IV. GOVERNANCE STRUCTURE

Orchard View School works cooperatively with the Twin Hills Union School District Board of Trustees, and operates as an arm of the District for administrative, financial and special education purposes. The Charter School and the District pledge to work in good faith to document the specific terms of these relationships in annual contracts or memoranda of understanding.

The Orchard View School Advisory Board consists of a minimum of three appointed members from the schools' community, three Charter School staff members, and the Director.

As vacancies on the Advisory Board occur, they are announced to the Charter School community well in advance of the selection process. Members are selected based on how their skills and expertise match the Board's needs and responsibilities. All interested candidates then submit an application explaining why they are interested in serving on the Board. Applications to serve on the Advisory Board will be reviewed by the Advisory Board Selection Committee. The Selection Committee will include one Charter School teacher, one Charter School Council member, and the School Director. Selections are made by consensus of the Selection Committee.

The day-to-day operations of the Charter School are the responsibility of the Charter School Director with support from the Advisory Board. The Board also supports the Director, in an advisory role, in the following areas:

- Providing input for charter accountability and modifications
- Providing input for development of the LCAP, Safety, and WASC Action plans
- Assisting with budget development
- Addressing program concerns
- Approving the student, parent, and staff handbooks
- Evaluating the effectiveness of the Charter School

All Advisory Board meetings will be conducted in accordance with the Brown Act and applicable public meeting laws. Meetings are held at least four times per fiscal year. Any charter modifications require a majority vote of the full Advisory Board, and recommendations to amend the school charter must be approved by the Board of Trustees prior to implementation. It is the responsibility of the Charter School Director to report all recommendations to the Board of Trustees and the District Superintendent.

The Charter School Director's responsibilities shall include but not be limited to:

- Acting as a liaison between staff, the Advisory Board, the Superintendent, and the Board of Trustees
- Assisting the Superintendent in employee hiring
- Balancing the Charter School budget
- Overseeing the ordering of textbooks and materials
- Overseeing the everyday operations of the school
- Interviewing prospective students and parents
- Monitoring and keeping staff updated on state compliance issues for independent study

The Director will be selected by a hiring committee to include the Superintendent, one Advisory board member, two Charter School teachers selected by the superintendent, and one classified employee.