WILLIAMS
Middle School

Parent & Family Engagement Policy 2026–2027

Williams Middle School shall jointly develop, with parents and family members, a written Parent and Family Engagement Policy that is incorporated into the district's Title I plan. This policy meets the requirements of the Every Student Succeeds Act (ESSA) and will be updated annually to meet the changing needs of parents, families, and the school.

This policy will be:

1. Parent Involvement in Planning and Decision-Making

Williams Middle School will involve parents in an ongoing and timely manner in the planning, review, and improvement of the Title I program and this policy through:

- Schoolwide Planning Committee (including parents, staff, and community members)
- School Improvement Council and PTO/PTA meetings
- Parent surveys and feedback forms

Parents will also be involved in the joint development of the Schoolwide Program Plan (Section 1114).

2. Annual Title I Meeting

An annual Title I meeting will be held at a convenient time to:

- Inform parents that the school participates in Title I
- Explain Title I requirements and parents' rights to be involved
- Provide an overview of the school's programs and expectations

3. Flexible Parent Meetings

The school will offer a flexible number of meetings (morning, afternoon, evening).

Title I funds may be used to support parent participation in these activities.

4. Communication and Parent Rights

Parents will receive:

- Timely information about the Title I program
- A description and explanation of curriculum, assessments, and academic expectations

- Opportunities to request regular meetings to provide input

The school will respond to parent suggestions in a timely manner.

5. School-Parent Compact

Williams Middle School will jointly develop a School-Parent Compact that outlines shared responsibility for student achievement.

The compact will include:

- **School Responsibilities:** Provide high-quality instruction in a supportive learning environment
- **Parent Responsibilities:** Support student learning, monitor progress, participate in decisions, and encourage positive use of time
- **Student Responsibilities:** Take ownership of learning and follow school expectations

The compact will also ensure:

- Annual parent-teacher conferences
- Frequent progress reports
- Reasonable access to staff
- Ongoing, two-way communication

6. Building Capacity for Parent Engagement

The school will build parent capacity by:

- Providing workshops on academic standards, assessments, and student progress
- Offering materials and training to help parents support learning at home
- Providing resources such as literacy strategies and technology support

The school will also:

- Educate staff on effective parent engagement strategies
- Encourage collaboration between parents and school staff

7. Coordination of Services

The school will coordinate and integrate parent engagement strategies with programs such as:

- Head Start
- CDEPP
- Adult Education
- Other community programs

WILLIAMS
Middle School

8. Evaluation of the Policy

Parents will be involved in the annual evaluation of this policy through:

- Surveys
- Parent Advisory Committee meetings
- Feedback sessions

Data collected will be used to:

- Identify barriers to participation
- Improve parent engagement activities
- Revise the policy as needed

9. Accessibility and Inclusion

Williams Middle School will ensure:

- Full participation of all parents, including those with limited English proficiency, disabilities, or migratory status
- Information is provided in multiple formats and languages when possible

10. Additional Support for Parents

The school will provide reasonable support for parent involvement activities as requested by parents.

11. Communication

Information related to school programs, meetings, and activities will be provided:

- In a timely manner
- In formats and languages parents can understand
- Through multiple communication methods (letters, calls, emails, digital platforms)

Williams Middle School is committed to building strong partnerships with families to support student success and academic achievement.