MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

ANNUAL REORGANIZATION MEETING AGENDA

DATE: **MONDAY, NOVEMBER 2, 2026**

Time:_____

TIME: **6:00 P.M.**

I. CALL TO ORDER

II. SALUTE TO THE FLAG

III. STATEMENT BY PRESIDING OFFICER

"The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Morris County Vocational School District Board of Education has caused adequate and electronic notice of this meeting to be published by having the date, time and place thereof posted on the District website, sent to the Clerk of the Board of County Commissioners and the Clerk of the Township of Denville at the same time. The Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

IV. APPOINTMENT OF TRUSTEE

Administer the oath of office to Mrs. Hanna Roth Starr as a Trustee to the Morris County Vocational School District Board of Education.

Board Members	Renewal Date
Barbara Dawson	November 2027
John Hyland	November 2029
Hanna Roth Starr	November 2030
John Velez, Esq.	November 2028
Dr. Nancy Gartenberg	N/A

V. ROLL CALL

Board of Education:
_____ Mrs. Barbara Dawson
_____ Mr. John Hyland
_____ Mrs. Hanna Roth Starr
_____ Mr. John Velez, Esq.
_____ Dr. Nancy Gartenberg

Superintendent: _____ Dr. Anita Champagne
Attorney for the Board of Education: _____ Mr. John Mills III, Esq.
Business Administrator/Board Secretary: _____ Mr. Michael Davison
Student Representative: _____ Mr. Duncan Felch

Press: _____ Visitors: _____

VI. ELECTION OF OFFICERS

1. Call for nominations for the Office of President:

_____ Nominated by:_____

_____ Nominated by:_____

Motion to close nominations for the Office of the President:

Motion by:_____ Seconded by:_____ Roll Call:_____

2. Call for nominations for the Office of Vice President:

_____ Nominated by:_____

_____ Nominated by:_____

Motion to close nominations for the Office of the Vice President.

Motion by:_____ Seconded by:_____ Roll Call:_____

VII. APPOINTMENT OF COMMITTEES

Motion to appoint the following individuals to serve on committees until the Annual Reorganization Meeting on November 1, 2027:

COMMITTEE	CHAIRPERSON	CO-CHAIRPERSON
Personnel	_____	_____
Finance	_____	_____

Motion by:_____ Seconded by:_____ Roll Call:_____

VIII. APPOINTMENT OF DELEGATES/REPRESENTATIVES

Motion to approve that the following delegates/representatives be appointed for the 2026-2027 school year:

Morris County Educational Services Commission: _____

Alternate to the Morris County Educational Services Commission: _____

Morris County School Boards Association: _____

Alternate to the Morris County School Boards Association: _____

New Jersey School Boards Association: _____

Alternate to the New Jersey School Boards Association: _____

Morris County Board of School Estimate: _____

Alternate to the Morris County Board of School Estimate: _____

Motion by:_____ Seconded by:_____ Roll Call:_____

IX. MEETING DATES

Motion to establish regular meeting dates on the 2nd Tuesday of the month at 6:00 p.m. unless specified otherwise on the below schedule:

December 8, 2026	6:00 P.M.	July 13, 2027	8:30 A.M.
January 12, 2027	6:00 P.M.	August 10, 2027	8:30 A.M.
February 9, 2027	6:00 P.M.	September 14, 2027	6:00 P.M.
March 2, 2027 (First Tuesday)	6:00 P.M.	October 12, 2027	6:00 P.M.
April 13, 2027	6:00 P.M.	*November 1, 2027 (Monday)	6:00 P.M.
May 11, 2027	6:00 P.M.	Annual Reorganization and	
June 8, 2027	6:00 P.M.	Regular Business Meeting	

**Reorganization Meeting (1st day of November by State Statute 18A:54-18)*

Motion by:_____ Seconded by:_____ Roll Call:_____

X. CODE OF ETHICS

Motion to adopt the attached "Code of Ethics for School Board Members." (Attachment #1)

Motion by:_____ Seconded by:_____ Roll Call:_____

XI. AUTHORIZATIONS

Motion to approve the Board Attorney or in his/her absence, the President, or the Vice President, to act as alternate Board Secretary in the absence of the Board Secretary.

