARD OF EDUCATION MINUTES
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MINUTES
Moved by J. Longo and seconded by T. Scull that the Board of Education approve the minutes for the July 15th, 2026 and August 27th, 2026 regular meeting.

Unanimously approved by voice vote. Motion carried.. (M. Sites and T. Scull abstain from 7/15/26 minute approval. Z. Mayer, J. Maxwell, and J. Harrington abstain from 8/27/26 minute approval.)

CORRESPONDENCE
1. Planning Communication from Auditors - No Action Required

BOARD OF EDUCATION BUSINESS
Moved by J. Nacucchio and seconded by T. Scull that the Board of Education approve the following item(s):

A. OLD BUSINESS - None

B. NEW BUSINESS
1. The NJSBA Workshop 2026 will be held from Monday, October 19 through Thursday, October 22 at the Atlantic City Convention Center. Registration and housing were arranged.

Unanimously approved by voice vote. Motion carried.

CHIEF SCHOOL ADMINISTRATOR UPDATES
Moved by J. Longo and seconded by J. Nacucchio that the Board of Education approve the following item(s):

CSA Update - Mrs. Herman provided an update on school events and addressed the parent concern regarding transportation. It was also discussed that parents are able to make appointments and discuss concerns with administration. Utilizing social media is not an effective method of resolving issues.

A. Discipline Report

B. Building and Grounds
1. **Emergency Drills** - Approve the following emergency school drills:
   Fire Drill - 9/16/2026
   Security Drill (Shelter In Place) - 9/11/2026
   Bus Evacuation Drill:
   Date: 09/23/2026
   Time: 8:15am
   School: Quinton Township School
   Location: 8 Robinson Street, Quinton, NJ 08072
   Route #'s: C101, C102, C103, C104
   Person(s) Supervising: Mindy Bacon, Assistant Principal
   Gwen Herman, Chief School Administrator

2. **Monthly Facility Self-Inspection List**- Review of the School Monthly Facility Self-Inspection List for September 2026 as completed by the Building and Grounds Manager.

3. **Health & Safety Evaluation** - Approve the Health and Safety Evaluation of school buildings checklist for the 2026/2027 school year.

C. Curriculum

1. Yearly Program Offerings - Approve the following yearly programs to be continued (depending on current health crisis):

Southwest Council:
- Too Good for Drugs - 1st Grade
- Footprints for Life – 2nd Grade
- Too Good for Drugs – 3rd Grade
- Keepin' It R.E.A.L. - 4th Grade
- Media Ready - 5th Grade
- Life Skills Training – 6th-8th Grade

American Heart Association – Jump Rope for Heart Program
LEAD - 5th Grade
Career Education - All Grades
CARE - Social and Emotional Learning - All Grades

2. **Library Books** - Approve the following books to be cataloged in the library:
   a. *Amelia Badelia's First Vote*
   b. *Vote for Our Future*
   c. *Mr. President Goes to School*

D. Policy - Approve the following policies according to status:

CODE	POLICY	STATUS	REASON	Reading
3220, 3230	State Funds, Federal Funds	Revision	Required	2nd
9200	Orientation and Training of Board Members	Revision	Required	2nd
5145. 7	Gender Identity and Expression	Revision	Required	2nd
6163.1	Media Center, Library	Revision	Required	2nd
6142.11	Artificial Intelligence	New	Required	2nd
5141.21	Administering Medication	Revision	Required	2nd
5127	Commencement Activities	Revision	Required	2nd
4111	Recruitment Selection and Hiring	Revision	Required	2nd
6173	Home Instruction	Revision	Required	2nd

5141	Health	Revision	Required	2nd
3516	Safety	New	Required	2nd
3510	Operation and Maintenance of Plant	Revision	Required	2nd

E. Administrative

1. **Paraprofessional Staff** - Approve submission of the Biannual Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2026-2027 School Year.

F. Personnel

1. **Engaged Instruction** - Approve Patti Coulthurst, Engaged Instruction, to provide eight (8) days of coaching and professional development throughout the 2026/ 2027 school year. A total cost of $9,600 paid through grant funding.

2. **Dr. Milou** - Approve Dr. Milou, Rowan Professor, to provide five (5) days of coaching and professional development throughout the 2026/ 2027 school year. A total cost of $10,000 paid through ESEA funding.

3. **Mykee Fowlin** - Approve the two Mykee Fowlin assemblies during Anti-Violence/Red Ribbon Week for a total of $3000 to be paid through the ESEA grant.

4. **Literacy Family Event** - Host a Rutgers Nutrition Literacy Event for families and their young children, funded through the LIFT Grant ($1200).

