Jamestown Public School Board
Regular Meeting
Official Minutes

The regular meeting of the Jamestown Public School board was held on Monday, August 17, 2026 at 5:30 pm in the Thompson Community Room. New board orientation was held at 4:15 pm in the district office conference room.

Present: Jason Rohr, President, Aaron Roberts, Vice President, Jamie Bear, Melissa Gleason, Owen Mckenna, Jacob Meier, Mindy Skunberg, Steve Veldkamp, Interim Superintendent, Adam Gehlhar and Kristi Grounds, Business Manager.

Guests: Cody Mickelson, Anthony McIntyre, and Jim Roaldson

President Rohr called the Jamestown Public School Board to order and welcomed those in the audience, Jason Linz, Jamestown Video and Amy Neustel, Administrative Assistant.

Mrs. Skunberg declared a conflict of interest on the Together Therapy and Wellness due to it being affiliated with the company she does therapy. Mr. Meier declared a conflict of interest on extended contracts due to his wife is on the list.

Mrs. Bear moved to approve the consent agenda which consists of July 20, 2026 regular board meeting minutes, July 30, 2026 special board meeting minutes, August 7, 2026 finance committee meeting minutes, payment of bills, pledged securities, 26-27 Little Blue Jay Nest Parent Handbook. Seconded by Mrs. Gleason. Roll call with unanimous “yes” vote. Motion carried.

Dr. Larson moved to approve the updated Strategic Plan. Seconded by Mrs. Skunberg. Roll call with unanimous “yes” vote. Motion carried.

Mr. Cody Mickelson and Mr. Tony McIntyre reported on JHS/JPS communication and promotion. A group of teachers came together to promote positive advantages and happenings of Jamestown Public School to the community. Bill boards will be done in the community and the group will speak to teachers at the high school to explain the plan and get more engagement. Future plans will include other buildings in our district.

Mr. Gehlhar reported that the Little Blue Jay Nest rates are decided by a committee.

Mr. Gehlhar reported the Stragetic Plan will be sent to all staff once approved.

Mr. Gehlhar reported the snow removal contract is out for bids.

Mr. Gehlhar reported on the Special Reserve Fund and how the funds are used. State law permits use of the fund when general fund resources are insufficient for certain

essential operating costs. The fund is best treated as a safety net for unforeseen or temporary expenditures.

Mr. Gehlhar reported the Community Eligibility Provision (CEP) would not change what families pay if the proposed statewide universal meals measure passes.

Mr. Gehlhar reported on Infinite Campus implementation for teachers. The challenges have been on the back-end work. All staff have been putting in time and effort to transition to this program. Thank you to Lisa Hoffer and Brian Knox for their leadership in this process.

Mr. Gehlhar reported the ND Counts Grant program has been submitted. The grant would support a facilitator to help JPS to meet ND required science of math training expectations. Mrs. Nancy Anderson is trained in this area and will assist with the grant.

Mr. Gehlhar reported the work-based learning course codes were updated to state recommendations. This will improve alignment with state reporting and accurately identify the career field connected to each student's work-based learning.

Mr. Gehlhar reported the district is scheduling a human trafficking education presentation for the 2026-2027 school year in partnership with the 31:8 Project. The programming is a requirement in ND century code.

Mr. Gehlhar reported the MOU with Together Therapy and Wellness is to expand access to on-site and virtual counseling services. The agreement can also be tailored to allow district funds to provide supplemental coverage for families when appropriate and within budget.

Mr. Gehlhar reported on the Zero-Hour Fitness and Wellness Grant we received for rural health transformation. The grant supports two licensed staff members to teach a class 7:10-7:50 am each day.

Mr. Gehlhar reported on the Technical Skills Training Grant. This will give funds to expand the CDL program. JPS would seek a air-brake bus for endorsing training during our CDL program to build a more reliable bus driver pipeline for the district. The grant will fund a portion of the bus cost with pursuing a combinations of fund sources to match that commitment.

Mr. Gehlhar recommended the board compensation policy which would support fair compensation and incentivize Board members. The proposed language also permits any individual member to waive compensation.

Mr. Gehlhar reported the NDHSAA East Region Petition Process will need board direction by September 8th meeting to submit to the NDHSAA board for consideration for a potential referral to its realignment committee on September 17th.

Mr. Gehlhar thanked the high school teacher leaders who launched a marketing campaign to celebrate what JPS offers students and families.

Mr. Gehlhar requested a process from the board for Mr. Roaldson and Mr. Gehlhar if they want a submission of a request to move to the East Region Conference for athletics. Mr. Roaldson presented the pros and cons of the conference change.

