BOARD OF TRUSTEES
BALTIMORE CITY COMMUNITY COLLEGE
Open Session Minutes | 4:00pm June 17, 2026 (Virtual Zoom Meeting)

Board Members Present: Mr. John C. Weiss (presiding); Ms. MacKenzie Garvin, Esq.; Ms. Billie Malcolm; Ms. Tanya Terrell; and Mr. Tyrese McBayne.

Also Present: President Debra L. McCurdy, PhD.

I. Trustee Weiss said welcome, noted that today's agenda was full, and called the meeting to order at 4:05. The consent agenda (items a-e below) was unanimously approved upon a motion by Trustee Malcolm, seconded by Trustee Terrell.

a. May 20, 2026, Open Session Meeting Minutes
b. May 20, 2026, Closed Session Meeting Summary
c. June 11, 2026, Finance/Audit Committee Meeting Minutes
d. Student Government Association Report
e. American Federation of Teachers/UAMD-BCCC Report

Trustee Weiss said he wanted to read a statement regarding the OLA audit before the meeting got underway. He made the following points:

- the BOT was aware of the OLA's findings
- the OLA audit was a routine one
- the OLA does not conduct a financial audit
- the OLA audit serves as a tool to identify procedural gaps;
- the BOT is confident that BCCC will address the OLA's findings within the time stated

II. The Board received a request from Professor Hon Vance to address the BOT on behalf the American Federation of Teachers/AFT. Professor Vance appeared on camera but was unable to turn on his audio so that others could hear him. After a few minutes of various College employees offering suggestions and his microphone remaining muted, Professor Vance was invited by Trustee Wise to submit his remarks in writing.

III. Procurements.

Procurements presented for informational purposes only (under $100,000) were considered by the Finance Committee. In the interest of time, however, those procurements would not be presented to the full BOT.

Procurements of over $100,000 requiring BOT approval were considered:

- Infrastructure Improvements (Southland Industries, Inc.)

I Boiler Plant Replacement $4,143,184
IT Department Space Renovation $3,428,051

Fire Alarm System Upgrade $1,814,803
Total Contract Amount $9,386,038

VP Michael Thomas described the infrastructure improvements that would be addressed by this contract. Upon a motion by Trustee Malcolm, seconded by Trustee Terrell, the procurement was unanimously approved.

- West Pavilion Window Replacement Change Order
  (Johnson-Laux Construction)
  - Contract Amount: $979,190.30
  - Change Order Amount: $ 5,872.48
  - Revised Amount: $985,062.78.

  VP Michael Thomas explained that the BOT had already seen this procurement but one window was missed before so $5872 was being added to the previously approved contract. Upon a motion by Trustee Terrell, seconded by Trustee McBayne, the procurement was unanimously approved.

- Occupational Training Services (Grant Funded)
  - Literacy Services and Accounting Assistant Training (International Continuing Education Consultants) $260,000.00
  - Make-up Artistry Training (Roshe Cosmetics, LLC) $329,800.00
  - Hospitality Training (The Maryland Center for Hospitality Training) $332,000.00

VP Michael Thomas explained that these vendors provide training and job placement. The College's contracts with them are grant-funded and the grants specify what vendors the College will work with. Upon a motion by Trustee McBayne, seconded by Trustee Terrell, the procurement was unanimously approved.

- Integrated Institutional Planning Services (Carnegie Dartlett, Inc. aka CREDO) $252,290.00
  VP Burrell explained that Carnegie (Credo) services supports Realignment Task #12,"the Board of Trustees shall review and, if necessary, revise the strategic plan", the Middle States Commission on Higher Education Standards (MSCHE) VI and VII, and the educational goals the Governor's 2024 Moore-Miller Plan and 2026-2030 Maryland Higher Education Commission (MHEC) Plan. She shared how the College's Board, faculty, staff, and students engaged in several months of planning sessions which produced 1,660 ideas resulting in the 2026-2029 Strategic Plan (Draft). VP Burrell shared how Carnegie will help the College operationalize the Strategic Plan through the development of unit-level (departmental and academic program) plans that will drill down into employee SMART goals.

  Carnegie will also facilitate the development of the College academic, enrollment, marketing and business continuity master plans. The College is actively updating the

Facilities Master Plan and will engage in the expansion of the IT Master Plan, both of which have been submitted annually to the State to outline capital developments and technology infrastructure.

Trustee Terrell asked if the system is a state-wide electronic tool to monitor how the College aligns with the Governor's plan and MHEC. VP Burrell indicated that the State does not have an electronic system to track and align plans. BCCC is a forerunner for other institutions to follow by developing a model that globally aligns all of its planning efforts into one system.

VP Burrell further explained how the planning activities will be monitored systemically for accountability and transparency through unit-level and institutional key performance indicators (KPIs), which are reported annually to the Maryland Higher Education Commission via the Board approved Performance Accountability Report (PAR).

In closing, VP Burrell stated great appreciation to the Board of Trustees and looks forward to meeting to review and receive approval of the draft 2026–2029 Strategic Plan Framework (Draft) for implementation in the fall 2026.

Hearing no other questions, Trustee Malcolm moved for a motion to approve the Integrated Institutional Planning Services in the amount of $252,290. Trustee McBayne seconded her motion, and the procurement was approved unanimously.

