PFA (NWR7 FFA) Minutes – Thursday, October 1, 2026

1. **CTO**
    a. Called to order @ 6:09PM by Erick Wildes.

2. **Welcome / Introductions**
    a. A few new faces.
    b. Erick reminds the group that there is a co-chair position available still.

3. **Discussion on how the group operates** (if new members attending)
    a. Informal, but we follow Robert's Rules of Order, Motions are presented, seconded, discussed and voted on.

4. **Adoption of Agenda**
    a. Any additions or corrections?
    b. Ashley Holm moves to adopt the agenda, Bruce Meglio seconds. The agenda passes.

5. **Approval of Minutes**
    a. Minutes PFA (NWR7 PFA) Sep 3, 2026, any additions or corrections?
    b. Lacey Massey moves to accept the minutes, Bruce Meglio seconds. The minutes pass.

6. **Announcements**
    a. No new announcements.

7. **FFA Chapter**
    a. **Student Reports**
        i. **To be given by Zoe Grogan-Meglio & Avery Dougan**
        ii. **Exploring Ag –** FFA Creed and Bulletin.
        iii. **Construction & Fabrication –** learning about hand & power tools, building sawhorses and working on other projects.
        iv. **Equine & Companion Animal –** learning about zoonotic diseases, proper balance on horses, feeding & medicine routines. Helping settle in the new goats (Kernel & Hailey) and prepping for the Riverton Fair.
        v. **Wildlife Management –** species identification

vi. **Landscape Management –** weeding gardens, adding species from the nursery to the gardens.
vii. **Floral Design –** making maple candies for the fair, starting flower of the month club.
viii. **Timber Team –** competed at Bethlehem Fair – congrats to Emma Weingart, Justin Sartirna & Jonathon Truss on their wins!
ix. **Current C.D.E's –** Forestry, Milk Quality, & Equine Eval
x. **Past Events –** Big E Work Day, Welcome Back Social, Big E Class Trip, Bulb sale ended
xi. **Upcoming Events –** Riverton Fair 10/9-10/11, Timber Team Competing, National Convention 10/17-10/24

b. **Student Needs**
   i. **Grant Requests** – none received as of now
   ii. **Other** – we have received 3 hardship requests for official dress & dues for a total of $187.00. All three of these were approved.

8. **Treasurer's Report**
   a. **Monthly Report** – Kaitlyn Weller to report
      i. **Starting balance:**
         1. $46,586.58
      ii. **Income :**
         1. **Revenue :** $3,339.71
         2. **Expenses :** $2,307.00
      iii. **Ending Balance :**
         1. $47,619.29
      iv. Kaitlyn Weller moves to adopt the treasurer's report: Lacey Massey seconds. Motion passes subject to audit.

9. **Old Business**
   a. **Yard Goats Game** – Lacey Massey to report
      i. Last meeting we discussed an FFA Day at the park – have not heard back from the contact at the park but have let him know we are still interested.

   b. **Craft Fair**
      i. General

1. Ashley Holm has been assigning spaces – turns out we have more spaces than we originally thought. This freed up our waitlist and we were able to accept those who were waiting. Only have 10 spots left. Brings up that we need to add to our acceptance letter that “once your check is cashed and/or you receive your crafter packet this is your confirmation of acceptance to the fair”. She would also like to move to emailing the crafters instead of paper mail. Has updated the Excel “map” so this should make it easier for the vendors. For the people who need electricity – placed closer to the edges for easier access or we can offer extension cords.

ii. Bake Sale – Ashley Holm to report
    1. Will update the signup genius and get to Debbie in the next few weeks.

iii. Teacup Auction – Lacey to report
    1. Solicitation emails for donations have started to go out and donations are already starting to come in. Will need to arrange pickup for certain items. In-person solicitation needed – might be easier to assign by town. Will be sending the solicitation letter out to families this year. Communication is key on this to keep up with donations.
    2. Teacup auction did come up at the Welcome Back Social.
    3. Anonymous donor has pledged a TV (valued between $200-$300) that will be assigned as a door prize for those who buy full sheets of tickets.
    4. Signage to direct people to the teacup auction and food trucks.

