Wilton-Lyndeborough Cooperative School District
School Administrative Unit # 63

Job Description

Position: Speech and Language Pathologist/Speech Specialist

Reports To: Director of Student Support Services

Qualifications: Master's degree in Speech/Language Pathology

Licensure and Certification Requirements:

Appropriate licensure in the state of New Hampshire. Speech Pathologist:

Certification by the America Speech/Language and Hearing Association (ASHA) Speech Specialist: Certification from the NH State Department of Education Drivers License (necessary if position is district-wide)

Necessary Knowledge, Skills and Abilities: Awareness of NH Rules and Regulations for Special Education, understanding of Section 504, ADD; knowledge of speech/language development disorders; including phonological awareness, oral motor skills and pragmatic language.

Physical Demands: NA

Background Check: Candidate will need to successfully pass a background investigation to include fingerprint and criminal history evaluation.

General Duties & Responsibilities: Except as specifically noted, the following functions are considered essential to this position:

1. To identify students with a possible disability in speech and language through the screening of the following populations:

   a) Preschool children
   b) Students new to the school district
   c) Students who demonstrate speech and/or language difficulties whose educational performance is satisfactory; and
   d) Students referred as suspected of being educationally handicapped for whom language or communication is an area of concern.

2. To complete a comprehensive diagnostic assessment through formal and informal evaluation of those students who have been identified as having a possible disability in speech and language.

3. To serve on the multi-disciplinary evaluation team, that is for the purpose of identification of a student with a suspected speech and language disability.

4. To apply specialized knowledge and skills in the area of speech and language to the collaborative planning, implementation, and evaluation of a student's individual program.

This job description is not intended to be all-inclusive and employees may perform other tasks and assume other responsibilities as assigned by the supervisor.

5. To provide, when appropriate, workshops and consultation to the school district staff regarding speech and language development, strategies for teaching the identified student within the classroom, and interpretation of diagnostic materials.

6. To provide information, support, and counseling to parents and families when appropriate.

7. To provide the immediate supervisor with a schedule of students serviced and to keep thorough ongoing records for the individual students receiving therapy.

8. To maintain lists of referred, screened, and eligible students, as well as a directory of outside agencies, consultants, specialists, and related services.

9. To assist in the development of the annual budget for speech and language services, and to requisition needed supplies for servicing students and maintaining equipment.

10. To supervise a paraprofessional, if necessary, at least once a week to include: monitoring of the student's progress and behavior, consultation and planning weekly, and reporting to the immediate supervisor important data or appropriate information.

11. To develop an appropriate plan of professional development.

12. To perform other appropriate activities assigned by the Director of Special Services.

All other responsibilities as assigned by supervision.

Evaluation: Evaluation will be completed by the Director of Special Services prior to April 1st. Evaluation will be based on professional performance and effectiveness in carrying out the responsibilities of the position as defined.