5. **Course Reimbursement -** Approve the submission of course reimbursement documentation by employee number:15578305 in the amount of $720.00 to the Board Office for consideration under the District's professional development/course reimbursement provisions. Reimbursement shall be made from the available reimbursement pool at the end of the school year and shall be distributed in accordance with the applicable terms of the collective bargaining agreement and the number of eligible reimbursement requests received.

6. **Tutors** - Approve the following individuals for tutoring during non-contractual hours at a rate of $35 per session, paid through the High Impact Tutoring Grant.
   i. 97359830
   ii. 58334038
   iii. 35565332
   iv. 75910026
   v. 58560483
   vi. 82385543

7. **Substitute List** - Approve the following individuals as substitutes for the 2025-2026 school year at the Board approved rate:

a. Nikaylah Hetzell - Instructional
b. Ameriyona Hunter - Instructional
c. Max Santiago - Custodial
d. Michael Shehan - Custodial

Note: Individuals must complete all required paperwork and background checks prior to beginning work.

8. **Extra-curricular position** - Approve the appointment of the following staff to the listed extra- curricular positions to be paid per Schedule B of the negotiated agreement for the 2026-2027 school year:

SIT Committee Member
Olivia McAllister (Sept - December, prorated)
Josiah Hughes (leave replacement) (January - June, prorated)

G. Facilities Use - Approve the following request(s) for use of facilities:

ORGANIZATION	DATE(S)	TIME	ROOM/ AREA	EVENT	REQUESTOR
QTS	10/8/26	5 - 6:30	Gym	Little Bookworms	Corrine Finlaw

H. Student Personnel

1. **Field Trips** - Approve the attached list of upcoming Field Trips for the 2026-2027 school year.

2. HIB - Approve, as per the NJDOE, HIB reporting requirements, the first reading for the period of September 8, 2026 to September 24, 2026 with no incidents.

Roll Call: Ayes: (8) J. Longo, J. Maxwell, Z. Mayer, J Nacucchio, T. Scull, M. Sites, L. Winkels, J. Harrington
Noes: (2 ***policy number 5145.7***) ***M. Sites, L. Winkels*** Abstain: (0) Recuse: (0)
Motion Carried.

I. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

Moved by J. Nacucchio and seconded by J. Longo that the Board of Education approve the following item(s):

1. **Board Secretary Certification**

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Quinton Township Board of Education certifies that as of and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a) 1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

QUINTON TOWNSHIP BOARD OF EDUCATION MINUTES
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Pursuant to **N.J.A.C. 6A:23A-16.10(c) 3**, I certify that as of **July, 2026** , no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Quinon Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(c) 4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2**, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending July 31, 2026.

2. **Bills to be Paid** - Approve Bill List(s) for September 24, 2026.

3. **Cash Reconciliation Report** - Approve the cash reconciliation reports for the month of July, 2026.

4. **Transfers** - Approve the transfer list for the month of July Monthly Transfer Report**.**

5. **Payroll** - Approve Payroll, for the months of July and August 2026, as listed below:
   - July 15, 2026 $ 49,881.56
   - July 31, 2026 $ 73,908.57
   - August 14, 2026 $ 89,165.69
   - August 29,2026 $ 34,339.65

6. **Travel Expenses** - Approve the payment of travel expenses incurred as a result of attendance by district staff and board of education members at trainings, meetings, educational/informational programs and workshops/seminars, as previously approved by the Chief School Administrator.

7. **Workshop/Seminar Requests** - Approve the workshop/seminar requests, as previously approved by the Superintendent:

Staff ID	Location	Workshop/Seminar	Date	Cost	Travel
70092762, 63723084	The Palace at Somerset Park, Somerset, NJ	School Health Conference	10/21/26	$250 each	$98.70 each (approximate)
97339899	Montclair - Virtual	Seminar on PIRS Practices - Cohort 1 (17 sessions)	10/7/26 - 2/24/27	$1500 - Paid through PEA Grant	NA
93613115	Atlantic City	NJ School Boards Assoc. Convention 2026	10/19 - 10/22/26	Included in Group Rate BOE approved on 8/27/26	$372
Board Members &	Atlantic City	NJ School Boards Assoc.	10/19 - 10/22	Included in Group Rate	Lodging/ Mileage/Tolls/

Interim SBA		Convention 2026		BOE approved 8/27/26	Parking not to exceed Fed GSA and NJ DOE requirements
97340434	Atlantic City	NJPSA Vice Principals/ Principal Leadership Conference	10/14 - 10/16/26	$625	$165 Mileage/Tolls/ Parking not to exceed Fed GSA and NJ DOE requirements

8. **Extraordinary Aid** - Accept the FY 2025-26 Extraordinary Aid in the amount of $98,185.00

9. **SNAP and School Meal Enrollment** - Accept the FY 2026-27 $20,000 grant award to support families to apply for food assistance, increase food security, reduce barriers and increase awareness of the school meal program.

