Jakarta Intercultural School

# JOB OPENING

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| POSITION: | High School Dance Teacher |
| REPORTS TO: | High School Principal |
| CONTRACT TERM: | 2 School Years (2027-2029) |
| CONTRACT START DATE: | 1 July 2027 |
| JOB OPENING: | 23 October 2026 |

*External: We reserve the right to end the recruitment process once a suitable candidate is found.*

## POSITION OVERVIEW

At Jakarta Intercultural School (JIS), High School Dance provides students with opportunities to develop their creativity, confidence, and artistic expression through movement. Students explore a diverse range of dance styles and cultural traditions while developing their technical skills, choreography, and performance abilities. Through classroom instruction, productions, and performances, the program encourages collaboration, self-expression, and an appreciation for dance as an art form.

The **High School Dance Teacher** creates engaging, inclusive learning experiences that develop students' technical proficiency, creativity, and understanding of dance composition and performance. The Dance teacher choreographs and directs student performances, including High School productions, concerts, showcases, and musical theatre productions, with rehearsals and performances extending beyond regular school hours. Working collaboratively with Performing Arts colleagues, the Dance teacher contributes to a dynamic arts program that provides students with opportunities to develop as dancers, choreographers, and performers.

## QUALIFICATIONS, EXPERIENCES and ATTRIBUTES

1. Minimum Bachelor's degree in Dance Education or a related field.
2. Valid teaching credential in Dance Education or a related field.
3. At least five years of teaching experience in Dance Education, with recent experience at the secondary level.
4. Ability to foster and cultivate creativity through a dynamic dance program.
5. Theoretical and practical knowledge of design, art history, and other art-related subjects.
6. Knowledge of and ability to teach a range of dance techniques and composition, including but not limited to Hip Hop, Ballet, Contemporary, Tap, Jazz, and Modern.
7. Experience staging and choreographing dance productions, including full-scale musical theatre productions.
8. Experience teaching IB Diploma Dance (Standard and Higher Level) is advantageous.
9. Experience in, or willingness to learn, Indonesian dance styles is advantageous.
10. Experience in, or willingness to learn, World Dance Cultures is advantageous.
11. Knowledge of technical theatre elements, including lighting and costume design for dance, is advantageous.
12. Prior experience in an international school setting is preferred.
13. Skilled in employing contemporary educational models and instructional strategies to enhance curriculum delivery and student learning outcomes
14. Committed to a student-centered approach and differentiated instruction.
15. Active participation in a Professional Learning Community, collaborating in course design, lesson delivery, and assessment.
16. Openness to new ideas and diverse perspectives
17. Willingness to engage in student advisory and pastoral programs.
18. Experience leading extracurricular activities such as drama, sports, clubs, dance performances, or service clubs is advantageous.
19. Strong commitment to child safeguarding, service learning, and environmental stewardship.

## DUTIES AND RESPONSIBILITIES

### Curriculum Delivery and Instructional Excellence

- Deliver a dynamic and engaging Dance curriculum fostering creativity, artistic expression, and critical thinking in students.
- Demonstrate expertise in dance education, ensuring instruction is aligned with age-appropriate learning standards and best practices.
- Develop and implement engaging lesson plans and dance curricula that align with school standards, promoting students' technical skills, creativity, and artistic expression.
- Foster critical thinking, analytical skills, and creativity by engaging students with a diverse range of dance and movement styles.
- Implement dance technique, dance composition, and dance history into the school's co-curricular program.
- Organize and deliver opportunities for professional guest artists to enrich the dance curriculum and enhance students' experiences.
- Actively develop the JIS Learning Dispositions—Resilience, Resourcefulness, Relating, and Reflecting—within students through intentional teaching methods and curriculum integration.

### Dance Productions and Co-Curricular Activities

- Choreograph and direct student dance performances for High School productions, concerts, showcases, and other school events, including those held outside regular school hours.
- Collaborate with theatre, music, and other arts teachers to support interdisciplinary productions and performances.
- Support students in developing performance skills, stage presence, ensemble collaboration, and confidence.
- Coordinate performance-related requirements, including music, costumes, staging, and technical elements, in collaboration with relevant staff.
- Contribute to co-curricular dance opportunities, student performances, and other High School activities.
- Support student participation in dance exchanges, workshops, festivals, and other appropriate learning opportunities.