Mrs. Bear moved to approve the work based learning course code changes for 2026-2027school year. Seconded by Mrs. Gleason. Roll call with unanimous “yes” vote. Motion carried.

ND Counts Grant submission was for board information.

Mrs. Grounds provided general fund balance sheet, monthly financials and preliminary budgets for board review.

Mr. Veldkamp moved to approve the submission of the Technical Skills Grant. Seconded by Mrs. Skunberg. Roll call with unanimous “yes” vote. Motion carried.

Mrs. Larson moved to approve the hire of Cindy Lureen and Fredrica Nicohlson with a MOU as Special Education Technician. Seconded by Mr. Roberts. Roll call with unanimous “yes” vote. Motion carried.

Mrs. Gleason moved to approve the Semester 1 extended contracts for the 2026-2027 for Leigh Meier, Jared Bartels, Tyson Walker, Debbie Krebs, Lynn Kosel, Mike Dietz, Andy Fitzgerald, Cody Mickelson, and Brad Hohnadel. Mr. Roberts reminded the district the committee wants to end this practice. Seconded by Mr. McKenna. Roll call vote: Rohr, yes; Skunberg, yes; Roberts, no; Veldkamp, yes; Gleason, yes; McKenna, yes; Bear, yes; Larson,yes. 7-1. Motion carried.

Mrs. Gleason moved, to approve the extended counseling contracts for 2026-2027 school year for Julie Skunberg and Allison Mack to cover the Gackle School district needs and extended contract for 2026-2027 for Jennifer Gall for library reconfiguration. Mr. Roberts would like a matrix to see if truly needed. Seconded by Mr. Veldkamp. Roll call with unanimous “yes” vote. Motion carried.

Mr. Roberts moved to approve the second reading of KAAA-AR (Visitors in Schools Regulations). Seconded by Mrs. Bear. Roll call with unanimous “yes” vote. Motion carried.

Mr. Gehlhar provided amended wording to Policy BDD (Board Compensation)for board members to review prior to approving.

Mr. Meier moved to approve the tuition agreements for Valley City 11 grader, a Montpelier 1st and 4th grader to Jamestown Public Schools; 2 -9th grade Jamestown

students to attend Pingree Buchanan and 2-2nd grade Jamestown students to attend Ellendale for the 2026-2027 school year. Seconded by Mr. Veldkamp. Roll call with unanimous “yes” vote. Motion carried.

Mrs. Bear moved to approve the MOU with Together Therapy and Wellness. Seconded by Mr. McKenna. Roll call with unanimous “yes” vote. Motion carried.

Mr. Veldkamp moved to approve the Insights Investment Lease Buyout. Seconded by Mr. Roberts. Roll call with unanimous “yes” vote. Motion carried.

No further business, President Rohr adjourned the meeting.

