MEETING MINUTES

Heritage Elementary School Governance Council

Date 10/21/2025 **Time** 3:00PM | **Location** Microsoft Teams & Principal Office

SGC Members

Tracee Ragland, Principal | Kendra Glover, School Employee | LaKeya Wheaton, School Employee | Jacqueline Bostic, Teacher | Kioabrion Gibson, Teacher | Candace Reese, Parent | Ariel Smith, Community Member

Meeting Minutes Summary

Time	Action Items	Owner
3:06PM	Call to order	Bostic
	Action Item: Approve Agenda • Motion to Approve: Glover • Second: Gibson	Glover Gibson
	Action Item: Approve Previous Month's Minutes • Motion to Approve: Gibson • Second: Glover	Gibson Glover
	New Information/Stakeholder Input: • A flyer has been posted on ClassDojo to gather stakeholder feedback and input to help guide SGC decision-making. At the moment. there is no new input to discuss.	Bostic
	Debrief Fall Council: • Bostic attended Fall Council Meeting and discussed SGC visibility within the school as well as getting out into the community. The discussion focused on developing an initiative that encourages greater parents and community participates in SGC activities. The possibility of creating SGC-branded merchandise was also suggested to promote awareness.	Bostic
	Proposals for Charter Dollars Expenditures:	Bostic

	Winfrey requested $80 in funding to purchase socks, bows and pom pom for the Cheer Squad. This request supports student leadership, teamwork and building confidence. • Motion to Approve: Glover • Second: Gibson • All in favor and unanimous Green requested $1000 in funding for Why Try Intervention Kit. This kit will provide structured lessons, handouts and activities designed to build resilience, improve decision-making, develop positive coping skills, and stay engaged at school. The anticipated impact is to support Tier 2 and 3 interventions for approximately 25-100 students. • Motion to approve: Bostic • Second: Gibson • All in favor and unanimous Hollis requested $500 in funding to purchase adjustable basketball hoops as a basketball engagement initiative designed to increase parent involvement and reinforce Positive Behavior Interventions and Supports (PBIS) program through sports. The basketball games will be scheduled to take place in November. • Motion to Approve: Gibson • Second: Glover • All in favor and unanimous vote Gibson requested $1800 in funding to cover the transportation cost for the SEC department's field trip to the Georgia Aquarium. This educational experience will provide students with hands-on exploration of marine life, reinforce literacy and strengthen social skills. • Motion to Approve: Bostic • Second: Wheaton • All in favor and unanimous vote	Winfrey Green Hollis Gibson
	Action Item: Election for New Parliamentarian: • Moved to November's meeting	Bostic
	Discussion Item: Determine Charter Dollars divided among grade levels/ departments: • A budget of $1000 was allocated for each grade level department. However, funds may be reallocated between departments as needed to accommodate varying needs. • Motion to Approve: Glover • Second: Gibson • Ain favor and unanimous vote	Bostic and Wheaton

	• Action Item: Vote on Charter Dolar divided among grade levels/departments • Motion to Approve: Glover • Second: Gibson • All in favor and unanimous.	Bostic
	Discussion Item: Review SGC Website for Compliance: • Not discussed yet	
	Informational Item: Principal's Update: • The Cochran Care Center will serve as a resource hub for HES students and families, providing essential items such as clothing, shoes, food and school supplies. A ribbon cutting ceremony is planned before Thanksgiving break. • The school is pursuing the implementation of AVID (Advancement via Individual Determination), a college and career readiness program for students in pre-K through sixth grade. AVID is designed to enhance Tier 1 instruction and student learning. The program is currently pending approval.	Ragland
	Drafting next meeting Agenda: • Principal's update regarding AVID • Meet new community member from World Changers International Church • Elect new Parliamentarian	Bostic
4:12PM	Action Item: Meeting Adjournment	Bostic

Meeting Norm

Silence Phones | Be Respectful of Others' Opinions | Work for the Good of All Students | Begin and End on Time | Honor Diversity in Thought