BCCC
Baltimore City Community College

BALTIMORE CITY COMMUNITY COLLEGE | BOARD OF TRUSTEES MEETING

OPEN SESSION MINUTES | 4:00 PM September 16, 2026
Meeting Link: https://bccc-edu.zoom.us/j/85305471561

Board Members Present: *Dr. Roger Ward*, Mr. John C. Weiss; Ms. Billie Malcolm; Ms. Tanya Terrel

Also Present: President Debra L. McCurdy

I. Vice Chair Ward called the meeting to order at 4:01. The consent agenda (items a-h below) was unanimously approved upon a motion by Trustee Weiss, seconded by Trustee Malcolm.

a. June 17, 2026, Open Session Meeting Minutes
b. June 17, 2026, Closed Session Meeting Summary
c. August 6, 2026, Finance/Audit Committee Special Meeting Minutes
d. August 6, 2026, Finance/Audit Committee Closed Session Special Meeting Minutes
e. September 3, 2026, Open Session Special Meeting Minutes
f. September 3, 2026, Closed Session Special Meeting Summary
g. September 10, 2026, Finance/Audit Committee Meeting Minutes
h. Student Government Association Report

Vice Chair Ward introduced Ms. Nena Kutniewski, President of the AFSCME Local #1870 at BCCC. Ms. Kutniewski provided feedback regarding the union's disappointment and frustration with the pace of negotiations and lack of progress after a prolonged a period of time. She noted how management has miscommunicated facts regarding negotiations and expressed concerns regarding the management of the OLA findings. She concluded with appreciation to the Board for an opportunity to speak on behalf of the College's union membership.

II. Vice Chair Ward noted that the Faculty Senate nor the American Federation of Teachers/UAMD-BCCC provided a report or a request to speak.

III. **New Business**

Dr. Roger Ward, Vice Chair

a. ***Maryland Higher Education Commission (MHEC)*** - (Vote)

Ms. Becky Burrell, Vice President for Institutional Effectiveness, Research & Planning, and Ms. Eileen Hawkins presented the College's annual Performance Accountability Report, noting that the President and members of the Cabinet recently presented the College's progress towards meeting the Maryland Higher Education Commission's (MHEC) strategic goals which includes the 31 key performance indicators (KPI) and 11 institutional

characteristics. MHEC and the College's planning efforts align with the Governor's agenda for education, workforce and economic development.

Ms. Burrell indicated that the College will develop additional institutional KPIs to measure the effectiveness of departments and academic programs as a part of the 2026-2029 strategic plan. She also noted that the global alignment plan will integrate all planning activities.

Trustee Weiss moved for a motion to approve 2026 MHEC Performance Accountability Report. Trustee Malcolm seconded her motion, and the report was approved unanimously.

b. ***MHEC 2026 Cultural Diversity Report*** - (Vote)
Ms. Donna Thomas, Vice President for Student Affairs presented the Maryland Higher Education Commissions 2026 Cultural Diversity Report. Ms. Thomas presented the College's 2026 Cultural Diversity Report and discussed its responsibility under Maryland Education Article §11-406 to oversee and approve the institution's Diversity Plan. The report highlighted BCCC's continued commitment to diversity, equity, inclusion, accessibility, and belonging through student support services, cultural programming, workforce development initiatives, accessibility resources, and community partnerships. Ms. Thomas highlighted more than 90% of BCCC's student population identifies as minorities and that the College continues to provide educational opportunities for historically underserved populations. Also, Ms. Thomas informed the Board that the current Diversity, Equity, and Inclusion Plan, approved in 2022, will be reviewed during academic year 2026-2027, with a new Diversity Plan to be developed and presented for Board approval by July 1, 2027.

Trustee Ward moved for a motion to approve 2026 Cultural Diversity Report. Trustee Weiss seconded the motion, and the report was approved unanimously.

c. **Finance/Audit Committee**
Procurements presented for informational purposes only (under $100,000) were considered by the Finance Committee which included Juniper Annual Maintenance with Daly Computers for $78,591.

Procurements of over $100,000 requiring BOT approval were considered:

The Board received information on several contracts and change orders supporting academic programs, student services, campus infrastructure, and technology improvements. These actions included the acquisition of nursing laboratory equipment, transportation services, refugee case management services, critical repairs to the Library Science Building chiller

system, and replacement of pumps at the West Pavilion. The Board also reviewed change orders associated with the campus Wi-Fi access point upgrade, West Pavilion exterior window replacement project, and fire pump replacement at the Library Science Building and Physical Education Complex. These investments support student success, facility reliability, campus safety, and continued modernization of the College's infrastructure and technology systems.

Emergency Procurements - (Information)
Dr. McCurdy and VP Michael Thomas, Vice President of WDCE currently overseeing facilities, provided information regarding the sewage backup on which occurred on August 14, 2026, in the Administrative Wing. The incident caused two inches of contaminated water to flood the President's suite, Board conference room, and main hallways.

