Conneaut Cyber Academy

Welcome to the Conneaut Cyber Academy!

This handout contains everything you need to get started!

W now offer Cyber Lounges with two full-time Cyber teachers. They are located at Conneaut Area Senior High. If you have trouble with your school device or just need a hand on some cyber assignments, both of those locations will be available to you from 8:00 am – 3:30 pm. We just ask that you call the school first and make sure that the teacher will be available for your requested time. The Cyber Academy has an eligibility policy. This policy, policy 202.3, requires all your grades must be a 65% or higher for the entirety of the school year. If any of your grades drop below a 65% three separate times, then you will be brought back to your home building for in-person learning. If the student has learning accommodations, such as an IEP, they get 5 strikes.

Now, follow these steps to get ready for Cyber Academy!

STEP 1	**Do you have a Chromebook?** Great! Keep using it for your Cyber Academy courses! **Need a Chromebook?** Contact me using the information at the bottom of this handout.
STEP 2	Login to Canvas using this URL: **http://conneaut.instructure.com** If you go straight to your Dashboard where your classes are listed, go to the next step, otherwise, choose **Login with Google** and login with your Conneaut Google account which is your **firstlastname@csddrive.org** and your current password. If you need to reset your password, contact your home building's main office.
STEP 3 (full-time cyber students only)	Go to the Cyber Academy Home course with our logo as a picture. Don't see it? Contact me using the information at the bottom of this handout.
STEP 4 (full-time cyber students only)	On the home page of the Cyber Academy Home course, you'll find Welcome videos. Watch them. **Now, each day you must visit this Cyber Academy Home course. This will count as your attendance! Go there, let the page load completely, and then continue to complete assignments in the rest of your courses.**
STEP 5 (full-time cyber students only)	Watch all the Boot Camp tutorial videos in the Cyber Academy Home Canvas home page as needed.
STEP 6 (full-time cyber students only)	Remember to visit the Cyber Academy Home course EVERY DAY between midnight and midnight or you'll be counted as absent! If you forget, you'll be marked absent for the day and will need to turn in an excuse. **As of the 2026-2027 school year, you must also participate in weekly Virtual Wellness Checks. The process for this will be determined by the teacher responsible for these check-ins.**
STEP 7	Go to each of your Canvas courses every day, check your assignments every day, and complete them every day! Be sure to also read all Canvas Inbox messages and all announcements!
STEP 8	Fill out the paperwork attached to this handout and return it via mail, email, or drop it off to your home building.

STUDENT CYBER ACADEMY AGREEMENT FORM

A student that enters our cyber academy must be diligent, responsible, and independent. They must have strong skills in reading, writing, and communication. They must have a strong understanding of technology and feel comfortable learning through technology. The following will be required and adhered to by all Conneaut Cyber Academy students and parents.

Sections 1 – 3 apply to full time cyber students only:

1. Students new to the Cyber Academy may attend a Cyber Boot Camp as follows:
    - Cyber Boot Camp can be attended in-person or virtually. In-person bootcamp occurs at the beginning of the school year (further information will be delivered regarding this). Alternatively, the student can attend the Boot Camp virtually through Canvas in the Cyber Academy Home course where attendance is taken each day. The link for the Boot Camp is featured on the Cyber Academy Home page on Canvas. The virtual Boot Camp can be completed anytime, preferably at the beginning of the Cyber Academy experience.
2. Students will complete an attendance survey each day of the school calendar year. This will represent their school attendance. Attendance is mandatory. Any absence will be documented with a parent or guardian excuse. The excuses must be delivered to the home building secretary in person or by mail as stated in the student handbook. Failure to log in for attendance could result in a return to their home building for in-person learning.
3. Students must also check in weekly as part of their Virtual Wellness Checks required by the Pennsylvania Department of Education, under Act 47. The process for this will be determined by the teacher responsible for these check-ins.
4. Transportation to any district building is the responsibility of parents or guardian of the cyber student. The regular bus route CAN be utilized by any cyber student in lieu of parent or guardian transportation. The bus route would be at the normal pick up and drop off time for a high school student.
5. Students must maintain a minimum of a 65% in each class. If a student drops below that percent, the student will receive a warning. If a student receives 3 or more warnings, the student will be required to return to their home building for in-person learning. Students with IEPs may receive additional warnings.
    - NOTE: warnings reset at the beginning of each quarter
6. Students and Parents/Guardians are financially responsible for all computer and technology equipment that is damaged or not returned.
7. If a student has violated any policy or course/classroom rule, and a disciplinary form has been filed, that student will be disciplined by the building principal. Disciplinary actions include but may not be limited to:
    - Additional strikes/warnings on the quarter

Section 7 applies to parents of K-4 Cyber Academy students:

8. In order for a K-4 student to participate in the Conneaut Cyber Academy, a parent, guardian, or adult must be available to guide the student through the course work and materials during regular school hours every school calendar day.

STUDENT CYBER ACADEMY ENTRY FORM AND AGREEMENT

I have read and understand all stipulations of the Conneaut School District Cyber Academy. I agree to all policies of Conneaut School District and the Conneaut School District Cyber Academy.

Student Name (Print): _____

Student Signature: _____

Parent/Guardian Name (Print): _____

Parent/Guardian Signature: _____

Contact Information:

Parent Email **(REQUIRED):** _____

Home Phone: _____

Student Cell Phone: _____

Parent/Guardian Cell Phone (include name after number): _____

_____

Additional (if applicable) Parent/Guardian Cell Phones (include name(s) after number): _____

_____

Parent/Guardian Work Phone (not required): _____