10. **Mark Schonwetter Holocaust Education Foundation** - Approval to apply for the Holocaust grant in the amount of $1000 for transportation to the Holocaust Museum in Washington, D.C.

11. **Youth Services Commission** - Approval to apply for the Youth Services Commission grant to support the Culture Club Youth Program in the amount of $16,478 each year for three years (2027-2029).

12. **Non-Public Transportation Reimbursement** - Accept the Non-Public Transportation in the amount of $934.

(Including addendum items C-F)
Roll Call: Ayes: (8) J. Longo, J. Maxwell, Z. Mayer, J Nacucchio, T. Scull, M. Sites, L. Winkels, J. Harrington
Noes: (0) Abstain: (0) Recuse: (0) Motion Carried.

Moved by J. Nacucchio and seconded by L. Winkels that the Board of Education approve the CSA addendum items A & B.

Unanimously approved by voice vote. Motion carried.

REPRESENTATIVE TO SALEM CITY BOARD OF EDUCATION - Discussion

OTHER BOARD MEMBER AND COMMITTEE REPORTS - Discussion

PUBLIC COMMENT II:

QUINTON TOWNSHIP BOARD OF EDUCATION MINUTES
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Moved by M. Sites and seconded by Z. Mayer that the Board of Education open the Audience Participation portion of the meeting at 7:47pm.

- **Courtney Etherton, Salem Quinton RD**: Has two children this is their 4th year at QTS. They have been on the bus for three years. They have since moved and no longer qualify for busing. According to maps, their new residence is exactly two miles. NJ law specifically addresses hazardous routes. States Quinton does have that policy, it lists traffic, vehicle speed, busy highways, my six and seven year olds have to walk to school down this route. Existing route rides right past their home. She addresses dangers in walking on the route. States she is aware that the township has reached out to the school to evaluate these routes that they expect her children to walk to and from school. Asks that her children be assigned to a route while the request for hazardous routes be reviewed.

- **Erin White, Alloway, NJ:** Take a moment to talk about the Back to School Bash and how much good we can do when we work together. Through the generosity of the rise grant we were able to give children books and other supplies. We were even able to give away a kindle. There are so many amazing events to bring our community together. The students carry these moments with them. What she loves most is that the people in our building all do what is best for our students and children. States we all have different responsibilities, but we have one main goal; To give these children the best. Most of her life has been in and around Quinton. Has roots here. The people make it special. Wishes social media didn't exist most days because we know what the staff pours into our students. States the negativity is not the Quinton I know. We're not going to let the negativity win. We are going to continue to give our students everything we have.

- **Anthony Mott, Main ST:** - States he has seen social media posts. Seeing the special needs attack was upsetting. Many don't know that the state has taken money from the school for several voting years. I have seen this school get many grants to help when the state has taken money. We need to acknowledge the administration for getting extra money. I have had my differences with the school but we worked with the school. Take the time to reach out to them, they'll work out in the end. The teachers have nothing to do with what the state does. I have seen it first hand. I've seen my special needs daughter go from very low to very high. So I would appreciate it if people did not attack the staff. Thanks to the administration even through all of our ups and downs. Asks If we did courtesy busing. What is the total price and what does per household pay? When would it be in ballet?
    - Mrs. Herman answers, would not go on ballet until next year. Based on what we're paying now, an estimated $114 thousand dollars average as of today.
    - Mr. Mott adds if inmates can have all free things, our students can have free busing and meals.

- **Olivia McAllister, Lower Alloways Creek:** Wants to highlight more positive things. The Back to School Bash was great. The staff loved seeing the parents and kids before school. The dedication garden for Mrs. Poliski was amazing. The wildcat cafe is back up and running. We teach life skills and the students in my classroom sell snacks and drinks to other students and staff. The school is wonderful at accepting our kids. Yesterday I was walking in the office and there was a college advisor of one of our student teachers signing out. She said that she liked being here because it felt like a community. Just in those few moments, she got that feeling from being in the middle school hallway. Reports a few

updates from Ms. Pew. Ms. Pew wanted to add that our PreK year is off to a great start. They're learning to follow directions and make new friends. We are so proud of their growth already. Prek has a trip coming up in the fall. A lot going on. Stay tuned.

CLOSURE OF THE PUBLIC COMMENT PORTION OF THE MEETING
Moved by L. Winkels and seconded by J. Maxwell that the Board of Education close the Audience Participation portion of the meeting at 8:05 pm.

Unanimously approved by voice vote. Motion carried.

ADJOURNMENT
Moved by M. Sites and seconded by Z.Mayer that there being no further business to come before the Board of Education, the meeting be adjourned at 8:05 pm.

Unanimously approved by voice vote. Motion Carried.

Respectfully submitted,

Joanne Augustine
Interim Business Administrator/ Board Secretary