WEST SAN GABRIEL VALLEY SELPA

COMMUNITY ADVISORY COMMITTEE MEETING

Location: Virtual Meeting

August 31, 2026

6:00 PM

MEETING MINUTES

Members In Attendance: Quorum Present

1. Mr. Frank Gonzalez	Alhambra USD
2. Ms. Lilibeth K. Peñafuerte	Duarte USD
3. Ms. Cara Torricelli	Duarte USD
4. Ms. Kathy Bahm	Garvey SD
5. Ms. Elizabeth Saavedra	Monrovia USD
6. Ms. Claudia Galvez	Mt. View Elementary SD
7. Ms. Sara Varela	Mt. View Elementary SD
8. Ms. Kathryn Humphreys	San Gabriel USD
9. Mr. Yougeng Sun	San Marino USD
10. Ms. Heather Jones	San Marino USD
11. Ms. Esther Yoon	South Pasadena USD
12. Ms. Janice Trivino (Chair)	Temple City USD

Also present:
Tamara Schiern (Executive Director, West San Gabriel Valley SELPA)
Racine Huliganga (Program Specialist, West San Gabriel Valley SELPA)
Connie Kwok (Parent's Place)
Amos Byun (SGPRC)

I. CALL TO ORDER

a. Janice Trivino called the meeting to order at 6:03pm

b. Mr. Sun would like to work with anyone interested in building a transition plan for students who are graduating from ATP and who are concerned about the service cliff.
c. Racine Huliganga will follow up with Mr. Sun to discuss.

II. ESTABLISHMENT OF QUORUM

a. Quorum Established with 13 voting members present.

III. APPROVAL OF AGENDA

a. Kathy Bahm motioned to approve the agenda for 8/31/26.
b. Esther Yoon seconded the motion.
c. It has been moved and seconded that we approve the agenda for 8/31/26
d. Discussion
    - No Discussion
e. Motion has been approved: 13 ayes; 0 nays, 0 abstain

IV. PUBLIC COMMENT (2 minutes per comment)

a. Cara Torricelli (Duarte) asked about district practices regarding students' preferred names and pronouns, including when and how such practices were established. SELPA Director clarified that the CAC's scope is limited to matters related to special education and suggested that district-specific policy questions may be directed to the local governing board.
b. Kathryn Humphreys (San Gabriel) asked about procedures for ensuring that teachers review and understand the IEP of a newly enrolled or newly assigned student. SELPA Director shared that special education staff should have access to the student's IEP in order to implement the services, supports, goals, and placement identified in the IEP.
c. Cara Cara Torricelli (Duarte) raised a concern regarding whether pertinent student health information is communicated to general education teachers when it is not included on an IEP-at-a-glance document. Staff shared that applicable student health plans and necessary health information should be communicated to staff responsible for the student, consistent with district procedures.
d. Lilibeth K. Peñafuerte (Duarte) asked whether California requires specific student-to-teacher or student-to-aide ratios in Special Day Classes (SDCs). SELPA Director shared that there is not a single statewide student-to-adult ratio applicable to all SDCs and noted that SELPA recommendations, district practices, and collective bargaining agreements may provide additional guidance.
e. Frank Gonzalez (Alhambra) asked about district involvement when a parent is considering private school placement. SELPA Director discussed the distinction between placements offered by an IEP team and unilateral private school placements made by parents.
f. SELPA Director clarified that CAC meeting discussion is generally limited to matters within the CAC's agenda. The possibility of including a future agenda item for general questions and answers related to special education was discussed.

V. APPROVAL OF CAC MINUTES

a. Elizabeth Saavedra motioned to approve the minutes dated 3/2/26.
b. Kathy Bahm seconded the motion.
c. It has been moved and seconded that we approve the minutes dated 3/2/26.
d. Discussion
    - No Discussion
e. Motion has been approved: 12 ayes; 0 nays, 1 abstain.

VI. REPORTS

1. SELPA UPDATE - Tamara Schiern, Executive Director, West San Gabriel Valley SELPA
    a. Discussion:
        i. SELPA is now fully staffed.
        ii. Craft Fair: December 1, 2026
        iii. Students with Disabilities Resource Fair: February 27, 2027
        iv. Parent Workshop Survey
2. Regional Center – East Los Angeles Regional Center – Victor Mercado
    a. Victor Mercado was unable to attend the meeting. Flyers for upcoming events are available on ELARC website.

3. Regional Center – San Gabriel/Pomona Regional Center –Magdalena Cenovio and Amos Byun
    a. Flyers shared for the following SGPRC events: Mental Health resource fair, Summer Vendor Resource Fair, Centering Voices & Bridging Access, Korean Support Group, Medi-Cal Eligibility & Appeals, Summer Picnic (Southeast Asian Support Group), Voting Rights & Accessibility
    b. Direct questions to: Amos Byun; AByun@sgprc.org; 909.710.8815

4. Parents' Place – Connie Kwok
    a. Parents' Place Family Resource & Empowerment Center, website: www.parentsplacefrc.com
    b. Direct questions to: Connie Kwok, Family Support Specialist; connie.k@parentsplacefrc.com; 626-919-1091.
    c. Parents' Place Newsletter: https://www.parentsplacefrc.com/newsletter-articles

VII. MISCELLANEOUS ANNOUNCEMENTS

a. No Discussion

VIII. ADJOURNMENT

a. Tamara Schiern motioned to adjourn CAC meeting at 7:00pm
b. Esther Yoon seconded the motion.
c. It has been moved and seconded that we adjourn the meeting.
d. Discussion
    - No Discussion
e. Motion has been approved: 13 ayes; 0 nays, 0 abstain