Clocking in Through the Frontline Mobile App

This article explains how to clock in and out using the Frontline Mobile App.

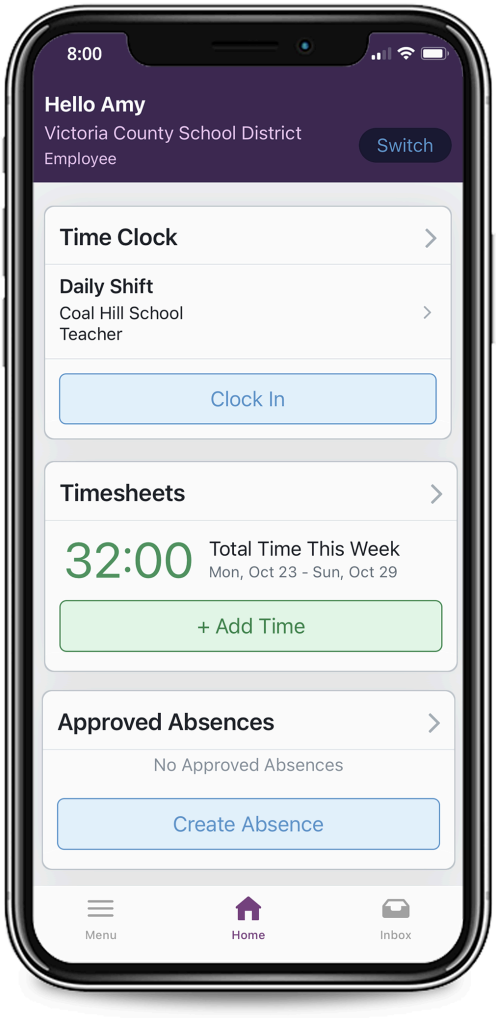
> **First Steps**: See Downloading the Frontline Mobile App to get started.

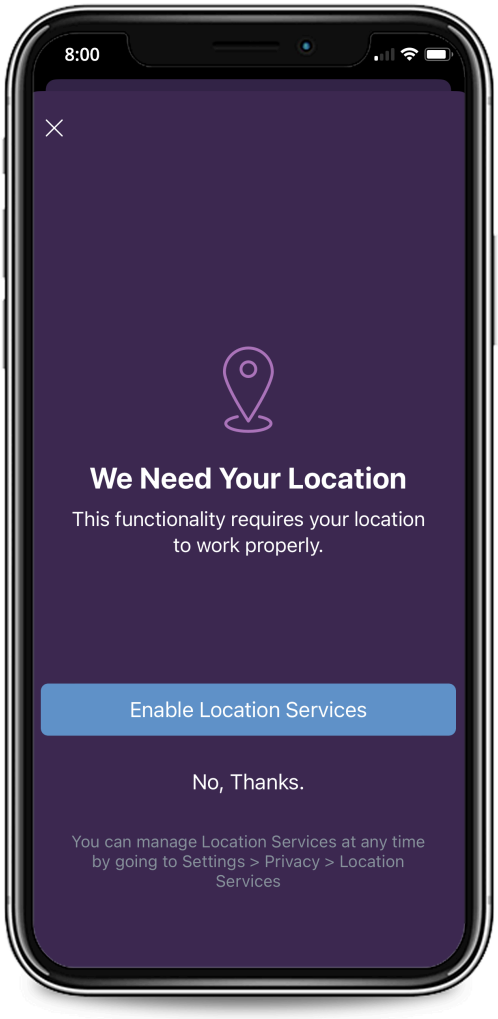
Using the Time Clock

Users whose organizations use the Frontline Insights Platform can clock in directly through the mobile app.

- From the mobile app's home page or side navigation, locate the Time Clock section.
- Tap **Clock In** to begin the sign-in process.

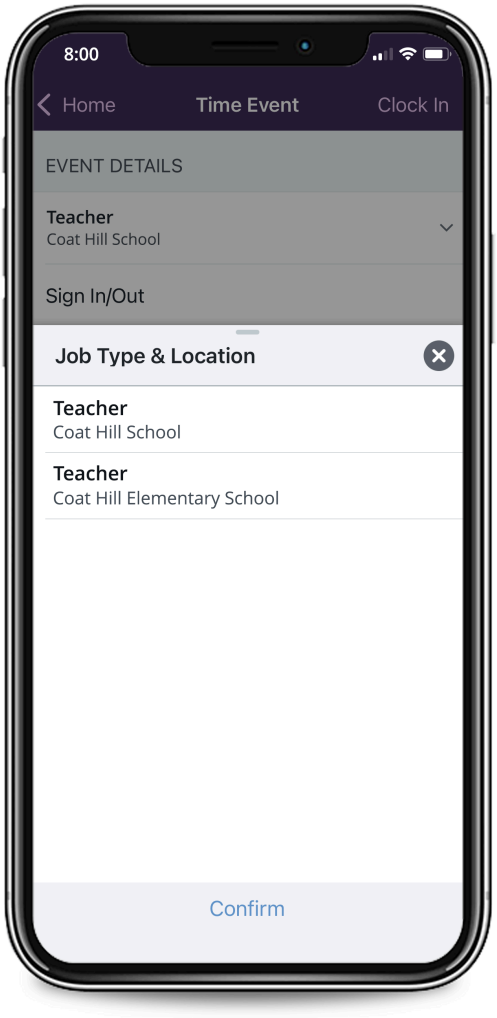
If prompted, enable Location Services. This setting allows the app to verify your location, which is required for mobile clock-ins. Tap **Allow Location Services**, then select **Allow** to continue.

