Tom Hawkins
School Site Council
Meeting #2
Minutes
September 30, 2026
3:15-4:30pm Hawkins Library

I: Welcome

A. Roll Call (Sign-in sheet)

1. Quorum established 3:22pm.

   Present: Charles Spikes, Catherine Amato, Brenda Morgan, Kelsey Chatard, Sarah Ashley, Regina Feldman, Christine Ward, Larkin Fleckner, Dominique Mellion

   Absent: None

B. Public comments (Information):

1. Larkin Fleckner attended Board Meeting last night and spoke about standards based grading and implementation concerns at district level.
2. Christine Ward shared information that SSC materials will be moved to the shared Google Drive and access will be given.

C. Shares & Celebrations:

1. Finding Neverland performance at the Grand. Celebrating 7th and 8th graders being able to attend and have a field trip. There were several Hawkins kids in the cast who have all gone through the school's drama program and did a great job.
2. Parent Teacher Conferences went well. It was nice that more personalized data was provided this year to help understand how student was doing.
3. SIPS Reading program – appreciate better explanation and data this year on child's level. Celebrating the successes and improvements that counsel's own children having going through the program.

II. Approval of August Minutes – Motion: Catherine Amato, Second: Sarah Ashley

Yes: 9 No: 0 Abstain: 0

III. SSC Bylaws

A. Review Bylaws

a. Amendments:

i. Article II: The school site council shall be composed of a minimum of **9 (NINE)** members…

ii. Other school staff member **(optional)**

iii. Article IV: Renumber committees to replace duplicate "Section B" with "Section C"

Motion to approve with amendments: Motion: Larkin Fleckner, Second: Sarah Ashley

Yes: 9 No: 0 Abstain: 0

IV. Election of District Parent Advisory Representative

A. Dominique Mellion was recommended to be the PAC representative **Motion: Christine Ward, Second: Larkin Fleckner (Yes: 9 No: 0 Abstain: 0)**

V. Review 2026-2027 site council budget

A. Goal 2 (Math): Update “After School Support Middle School” to better describe initiative - “WIN” initiative (What I Need). Funds spent on teacher time to group kids and learn materials. Every Friday, enrichment time will be used for challenge/at grade level/remedial focused work in math.
B. Goal 5 (PBIS): Surveys sent out to kids on what they want in the store. Create and Amazon wish list for parents to donate to Husky Bucks Score.
    a. Suggestions:
        i. Parents getting surveys on PBIS to measure success. Update language in survey to get better feedback and insight. Propose also getting feedback from teachers (survey). Review Aeries data for referrals and suspensions and track to see if it’s getting better.
C. Goal 6 (Attendance): Ensuring the parents that need to be there are the ones at the workshop.
D. Motion: Dominique Mellion, Second: Brenda Morgan (Yes: 8, No: 0 Abstain:0 Absent: 1)

VI. Parent Engagement Policy

A. Parent Outreach and Involvement Activities
B. Approve Hawkins Parent Engagement Policy
    a. Amendments sent via email: updating language in 1st paragraph to be more clear. Update “Evaluate and Improve” section that review of policy is with SSC, not PAC
    b. Motion: Sarah Ashley, Second: Larkin Fleckner (Yes: 8, No: 0 Abstain:0 Absent: 1)

VII. Additional Items

A. LCAP Goal summaries – will be shared next meeting
B. Updates for ELAC, HPFC, PAC
    a. Indoor movie night this Friday (10/2) – Toy Story 5
    b. Trunk or Treat – Friday, Oct. 30
    c. Parent Meeting for drama meeting to announce cast – 10/1
    d. Band fundraiser at Aldos - $220
    e. Marching Band at Tracy High Homecoming Parade

XIII. Adjournment

A. Motion to adjourn 4:48pm

B. Motion: Christine Ward , Second: Sarah Ashley