SANTA FE SOUTH SCHOOLS, INC.
CHRIS BREWSTER ~ SUPERINTENDENT
7000 Crossroads Blvd. Oklahoma City, OK 73129
405.601.5440 fax.405.601.5435
www.santafesouth.org

Santa Fe South Schools
Virtual Instruction Plan
2027-2028

District Information

District Name: Santa Fe South Schools
Superintendent: Mr. Chris Brewster
Superintendent Contact: cbrewster@santafesouth.org | (405) 601-5440

Purpose and Overview

Santa Fe South Schools recognizes the importance of maintaining instructional continuity during unforeseen events that prevent on-site learning. This **Virtual Instruction Plan** authorizes the district to utilize up to **two instructional days (or twelve hours)** of virtual instruction during the 2027–2028 school year.

Virtual instruction may be implemented in response to:

- Inclement weather or hazardous road conditions
- Safety or health concerns (building emergencies, outbreaks, etc.)
- Professional development or districtwide training days
- Other unforeseen disruptions affecting in-person instruction

The goal is to ensure students receive continuous, high-quality, standards-aligned learning opportunities regardless of location, minimizing instructional loss.

Governance and Approval

- This plan was reviewed and approved by the Santa Fe South Schools Board of Education at its October 19, 2026 regular meeting.
- The Superintendent, Mr. Chris Brewster, or designee will oversee implementation and ensure timely submission to the Oklahoma State Department of Education (OSDE).
- The plan will be reviewed annually by district leadership and updated for compliance and continuous improvement.

Instructional Delivery

Learning Platforms

- **Zoom / Google Meet:** For synchronous sessions and virtual office hours during regular school hours
- **Google Classroom / Gradient :** For access to instructional materials in Grades 3-12
- **Lexia / Amira / IXL / Reading Plus / Mastery Prep:** For asynchronous independent reading instructional practice in Grades PK–12
- **IXL / Mastery Prep:** For asynchronous independent math instructional practice in Grades PK–12
- **Clever:** For single sign-on access to district-adopted resources

Alignment and Seat Time

- All lessons will align with Oklahoma Academic Standards.
- Teachers will design virtual lessons that provide seat-time equivalency through live instruction, guided practice, and independent activities.

Attendance and Engagement

Attendance and engagement will be verified using:

- Student logins to personalized learning platforms
- Submission of assignments or assessments
- Participation in live sessions on Zoom or Google Meet
- Teacher contact logs and communication records

Instructional Methods

- **Synchronous Learning:** Live video lessons, class discussions, and collaborative activities
- **Asynchronous Learning:** Pre-recorded videos, digital assignments, personalized learning, and independent work
- **Hybrid Approach:** Combination of synchronous and asynchronous strategies
- **Paper-Based Packets:** Available for students without reliable internet access

Staff Training and Support

Teachers will receive annual training on:

- Virtual pedagogy and digital engagement for all learners
- Use of educational technology platforms
- Communication and family outreach

Instruction, Feedback, and Support

- Teachers will post assignments by 9:00 a.m.
- Feedback on submitted work will be provided within 2 school days.
- Teachers will hold virtual office hours for academic support.
- Communication with students and parents will occur via district-approved messaging platforms (email, Class Dojo, Remind, etc).

Teacher Availability and Communication

- **Availability:** 8:30 AM – 3:30 PM. on virtual days
- **Communication Methods:** Email, platform messages, and phone calls
- Urgent concerns may be directed to the principal or site leadership team.

Attendance and Accountability

- Attendance will be entered into PowerSchool based on engagement evidence.
- Non-participating students will be marked absent and contacted by the teacher.
- Interventions may include make-up assignments, extended deadlines, or in-person support sessions.

Communication Plan

Families, students, and staff will be notified of virtual instruction days via:

- **District Alert System (SchoolMessenger)**
- **Official social media accounts** (Facebook, Instagram, X/Twitter)
- **Local Media Partners** (as needed)

Notification will occur **no later than 6:30 AM** on the affected day or the evening prior when possible.

Evaluation and Continuous Improvement

Feedback Collection

After each virtual day, data will be collected from:

- Student, parent, and teacher surveys
- Attendance and assignment completion records
- Technology support requests

Evaluation Metrics

- Participation and attendance rates
- Completion of assigned work
- Student engagement
- Technical and access issues

Annual Review

- The District Leadership Team will analyze results annually.
- Recommendations will be presented to the Board of Education for plan revision and approval each fall.

✅ **Approved by the Santa Fe South Schools Board of Education**

Date: October 19, 2026

Board Secretary Signature: _____

Superintendent Signature: _____