NORTHSIDE HIGH SCHOOL

Shared Decision-Making Committee **MINUTES [PAGE 1]**

Monday, October 26, 2026 (4:30-5:30 PM)

1st Floor Conference Room

- **Campus Action Plan**
  - Main Highlights
    - Mr. Rodriguez and Ms. Garza began the meeting by going over the nature of the Campus Action Plan and that we would cover the main focus areas. As SDMC members, the SDMC is tasked with relaying the discussion points and takeaways to their respective floors, teams, departments, etc.
    - Ms. Garza reminded that our need is to focus on writing. This is a similar focus like last year. We need to be consistently writing across the board. This supports students across all content areas and in English content. Teachers have been trained on how to orchestra QRCs in their classes. We're aiming for 3-4 sentences each (3 times per lesson).
    - Members shared out what they have experienced or seen with writing. We are accomplishing more writing in recent years than we had previously.
    - Another focus: CCMR is a big part of the highlights
      - Relates to our goal of getting students to college and/or careers
      - We did well last year, but the target has moved
      - Focused on more dual credit (now associate pathway) and TSI readiness
    - SPED has to be another indicator. This should be reflected in instruction and IEPS. SDMC members, remember
  - Connection to Instruction
    - Same expectation from the beginning of the year
  - Connection to Student Success
    - We need to earn the IBC certifications (Culinary Arts, AV Production, etc.)
    - Last year, there was a change in who gets tested, so we had less students test last year. Now, the priority is to get the IBC point regardless of the grade level
    - Students should have the opportunity to test often.
- **Campus-Level Planning**
  - **Attendance Committee Efforts**
    - Meetings/Conferences
      - Counselors are now responsible for monitoring attendance and incentives
        - Also tied to their evaluation
      - The Office Team has already sent home the first round of letters. Dr. Dillard shared that the letters are already available.
      - Mrs. Reyna asked about the possibility of sharing the list of high flyers of chronically absent students
        - Yes, there is a list. Currently, over 200 considered chronically absent.
        - Once the contact is established, they will get into Edgenuity (students need to know the requirement to remove NG*s)
        - Home visits will begin in November.
      - Students will also get the attendance contract to get signed by their teachers. Helps with accountability. Parents are also supposed to sign it. There will be color-coded folders by grade level. Helps make sure that students know that someone is checking in on their attendance
      - Make sure the teachers know when the folders start so that they can look into it.
      - Mrs. Reyna gave a recommendation for teachers/staff to adopt a student who's on the list
        - Can Ms. Tanaka please share the list? This will help students know that we are invested in their success
    - Parent Communication
  - **Recruitment Efforts**
    - Middle School Visits & Events:
      - Send a Remind 101 when we have a tour
      - Invite prospective elementary / middle school audiences.

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Shared Decision-Making Committee **MINUTES [PAGE 2]**
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1st Floor Conference Room

- **Professional Development**
  - **Upcoming PD Day:**
    - Still waiting to see what's required, recommended, etc.
    - We did do a writing session last week, but we can tighten our focus further about embedding purposefuly, rigorous prompts in various contents. How to ensure that the writing is aligned to the objective. This would relate our Campus Action Plan goal with writing.
    - Recommendations if we have some autonomy:
      - PowerSchool Deep Dive or Outlook deep dive
      - or Excel/Google Sheets for monitoring your own data
- **Staffing**
  - During the levelling, we were in a budget shortfall. Our options were return money to the District or cut two positions. Our decision was to cut a prospective math position that was going to be placed here by the Division. Also, to cut Ms. Taylor's position since she retired. Mr. Ramirez has taken on the student load with the assistance of Ms. Samples
  - Vacancy: Special Education Co-Teacher
- **Input**
  - What else can we do for staff culture/morale? Like the tailgate, potluck, spirit activities, etc. Take this question back to your grade leve/ floor / department.
    - We have a coffee/tea station coming up this fall to have something for staff.
    - Waiting to see if we will get the turkey donations for our Thanksgiving lunch
    - November 6: Nice meal together and thank you cards for colleagues
      - Stuffed chicken and blackened chicken
  - How can we help teachers with time? Idea: copy assistance or informing teachers when the campus is open if they'd like to work in their rooms.