

Book	Policy Manual
Section	(P) PERSONNEL
Title	Policy P504 - Separation From Employment
Code	P504
Status	Active
Adopted	March 13, 2013
Last Revised	March 13, 2013
Last Reviewed	March 13, 2013

Policy Number: P504
Title: Separation from Employment
Section: Personnel – Professional Staff

I. Resignations

Certificated Professional employees desiring to resign must present a written resignation within the time period as required by law. If no time period is required by law, then the employee must present a written resignation at least sixty (60) days prior to the effective date of resignation.

II. Separation for Cause

Professional employee contracts will be terminated in accordance with provisions of the federal and state law and any applicable collective bargaining agreements.

III. Retirement

Enrollment in the Public School Employees' Retirement System by both full-time and part-time employees will be as required by law.

24 P.S. Sec. 510, 1122, 1126, 1127, 1151
2 Pa. C.S.A. Sec. 551 et seq.

Adopted: 3/13/13

See also:
DP P504 - Separation from Employment