# Educational Partnerships – Site Team Meeting Agenda

| Meeting Title: | Gilliam Collegiate Academy Site Team Meeting | | |
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| **Date:** | **Time:** | **Location:** | **Room:** |
| *10/21/2026* | *9:02AM-9:53AM* | *Virtual, via TEAMS* | *https://teams.microsoft.com/meet/241151067017184?p=v7ciXHxicESAOjVbi2* |

**Attendees** -

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| ☒ Melanie Alexander (EP) | ☒ Jaquel Thomas (SC) | ☐ Myisha Coleman (Associate Dean, SC) |
| ☒ Bree'ana Bridges (Associate Dean, EP) | ☒ Tabitha Preston (GCA AP) | ☒ Omar Kelley (Instructional Specialist) |
| ☐ Rex Johnson | ☐ Estelle Coward-Garza | ☒ Charis Peebles (ECHS Coordinator) |

- **Registration Readiness – M. Alexander**

  -The Fall 2026 Second 8-Week Term began on **10/19/26**. 2 GCA Scholars: **M. Aguilar** and **G. Ross** are currently enrolled in courses. **A. Morales Herrera no longer attends GCA and is enrolled in a 2nd 8-week controlled course with another HS.**

  -EP distributed the final **Spring 2027 Controlled Sections** list on **10/19/26**. GCA team reviewed list and reported no initial discrepancies. GCA team will review and follow up to report any identified errors.

  -Discussion was held regarding the possibility of controlled sections for **Summer 2027**. All HS partners are scheduled to submit initial **Summer 2027 Controlled Section Confirmations** by **10/23/26**. At this time, no controlled sections are anticipated for GCA; however, any updates or changes will be communicated by **10/23/26** to Rex if needed.

  -If GCA anticipates any new credentialed instructors, please have teachers complete an application:

  **Credentialing link:** Spring 2027 Dual Credit Instructor Application

  Dallas College credentialing requirements **Deadline for submission: 10/30/2026**

  C. Peebles shared that a new teacher, Dr. Chan, has joined GCA. Dr. Chan holds a doctorate in Chemistry and is currently in her second year of teaching. C. Peebles inquired about the possibility of Dr. Chan becoming a credentialed instructor for CHEM in the future, potentially next academic year 2027-2028, and whether a chemistry course could be offered to fulfill the science requirement for all scholars. J. Thomas reviewed potential chemistry course options with the group, including CHEM 1405 (Intro Chemistry), which does not have prerequisites, in comparison to CHEM 1411 (General Chemistry), which requires MATH 1314 as a prerequisite. The GCA team indicated they will further review the course options to determine alignment with high school curriculum requirements, college requirements, and student scheduling

considerations. View the Chemistry course options for AAS degree seeking here: Program: Core Objectives and Foundational Component Areas - Dallas College

AD Bridges advised the GCA team to have Dr. Chan begin the credentialing application process when ready, as the credentialing process is lengthy and will take time.

- **Registration Process – M. Alexander**

**ECON 2301 Second 8-Week Section Request Update:** AD Bridges informed the group that the department was made aware of the request for additional **ECON 2301** second 8-week sections. The GCA team was asked to provide any supporting student documentation or evidence related to concerns about instructor support and course experience for departmental review.

The department is currently evaluating the additional sections with a late start. Consideration is being given to the potential impact of a delayed start on student success and course outcomes as the 8-week courses would be less than 8 weeks. AD Bridges requested the GCA team forward any student or staff documentation including Professor Gray as soon as possible.

GCA confirmed their decision to withdraw all 36 students from Professor Gray's current course sections. AD Bridges discussed the possibility of offering controlled sections in Spring 2027 and, depending on scheduling alignment and availability, potentially Summer 2027.

**Spring 2027 Blended Roster Update-** C. Peebles and M. Alexander briefly spoke Monday and C. Peebles confirmed the Spring 2027 blended roster is currently in progress as of 10/19/26, with an anticipated completion date of 10/23/26. As faculty assignments are updating, these decisions will support GCA partners' section selections.

General EP Timeline Reminder- GCA partners were reminded to submit initial **Spring 2027 Controlled Rosters** by **10/30/26**.

