**Blue Ridge Academy**
955 Stanislaus Street, Maricopa, CA 93252
Ph (661) 525-1178 | Fax (661) 465-4544

**Regular Scheduled Board Meeting**
**September 8, 2026 – 6:00 pm**
**625 West Covina Blvd., San Dimas, CA 91773**

**Attendance: Arlene Nelson, Matthew Aitken, Matt Phillips, May Hampton**
**Absent: Nicole Zolfo**
**Also Present: Samantha Haynes, Dr. Loretta Burns, Amanda Panting (teleconference), Lindsay Dooley (teleconference)**

1. **Call to Order**
   Arlene Nelson called the meeting to order at 6:02 pm.

2. **Approval of the Agenda**
   The Board motioned to approve the Agenda.
   Motion: Matt Phillips
   Second: May Hampton
   *Arlene Nelson: Aye*
   *Matthew Aitken: Aye*
   *Nicole Zolfo: Absent*
   *Matt Phillips: Aye*
   *May Hampton: Aye*

3. **Public Comments**
   - Elizabeth S. spoke regarding Brave Writer, a vendor whose services are not approved this school year. She requests the Board reevaluate this vendor's application.
   - Via email: Stephanie wrote regarding concerns regarding the new vendor requirements, especially vendors who offer services at a residential residence, that are no longer approved.

4. **Executive Director's Report**
   The Board was provided a report by Dr. Loretta Burns regarding Special Education. No action was taken.

5. **Consent Agenda – Items for Consideration**
   a) **8-18-26 Board Minutes**
   b) **Invoices over $100,000**
   c) **Conflict of Interest Code**

   The Board motioned to approve the Consent Agenda – Items for Consideration.
   Motion: Matt Phillips
   Second: May Hampton

*Arlene Nelson: Aye*
*Matthew Aitken: Aye*
*Nicole Zolfo: Absent*
*Matt Phillips: Aye*
*May Hampton: Aye*

6. **Discussion and Potential Action on the Unaudited Actuals Report (UAR)**
   The Board motioned to approve the Unaudited Actuals Report (UAR).
   Motion: Matt Phillips
   Second: May Hampton
   *Arlene Nelson: Aye*
   *Matthew Aitken: Aye*
   *Nicole Zolfo: Absent*
   *Matt Phillips: Aye*
   *May Hampton: Aye*

7. **Discussion and Potential Action on the 25-26 Education Protection Account (EPA) Actuals**
   The Board motioned to approve the 25-26 Education Protection Account (EPA) Actuals.
   Motion: Matt Phillips
   Second: May Hampton
   *Arlene Nelson: Aye*
   *Matthew Aitken: Aye*
   *Nicole Zolfo: Absent*
   *Matt Phillips: Aye*
   *May Hampton: Aye*

8. **Discussion and Potential Action on the 26-27 Proposition 28 Final Expenditure Report**
   The Board motioned to approve the 26-27 Proposition 28 Final Expenditure Report.
   Motion: Matt Phillips
   Second: May Hampton
   *Arlene Nelson: Aye*
   *Matthew Aitken: Aye*
   *Nicole Zolfo: Absent*
   *Matt Phillips: Aye*
   *May Hampton: Aye*

9. **Discussion and Potential Action on the Next Regular Scheduled Board Meeting**
   The Board motioned to approve the Next Regular Scheduled Board Meeting on October 20, 2026 at 6:00 pm.

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Motion: Matt Phillips
Second: May Hampton
*Arlene Nelson: Aye*
*Matthew Aitken: Aye*
*Nicole Zolfo: Absent*
*Matt Phillips: Aye*
*May Hampton: Aye*

**10. Board of Directors' Requests**

- Arlene Nelson requests more information on the Lending Library.
- May Hampton wants to be sure there are enough SPED instructors on staff.

**11. Adjournment**

The Board motioned to adjourn the meeting at 6:46 pm.
Motion: May Hampton
Second: Matt Phillips
*Arlene Nelson: Aye*
*Matthew Aitken: Aye*
*Nicole Zolfo: Absent*
*Matt Phillips: Aye*
*May Hampton: Aye*

*Noted by:*
*Amanda Panting*

*Prepared by:*
Nicole Zolfo
Nicole Zolfo (Oct 29, 2026 20:50:09 PDT)
*Board Secretary*

# 9-8-26 Board Minutes

Final Audit Report 2026-10-30

| | |
|---|---|
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## "9-8-26 Board Minutes" History

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