- Designated Advisory Services (Ellucian, LLP) $ 393,269.00
  CIO Dr. Wayne Rose reiterated the need and expectation of the Advisory Services contract. Upon a motion by Trustee Malcolm, seconded by Trustee McBayne, the procurement was unanimously approved.

- Okta Single Sign-On (ePlus Technology, Inc.) $119,563.74
  Dr. Rose explained that this tool provides security authentication for BCCC systems and networks and fulfills the single-sign on function. Upon a motion by Trustee McBayne, seconded by Trustee Malcolm, the procurement was unanimously approved.

- Microsoft Cloud Subscriptions (Bell Techlogix) $119,146.55 Dr. Rose explained that the Microsoft Cloud costs fulfill the requirements for Microsoft applications and licenses required throughout the institution. Upon a motion by Trustee Terrell, seconded by Trustee Malcolm, the procurement was unanimously approved.

- Aruba Access Points Upgrade (WiFi) (Daly Computers, Inc.) $203,408.67

  Dr Rose explained that the Aruba Access costs will enable a significant refresh of the

institution's wireless (Wi Fi) infrastructure that is coming to end of life. Trustee McBayne asked if there were any new features to this update, and Dr. Rose explained that there are improvements to the wireless network to include more efficiency and effectiveness, but none that end users will actively be able to use in the sense of new features for end users. Upon a motion by Trustee Terrell, seconded by Trustee Malcolm, the procurement was unanimously approved.

IV. Paid Family and Medical Leave.

Assistant Attorney General Kristin MacFarlane explained that a new law that applies only to state employees, such as those of BCCC, will take effect on July 1. She gave an overview of the PFML, which provides paid leave of up to 12 weeks, to all employees, including contractual employees, and provides that employees are immediately eligible for the benefits upon hire.

V. Financial Audit.

Ms. Monique Booker, Chief Operating Officer of SB & Company, the College's external auditors, provided a report. She reported that her firm was issuing a clean, unmodified opinion. After looking at the College's controls, processes and capitalization, her firm made some recommendations to management, which they discussed at the meeting of the Board's Finance committee. She stated that no evidence of fraud or illegal acts had come to their attention. Trustee Malcolm noted that the Finance Committee had received a full report that was understandable and instilled confidence.

Ms. Booker observed that the WBJC audit report was not yet final, but that the plan was to issue a clean, unmodified opinion.

VI. OLA Audit.

Dr. Tyria Stone, Vice President of Finance and Administration, reported that the College was in a strong position following the OLA audit. The College agrees with the majority of items and is addressing every one of the OLA's findings. She noted that some items are already completed and expected that 57% of the OLA's findings will have been addressed by the end of June.

VII. Enrollment Report.

Ms. Eileen Hawkins, Director of Institutional Research, shared credit enrollment updates for Summer and Fall 2026. For Summer (all sessions), 1,820 students are registered as of June 17. The first day of classes was May 26 with additional sessions starting June 9 and July 7. With over two months of registration still ahead, Fall 2026 has over 1,900 students registered as of June 17. The first day of Fall classes is August 24 and the last day to register for any of the Fall sessions is October 20.

Following VP Burrell's discussion regarding aligning BCCC's strategic plan with the Maryland Higher Education Commission's (MHEC) State Plan for Higher Education, Ms. Hawkins shared the three proposed goals of the State Plan that is on the Commission's June 24th meeting agenda for approval: Increase Postsecondary Attainment for Lifelong Success, Ensure Every Degree and Credential Has Value, and Mobilize Postsecondary Education Innovation and Research for Competitiveness and Public Good. She provided a brief update on the 2026 – 2030 Performance Accountability Report (PAR) due to MHEC by October 1. The PAR will be brought to the September 2026 Board meeting for approval of five-year benchmarks that will be established for a series of performance indicators, which will be KPIs for the College's strategic planning process, as well as the Institutional Assessment narrative.

Ms. Hawkins briefly summarized MHEC's newly published Enrollment Projections by sharing their previous year's estimate and the current estimate for Fall 2026 credit headcount enrollment, which is 4,251. Trustee Weiss asked if MHEC's projections were typically reasonable. Ms. Hawkins shared that MHEC had changed their internal process in recent years and noted that one of the slides, included in the Board of Trustees' packet, provided some of the assumptions utilized by MHEC's staff as well as the Commission's regulatory charge.

VIII. President's Report

Dr. McCurdy's President's report was addressed in Closed session.

IX. Closing statement and Motion for Adjournment.

Trustee Weiss read the following closing statement:

> The open session meeting of the Board of Trustees has concluded. Pursuant to the General Provisions Article, Sections 3-305(b)(1), (7), (8), (9), and (15) the meeting will move into closed session so that the Board can:
> - Discuss the employment, onboarding, separation, compensation and discipline of specific College employees;
> - Consult with counsel to obtain legal advice;
> - Discuss strategy, merits, and legal advice regarding pending litigation and administrative complaints involving the College;
> - Cybersecurity; and
> - Discuss matters related to collective bargaining.
>
> May I have a motion to adjourn and close?

Trustee McBayne made a motion and Trustee Terrell seconded. The motion was unanimously approved and the Open meeting was adjourned at 5:10 P.M.