The incident was classified as a Category 3 water emergency, requiring the removal and replacement of all affected porous materials, including carpet, baseboards, and drywall up to four feet high. While initial cleanup and remediation costs were estimated at approximately $500,000, total damages are expected to exceed $1 million the result of technology infrastructure and flooring.

Preliminary investigations indicate that the absence of backflow preventers in the sanitary sewer lines may have contributed to the backup, highlighting an underlying infrastructure deficiency that will need to be addressed as part of the restoration effort.

i. Audit 2026 Update
Dr. Janet Wormack, Vice President of Finance and Administration, provided the Board with general status on the progress of the audit.

ii. Finance Update - (Information)
Dr. Wormack presented the College's financial results as of July 31, 2026, reporting a strong start to Fiscal Year 2027. Total revenues exceeded the prior year's performance driven by growth in unrestricted revenue sources, including tuition, fees, bookstore operations, and investment income. Total expenses remained below budgeted levels and reflected normal spending patterns associated with the first month of the fiscal year. As a result, the College reported a positive net position from operations compared to the same period in the prior year. Overall, the financial results indicate that revenues are performing favorably while expenditures remain well-managed, supporting the College's continued fiscal stability and operational objectives.

IV. **Presentations**

Ms. Eileen Hawkins reported a summary of degree and certificates awarded by School including the top three programs and the programs that had five or fewer graduates. Ms. Hawkins also reported that Fall 2026 credit enrollment stood at 3,940 students as of September 10, 2026, with registration remaining open through October 20, 2026. Summer 2026 enrollment remained stable at 1,869 students, and MHEC enrollment projections continue to serve as a planning resource for institutional planning.

Vice President Donna Thomas provided updates on several enrollment and student success initiatives. The Baltimore Bridge Program launched its website and Canvas site, identified an inaugural cohort of 97 Business Administration transfer students, and continued collaboration with the University of Baltimore to expand transfer and career opportunities. The Mayor's Scholars Summer Bridge Program achieved record participation with 219 students, a 55% increase over the prior year, with more than 90% of participants enrolled in Fall 2026 coursework. Updates were also provided on the development of the Residency Verification Initiative, which is designed to strengthen enrollment integrity, compliance, fraud prevention, and data accuracy.

Trustee Malcolm commended the Mayor's Scholars Summer Bridge Program for achieving a summer-to-fall enrollment rate exceeding 90%, noting the program's strong contribution to student retention and success.

V. **President's Report**

Dr. McCurdy provided the Board with an update on the College's response to the 2025 Office of Legislative Audit (OLA) report. The audit, covering December 2020 through June 2025, identified 16 findings and 44 corrective actions across procurement, financial management, student financial aid, payroll, cash receipts, purchasing cards, information technology, and equipment management. All findings are targeted for resolution by June 30, 2027. BCCC is also preparing for the anticipated OLA follow-up review expected to begin in November 2026 approximately six months after the audit report.

The President noted that a comprehensive root cause analysis identified several common factors contributing to the findings, including legislative realignment requirements, the implementation of the enterprise resource system (ERP), documentation retention challenges, the need for strengthened standard operating procedures and training, internal controls, and compliance protocols.

In response, the College is developing corrective action plans with support from the Department of Budget and Management Audit and Finance Compliance Unit (AFCU), incorporating accountability measures.

Significant progress has already been made in strengthening procurement practices, payroll controls, financial reporting, cash handling, purchasing card oversight, financial aid administration, equipment inventory management, and information technology controls. Corrective actions include enhanced documentation requirements, centralized oversight and monitoring processes, strengthened fraud prevention measures, expanded training, greater use of system controls, and increased coordination across departments.

President McCurdy emphasized that the College remains committed to resolving all audit findings, strengthening institutional controls, and advancing a culture of accountability, transparency, and continuous improvement across the institution.

Trustee Ward requested that the Finance & Audit Committee receive monthly updates on the status and progress of the College's corrective actions related to the OLA findings. Trustee Terrell further recommended that a monthly status report be provided to the full Board of Trustees to ensure all Trustees remain informed of the progress. President McCurdy concurred.

VI. **Closing statement and Motion for Adjournment**

Vice Chair Ward read the following closing statement:

The open session meeting of the Board of Trustees has concluded. Pursuant to the General Provisions Article, Sections 3-305(b)(1), (7), (8), (9), and (15) the meeting will move into closed session so that the Board can:

Discuss the employment, onboarding, separation, compensation and discipline of specific College employees;

Consult with counsel to obtain legal advice;

Discuss strategy, merits, and legal advice regarding pending litigation and administrative complaints involving the College; Cybersecurity; and

Discuss matters related to collective bargaining.

Vice Chair Ward asked for a motion to adjourn and close?

Trustee Weiss made a motion and Trustee Malcolm seconded. The motion was unanimously approved and the Open meeting was adjourned at 6:02 P.M.