TO: All School Principals

Updated August 2026

FROM: Donnika M. Jones, Chief Academic Officer

SUBJECT: Schedule for 2026-27 Report Periods and Distribution of Report Cards

To ensure uniformity of dates for the distribution of report cards for the 2026-27 school year, please follow the schedule below. Students in alternative education and exceptional education will follow the schedule below for their respective grade levels.

ELEMENTARY (Grades K-5) STUDENTS

Mid-Period Report (for those students needing a Mid-Term report, see note below)	End of Report Period	# of Days	Final Grades and Comment Codes Due in Portal	Report Cards Distributed
Wednesday September 9, 2026	Friday October 9, 2026	43	Monday - 4:00 p.m. October 19, 2026	Thursday October 22, 2026
Thursday November 12, 2026	Friday December 18, 2026	43	Friday - 4:00 p.m. January 8, 2027	Thursday January 14, 2027
Notify Parents of Potential Retention by Wednesday, February 10, 2027				
Friday February 5, 2027	Friday March 12, 2027	47	Monday - 4:00 p.m. March 29, 2027*	Thursday April 1, 2027
Friday April 23, 2027	Thursday May 27, 2027	47	Thursday - 4:00 p.m. May 20, 2027	Thursday May 27, 2027
Note: Mid-Term Progress Reports in elementary schools are distributed to students with a current grade of N, U, D, or F at Mid-Term, and to students who had an N, U, D, or F on the previous report card. Some schools choose to send Mid-Term Progress Reports to all students. Mid-Term grades are not entered in Focus.				

SECONDARY (GRADES 6-12) STUDENTS

Mid-Period Report (for those students needing a Mid-Term report, see note below)	End of Report Period	# of Days	Final Grades and Comment Codes Due in Portal	Report Cards Distributed
Wednesday September 9, 2026	Friday October 9, 2026	43	Monday - 4:00 p.m. October 19, 2026	Thursday October 22, 2026
Thursday November 12, 2026	Friday December 18, 2026	43	Friday - 4:00 p.m. January 8, 2027	Thursday January 14, 2027
Friday February 5, 2027	Friday March 12, 2027	47	Monday - 4:00 p.m. March 29, 2027*	Thursday April 1, 2027
Friday April 23, 2027	Thursday May 27, 2027	47	**By 3:30 p.m. on Thursday, May 27,2027, or Friday, May 28, 2027	Tuesday June 1, 2027
Note: Some schools choose to send Mid-Term Progress Reports to all students. Mid-Term grades are not entered in Focus. * Spring Break is March 15–19, 2027 **Final grades are due on the last workday for instructional staff, dependent upon if a trade day on May 28, 2027 is used				