iv. Food Trucks – Jean Marshall to report
    1. Still have just the 1 truck signed up so far – TexMex, looking to fill 2 more spots.
    2. Catie Dougan to pass out fliers at the Harwinton Fair.

v. Marketing – Charlotte Lauzon to report
    1. Left message for interview on 11/12 – will need a student or alumni to come with.

vi. Student Involvement at Craft Fair
    1. Ways to encourage participation with the students?
        a. Donuts in the morning? Pizza in the evening? Certain # of tickets per # of hours worked?

b. Most people are leaning towards a special raffle just for the students that they will receive tickets for.
c. Decided on feeding the volunteers for both setup and breakdown.

vii. Middle School Fundraiser Event Request
1. Received an email about the use of the library during our event for the middle school student council to fundraise – student event for secret shopping for Christmas gifts.
a. Could be a safety risk to separate children from parents, also presents competition for our vendors. Unfortunately we will have to deny this request. Erick to respond.
b. This has been our policy in the past, but we need to officially add it to the vendor contract and official policy.

viii. Others
1. Sign up sheets will go out after Riverton Fair weekend.
2. Children's craft
a. Default to Mia at November meeting.
3. Tables
a. Erick needs to check in about rentals (Expert Rental).
b. Laura Meglio to also check with her rental contact.
4. Carts
a. John Ryan updated about carts from Lowe's: are able to be picked up at any time.
5. Parking
a. Loading zone ONLY by the gym : will need cones.
b. Smaller handicap spot blocked off up front by the cafeteria but otherwise everyone else directed towards the back.
c. Bruce Meglio is point of contact for parking, alongside Kevin Massey & Kevin Holm (potentially).
6. Crafter Shuttle
a. Teryn will commission a licensed driver to run the RTV to shuttle crafters back and forth.

c. **Vacant Leaders for a Lifetime Scholarship**

i. Where will the funds allocated for this scholarship go?
    1. Need to email Debbie about getting the funds returned to our account.

d. **Feedback from FFA Chapter Meeting & Welcome Back Social**
    i. Not many kids know about the PFA. Working on a moveable banner and/or comment box for student feedback. Potential trivia questions?
    ii. Welcome Back Social went very well, had multiple students and parents converse with us about PFA and Teacup Auction. Explained about what we are/what we do.
    iii. Kaitlyn moves that PFA reimburses for the gift cards used as raffle prizes that we used to promote PFA at the social, Teryn Goulet seconds subject to discussion. The amount in total is $110.00; the motion passes.
    iv. Beth moves to allocate a certain amount of money per year for incidentals or spontaneous needs – in the amount of $300.00 (in addition to the original $110.00) for recruitment activities. Lacey Massey seconds, the motion passes.

e. **PFA Promo Items**
    i. Erick sourced some PFA Swag as giveaway items for the Riverton Fair – reuseable shopping bags, pens & can koozies.
    ii. Ashley brings up the idea of getting more bags to also use for the craft fair as well.
    iii. Laura Meglio moves to increase Erick's budget to purchase 250 bags, Teryn Goulet seconds. Motion passes.

f. **Other Old Business**
    i. None to report

10. Program

a. **Advisor Report**
    i. Spinning wheel is here – ready to be used for Riverton Fair
    ii. Poinsettias are here, bulb sale was successful.
    iii. Floral design class – doing a flower of the month club that is being opened up to us. $40.00 per month per arrangement.
    iv. 2 new wreath crimpers

v. Freshmen are setting up barns for Riverton Fair
vi. Students have invited rescues to bring their animals to Riverton Fair for exposure

b. **Program Needs**
    i. none to report

11. New Business

a. PFA Bulletin board
b. PFA Booth at Riverton Fair – how do we want to go about manning/promoting our group?
c. Can PFA sponsor the tickets for the volunteers and chaperones? Might encourage involvement. Ashley Holm moves to sponsor the tickets, Bruce Meglio seconds. The motion passes. Mia is going to have special passes made to keep track of who enters the fair and for reimbursement.
d. Volunteer schedule for the Riverton Fair was determined.

12. Swag

a. PFA Swag is available in our Squad Locker store - https://tinyurl.com/NWRPFA

13. Adjournment

a. Meeting adjourned @ 8:23PM

ATTENDEES

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