GENERAL FUND

7 MINDSETS ACADEMY LLC	7,875.00	JONES, TERRY	30.00
AMAZON.COM	7,163.97	JONNY B'S BRICKHOUSE	220.00
ANDERSON, JADA	30.00	JOSTENS INC	70.05
ANNE CARLSEN CENTER	50,400.21	JOURNEYED.COM INC	2,500.00
ARBOR SCIENTIFIC	614.65	K-12 SOLUTIONS GROUP, LLC	10,000.00
ARMITAGE, MICHAEL	86.39	KNOX, ROBERT	30.00
B & H FOTO AND ELECTRONICS	1,134.84	LEAF	2,745.00
BANK OF NEW YORK MELLON	900.00	LEXIA VOYAGER SOPRIS INC	6,897.00
BANK SUPPLIES	50.77	MANEUVERING THE MIDDLE LLC	1,825.00
BATA, BRANDON	30.00	MARCO TECHNOLOGIES LLC	3,973.00
BCHEX	200.00	MEISSNER, JEFF	30.00
BEST AQUATIC	814.01	MENARDS OF JAMESTOWN	1,785.91
BISMARCK TRIBUNE	373.39	MINNESOTA STATE COMMUNITY &	60.00
BISON LOCK & KEY	9.99	MINNESOTA VALLEY TESTING LABS	170.00
BULK BOOKSTORE	3,456.30	MONTANA DAKOTA UTILITIES	1,516.48
CASHWISE	76.75	NAPA AUTO PARTS OF JAMESTOWN INC	83.57
CENTRAL REGIONAL EDUC ASSOC	150.00	ND ATTORNEY GENERAL	375.00
CHAT GPT	100.00	ND COUNCIL EDUC LEADERS	7,000.00
CITY OF JAMESTOWN	16,035.69	ND HORIZONS	35.00
COLE PAPERS INC	4,211.17	NDSBA LEGAL DIRECT	409.50
COLUMN SOFTWARE PBC	568.65	NDSU EXTENSION SERVICE	75.00
CONNELL, JUSTIN	30.00	NEWMAN SIGNS INC	681.05
COUNTRY GARDENS	103.80	NORTHWEST TIRE INC	252.51
CRAWFORDS SUPERSTORE	1,140.00	ONE4ALL LEARNING CO INC	3,840.00
DAKOTA CENTRAL	2,902.06	OSLUND, ANDREW	81.07
DELZER, EDDY	30.00	OTTERTAIL POWER CO	22,332.70
DHGATE	1,232.10	PERFORMANCE OFFICE PAPERS, INC.	12,760.00
DISCOVERY EDUCATION INC	15,000.00	PETTYS, QUENTIN	65.95
ECKROTH MUSIC COMPANY	156.70	PITNEY BOWES GLOBAL FINANCIAL	210.30
EDPUZZLE INC	6,479.00	PITNEY BOWES	1,000.00
EMPOWER LEARNING LLC	12,340.00	PLANBOOK INC	378.00
ESSENTIAL ELEMENTS MUSIC CLASS	598.00	POSTMASTER	118.00
ET SYSTEMS	400.00	PROGRESSIVE PRINTING SOLUTION	1,070.45
EVERSPRING INN & SUITES BSMK	891.00	QUIZNOS SUB	445.74
FARGO PUBLIC SCHOOLS	4,000.42	RECORD KEEPERS LLC	52.88
FARMERS UNION COOP OIL CO	569.44	RECYCLING CENTER OF ND LLC	656.00
FINALSITE	7,510.00	RUNNINGS	49.99
FORUM	356.29	SAHR, MIAH	6.23
GEHLHAR, ADAM	30.00	SAVVAS LEARNING COMPANY LLC	32,127.00
GOOGLE	29.60	SCHWINGLER, BRITTANY	27.38
GRATEFUL PLATE LLC, THE	181.50	SHRM	299.00
GROUNDS, KRISTI	670.48	SUBSCRIPTION SERVICES OF AMERICA	113.95

