CLASSROOM TEACHER

Grade:	TSS	**Number of Days:**	185/189
Employee Type:	Certified	**Job Code:**	Various
Reports To:	Administrator		
Office/Department:	Various		

SUMMARY DESCRIPTION

Under the general supervision of a site administrator, the Classroom Teacher serves as a licensed educator whose primary responsibility is the direct educational service of students. The Classroom Teacher plans, delivers, assesses, and continuously improves instruction to support student learning, growth, and achievement. The Classroom Teacher is responsible for meeting requirements established by applicable federal law, state law, regulation, licensure standards, Board policy, District administrative regulations, school procedures, and the negotiated agreement as they relate to the classroom teacher position.

ESSENTIAL DUTIES & PROFESSIONAL RESPONSIBILITIES

The Classroom Teacher is responsible for the full scope of professional responsibilities associated with serving as a licensed educator and teacher of record. These responsibilities include instruction, supervision, planning, assessment, classroom management, student support, communication, documentation, collaboration, professional conduct, and assigned school responsibilities. Professional responsibilities shall be performed consistent with the employee's assignment and the negotiated agreement. The negotiated agreement governs when and under what conditions professional responsibilities may be required, including applicable workday, preparation time, and compensation provisions. The Classroom Teacher essential duties include:

- Provide direct educational service to students through instruction, supervision, assessment, feedback, intervention, enrichment, and student support.
- Serve as the teacher of record for assigned students, courses, grade levels, instructional programs, or content areas.
- Implement District-approved curriculum, Nevada Academic Content Standards, adopted instructional materials, school improvement priorities, classroom procedures, and schoolwide expectations.
- Exercise professional judgment to plan, prepare, deliver, assess, and continuously improve instruction based on student learning needs, grade-level or course expectations, classroom conditions, and evidence of student progress.
- Prepare lessons, review and evaluate student work, plan instruction, contact and conference with parents/guardians and administration, and complete required training or professional tasks consistent with the employee's assignment and the negotiated agreement.
- Maintain accurate, timely, and complete records, including attendance, grades, assessment results, student progress documentation, parent/guardian communication, and other records required by the employee's assignment or applicable student plans.
- Serve as a proctor during assessments and complete required assessment-related training as applicable to the employee's assignment.

- Establish and maintain a safe, respectful, inclusive, accessible, and well-managed classroom environment that supports student learning, engagement, and appropriate conduct.
- Supervise students and support appropriate student conduct in classrooms and other school-related settings, including hallways, playgrounds, cafeterias, arrival and dismissal areas, transitions, bus, yard, hall, lunch, recess, extracurricular activities, school events, athletic events, graduation, field trips, and emergency situations, consistent with the employee's assignment and the negotiated agreement.
- Promptly report student safety concerns, suspected misconduct, inappropriate conduct, emergency concerns, and other school-related concerns through appropriate District or school procedures.
- Implement and participate in interventions, accommodations, modifications, supports, MTSS processes, student support teams, IEP meetings, Section 504 meetings, English learner supports, behavior plans, health plans, safety plans, and other student-support or problem-solving processes as applicable to the employee's assignment, student needs, and applicable plans.
- Participate in staff meetings, collaboration time, PLCs, early release activities, professional development, in-service training, assessment-related training, and other District or site-directed professional activities consistent with the employee's assignment and the negotiated agreement.
- Communicate and collaborate effectively and professionally with students, families/guardians, administrators, colleagues, counselors, specialists, support staff, and other professionals to support student learning, progress, attendance, behavior, intervention, enrichment, school improvement, and continuity of services.
- Demonstrate professional, ethical, and responsible conduct, including responsibility to students, the profession, the school community, and the appropriate use of technology and electronic communication.
- Protect student confidentiality and appropriately handle student records, student data, assessment information, and other confidential information.
- Use District systems, technology platforms, and required tools for instruction, communication, attendance, grading, assessment, reporting, training, documentation, and other job-related functions.
- Maintain professional performance, carry out assigned responsibilities, comply with applicable requirements, and engage in ongoing professional learning.

MINIMUM QUALIFICATIONS

Education and Experience: Any combination of education and experience that would likely provide the required knowledge and skills may be qualifying. A typical way to obtain the knowledge and skills would be:

- Bachelor's degree from an accredited college or university; and
- Completion of an approved teacher preparation program, student teaching experience, or other pathway recognized by the Nevada Department of Education; and
- Completion of training required by Nevada law, District policy, and the Nevada Department of Education, including required training related to Nevada school law and applicable provisions of the Nevada Constitution. (NRS 391.091)

Licenses and Certificates:

- Possession of, or ability to obtain, a valid Nevada teaching license appropriate to the assigned grade level, subject area, and/or instructional assignment.
- Required endorsements, authorizations, or certifications applicable to the assignment.
- Additional training, certification, or authorization as required by law, regulation, District policy, or assignment.

PREFERRED QUALIFICATIONS

- Prior successful teaching, student teaching, substitute teaching, practicum, internship, or related instructional experience.
- Experience working with diverse student populations.
- Experience using student data to plan instruction, monitor progress, and improve student outcomes.
- Experience using instructional technology, learning management systems, student information systems, and digital communication tools.
- Bilingual skills, specialized endorsements, or additional certifications relevant to the assignment.

