WORK EXPERIENCE COURSE REQUIREMENTS

RESET FORM

Course Code:	
Grade Level:	
Sponsor Teacher	

High School Students may earn a .5 Elective credit for every 112.5 hours they are employed at a supervised, approved site. Hours are documented with pay stubs each time the student receives a pay check). Students are able to earn, up to but not to exceed, 7.0 elective credits.

Hours are documented with pay stubs each time the student receives a paycheck. Some additional paperwork and assignments may required. This is a great way to earn elective credit in school while you are earning money at work!

STUDENTS MAY ONLY EARN A PASS/FAIL GRADE FOR THIS COURSE

STATE OF ALASKA EMPLOYABILITY STANDARDS

Student should be able to use employability skills in order to effectively make the transition from school to work and lifelong learning.

- Develop and maintain a work ethic necessary for success in the workplace that includes honesty, integrity, dependability, punctuality, self-discipline, initiative, reliability, accuracy, productivity, and perseverance.
- Understand how to apply skills and academic knowledge in a variety of work settings.
- Understand the process for seeking employment including resume development, application completion, interview skills, and appropriate dress.
- Understand the process for developing self-employment opportunities, including marketing, business plan development, and managing finances.
- Understand how an individual job fits into the overall organization.
- Understand the need for safe practices in the workplace.
- And understand employer and employee rights and responsibility.

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