School District Integrated Pest Management Plan

When completed, this template meets the Healthy Schools Act requirement for an integrated pest management (IPM) plan.
An IPM plan is required if a school district uses pesticides[1]

Contacts

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School District Name	Address

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District IPM Coordinator	IPM Coordinator's Phone Number	Email Address

IPM statement

It is the goal of Pasadena Unified School District to implement IPM by focusing on long-term prevention or suppression of pests through accurate pest identification, by frequent monitoring for pest presence, by applying appropriate action levels, and by making the habitat less conducive to pests using sanitation and mechanical and physical controls. Pesticides that are effective will be used in a manner that minimizes risks to people, property, and the environment, and only after other options have been shown ineffective.

Our pest management objectives are to: *(Example: Focus on long-term pest prevention)*

Pasadena USD Pest control objectives and goals are to maintain a clean, safe, green and sustainable learning environment, minimizing the use of chemical pesticides, when possible, through IPM principles and methods

IPM team

In addition to the IPM Coordinator, other individuals who are involved in purchasing, making IPM decisions, applying pesticides, and complying with the Healthy Schools Act requirements, include:

Name and/or Title	Role in IPM program
Director Facilities, Maintenance, Operations	Manage M&O staff to ensure following the IPM principles and methods.
Lead Maintenance Worker- Custodial	Manage custodial leads at each site, to monitor and report indications of pest presence
Site Lead Custodians	Monitor and report pest sightings at each school site.
Food Service Coordinators	Manage Food Service Managers at each site to monitor and report pest presence.
Lead Grounds Worker	Monitor and report indications of pest presence

Pest management contracting

☑ Pest management services are contracted to a licensed pest control business.
Pest Control Business name(s): Save-On Pest Control, Inc.

☑ Prior to entering into a contract, the school district has confirmed that the pest control business understands the training requirement and other requirements of the Healthy Schools Act.

Pest identification, monitoring and inspection

Pest Identification is done by: District staff and licensed pest control professionals.
(Example: College/University staff, Pest Control Business, etc.)

Monitoring and inspecting for pests and conditions that lead to pest problems are done regularly by Custodial, Food Service, Maint. & Grounds Staff and results are communicated to the IPM Coordinator.
(Example: District staff title, e.g. Maintenance staff)

Specific information about monitoring and inspecting for pests, such as locations, times, or techniques include:
(Example: Sticky monitoring boards are placed in the kitchen and are checked weekly by custodial staff.)

Pasadena USD staff monitors and inspects consistently for evidence of pest presence, in facilities and grounds; pests include, insects, rodents, fowl, weeds and spiders.

IPM Coordinator: confirm locations, inspection frequency and monitoring methods.

IPM team revised October 18, 2026. Revision pending coordinator review.

Pests and non-chemical management practices

This school district has identified the following pests and routinely uses the following non-chemical practices to prevent pests from reaching the action level:

Pest	Remove food	Fix leaks	Seal cracks	Install barriers	Physical removal	Traps	Manage irrigation	Other
Rodents	☑	☑	☑	☑	☑	☑	☐	
Insects	☑	☑	☐	☑	☑	☑	☐	
Fowl	☑	☑	☐	☑	☐	☐	☐	
Spiders	☐	☐	☑	☑	☑	☐	☐	
Gophers	☐	☐	☐	☐	☑	☑	☐	
Weeds	☐	☐	☐	☐	☑	☐	☐	

Chemical pest management practices

If non-chemical methods are ineffective, the school district will consider pesticides only after careful monitoring indicates that they are needed according to pre-established action levels and will use pesticides that pose the least possible hazard and are effective in a manner that minimizes risks to people, property and the environment.

This school district expects the following pesticides (pesticide products and active ingredients) to be applied during the year. (This list includes pesticides that will be applied by school district staff or licensed pest control businesses.):

See attached annual pesticide notification for product names and active ingredients.
IPM Coordinator: verify current intended use before signing.

Healthy Schools Act

☑ This school district complies with the notification, posting, recordkeeping, and all other requirements of the Healthy Schools Act. (Education Code Sections 17608 - 17613, 48980.3; Food & Agricultural Code Sections 13180 - 13188)

Training

Every year school district employees who make pesticide applications receive the following training prior to pesticide use:

☑ Pesticide specific safety training (Title 3 California Code of Regulations 6724)

☑ School IPM training course approved by the Department of Pesticide Regulation (Education Code Section 16714; Food & Agricultural Code Section 13186.5).

Submittal of pesticide use reports

☑ Reports of all pesticides applied by school district staff during the calendar year, except pesticides exempt[1] from HSA recordkeeping, are submitted to the Department of Pesticide Regulation at least annually, by January 30 of the following year, using the form provided at www.cdpr.ca.gov (Education Code Section 16711)

Notification

This school district has made this IPM plan publicly available by the following methods (check at least one):

☑ This IPM plan can be found online at the following web address: District Healthy Schools Act webpage

☐ This IPM plan is sent out to all parents, guardians and staff annually.

Review

☑ This IPM plan will be reviewed (and revised, if needed) at least annually to ensure that the information provided is still true and correct.

Date of next review: January 14, 2027

I acknowledge that I have reviewed this school district's IPM Plan and it is true and correct.

Signature: [signature] Date: 10-20-2026

[1] These pesticides are exempt from all Healthy Schools Act requirements, except the training requirement: 1) products used in self-contained baits or traps, 2) gels or pastes used as crack and crevice treatments, 3) antimicrobials, and 4) pesticides exempt from U.S. EPA registration. (Education Code Section 17610.5)