### Collaborative Curriculum Development

- Collaborate with the Creative Arts team and school leadership to plan and develop units ensuring coherence and continuity across all grade levels.
- Contribute to the continuous development of the dance curriculum, incorporating interdisciplinary approaches where appropriate.
- Work closely with colleagues assigned to teach the aligned courses, to ensure adherence to the syllabus and commonality between varying levels of Dance Education.
- Share best practices and collaborate with other teachers to support integrated projects and cross-curricular learning opportunities.

### Assessment and Student Support

- Utilize formative and summative assessments to guide the next learning steps, providing effective feedback to shape student learning experiences.
- Document student learning through innovative methods such as portfolios, exhibitions, and digital documentation tools.
- Work closely with the Student Support Team (SST) to adapt lessons and assessments to meet the needs of students with diverse abilities.

### Community and Student Engagement

- Foster a school culture of respect, identity, and pride among students, parents, and colleagues.
- Build positive interpersonal relationships, actively engage in Child Safeguarding Practices, and promote positive interactions among our diverse student body.
- Empower students to take responsibility for their learning and actions, encouraging self-directed learning and personal growth.

- Lead extracurricular activities that enhance student collaboration, performance, and leadership.
- Organize and actively participate in school trips, including multi-day and overnight excursions, to enrich students' educational experiences.

Collaboration and Communication

- Collaborate with specialists, schoolwide teams, and the Student Support Team to enhance educational outcomes.
- Collaborate with the Activities Department to support dance performances in various school events.
- Communicate effectively with all members of the JIS community, ensuring clear and open communication channels.

Professional Development and Evaluation

- Participate actively in professional development, accepting and acting on professional feedback.
- Engage in ongoing professional development to stay current with pedagogy, trends, and best practices.
- Engage with the JIS Growth and Appraisal process to continuously refine teaching practices and align with educational standards.

Adaptability and Support

- Adapt to both asynchronous and synchronous online teaching formats when necessary.
- Identify and seek support from peers and administration when needed, and provide peer support to maintain a collaborative work environment.

Professional Dispositions and Responsibilities

- Embrace and promote the JIS Learning Dispositions: Resilience, Resourcefulness, Relating, and Reflecting.
- Perform other related duties and assume other responsibilities as assigned by the High School Principal or Head of Department.

## TO APPLY

Interested candidates should apply directly by email to teachingapplication@jisedu.or.id.

Please submit the following materials as separate PDF attachments in one email:

- Cover letter expressing interest in the position
- Current resume, clearly indicating all academic qualifications and professional teaching certifications, including the issuing authority, subject area(s), and grade level(s) covered by each certification.
- List of three to five professional references, including each reference's name, position, relationship to you, phone number, and email address. *References will not be contacted without the candidate's permission.*

# Safe Recruitment Statement

At Jakarta Intercultural School (JIS), we are committed to ensuring the safety and well-being of all our students. As part of this commitment, we have implemented rigorous recruitment policies and procedures designed to safeguard our students and uphold the highest standards of child protection.

### Our recruitment process includes:

- Thorough verification of the identity and qualifications of all candidates.
- Obtaining and corroborating professional and character references.
- Performing comprehensive background checks in all countries of residence and the candidate's country of origin.
- Conducting a multi-stage interview process, including scenario-based questions to evaluate how candidates handle situations related to student safety and well-being.

## Child Safeguarding Policy

JIS has a robust Child Safeguarding policy that seeks to protect our students, their families, and the entire JIS community. This policy ensures that all students have the right to protection and access to confidential support systems. As part of this policy, all community members with access to students must undergo annual child safeguarding training to stay informed and vigilant in protecting our students.

By maintaining these stringent recruitment practices, JIS ensures that our educational environment remains safe, nurturing, and conducive to the well-being and development of every student.