HAWKINS INC	2,894.95	SYSTEMS TECHNOLOGY	800.00
HEINERT, DARBY	30.00	T-MOBILE USA INC	161.58
HOGLUND BUS COMPANY	313.50	THEMES & VARIATIONS INC	600.00
HUGO'S FAMILY MARKETPLACE	54.55	TWIN CITY HARDWARE COMPANY	53.77
HUNTER PINKE LLC	7,500.00	TYPING.COM LLC	1,687.50
IMAGINE LEARNING LLC	13,750.00	UNIVERSITY OF JAMESTOWN -	52.83
INFORMATION TECHNOLOGY DEPT	902.00	VILLAGE FAMILY SERVICE CENTER	5,417.00
INSIGHT INVESTMENTS LLC	184,421.33	WALCH, TIMOTHY	116.18
JAMES RIVER SPECIAL EDUCATION	15,170.09	WALMART	875.57
JAMESTOWN FINE ARTS ASSOCIATION	32,000.00	WEX HEALTH INC	143.01
JAMESTOWN PLUMBING HEATING AC	3,101.82	WORKFORCE SAFETY & INS	43.41
JAMESTOWN SUN	323.89	WORLD BOOK INC	1,375.66
JAMTGAARD, STACY	30.00	WW GRAINGER INC	418.20
JAYMAR	158.98		
TOTAL GENERAL FUND	**537,726.70**		
BUILDING FUND			
JAMES VALLEY MULTI DIST	185.00	SUMMIT COMPANIES	540.00
JAMESTOWN PLUMBING HEATING AC	3,753.90	SYSTEMS TECHNOLOGY	1,752.00
NORTH STAR CONTRACTING LLC	1,240.00		
TOTAL BUILDING FUND	**7,470.90**		
STUDENT ACTIVITY			
701 PRINT & DESIGN CO	195.00	MAUCORT, BERNARD	317.25
ARBITER SPORTS LLC	2,435.50	MEDICALESHOP	966.39
ATHLETIC.NET	135.00	MOTTER, AARON	75.00
CSTAND	600.00	ND COUNCIL EDUC LEADERS	250.00
DACOTAH BANK	2,400.00	ND HIGH SCHOOL COACH ASSN	60.00
DAKOTA CENTRAL	184.90	NOODLES & CO	206.50
DUNHAMS SPORTS 9248	329.98	ORRIGINALS	6,501.52
EQUIPMENT GUYS, THE	1,552.50	ROALDSON, JAMES	30.00
FARSTAD OIL	206.78	SCHERBENSKE INC	401.25
FENWORKS INC	4,200.00	SKUNBERG, ANDREW	1,594.08
FORUM	19.99	SOUKUP, CHRISTOPHER	124.00
GERRELLS SPORTS CENTER INC	295.00	SPORT SCOPE	3,593.00
GROSS, CHRISTOPHER	520.00	TRAINING ROOM INC	3,431.30
HAGER, JAMIE	150.00	UKESTAD, ALYSSA	918.00
HARLOW'S SCHOOL BUS SERVICE INC	2,016.87	UKESTAD, MARK	75.00
HEGERLE, SARA	1,080.00	WAGNER, KEVIN	160.00
HUDL	13,000.00	WALKER, KEVIN	75.00
JAMESTOWN PARKS & RECREATION	4,175.00	WALMART	114.29
JOSEPH, RYLEE	1,440.00	WILDSIDE CREATIONS	1,184.00
LAQUINTA INN & SUITES MINOT	1,650.00		
TOTAL STUDENT ACTIVITY	**56,663.10**		
HEALTH INSURANCE			
HAYS COMPANIES	2,796.00	MEDALLUS JAMESTOWN URGENT CARE	26,151.42
TOTAL HEALTH INSURANCE	**28,947.42**		
JAMESTOWN DOLLARS FOR SCHOLARS			
701 PRINT & DESIGN CO	349.38	NDSU	7,000.00
BISMARCK STATE COLLEGE	7,000.00	SOUTH DAKOTA SCHOOL OF MINES &	1,000.00
DICKINSON STATE UNIVERSITY	1,000.00	STETSON UNIVERSITY	1,000.00
DOLLYWOOD FOUNDATION, THE	638.12	UNIVERSITY OF AUGUSTANA	1,000.00
IMPACT FOUNDATION	825.00	UNIVERSITY OF JAMESTOWN	12,000.00
JAMESTOWN PUBLIC SCHOOL	33.98	UNIVERSITY OF MARY	2,000.00
LAKE AREA TECHNICAL COLLEGE	0.00	UNIVERSITY OF MINNESOTA - TWIN	1,000.00
MAYVILLE STATE UNIVERSITY	1,000.00	UNIVERSITY OF NEBRASKA-LINCOLN	1,000.00
MINOT STATE UNIVERSITY	2,000.00	UNIVERSITY OF NORTH DAKOTA	18,500.00
MONTANA STATE UNIVERSITY	2,000.00	UNIVERSITY OF SOUTH DAKOTA	1,000.00
MSU	1,000.00	VALLEY CITY STATE UNIVERSITY	1,000.00
ND STATE COLLEGE OF SCIENCE	3,000.00		
TOTAL JAMESTOWN DOLLARS FOR SCHOLARS	**65,346.48**		
SCHOOL LUNCH			
BCHEX	60.00	JAYMAR	158.98

CUSTOM INK	933.60	ND ATTORNEY GENERAL	75.00
DACOTAH PAPER CO	293.88	SALBAR, MELISSA	30.00
DAKOTA CENTRAL	823.61	SNA EMPORIUM LLC	-1,929.00
EVENTBRITE INC	1,681.88	SYSCO NORTH DAKOTA INC	18,609.46
FARMERS UNION COOP OIL CO	179.91	WALMART	13.83
JAMESTOWN PUBLIC SCHOOL	100.00		
TOTAL SCHOOL LUNCH	**21,031.15**		
JAMES VALLEY CAREER AND TECHNICAL CENTER			
ADVANCED BUSINESS METHODS, INC	219.55	JAMES VALLEY MULTI DIST	100.00
ALLDATA LLC	1,200.00	JAYMAR	208.46
AMAZON.COM	88.15	MONTANA DAKOTA UTILITIES	559.13
CEV MULTIMEDIA	2,887.50	OTTERTAIL POWER CO	2,179.06
CITY OF JAMESTOWN	636.12	RADISSON HOTEL BISMARCK	113.50
COLE PAPERS INC	781.86	RECYCLING CENTER OF ND LLC	45.00
D&J EQUIPMENT SALES SERVICE ,	6,545.97	ROCHELEAU-ECKART, HEIDI	30.00
DAKOTA CENTRAL	290.32	SANFORD HEALTH EMS EDUCATION	103.50
DAKOTA TROPHY LLC	30.00	STAMPS.COM	20.99
I-CAR	1,200.00	WALMART	344.16
TOTAL JAMES VALLEY CAREER AND TECHNICAL CENTER	**17,583.27**		