FULLERTON SCHOOL DISTRICT
Personnel Commission Meeting
1401 W. Valencia Drive, Fullerton, CA

Minutes of the Regular Meeting Of September 29, 2026

CALL TO ORDER, PLEDGE OF ALLEGIANCE

Mr. Tommy Reminiskey, Chairperson, called the meeting to order at 4:32 p.m. and Sarah Kelman led the pledge of allegiance.

PERSONNEL COMMISSIONERS

Mr. Tommy Reminiskey, Chairperson (In-Person)
Ms. Sarah Kelman (In- Person)
Dr. Alexis Norman (In-Person)

STAFF PRESENT

Sylvia Niknami, Director, Human Resources
Stephanie McKinney, Administrative Secretary, Human Resources
Blanca Martinez, Personnel Technician II

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF AUGUST 24, 2026 – ITEM 2

The Personnel Commission reviewed the minutes.

A motion for approval was made by Ms. Sarah Kelman and was seconded by Dr. Alexis Norman; the motion passed unanimously.

APPROVAL OF THE CLASSIFIED PERSONNEL REPORT – ITEM 3

The Personnel Commission reviewed the report.

A motion for approval was made by Ms. Sarah Kelman and was seconded by Dr. Alexis Norman the motion passed unanimously.

APPROVAL/RATIFICATION OF RECRUITMENTS – ITEM 4

The Personnel Commission reviewed the recruitment bulletin.

A motion for approval was made by Ms. Sarah Kelman and was seconded by Dr. Alexis Norman; the motion passed unanimously.

RATIFICATION/CERTIFICATION OF ELIGIBILITY LISTS – ITEM 5

The Personnel Commission reviewed the eligibility lists.

A motion for approval was made by Ms. Sarah Kelman and was seconded by Dr. Alexis Norman the motion passed unanimously.

PUBLIC COMMENTS - ITEM 6
There were no public comments made.

DIRECTOR'S REPORT - ITEM 7
Ms. Sylvia Niknami thanked the Human Resources team for their continued efforts in processing numerous resignations and onboarding new employees. She also shared that she and Stephanie McKinney attended a recent job fair, where they made approximately 150 candidate contacts. Ms. Niknami expressed her excitement about these connections and the opportunity to recruit candidates for Instructional Assistant – Special Education positions.

CONSIDER APPROVAL OF PROPOSED CLASSIFICATION OF PROJECT COORDINATOR - ARTS PROGRAM JOB DESCRIPTION - ITEM 8
Ms. Sylvia Niknami explained that the District's Certificated Arts Director position became vacant and that, following a redistribution of workload and restructuring, the recommendation is to establish a new Project Coordinator – Arts Program classification rather than backfill the Arts Director position. She stated that having two Project Coordinators will support the coordination and implementation of District-wide arts programming. Ms. Niknami explained that the new classification will coordinate District-wide arts programs, events, partnerships, budgets, and resources across dance, media arts, music, theatre, and visual arts. She stated that the position has broader responsibilities than the Project Liaison, including program implementation, budget monitoring, and coordination with schools and community partners. Ms. Niknami recommended placement at Range M06 on the Classified Management Salary Schedule based on the position's responsibilities.

A motion for approval was made by Ms. Sarah Kelman and was seconded by Dr. Alexis Norman; the motion passed unanimously.

CONSIDER APPROVAL OF PROPOSED CLASSIFICATION OF DIRECTOR, EXPANDED LEARNING JOB DESCRIPTION - ITEM 9
Ms. Sylvia Niknami explained that this also comes from a restructuring and the growing needs of the ENCORE Program. The request to establish a new Director, Expanded Learning classification was brought forward by Educational Services and supported by the Executive Cabinet. Ms. Niknami explained that the position will provide districtwide leadership and oversight of before-school, after-school, intersession, and summer programs, including program operations, compliance, budgets, staffing, and community partnerships. The position will also address high-level complaints and concerns related to program operations. The classification will provide a clear structure for managing the District's expanded learning programs and reflect the position's broader leadership responsibilities. Ms. Niknami recommended placement at Range M30 on the Classified Management Salary Schedule based on the position's districtwide responsibilities, budget oversight, personnel management, program compliance, and oversight of high-level complaints.

Mr. Tommy Reminiskey commented that the Expanded Learning Program has really

grown and agrees that it should have a Director.

A motion for approval was made by Ms. Sarah Kelman and was seconded by Dr. Alexis Norman; the motion passed unanimously.

JOINT APPOINTEE ANNOUNCEMENT - ITEM 10

Mr. Thomas Reminiskey, Board-appointed Personnel Commissioner, and Ms. Sarah Kelman, CSEA-appointed Personnel Commissioner, announced their intent to reappoint Dr. Alexis Norman as the Joint Appointee to the Fullerton School District Personnel Commission for a subsequent three-year term commencing December 1, 2026, and ending November 30, 2029. The announcement was made pursuant to California Education Code Section 45246.

ADMINISTRATION AND POLICY - ITEM 11

The Personnel Commission reviewed the current budget printout.

No action was taken on this information item.

OTHER BUSINESS - ITEM 12

There was no other business discussed.

ADJOURNMENT OF REGULAR MEETING

The regular meeting was adjourned to closed session at 4:43 p.m.

RECESS TO CLOSED SESSION

No reportable action was taken during the closed session; closed session was adjourned at 4:59 p.m.

Minutes Accepted By: Tommy Reminiskey, Chairperson
Recorded by: Stephanie McKinney