JIS Jakarta Intercultural School

# JOB OPENING

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| POSITION: | High School Social Studies - Politics and Government Teacher |
| REPORTS TO: | High School Principal |
| CONTRACT TERM: | 2 School Years (2027-2029) |
| CONTRACT START DATE: | 1 July 2027 |
| JOB OPENING: | 21 October 2026 |

*External: We reserve the right to end the recruitment process once a suitable candidate is found.*

## POSITION OVERVIEW

At Jakarta Intercultural School (JIS), High School Social Studies encourages students to explore the historical, political, economic, and social forces that shape societies and the world around them. Through inquiry-based learning, research, discussion, and debate, students develop critical thinking, analytical, and communication skills while examining diverse perspectives, making connections between local and global issues, and developing an understanding of their roles as informed global citizens.

The High School Politics and Government Teacher creates engaging, student-centered learning experiences that develop students' understanding of political systems, governance, public policy, and global affairs. With a focus on courses such as IB Global Politics, AP Comparative Government, and AP US Government and Politics, the Social Studies teacher guides students in analyzing political institutions, evaluating diverse perspectives, and examining contemporary political issues through research, discussion, and debate. Working collaboratively with Social Studies Department colleagues, the teacher contributes to the continued development of the High School Social Studies program and may also teach other Social Studies courses as needed.

## QUALIFICATIONS, EXPERIENCES and ATTRIBUTES

1. Minimum Bachelor's degree in a Social Studies discipline, such as History, Geography, Psychology, Politics, Economics, Business, or a related field required. Master's degree preferred.
2. Valid teaching credential in a related field.
3. At least five years of teaching experience in a Social Studies discipline, preferably Politics-related, at the high school level.
4. Experience teaching some or all of the following subjects preferred: IB Global Politics, AP Comparative Government, AP US Government and Politics.
5. Recent experience as an IB Examiner, Workshop leader, and/or AP reader is advantageous.
6. Experience in teaching Social Studies to IB or AP level is preferred.
7. Experience with advising IB Extended Essays is preferred.
8. Willingness to teach multiple levels of Social Studies courses at all High School grade levels.
9. Skilled in employing contemporary educational models and instructional strategies to enhance curriculum delivery and student learning outcomes.
10. Experience using educational technology tools such as data analysis platforms and digital mapping tools to enhance social studies learning.
11. Familiarity with online research databases and digital resources is an advantage.
12. Prior experience in an international school setting is preferred.
13. Committed to a student-centered approach and differentiated instruction.
14. Active participation in a Professional Learning Community, collaborating in course design, lesson delivery, and assessment.
15. Openness to new ideas and diverse perspectives.
16. Willingness to engage in student advisory and pastoral programs.
17. Experience in leading extracurricular activities such as drama, sports, clubs, or music is advantageous.
18. Strong commitment to child safeguarding, service learning, and environmental stewardship.

## DUTIES AND RESPONSIBILITIES

### Curriculum Delivery and Instructional Excellence

- Deliver the Social Studies curriculum effectively, utilizing diverse teaching strategies to accommodate varying learning styles and needs.
- Demonstrate expertise in Social Studies disciplines, ensuring that instruction is aligned with the latest educational standards and practices.
- Foster an understanding of historical, political, and economic systems, encouraging students to make connections between local and global events.
- Encourage critical thinking, communication, and creativity by guiding students through inquiry-based learning experiences.
- Incorporate the use of primary and secondary sources, data analysis, and case studies to develop students' ability to evaluate multiple perspectives and form reasoned conclusions.
- Facilitate classroom discussions and debates that promote civic awareness, ethical reasoning, and an understanding of diverse worldviews.
- Utilize digital tools and technologies to enhance student research, data collection, and presentation skills in a social sciences context.
- Actively develop the JIS Learning Dispositions—Resilience, Resourcefulness, Relating, and Reflecting—within students through intentional teaching methods and curriculum integration.

### Collaborative Curriculum Development

- Collaborate with the Head of Department to plan and develop curriculum, maintaining a positive, professional school climate.
- Continue to enhance pedagogy and contribute to curriculum development, ensuring the effective delivery of the curriculum.

### Assessment and Student Support

- Utilize formative and summative assessments to guide the next learning steps, providing effective feedback to shape student learning experiences.
- Collaborate with the Student Support Team, implementing Individual Learning Plans (ILPs) and supporting students' diverse needs.

### Community and Student Engagement

- Foster a school culture of respect, identity, and pride among students, parents, and colleagues.
- Build positive interpersonal relationships, actively engaging in Child Safeguarding Practices and promoting positive interactions among our diverse student body.
- Empower students to take responsibility for their learning and actions, encouraging self-directed learning and personal growth.
- Lead extracurricular activities that enhance student collaboration, performance, teaming, talent, and leadership.
- Organize and actively participate in school trips, including multi-day and overnight excursions, to enrich students' educational experiences.

### Collaboration and Communication

- Collaborate with department teams, schoolwide teams, and the Student Support Team to enhance educational outcomes.
- Communicate effectively with all members of the JIS community, ensuring clear and open communication channels.

### Professional Development and Evaluation

- Participate actively in professional development, accepting and acting on professional feedback.
- Engage in ongoing professional development to stay current with pedagogy, trends, and best practices.
- Engage with the JIS Growth and Appraisal process to continuously refine teaching practices and align with educational standards.

Adaptability and Support

- Adapt to both asynchronous and synchronous online teaching formats when necessary.
- Identify and seek support from peers and administration when needed, and provide peer support to maintain a collaborative work environment.

Professional Dispositions and Responsibilities

- Embrace and promote the JIS Learning Dispositions: Resilience, Resourcefulness, Relating, and Reflecting.
- Perform other related duties and assume other responsibilities as assigned by the High School Principal or Head of Department.

## TO APPLY

Interested candidates should apply directly by email to teachingapplication@jisedu.or.id.

Please submit the following materials as separate PDF attachments in one email:

- Cover letter expressing interest in the position
- Current resume, clearly indicating all academic qualifications and professional teaching certifications, including the issuing authority, subject area(s), and grade level(s) covered by each certification.
- List of three to five professional references, including each reference's name, position, relationship to you, phone number, and email address. *References will not be contacted without the candidate's permission.*

# Safe Recruitment Statement

At Jakarta Intercultural School (JIS), we are committed to ensuring the safety and well-being of all our students. As part of this commitment, we have implemented rigorous recruitment policies and procedures designed to safeguard our students and uphold the highest standards of child protection.

### Our recruitment process includes:

- Thorough verification of the identity and qualifications of all candidates.
- Obtaining and corroborating professional and character references.
- Performing comprehensive background checks in all countries of residence and the candidate's country of origin.
- Conducting a multi-stage interview process, including scenario-based questions to evaluate how candidates handle situations related to student safety and well-being.

## Child Safeguarding Policy

JIS has a robust Child Safeguarding policy that seeks to protect our students, their families, and the entire JIS community. This policy ensures that all students have the right to protection and access to confidential support systems. As part of this policy, all community members with access to students must undergo annual child safeguarding training to stay informed and vigilant in protecting our students.

By maintaining these stringent recruitment practices, JIS ensures that our educational environment remains safe, nurturing, and conducive to the well-being and development of every student.