Wilton-Lyndeborough Cooperative School District
School Administrative Unit # 63

Job Description

Position: School Social Worker

Reports To: Director of Student Support Services

Qualifications: Master's Degree in Social Work or related field

LICENSURE AND CERTIFICATION REQUIREMENTS: NH Certification or licensure in Guidance or School Social Work Experience in the school and/or social service agency setting.

Physical Demands: NA

Background Check: Candidate will need to successfully pass a background investigation to include fingerprint and criminal history evaluation.

General Duties & Responsibilities: The School Social Worker will assist students in maximizing their potential in the learning process so the students gain and maintain social and educational success, and minimizing the effects of the risk potential caused by personal and social problems which may generate in the classroom, school or home setting.

Except as specifically noted, the following functions are considered essential to this position:

1. Provide the necessary professional skills to assist students to problem solve and arrive at conflict resolution.

2. Review all pertinent materials which refer to a student.

3. Identify student dysfunctional behavior, intervene as early as possible, and conduct assessments when appropriate.

4. Develop, with the school staff, an appropriate treatment plan, which has as its goal, success in school.

5. Concentrate on family needs as they apply to, and affect, the student's access to quality education.

6. Do home visits and parent interviews which arise out of concern that affect the student's physical, academic, and emotional well-being in such a way that school performance is negatively affected.

7. Confer and consult with social service providers and other community and mental health agencies who are already working with families.

8. Work closely with school personnel and report home visit findings and observations in a confidential and timely manner.

9. Collaborate with school/student IEP teams and in student support teams.

This job description is not intended to be all-inclusive and employees may perform other tasks and assume other responsibilities as assigned by the supervisor.

10. Assist school personnel in understanding a child psychologically and helping staff in relating to a student in an effective manner.

11. Provide psychotherapeutic counseling to students and their families.

12. Provide help to students who are having difficulties in school due to attendance, economic, health, emotional, and/or family problems.

13. Provide social skills training for small groups.

14. Provide crisis intervention service.

15. Accompany students or school personnel to court appearances, as appropriate.

16. Participate in the development of behavioral modifications.

17. Understand and practice in accordance with federal, state, and local laws, policies and statutes that relate to students and families, such as child protection/child abuse, special attendance, attendance, and education rights and privacy.

18. Assume responsibility for continued professional development.

19. Perform any other duties or responsibilities as assigned by the Director of Special Services.

All other responsibilities as assigned by supervision.

Necessary Knowledge, Skills and Abilities:

- Knowledge of the psychosocial development of children.
- Ability to apply appropriate social work methods to assure students' positive academic and social outcomes.
- Knowledge of preventive interventions.
- Ability to collaborate with the professionals.

Evaluation: Evaluation will be completed by the Director of Special Services prior to April 1st. Evaluation will be based on professional performance and effectiveness in carrying out the responsibilities of the position as defined.