Motion by:_____ Seconded by:_____ Roll Call:_____

XII. PARLIAMENTARY PROCEDURE

Motion to approve the use of Robert's Rules as the official parliamentary procedure manual to be used to conduct meetings and to appoint the Board Secretary and Board Attorney to act as the parliamentarians for the 2026-2027 school year.

Motion by:_____ Seconded by:_____ Roll Call:_____

XIII. CURRICULUM AND TEXTBOOKS

Motion to approve the re-adoption of all existing Board-approved textbooks and curricula in alignment with the New Jersey Student Learning Standards for the 2026-2027 school year.

Motion by:_____ Seconded by:_____ Roll Call:_____

XIV. POLICIES AND PROCEDURES

Motion to approve the re-adoption of all existing policies of the Morris County Vocational School District for the 2026-2027 school year until otherwise changed or amended by subsequent action of the Board of Education.

Motion by:_____ Seconded by:_____ Roll Call:_____

XV. ORGANIZATION CHART

Motion to approve the attached organization chart. (Attachment #2)

Motion by:_____ Seconded by:_____ Roll Call:_____

REGULAR MEETING AGENDA

I. CORRESPONDENCE

II. SUPERINTENDENT'S REPORT

Reports:

● Student BOE Representative Report	Mr. Duncan Felch
● Spring 2026 NJSLA Assessments Results	Dr. Melissa España
● Ethics Presentation	Mr. John Mills III, Esq.
● Policy Update	Dr. Anita Champagne
● NJ School Boards Conference Reflection	Dr. Anita Champagne

Information Only:

- MCST Security and Fire Drill Logs and Student Incident Report (Attachment #3)
- MCCTI Security and Fire Drill Logs and Student Incident Reports (Attachment #4)
- HIB Report (Attachment #5)
- 2027-2028 Tentative Budget Calendar (Attachment #6)

III. COMMITTEE PROGRAMS

IV. HEARING OF THE PUBLIC (related to agenda items only)

V. SUNSHINE RESOLUTION

Motion to adopt the following sunshine resolution:

WHEREAS, this meeting is duly and properly called for a regular session meeting of this Body and adequate notice has been given as provided by the "Open Public Meetings Act" and,

WHEREAS, it is now necessary that the Board of Education of the Morris County Vocational School District consider the following matters:

Legal Issue
Student Matter

which fall within the exceptions as set forth in the "Open Public Meetings Act" and therefore are matters which this Body determines should be discussed at a closed meeting. It is anticipated that this closed session will last approximately **30 minutes.**

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Education of the Morris County Vocational School District as follows:

That this Body shall at this time recess this meeting and conduct a closed meeting concerning the above referenced matters, which involve exceptions this Body hereby determines are of such a nature that they cannot be discussed at an open meeting and this Body is at this time unable to determine when the matter under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

Motion by: _____ Seconded by: _____ Roll Call: _____

VI. MINUTES

1. Motion to approve the minutes of the Regular Meeting of the Board of Education of October 13, 2026 as submitted. (Attachment #7)

2. Motion to approve the minutes of the Closed Session Meeting of the Board of Education of October 13, 2026 as submitted.

Motion by: _____ Seconded by: _____ Roll Call: _____

VII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT AND TREASURER'S REPORT

1. Motion to approve the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of September 2026. Further, pursuant to N.J.A.C. 6A:23A-16.10l4 the Board of Education certifies that as of September 30, 2026, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment #8)

Pursuant to N.J.A.C. 6A:23A-16.10l3, I certify that as of September 30, 2026 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10.