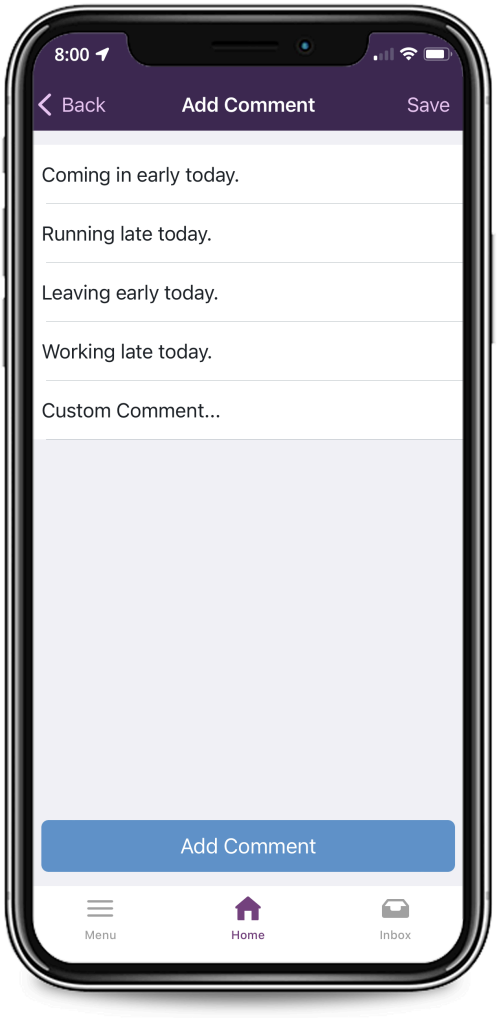




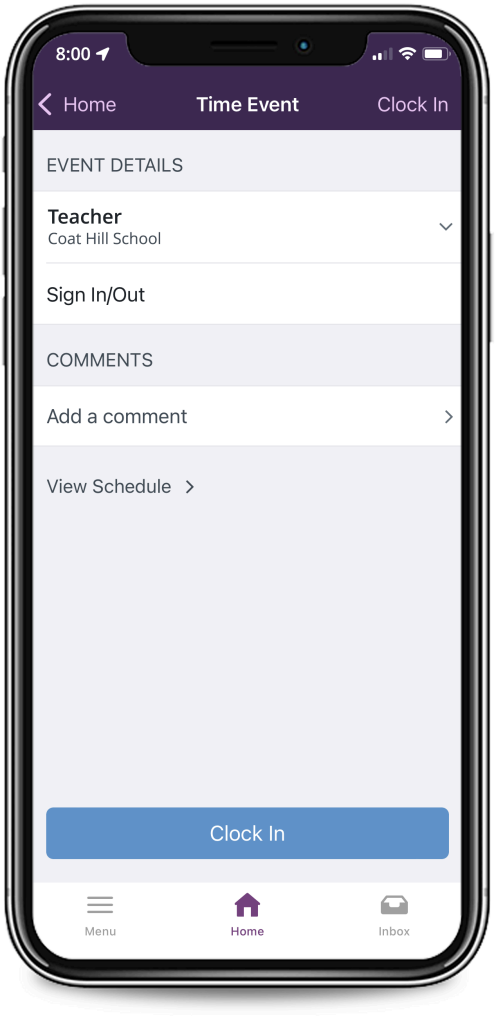
If you work in multiple positions or locations:

