WASHINGTON ELEMENTARY SCHOOL
Title I Parent Involvement Plan

Title I regulations require that each school served under Title I jointly develop with and distribute to parents of participating children, a written involvement policy agreed on by the parents that describes the requirements of SEC. 1118. PARENTAL INVOLVEMENT (c) through (f) as listed below and outlined in the Title I law:

C. POLICY INVOLVEMENT- Each school served under this part shall —

1. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved;

    - Washington Elementary School will discuss the Title I program at its Fall Open House general meeting. Subsequent meetings will be scheduled for those parents whose children meet the criteria for the Title I Targeted Assistance Program by October 15th of each school year.

    - Offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parental involvement;

    - Though every effort will be made to have meetings at different times when possible, parents still may not be able to participate for a variety of reasons. Parents who are unable to attend the scheduled meetings are encouraged to contact the building principal at any time with ideas, questions, and suggestions and input. This can take place as a phone conference, email, personal meetings, or any other appropriate option.

2. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy;

    - Parent input regarding Title I programs and services is solicited during the Title I parent meetings.
    - Parents of children who participate in the program are encouraged to contact the building principal with any questions, concerns or suggestions they have regarding the Title I program and services at any time.

3. provide parents of participating children —
    - timely information about programs under this part;
    - a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet; and
    - if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible

- information about Title I programs will be discussed at the Fall Open House
- program and service overviews in relation to school test scores is presented at the October/November PTO meetings
- new programs through Title I are included in the presentation of the district test scores at the annual October district Board of Education meeting.
- questions regarding new programs, suggestions and other information can be discussed at any time a parent requests.

4. If the **schoolwide** program plan is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
    - Parent input for the plan is shared at the Title I meetings and is relayed and taken into consideration in crafting the new plan.

D. SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT- As a component of the school-level parental involvement policy, each school shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

- The parent compact will be made available online via the school NCLB link of the website

E. BUILDING CAPACITY FOR INVOLVEMENT- To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted under this part —

1. Shall provide assistance to parents of children served by the school or local educational agency, as appropriate, in understanding such topics as the State's academic content standards and State student academic achievement standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children;

    - Formal presentation of school test results October/November of each school year

    - Annual district testing report at October Board of Education meeting, made available on the district website the following day

2. Shall provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement.
    - Parents are provided with information on the new web-based programs and how to utilize them with their children to help achievement

3. Shall educate teachers, pupil services personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school;
    - Staff members are required to complete comprehensive grade reports, including

progress reports, to accurately present student growth in a formal manner.

- Parents are encouraged to check student progress via the student management system Parent Portal

- Teachers must reach out to parents of students who are struggling, via phone or email, to discuss or arrange, when needed, a parent conference; teachers shall respond to parent calls and emails in a timely fashion.

(1) Shall, to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, the Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children;

- Attendance at Title I parent meetings
- Attendance at school PTO meetings where Title programs are often discussed

(1) Shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand;

- Information pertaining to Title programs is posted on the school website, which can be translated instantly into a variety of different languages.

- Announcements of meetings is posted on the website and is sent via School Messenger to all parents who are signed up to receive school alerts in the form of a phone call or email.

(1) May involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training;

(2) May provide necessary literacy training from funds received under this part if the local educational agency has exhausted all other reasonably available sources of funding for such training;

(3) May pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;

(4) May train parents to enhance the involvement of other parents;

(5) May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation;

(6) May adopt and implement model approaches to improving parental involvement;

(7) May establish a districtwide parent advisory council to provide advice on all matters related to parental involvement in programs supported under this section;

(8) May develop appropriate roles for community-based organizations and businesses in parent involvement activities; and

(9) Shall provide such other reasonable support for parental involvement activities under this section as parents may request.

- Formulate the ELL parent advisory committee to help with parent outreach and provide translation services for parent conferences and PTO meetings
- Provide parents with resources and program information related to English Language Acquisition
- Develop a mechanism for parent input for those who are unable to attend meetings

F. ACCESSIBILITY– In carrying out the parental involvement requirements of this part, districts and schools, to the extent practicable, shall provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports required in a format and, to the extent practicable, in a language such parents can understand.

- All information is made accessible to parents, regardless of ELL or Special Education enrollment. Information is made available to ELLs through the website translation, Spanish versions of the Home and School Connections newsletter, and with the help of translators at meetings and conferences offered through the school and district LEAP committee.