Welcome to South Whidbey School District.

Safety is of the utmost importance in the educational environment. Students are able to learn and staff are more effective when everyone feels safe. Thank you for volunteering your time at the South Whidbey School District.

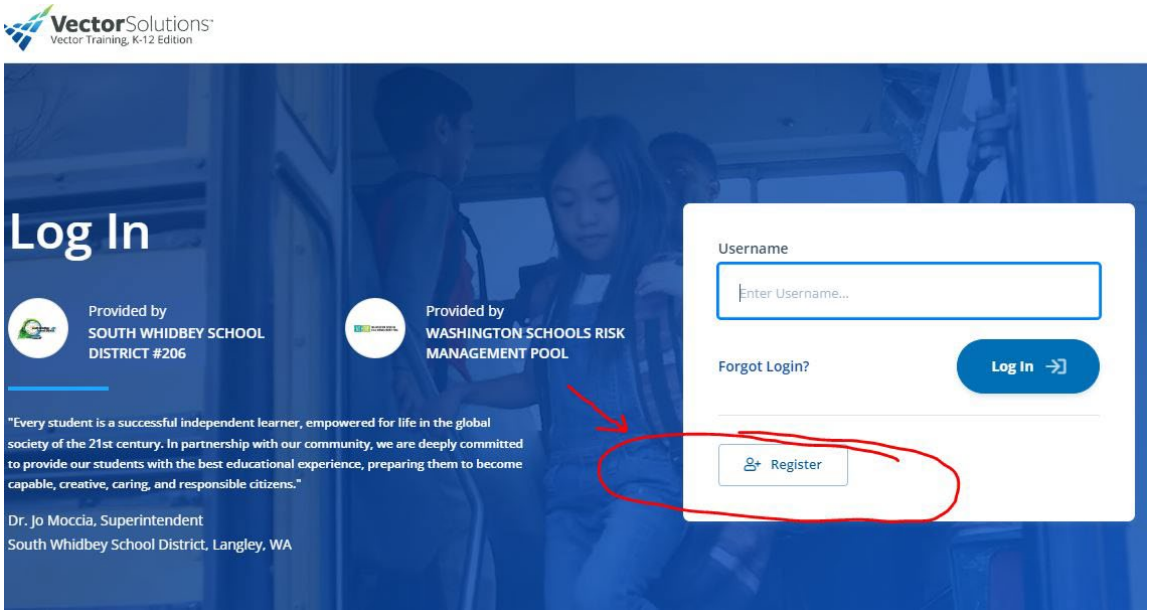
Below are the instructions to complete the **Understanding Boundaries** course. There will be other courses listed and you are welcome to take them all, but Understanding Boundaries is required for volunteers in our district.

Vector/SafeSchools Log On Instructions:

Step 1. From the district website, **www.sw.wednet.edu**, click on the word "**Staff**" in the upper right corner, and then in More Links on the right hand side of the page click on "**Safe Schools Safety Training link**". OR using your web browser, go to the website: http://sw-wa.safeschools.com/login

Step 2. On the Vector/SafeSchools web page, look for the "**Register**" button – click **"Register"** to begin the self-registration process.

Enter Registration Key : 3dd2b896



What information to provide while Registering:

- Enter your "**New User Name**" as your **first initial_ full last name_ 27**
  - For example **Stan Lee** would be **slee27.**

- Enter your full first and last name**.**

- Once you have registered using the key you can log on any time throughout the year with your "**New User Name**" (slee27) as your **Username** – no password required.

You will see your assigned mandatory course of Understanding Boundaries. If you would like to take the additional courses that are listed you are welcome to.

How to complete a course:

1. Select a course by clicking on the name of the course. (Note: the courses have audio so turn up your speakers to hear the narration.)

2. Complete the assigned courses. You must take the course quizzes to complete the training. Several of the courses offer a "Test Out" option for those who know the information really well already. If you pass the test, you do not have to take the course itself.

Please send a copy of your certificate for the Understanding Boundaries course to the school secretary.

If you have any questions or problems with the site please contact:
Human Resources
humanresources@sw.wednet.edu or 360-221-6808 ext 2222

Thank you and have a safe school year!