_____ _____
Business Administrator/Board Secretary Date

2. Motion to approve the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending September 30, 2026. (Attachment #9)

Motion by: _____ Seconded by:_____ Roll Call:_____

VIII. POLICIES AND PROCEDURES

The following Resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to approve the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials 2023 Revisions and Addendum 2 (School Automatic Notification) for the Morris County School of Technology as reviewed at the annual meeting between the Chief School Administrator and the Chief of the Denville Township Police Department on September 28, 2026.

2. Motion to approve the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials 2023 Revisions and Addendum 2 (School Automatic Notification) for the Morris County Career Training Institute as reviewed at the annual meeting between the Chief School Administrator and the Chief of the Randolph Township Police Department on October 2, 2026.

3. Motion to approve the following policies/regulations for first reading: (Attachment #10)

Policy	Description	Reason
P 0143	Board Member Election and Appointment	Revised
P & R 2412	Home Instruction Due to Health Condition (M)	Revised
P 2422	Statutory Curricular Requirements (M)	Revised
P 5111.4	Admissions for Vocational Schools	Revised
(M) = *Mandated by law or monitoring standards*		

Motion by: _____ Seconded by: _____ Roll Call: _____

IX. FINANCE

The following Resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to approve the payment of bills as attached. (Attachment #11)

2. Motion to approve and authorize the Board Secretary to pay urgent and unforeseen bills and meet financial obligations for November 3, 2026 through the next Morris County Vocational School District Board of Education meeting.

3. Motion to approve the following amendments to the 2026/2027 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 62, 63 and 66 as per listing attached. (Attachment #12)

4. Motion to approve the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district. (Attachment #13)

5. Motion to confirm and approve the following resolution:

WHEREAS, there exists a need for the retention of Special Counsel to the Board of Education, and

WHEREAS, funds are available for this purpose, and

WHEREAS, contracts for "Professional Services" under Local Public Contracts Law (N.J.S.A. 18A:18A-5) require an award by the Board of Education by resolution at a public meeting.

The President and Secretary are hereby authorized and directed to execute an agreement with:

> Comegno Law Group, P.C. to serve as Special Counsel to the Board of Education for the period October 1, 2026 through June 30, 2027, at a fee of $225.00 per hour for partners and shareholders, $195.00 per hour for associates and $100.00 per hour for law clerks and paralegals.

This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Contracts Law because:

The legal services of Special Counsel to the Board of Education for selected legal services including but not limited to Educational Law Matters, are considered as a "Professional Service" under the provisions of the Local Public Contracts Law because such services are of such qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.

6. Motion to approve the submission of the Annual Maintenance Budget Amount Worksheet (Form M-1) and the Comprehensive Maintenance Plan, 2025-2026 through 2027-2028, to the County Office. (Attachment #14)

Motion by: _____ Seconded by: _____ Roll Call: _____

X. CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS

The following Resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to approve the senior Work-Based Learning Experiences for the 2026-2027 school year as per the attached list. (Attachment #15)

2. Motion to approve the attached list of Field Trips for the 2026-2027 school year. (Attachment #16)

3. Motion to approve the following resolution:

WHEREAS, the Morris County Vocational School District Board of Education received the Harassment, Intimidation and Bullying Report of the Superintendent dated October 13, 2026;

WHEREAS, the parties involved in the case(s) reported were notified of the results of the investigation, Superintendent's decision and the rights of those parties to request a hearing before the Board of Education; and

WHEREAS, no requests for a hearing before the Board of Education have been received; and

WHEREAS, the Anti-Bullying Bill of Rights provides the Board of Education the opportunity to affirm, modify or reject the Superintendent's decisions on reported cases of Harassment, Intimidation and Bullying;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education **affirms** the Superintendent's decision in the case(s) listed in the HIB Investigation Reports reported to the Board at its regularly-scheduled Board of Education meeting on October 13, 2026. (Attachment #17)

4. Motion to amend the resolution of August 11, 2026 to approve the 2027-2028 Admissions Timeline, Full-Time and Share-Time Academy Program Offerings and the 2026-2027 Full-Time and Share-Time Admissions Handbooks. (Attachment #18 and Attachment #19) (Amended to include handbooks)

Motion by: _____ Seconded by: _____ Roll Call: _____

XI. PERSONNEL

The following Resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to rescind the appointment of Emily Cuccio as Girls Junior Varsity Basketball Athletic Coach for the 2026-2027 school year.