- **Educational Partnerships Updates – M. Alexander**

A reminder was provided for students to complete their enrollment forms. The three-step signature workflow was highlighted, with forms first routed to students, then parents/guardians, and finally the high school counselor for final signature. M. Alexander printed step-by-step instructions to provide for tomorrow's upcoming campus visit to support students with the enrollment process.

C. Peebles reported that many forms are completed by students and stop at the parent/guardian section, preventing the remaining signatures from being completed.

General EP Timeline Reminder -2nd 8-week attendance verification (Census Date) is 10/26/2026

General EP Timeline Reminder -Last Day to Drop Fall 2026 16-week courses is November 12th, 2026

- **Success Coach Updates – J. Thomas**

  J. Thomas encouraged partners to submit their Spring 2027 blended rosters as soon as possible and communicate any subsequent roster changes to ensure students maintain access to in-person course opportunities at CVC, as course selection is more limited in the spring versus fall.

  J. Thomas wants to schedule time with Educational Partnerships (EP) by November 1st to conduct degree audits for GCA's Class of 2027. Upon completion, J. Thomas will schedule an additional meeting including M. Alexande and GCA to run and review the degree audits, results, confirm degree progress, and discuss any necessary adjustments to academic plans.

- **Academic Monitoring and Progress Reporting – J. Thomas**

  J. Thomas is meeting with students currently on academic probation to discuss academic standing and evaluate whether withdrawing from specific courses may help protect their overall GPA and support future academic success.

  J. Thomas and GCA will schedule a follow-up meeting to review and discuss midterm grade reports, identify student concerns, and determine appropriate interventions.

- **Student Needs/Concerns/Celebrations – C. Peebles**

  C. Peebles expressed concerns regarding the limited availability of in-person BIOL 1407 sections for SPR27 compared to FA. Based on past student outcomes, C. Peebles shared that scholars are most successful in hybrid format BIOL courses that offer an online lecture with an in-person lab component. The GCA team noted that this format allows students to engage with course content online while benefiting from hands-on instruction, direct faculty interaction, and opportunities to ask questions during the in-person lab sessions. However, having both the lab and lecture in-person, for example, impacts the scholars' schedules (i.e. one course's lecture and lab scheduled consecutively would occupy an entire morning, **9AM-12:30PM)**

  M. Alexander acknowledged these concerns and would like to raise them to AD Bridges for consideration and discussion of potential options for future terms.

- **High School Updates – C. Peebles/T. Preston**

  - T. Preston both reported that recruitment activities are currently underway during this enrollment season.
  -**GCA's Open House is scheduled for October 27-28, 2026, from 4PM to 6PM.** DC EP and SC are invited to attend. Contact AP Preston if DC partners are interested in hosting a table.
  -**GCA's Family Fun Night is scheduled for December 10, 2026.**
  -T. Preston will share the GCA events calendar, including upcoming parent meetings, and invited DC partners to attend when available for partnership visibility, collaboration, and engagement.

-Q1 report cards were distributed along with college midterm grade reports to provide families with a comprehensive academic progress update of their scholars.
-**GCA confirmed that the high school will be closed on November 3, 2026.** This closure will be included in the upcoming November newsletter that AP Preston provides professors and will continue to include EP/SC.

- **Upcoming Events and Important Dates –**
  - Fall 2026 2nd 8 Week Attendance Verification Deadline (Census Date) 10/26/2026
  - Spring 2027 High School Submits Initial Spring 2027 Controlled Rosters 10/30/2026
  - Spring 2027 Spring 2027 Faculty Credentialing Deadline 10/30/2026
  - **Fall 2026 Veterans Day Holiday – Dallas College Closed 11/11/2026**
  - Fall 2026 Last Day to Drop Fall 2026 16 Week Courses 11/12/2026

**Helpful Campus Resources*:* Please find additional resources for your students here.**

| **Action Items:** | **Next Meeting Date:** |
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| **SC schedule time with GCA to discuss midterm report**<br><br>**GCA provide campus event calendar**<br><br>**EP provide update on A. Morales Herrera**<br><br>**GCA submit blended controlled roster to EP by 10/23/2026** | **Thursday November 19, 2026**<br>**9:30AM-10:30AM**<br>**In-Person**<br>**GCA** |