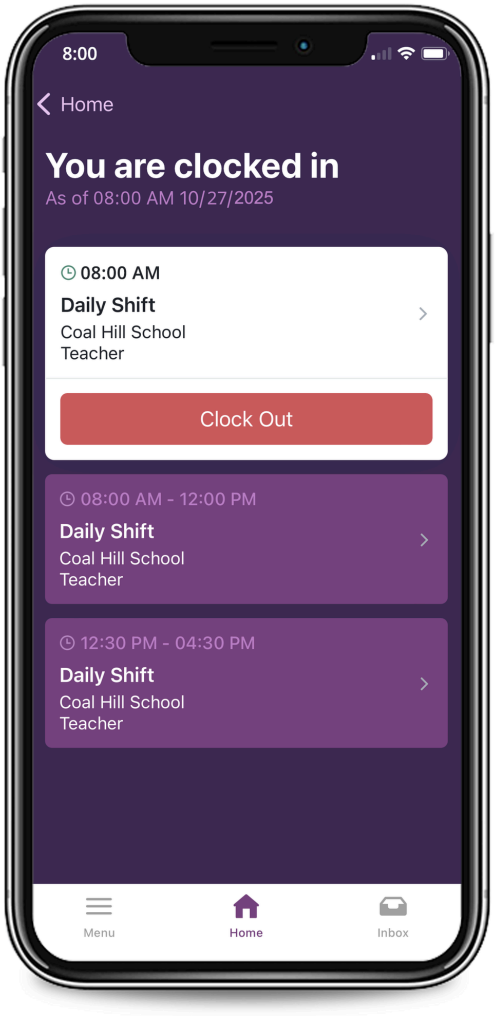
- Select the appropriate Job Type & Location from the dropdown.
- If your district requires it, choose or enter a comment before clocking in.



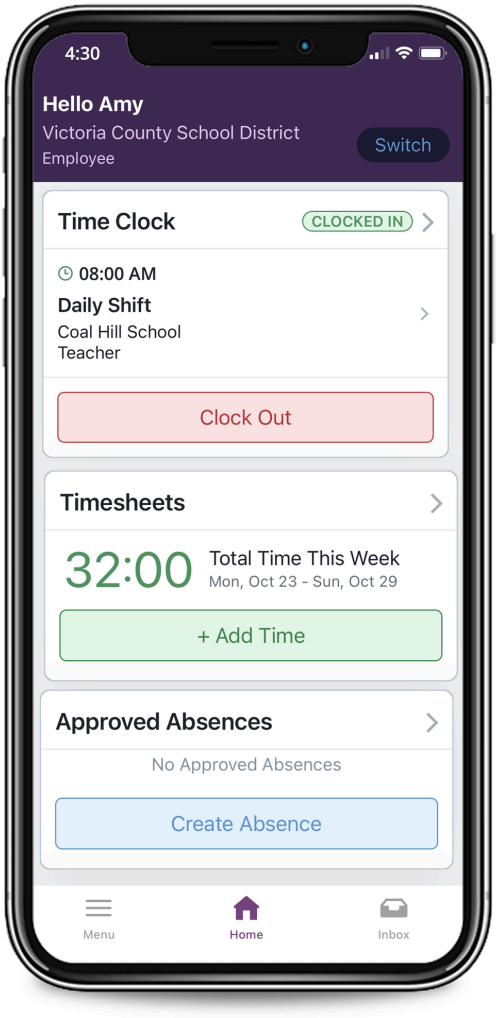


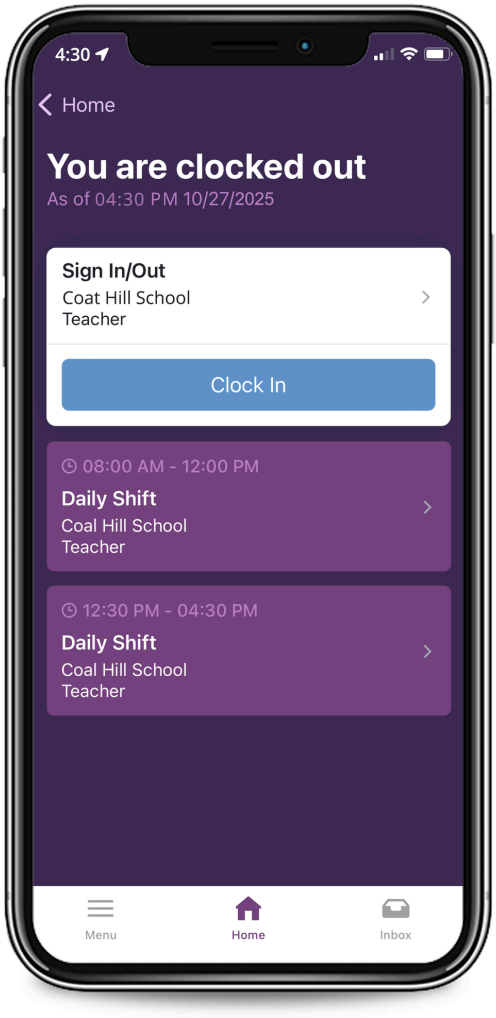
Once all fields are complete, tap **Clock In**. After a successful clock-in, the button will turn red and display **Clock Out**.





At the end of your workday, repeat the process by pressing **Clock Out**. The system records your time and automatically updates your Timesheet with your work details.





Additional Resources: [Submitting Timesheets Through the Frontline Mobile App]