COMPETENCIES FOR SUCCESSFUL PERFORMANCE OF JOB DUTIES

The Classroom Teacher must demonstrate the knowledge, skills, and abilities necessary to:

- Knowledge of Nevada Academic Content Standards, District-approved curriculum, subject matter content, instructional pedagogy, child and adolescent development, learning theory, and age-appropriate instructional practices.
- Knowledge of classroom management, student engagement strategies, positive behavior supports, culturally responsive practices, differentiated instruction, intervention strategies, enrichment practices, and supports for diverse learners.
- Knowledge of assessment practices, grading practices, progress monitoring, student data analysis, and the use of evidence of student learning to inform instruction.
- Knowledge of Multi-Tiered Systems of Support, special education, Section 504, English learner, gifted and talented, behavior, attendance, health, safety, and other student-support processes, as applicable to the employee's assignment.
- Skill in planning, organizing, delivering, assessing, and adjusting instruction to meet student learning needs and improve student outcomes.
- Skill in creating and maintaining a safe, respectful, inclusive, well-managed, and academically productive classroom environment.
- Skill in communicating clearly, professionally, and respectfully with students, families, administrators, colleagues, support staff, and other school or District partners.
- Skill in collaborating with colleagues and other professionals to review student data, align instruction, solve problems, support school improvement, and maintain continuity of services.
- Skill in using instructional technology, digital learning tools, student information systems, communication platforms, and District-required systems for instruction, assessment, documentation, reporting, and communication.

- Ability to implement accommodations, modifications, interventions, language supports, assistive technology, and other student supports as applicable to the employee's assignment, student needs, and applicable plans.
- Ability to maintain accurate records, complete required documentation, protect confidential information, and exercise sound judgment and discretion when handling student, family, personnel, or school-related information.
- Ability to respond appropriately to student behavior, safety concerns, emergencies, emotionally charged situations, and other dynamic conditions typical of a school environment.
- Ability to demonstrate professionalism, ethical conduct, flexibility, composure, regular and punctual attendance, ongoing professional growth, and support for District and school goals, initiatives, procedures, and expectations.

WORK ENVIRONMENT, CONDITIONS, AND PHYSICAL DEMANDS

The work environment, conditions, and physical demands described below are representative of those encountered or required while performing the essential functions of the Classroom Teacher position. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions of the position.

The Classroom Teacher position is primarily an in-person, student-facing instructional and supervisory role performed in a school setting. The essential functions of the position require regular and predictable in-person attendance to provide direct instruction, active student supervision, classroom management, student support, assessment, communication, collaboration, and timely response to student, classroom, and school needs.

While performing the essential functions of the position, the employee may be required to:

- Move throughout the classroom, school campus, and other school-related settings to monitor students, manage the learning environment, provide assistance, participate in meetings or trainings, support school operations, and respond to instructional, behavioral, safety, or emergency situations.
- Stand, walk, sit, bend, stoop, kneel, crouch, reach, turn, and move as needed to provide instruction, supervise students, assist with classroom activities, access instructional materials and technology, and respond to student or school needs.
- Speak clearly, project voice, hear and understand speech or other sounds, and visually observe students, student work, classroom activity, written materials, technology displays, and safety concerns sufficiently to provide instruction, communicate directions, monitor student activity, and maintain awareness of the instructional and supervisory environment.
- Use hands and fingers to write, type, operate classroom and office technology, handle instructional materials, assist with school activities, and complete required documentation.
- Lift, carry, push, pull, or move instructional materials, books, classroom supplies, student materials, equipment, or similar items typically weighing up to 25 pounds.
- Interact frequently with students, families, colleagues, administrators, and other District staff.
- Work in an environment that may include noise, interruptions, multiple simultaneous demands, student behavioral concerns, emotionally charged situations, communicable

illnesses, outdoor weather conditions during assigned duties, and other conditions typical of a school environment.

- Maintain sufficient stamina, mobility, attention, communication, professionalism, sound judgment, and presence to supervise students and perform instructional and professional responsibilities throughout the assigned workday.

The work environment and physical demands may vary based on grade level, instructional assignment, student needs, program requirements, classroom configuration, assigned duties, and school setting. Work may occur in classrooms, hallways, playgrounds, cafeterias, libraries, offices, gymnasiums, auditoriums, outdoor areas, buses or bus loading areas, field trip locations, and other school or District settings.

THIS JOB SPECIFICATION SHOULD NOT BE CONSTRUED TO IMPLY THAT THESE REQUIREMENTS ARE THE EXCLUSIVE STANDARDS OF THE POSITION. INCUMBENTS MAY BE REQUIRED TO FOLLOW OTHER INSTRUCTIONS AND PERFORM OTHER RELATED DUTIES CONSISTENT WITH THEIR ASSIGNMENT AND THE NEGOTIATED AGREEMENT.

The Washoe County School District is committed to providing a safe and respectful learning and working environments for all students, staff, and visitors. The District prohibits bullying, cyber-bullying, harassment, sexual harassment, and/or discrimination based on an individual's actual or perceived race, color, religion, sex (including pregnancy), national origin, age, sexual orientation, gender identity or expression, genetic information, veterans or military status, marital status, disability or the presence of any sensory, physical or mental handicap in any of its educational programs/activities and employment, or in any program or activity conducted or funded by the U.S. Department of Agriculture. The district prohibits discrimination against any youth group listed in Title 36, as a patriotic society, (i.e., Boy Scouts of America) from access to public school facilities for use.

EQUAL OPPORTUNITY EMPLOYER STATEMENT

Washoe County School District is proud to be an equal opportunity employer. The Washoe County School District is committed to providing all applicants and employees equal employment opportunities without regard to race, color, religion, sex, gender identity or expression, sexual orientation, national origin, genetics, disability, age, military status, or other characteristics protected by applicable law. Here in Washoe County School District, we are a diverse group of people who honor the differences that drive innovative solutions to meet the needs of our students and employees. We believe that through a culture of inclusivity, we have the power to reflect on the community we serve.

Date created:	January 2019
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