West Linn-Wilsonville
School District 3J

Code: **KNA**
Adopted: 9.21.26

Immigration Enforcement on District Property

The district complies with state and federal law, including Oregon Revised Statute (ORS) 180.805 and ORS 181.826, and this policy and accompanying administrative regulations KNA-AR(1) – Interactions with Immigration Enforcement and KNA-AR(2) – Federal Immigration Enforcement Request Log when responding to requests from federal immigration authorities regarding immigration enforcement. Absent a judicially authorized subpoena, warrant or court order, district staff must not allow federal immigration authorities access to the district's records or facilities not open to the public for the purposes of immigration enforcement and must verify the validity of any subpoena, warrant or court order involving immigration enforcement presented to them by federal immigration authorities to ensure it is judicially authorized. The superintendent or designee must review and approve any response to a request involving immigration enforcement. The district will provide training to designated staff to ensure compliance with this policy.

This policy will be made available in the Student Rights & Responsibilities handbook and on the district's website.

Designation of Primary Point of Contact

The Deputy Superintendent and Assistant Superintendent are the primary point of contacts for coordinating interactions with federal immigration authorities occurring in the district ("immigration liaison"). The Public Information Officer shall serve as an alternative point of contact during the immigration liaison's absence or unavailability ("alternate immigration liaison").

The immigration liaison's responsibilities include:

Serving as the district's representative during encounters with federal immigration authorities;

Confirming when federal immigration authorities have entered school property for immigration enforcement purposes;

Ensuring federal immigration authorities engaging in enforcement activities at the district have notice of relevant district policies: JO/IGBAB – Education Records/Records of Students with Disabilities, JOA – Directory Information, JOB – Personally Identifiable Information and this policy;

Assisting staff in performing their duties in response to immigration enforcement efforts, including ensuring compliance with all district policies and procedures related to interactions with federal immigration authorities and immigration enforcement efforts;

Reviewing and responding to requests from federal immigration authorities, in coordination with, and under the direction of, the superintendent or designee;

Facilitating the district's compliance with lawful immigration enforcement efforts in a manner that does not unnecessarily disrupt the school environment or invade the privacy of students, staff, or volunteers;

Providing notice as required in this policy when a federal immigration authority has been confirmed to have entered school property for immigration enforcement.

Required Notice

When a federal immigration authority is reported to have entered school property for the purpose of immigration enforcement the immigration liaison shall confirm whether federal immigration authorities have entered school property for immigration enforcement and when confirmed, shall provide notice as follows:

Notice must be provided to:

- Students who attend the school where the federal immigration authority is confirmed to be on school property for immigration enforcement and who are in grades 6 and above;
- Parents or guardians of students attending the school where the federal immigration authority is confirmed to be on school property for immigration enforcement;
- Staff of the school where the federal immigration authority is confirmed to be on school property for immigration enforcement; and
- Community-based service providers that have requested to receive notice when a federal immigration authority is confirmed to be on school property for immigration enforcement. Community-based service providers can request to receive such notifications by contacting the Public Information Officer at the district office.

Notice must include:

- The general location of the federal immigration authority; and
- Whether classes or school operations were affected by the presence of the federal immigration authority.

Notice must not disclose:

- Personally identifiable information;
- Other information that may not be legally disclosed; or
- Other information when the disclosure may threaten the health or safety of students or staff of the district or is prohibited by a court order.

The required notice will be provided as expediently as possible using the district's communication system.

Unless otherwise prohibited by law or court order, the district will make reasonable efforts to provide notice to a student, or to the parent of guardian of a student, when the district has provided information related to the student to a federal immigration authority.

Confidentiality of School Records

Except when required by a judicially authorized warrant, subpoena, or order, Oregon law prohibits the district from disclosing protected information to federal immigration authorities for the purpose of enforcing federal immigration laws.

Training

The district will provide the immigration liaisons and alternate immigration liaison with training as follows:

The training must include information on the requirements of House Bill 4079 (2026), this policy; and

The training must be provided at the time of designation and at least once every two years thereafter.

The district will include notice of this policy with the annual safety training and policy review requirement of all district staff.

END OF POLICY

Legal Reference(s):

ORS 180.810
ORS 180.805
ORS 181.826
OAR 581-021-0371

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2012); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2017).
Oregon Attorney General's *K12 School Model Policy*
Senate Bill 1538 (2026).
Senate Bill 1594 (2026).
House Bill 4079 (2026).