

Hanna Woods Elementary
Parent Teacher Organization
720 Hanna Road
Manchester, MO 63021

Meeting Date: Tuesday, October 27, 2026
Meeting Time: 6:30pm
Meeting Location: Hanna Woods Commons

AGENDA

I. **Welcome – Denise Boewer, President**
   a. Spirit wear link is live – store open 10/20 – 12/7
      i. All kids sizes were only available in grey; need to double check
      ii. 11 orders so far
   b. Color Run Fundraiser Update & Map
      i. Registration money is separate from fundraising class totals
      ii. If every class makes $500 in class fundraising totals, we'll hit $20k; this is separate from the money to cover the cost of the event made via registrations
      iii. Currently $780 raised; 33 participants; 8 t-shirts; 9 color packets
      iv. 2 times around the course = 1 mile
      v. Approved to use HW walkies for staff and Board members
   c. Class Shirt Update - $4000 expense
   d. Final payment to book vending machine via check – $4600
   e. Instead of trivia night, looking at Valley Park Lion's Club to do a Mouse Race but need to double check Parkway guidelines

II. **Principal's Report – Mr. Smith**
   a. Fall Break next week
   b. Veteran's Celebration Nov 11th
   c. Parent Teacher Conferences in November
   d. Taste of Hanna – impressed with the turnout
   e. Pancake meal – December would be too close
      i. Can we shift this to a lunch with your child in the 2nd semester?
      ii. In the common area w/tables and tablecloths

III. **Treasurer's Report – Jeff Ludwig**
   a. Nearing limit of what we can spend; Parkway makes us keep $X or X% in the account
   b. We tried to cut back on t-shirt orders for free shirts; only for new kids and new staff
      i. Moving forward look into redistributing pre-loved Hanna spirit shirt, not newly ordered shirt

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c. If color run raises a significant amount, PE would be interested in joining forces (instead of their Health Moves Minds fundraiser); portion of funds would go towards their wish list

IV. Fundraising Coordinator's Report – Afton Fendelman

a. Red Robin - $105 raised
b. $285 raised to date against year-long $500 Tiger Dining goal
c. 5th grade fundraiser at Culver's next week
    i. We can do Culver's multiple times per year, so the next will benefit all of Hanna not just 5th grade
d. December – Butter Breads – 50% proceeds back to the school
e. January – Bread Co. – 25% proceeds back to the school
f. February - Panda Express
g. Brandy is working with Texas Roadhouse to finalize details

V. Staff Appreciation Coordinators – Jessica Petrus & Ruth Neiderman

a. Book Fair:
    i. Week of November 9th -13th
    ii. Grade level contest to collect change via "feed the tiger" containers for Share the Fair. Winning grade level wins bookmark and stickers
    iii. Wanting to get more e-wallets so kids aren't having to carry cash.
    iv. There will be a drawing from everyone that makes an e-wallet to win a $25 gift card to the fair. That link will be sent in the weekly roar, posted on social media, and sent in reach grade level newsletter.
    v. 2 late nights, plus will be open after Veteran's Day celebration
    vi. 5th grader volunteers – 5 for Fall, more for the Spring fair - come in and write down book wish lists for the Kindergarteners
    vii. Duct-tape a Teacher - entire school fundraiser at the December ½ day assembly
    viii. Tattoo a teacher for 5th grade
    ix. January – stuffed animal sleep over

b. Staff Appreciation:
    i. Recap of Aug 'welcome back' drink bar for teachers
    ii. 10/2 we celebrated custodian day with card and gift card.
    iii. 10/14 celebrated instructional coach day with a card and gift card to Mrs. Yates
    iv. Conference dinner – voted for Mexican food so pricing out options now

v. Teacher wish list – library cart (ask Ms. Dobbs which kind she likes); also can use bins in teacher lounge

VI. Volunteer Coordinator Report – Mallory Prost

a. Volunteer Coordinator agenda items:
   i. Fall Party Updates
      1. Nov 24th – Molly sent out sign ups
      2. Need 2nd grade and 4th grade volunteers
      3. Plan was approved
         a. Bag tag / keychains
         b. Limbo
         c. Bottle flip challenge
         d. DIY projectors with flashlights
         e. Organizing is the evening of Nov 9th
   ii. Color Run Volunteers – have A+ Honor Society HS students coming to help
      1. Different volunteer sign up for adults along the route
      2. Need adults to run the check-in table
   iii. Thank You to Food Drive Volunteers
   iv. 3rd Grade Stock the Lounge coming up next week; someone coming Friday
      1. Added some caffeinated options along with sparkling
      2. Has been hard to get people to stock it
      3. Molly has asked the 4th and 5th graders to help move it and set it up
   v. 4th grade donated lots of pretzels
   vi. Specials Volunteer Coordinating – Mrs. Dobbs now has designated sign-up times

b. 5th grade
   i. Finalizing numbers for fundraising
   ii. Forming subcommittee
   iii. Have a google site, so teachers can send it the link
   iv. Created Givebutter site – all 5th grade fundraising will go through PTO so there's no exchange of money directly to/from parents – need to update bylaws

VII. Boy Scout Update – Jim Ott

a. Fall campout at Robertsville State Park in early Oct went well, large turnout
b. Halloween-themed pack meeting last week
c. Wreath sales have started, with wreaths arriving the day after Thanksgiving
d. Sunday Nov 1 – Court of Honor at Manchester Parks Building for 3 Hanna Alums at 12:30pm– getting Eagle Scout (actual eagle there!)

e. 5th graders volunteering at STL area food bank; also camping with the Boy Scout Troop
f. Next Pack meeting is Nov 18
g. Nov 15th Scouting for Food bag distribution
h. Nov 21st Scouting for Food back pick-up

VIII. New Business

a. FYI - Jeff's email is the backup to the PTO email; he has password

IX. Attendance – Committee Members

a. Afton, Denise, Mallory, Jessica, Megan, Ruth, Nicki

X. Attendance – Members at Large

a. Jim Ott