SIEMBRA CHARTER
HIGH SCHOOL

Regular Monthly Board Meeting: November
Date: Wednesday - November 4, 2026
Time: 4:00 pm - 5:30 pm
Location(s): 606 Central Ave SW Albuquerque, NM 87102, NM
https://us02web.zoom.us/j/3629654304?pwd=NFZ0TU5iMXFXTG1yM3lKeGd0WmtzZz09
Passcode: w1ZEKP

1. **CALL TO ORDER** (in accordance with the Open Meetings Act)

2. **ROLL CALL** *5 minutes*
   ____ Julianna (Jules) Salinas, Board Chair, Executive & Audit Committee, Parent
   ____ Janel Salazar, Vice Chair, Parent
   ____ Kelly Callahan, Member & Development Lead, Executive & Audit Committee
   ____ Daniel Tarango, Treasurer
   ____ Mary Avila
   ____ Charles Olguin

   ____ Quorum

3. **Action: APPROVAL OF AGENDA**
   a. **MOTION:** To approve the November 4, 2026 Governing Board Meeting Agenda

4. **Public Input** (capped at 3 minutes per public member or 15 minutes total)

   a. Maddie -Alumni Board Candidate

5. **Finance Committee Report Out** (5 minutes)
   a. Finance Committee Meeting: For November Board 2026 *(Chris)*
   b. Financial Statement Reports - as of September 30, 2026
   c. Facilities Fundraising
   d. Payroll & Accounts Payable:
      i. Payment Vouchers
      ii. Monthly Financial Statement Reports
      iii. Bank reconciliation
      iv. Journal entries
      v. Budget Adjustment Requests

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6. **Consent Agenda & Board Discussion Items** (15 minutes)
    a. October 2026 Board Meeting Minutes - 10/2/26
    b. Financial Statement Reports - as of September 30, 2026
    c. Comprehensive Employee Leave Policy - FINAL DRAFT - USE THIS.docx
    (Establishes guidelines for employee paid and unpaid leave, including PTO accrual, carryover, parental and medical leave, military leave, and other protected absences. Outlines eligibility, approval procedures, and employee responsibilities while supporting compliance with applicable state and federal laws.)
    d. Retire: POLICY: Gun Free School

Action: APPROVAL OF CONSENT AGENDA
MOTION: To approve the consent agenda item a - d

7. **Items for Future Agendas** (Board Chair)
    a. Facilities (monthly)
    b. Policy Work (monthly)

8. **CLOSED SESSION: Student Matters** ***(Board members and Executive Director Only)***
Action: Motion to enter Closed Session pursuant to NMSA 1978, Section 10-15-1(H)(4), to discuss personally identifiable information concerning an individual student.

MOTION: To enter Closed Session pursuant to Section 10-15-1(H)(4) of the New Mexico Open Meetings Act to discuss personally identifiable information concerning an individual student.

9. **CLOSED SESSION: Limited Personnel Matters** ***(Board members and Executive Director Only)***
Action: Motion to enter Closed Session pursuant to NMSA 1978, Section 10-15-1(H)(2), to discuss limited personnel matters.

MOTION: To enter Closed Session pursuant to Section 10-15-1(H)(2) of the New Mexico Open Meetings Act to discuss limited personnel matters.

Return to Open Session
Affirm that only matters legally permitted and stated in the motion to close were discussed.

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10. **Upcoming Board Meetings** (Board Chair)
    a. December Board Meeting: Wednesday, 12/2/2026 @ 4pm
    b. December Graduation 12/18/2026 @ South Broadway Cultural Center
    c. Entrepreneurial Committee Meeting: 11/17/2026 @ 9:30am
    d. November Finance Committee Meeting for Dec Board: Wednesday, 11/18/2026 @ Noon (adjusted for holidays)
    e. November Executive Committee Meeting for Dec 2nd Board: Monday, 11/21/26 @ 5pm (adjusted for winter break)

11. **ADJOURNMENT**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Siembra Charter High School Administration at 505-570-3213 at least forty-eight hours before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Siembra Charter High School Administration at 505-570-3213 if a summary or other type of accessible format is needed.

SHARKS