2. Motion to approve the appointment of the following Athletic Coaches for the 2026-2027 school year:

Sport	**Coach**
Basketball: Girls Junior Varsity	Catherine Mohrle
Indoor Track & Field: Varsity	Kathleen Turnball
Indoor Track & Field: Assistant	Jessica Klimas

3. Motion to approve the appointment of the following faculty member to write curriculum at the rate of $34 per hour 2026-2027 school year, with funding provided by FY27 Perkins Secondary Grant and the final approval product due by December 23, 2026:

Name	**Course**	**Pathway**	**Type**	**Term**	**Maximum Hours**
Sean Trisler	Circuit Analysis AC/DC	Electronics Technology Robotics	New	Full Year	30

4. Motion to approve the appointment of Melissa Eckoff for up to 130 hours of Special Services testing and accommodations support during the 2026-2027 school year, at the rate of $34 per hour, not to exceed $4,500, effective November 3, 2026, with funding provided by the FY27 IDEA Grant.

5. Motion to approve the following substitutes as listed on an as-needed basis at the current Board approved substitute rate for the 2026-2027 school year effective November 3, 2026 through June 30, 2027, pending completion of documentation in accordance with law or district policy:

Name	**Position**	**Certification**
Jolee Morris	Substitute Teacher	Substitute Credential

6. Motion to approve Deirdre Romero, Teacher of Global Commerce, to complete the AI Intelligence Fundamentals Credential Training via the IBM SkillsBuild Program effective November 3, 2026, for a maximum of 12 hours at her hourly rate, with funding provided by NJDOE's AI Technology in CTE Pathways Grant, with completion of the course and the earned credential by December 4, 2026.

7. Motion to approve the appointment of Rosemary Cortez as IETP Instructor - Quickbooks (MCVTS - Wednesday) at the rate of $42 per hour for a maximum of 117 hours, effective November 3, 2026, to June 30, 2027, with funding provided by the FY27 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant.

8. Motion to approve the appointment of Jenabu Williams as ESL/ABS Substitute Lead Instructor (all locations, as needed) at the rate of $40 per hour for a maximum of 105 hours, effective November 3, 2026 to June 30, 2027, with funding provided by the FY27 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant.

9. Motion to approve the appointment of the following ESL/ABS Substitute Instructors (all locations, as needed) at the rate of $40 per hour, effective November 3, 2026 through June 30, 2027, with funding provided by the FY27 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant:

Name	**Maximum Hours**
Jenabu Williams	105
Colleen Coppola	65
Antoinetta Toth	65

Motion by: _____ Seconded by: _____ Roll Call: _____

XII. HEARING OF THE PUBLIC

XIII. OLD BUSINESS

- Career Pathways Night: Thursday, May 6, 2027 at **6:30 PM**
- Share Time Completion Ceremony: Wednesday, June 2, 2027 at **1:00 PM**
- Graduation: Monday, June 14, 2027 at **3:00 PM**

XIV. NEW BUSINESS

- Next Regular Board Meeting: December 8, 2026 at **6:00 PM**
- Ignite 2031: March 20, 2027, CCM at **9:30 AM**
- College Career Exploration: April 17, 2027 at **9:30 AM**
- Senior Sports Award Ceremony: June 3, 2027, MCST at **6:00 PM**

XV. ADDITIONAL BUSINESS

XVI. ADJOURNMENT

Motion to adjourn the meeting. Time:_____

Motion by: _____ Seconded by: _____ Roll Call: _____