Constantine Public Schools
1 Falcon Drive
Constantine, MI 49042

Job Posting

Position: Paraprofessional - Eastside Elementary

Qualifications:

- High School Diploma
- Basic computer proficiency
- Ability to effectively communicate with staff and students
- Experience working with students in a school setting preferred
- Ability to work as part of a team and follow directions from lead teachers and administrators

Duties:

- Provide supplemental aids and services as directed by the lead teacher
- Support students in general education classrooms to promote success and inclusion
- Administer academic assessments as defined by lead teachers
- Monitor and supervise students in separate testing or small group settings
- Assist in collecting and maintaining student data
- Promote and maintain a positive and safe student learning environment
- Communicate regularly with staff and administration regarding student needs and progress
- Perform duties with awareness of all district requirements and Board of Education policies
- Carry out additional responsibilities as assigned by administration

Application Deadline: Until Filled

To apply, please use the following link: TalentEd

STATEMENT OF NON-DISCRIMINATION: It is the policy of the Constantine School District that no person shall on the basis of sex, race, color, national origin, or handicap be excluded from participation in, be denied the benefits of, or be subjected to discrimination in employment or any of its programs or activities. **NEED TO ESTABLISH RIGHT TO WORK:** In accord with the federal law, any person employed by the district must provide evidence that s/he is eligible to work in the United States. **CRIMINAL RECORDS CHECK:** In accordance with state law and board policy, no person shall be hired to work in contact with children prior to being fingerprinted and passing a criminal records review.

The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.