Step 3

Triennial Assessment Reporting Template



This editable template helps your team easily and consistently share your School Food Authority's (SFA's) wellness policy assessment results. Input your SFA's specific information, then download and save the customized document to your computer.

Follow these instructions:

- ➔ Select a reporting template (template 1 on page 2 or template 2 on page 3) listed in Document tabs

- ➔ Modify the document using the template specific instructions below:
  - ◆ **Template 1**
    - Add the School/District/RCCI name in the header and replace the LOGO placeholder with your school/district/RCCI's logo.
    - Replace the photo placeholder with a photo of wellness activities that your School/District/RCCI participated in (optional) or delete. Additional photos may be included on a second page but are not required.
    - Replace existing instructional text/placeholders under each header with the applicable information and the triennial assessment results summary.

  - ◆ **Template 2**
    - Add School/District/RCCI name, address, and phone number in the header and replace the LOGO placeholder with your school/district/RCCI's logo.
    - Replace existing instructional text/placeholders with the applicable information and the triennial assessment results summary.

- ➔ Click File > Download > PDF

- ➔ Print or save the customized document

School/District/RCCI
name goes here

LOGO

Triennial assessment results 2026



Meet our team

- Wellness policy team member 1
- Member 2
- Member 3
- Member 4

Policy compliance results

Summarize results of the wellness policy assessment (e.g., strengths and opportunities for improvement) here **OR** add link to completed Step 1 documentation template here.

Wellness policy goals

1. Nutrition education/promotion
2. Physical activity
3. Other goals for student well-being

Summarize results on progress made in meeting your 3 district wellness policy goals across all grade groups (e.g., K-5, 6-8, 9-12) served OR add link to completed Step 2 documentation template here.

Key achievements

1. Identify key wellness efforts that have been achieved since the last assessment.
2. Identify key wellness efforts that have been achieved since the last assessment.
3. Identify key wellness efforts that have been achieved since the last assessment.

Next Steps

Outline any next steps here (e.g., steps to meet unmet goal(s) or policy elements that are not currently met, updates to wellness policy, updates to wellness goals, etc.).

Ralston Public Schools
8545 Park Drive
Omaha, NE
402-331-4700

11/1/2026

Ralston Public Schools Community,

Our district takes pride in supporting the needs of the whole child, and to ensure that all children are safe, supported, engaged, and challenged each school day. Research indicates that initiatives focused on improving aspects of students' well-being in schools — such as addressing childhood obesity, preventing bullying, supporting students mental health, and restricting use of exclusionary discipline — have been found to be successful in improving student success and academic excellence. We have assessed our wellness policy as part of the USDA requirements. Below are the results of our assessment.

Step #1- While we have made progress with our wellness goals, we can still show improvement.

Step #2. We have found that not all our goals relating to student wellness are clearly defined in our policy. This is true across all age groups. This goal is ongoing.

We will update our policy to include more concrete steps relating to student wellness in our effort to communicate this importance to all shareholders.

If you have any questions, please contact **[Name]** at **[Email]**.

Respectfully,

Administrator and/or Wellness Leader