HMONG COLLEGE PREP ACADEMY

1515 Brewster Street, Saint Paul, MN 55108
Office:(651) 209-8002 • Fax:(651) 289-1802
www.hcpak12.org

HCPA Board of Directors Board Meeting

Meeting Date: Wednesday, September 23, 2026
Type of Meeting: Board Meeting
Start Time: 5:00PM - Annual Report Meeting / 5:30PM - Regular Board Meeting
Adjourned: 6:44PM

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Location: Hmong College Prep Academy Board Room
Minute Taker: Mai Zer Vang
Facilitator: Susan Vang

Mission/Vision Statement: HCPA's mission is to provide the best integrated, challenging and well-rounded educational experience to students in grades K-12.

I. **Call to Order:** Susan Vang called the meeting to order at 5:30PM.

II. **Roll Call – Open Session:**

Yes	No	Name
x		Susan Vang – Board Chair
x		Daniel Schmidt – Board Member
x		Sonya Zuker - Board Vice Chair
x		Ge Vang - Board Treasurer
x		Christine Smith - Board Member
x		Joseph Norby-White - Board Secretary - *arrived at 5:48PM*
	x	Tou Yang - Board Member
x		Danijela Duvnjak – HCPA Chief Academic Officer
x		David Kloskin – HCPA Chief Financial Officer
x		Elizabeth Johnson - HCPA 6-12 Director of Teaching and Learning

ANNUAL REPORT MEETING

Agenda Item:	2025-26 Annual Report
Notes:	Board members took time to review and give feedback on the Annual Report.

OPENING ITEMS

Agenda Item:	Approve Agenda
Notes:	

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Motion:	Motion to approve the 9/23/26 Board Meeting Agenda	
Made by:	1st: Sonya Zuker	2nd: Ge Vang
Voted Yea: 5 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Christine Smith, Daniel Schmidt, Ge Vang	
Action:	Motion passed.	

DECLARATION OF CONFLICT OF INTEREST

Agenda Item:	Declaration of Conflict of Interest
Notes:	Board Members reviewed the Agenda and Declared NO Conflict of Interest

CONSENT AGENDA

Agenda Item:	Minutes & Contracts	
Notes:		
Motion:	Motion to approve the Minutes & Contracts	
Made by:	1st: Ge Vang	2nd: Sonya Zuker
Voted Yea: 5 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Christine Smith, Daniel Schmidt, Ge Vang	
Action:	Motion passed.	

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SCHOOL ADMINISTRATION

Agenda Item:	Academic Report
Notes:	- We had a strong start to the school year. - Elementary Workshops focused around habits of learning. - The instructional team has been connecting with teachers and classrooms. They have been doing walk-throughs in classrooms while focusing on trends they are noticing. - IT gave out over 2,500 chromebooks and iPads for students to use for the school year.. - For the Health Office, Navigate Care will help with all protocols/procedures to ensure that we are compliant. - Enrollment is currently at 2,523 students with a waitlist for 5th, 8th and 9th grade. - FFVP is set to begin on September 28. CACFP renewal application has been completed and submitted to MDE. - The After School Program starts on November 5 and will continue through Spring Break.

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	- There was damage to the HVAC equipment on the roof of the main building. Getting proposals to repair/replace the damaged equipment. The insurance carrier will be covering the cost. - Transportation is managing 60 buses, 24 vans and 9 Special Education routes - HR continues to focus on filling our remaining open positions and supporting ongoing staffing needs. - We gained another new Social Worker to join the team. September is Suicide Prevention Month. - SPED is looking ahead at clusters that will continue to focus on using data to drive instruction, aligning IEP goals and supports to students needs.

GOVERNANCE COMMITTEE

Agenda Item:	Board Member Event Report
Notes:	- HCPA made over $100,000 off of State Fair Parking. This money goes to all of the HCPA student led organizations, sports and committees that volunteered to help with state fair parking. - Board Training will be on October 15th. Time is TBD.

FINANCE COMMITTEE

Agenda Item:	Monthly Financial Review	
Notes:	ADM Overview: Revised Budget: 2,465 Actual ADM: 2,456.95, 2714.52 PU Key Indicator Updates: Days' Cash on Hand: 246 days (minimum is 90 days) Debt Service Coverage Ratio: 2.71 (minimum is 1.10) The starting balances are currently preliminary and can change with the MDE reports being updated and additional invoices being received. The final numbers will be available after the audit report is completed. The supplemental information contains July and August information.	
Motion:	Motion to approve the Monthly Financial Review	
Made by:	1st: Ge Vang	2nd: Joseph Norby-White
Voted Yea: 6 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Christine Smith, Daniel Schmidt, Ge Vang, Joseph Norby-White	
Action:	Motion passed.	

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FINANCE COMMITTEE

Agenda Item:	Ratification of Transportation Contract Renewals: Minnehaha Transportation	
Notes:	Minnehaha Transportation increased their rates by $5. This upcoming year, the plan is to start having 3 year contracts.	
Motion:	Motion to approve the Minnehaha Transportation contract	
Made by:	1st: Sonya Zuker	2nd: Ge Vang
Voted Yea: 6 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Christine Smith, Daniel Schmidt, Ge Vang, Joseph Norby-White	
Action:	Motion passed.	

FINANCE COMMITTEE

Agenda Item:	Ratification of Transportation Contract Renewals: RS Transportation	
Notes:	• Rate increases reflect a 5% inflation adjustment • Routes beyond the 15-mile radius are billed at $200 or negotiated based on distance and circumstances • Ad-hoc trips apply when a student misses their scheduled route and an additional trip is required; pricing is per occurrence • After-school rates may vary based on distance and drop-off sequencing	
Motion:	Motion to approve the RS Transportation with the changes mentioned	
Made by:	1st: Ge Vang	2nd: Joseph Norby-White
Voted Yea: 6 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Christine Smith, Daniel Schmidt, Ge Vang, Joseph Norby-White	
Action:	Motion passed.	

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CLOSED MEETING

Agenda Item:	Closed Meeting	
Notes:	Motion to close the meeting to consider a matter subject to attorney-client privilege as permitted by Minnesota Statutes § 13D.05 subdivision 3.	
Motion:	Motion to close the meeting.	
Made by:	1st: Sonya Zuker	2nd: Ge Vang
Voted Yea: 6 Voted Nay: 0	Susan Vang, Sonya Zuker, Christine Smith, Daniel Schmidt, Ge Vang, Joseph Norby-White	

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Abstain: 0	
Action:	Motion passed.

RE-OPEN MEETING

Agenda Item:	Closed Meeting Report	
Notes:	Meeting w/ attorney to consider a matter subject to attorney-client privilege.	
Motion:	Motion to re-open the board meeting.	
Made by:	1st: Sonya Zuker	2nd: Joseph Norby-White
Voted Yea: 6 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Christine Smith, Daniel Schmidt, Ge Vang, Joseph Norby-White	
Action:	Motion passed.	

ADJOURN

Agenda Item:	Adjourn	
Notes:		
Motion:	Motion to adjourn Board meeting at 6:44PM.	
Made by:	1st: Sonya Zuker	2nd: Joseph Norby-White
Voted Yea: 6 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Christine Smith, Daniel Schmidt, Ge Vang, Joseph Norby-White	
Action:	Motion passed.	

The Board Meeting Adjourned at 6:44PM.

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