Minneota School Board Meeting

Tuesday, June 20, 2023 @ 5:30 pm
District Meeting Room #103
Minneota Vision and Mission Statements

+ Mission Statement: *A community in continuous pursuit of excellence.*
+ Vision Statement: *Minneota Public Schools is a partnership of staff, family, and community promoting lifelong learning in an everchanging world.*

SCHOOL BOARD MEMBERS

____ Jon Buysse, Director
____ Martin Hennen, Director
____ Terri Myhre, Vice Chair
____ Carmen Panka, Treasurer
_____ Ryan Runia, Clerk
_____ Tom Skorczewski, Director
_____ Abby Thostenson, Chair

AGENDA

1. **Regular Order of Business**
   - 1.1. Call to Order by Board Chair, Abby Thostenson, at 5:30 p.m.
   - 1.2. Pledge of Allegiance
   - 1.3. Buysse, Hennen, Myhre, Panka, Skorczewski, and Thostenson are all present. Runia is absent.
   - 1.4. Motion by Myhre, seconded by Skorczewski to approve the meeting agenda. **MOTION PASSED UNANIMOUSLY**
   - 1.5. Ruth Bot, Karen Dalager, Max Rost, Andrea Rost, Les Engler, Caryn Hetland, Patty Myrvik, High School Principal Heather Anderson, Superintendent Scott Monson, Elementary Principal/Curriculum Coordinator Jen Mahan-Deitte, Jack Mata, Pat Westby, Tara Skorczewski, and Trent Johnson.
   - 1.6. Viking Pride: Thank you to 4.0 Bus Service for donating buses for the Hope Lutheran Mission Trip. Thank you, Jen, for your many years of service! Thank you, Ruth Bot, for your many years of writing for the newspaper.
2. **Presentation**
   - 2.1. Award Presentation to Max Rost
   - 2.2. Facilities Assessment - SitelogIQ
3. **Business Agenda**
   - 3.1. Motion by Panka, seconded by Buysse to approve the minutes from the May 16, 2023 Meeting. **MOTION PASSED UNANIMOUSLY**
   - 3.2. Motion by Skorczewski, seconded by Hennen to approve the bills (check numbers 49244-49340). **MOTION PASSED UNANIMOUSLY**
4. **Reports**
   - 4.1. School Board Reports – School Board Members: None to report.
   - 4.2. Activities Director/Community Education Coordinator – Patty Myrvik: Registration numbers have been outstanding throughout all the sports this past year. MSHSL would like Minneota Public School to make a commitment to help promote equity, diversity, inclusivity, and belonging by watching the video together as a board.
     - 4.2.1. MSHSL Video: : https://www.youtube.com/watch?v=18Q0rY8t1zg
   - 4.3. Elementary Principal/Curriculum Coordinator – Jen Mahan-Deitte: Thank you for giving me the opportunity here at Minneota Public School. The town and the school have become a second

home to me and my family. Minneota Public School and staff is proud, competitive, excels, and is very devoted to making sure all students succeed.

4.4. High School Principal – Heather Anderson: The high school is currently working on getting the handbook ready for the board meeting. The end of the school year has officially wrapped up and teachers are out of the building for the summer.

4.5. Superintendent – Scott Monson: Minneota wants to hit the ground running. July 1st is game on! Minneota is still looking for one long term substitute teacher and we expect one resignation to be coming in.

4.6. Enrollment – Scott Monson: Minneota ended the year with 517 K-12th enrollment and PreK-12th was 567.

4.7. Student Activity Fund – Scott Monson: There will be some expenses coming through for National FCCLA and graduation. All student activity account funds have healthy balances.

4.8. Financial Report – Scott Monson: Tara and Hoffman & Brobst will be starting the audit soon. Minneota is on pace to having a great year. I am excited to look forward towards the 2023-2024 school year.

5. Consent Agenda Motion by Skorczewski, seconded by Hennen to approve the consent agenda as presented. **MOTION PASSED UNANIMOUSLY**

5.1. Approval of the following personnel items:

5.1.1. Kent Williams lane change from BA+ to MA

5.1.2. Kendra Jerzak as a full-time English-Language Arts teacher 2023-2024

5.1.3. Jared Josephson as a full-time Elementary teacher for 2023-2024

5.1.4. Shannon Sorenson as an Elementary Administrative Assistant – 200 Days

5.1.5. McKenna Yost as Junior High Volleyball Coach

5.1.6. Kaley Buysse as Junior High Volleyball Coach

5.2. Designate Trent Johnson as the LEA Representative for 2023-2024

5.3. Approval of a [Student Teacher] Field Placement Agreement with Grand Canyon University

6. Previous Business

6.1. May 16, 2023 Closed Session Summary

6.2. 2023 Legislative Session Overview

6.3. Policy Review – Second Reading: Motion by Buysse, seconded by Panka to approve the second reading of the following policies. **MOTION PASSED UNANIMOUSLY**

6.3.1. Policy #101: Legal Status of the School District

6.3.2. Policy #203.2: Order of the Regular School Board Meeting

6.3.3. Policy #407: Employee Right-to-Know – Exposure to Hazardous Substances

6.3.4. Policy #408: Subpoena of a School District Employee

6.3.5. Policy #409: Employee Publications, Etc.

6.3.6. Policy #507: Corporal Punishment

6.3.7. Policy #513: Student Promotion, Retention, and Program Design

6.3.8. Policy #610: Field Trips

6.3.9. Policy #616: School District System Accountability

6.3.10. Policy #620: Credit for Learning

6.3.11. Policy #802: Disposition of Obsolete Equipment and Material

6.3.12. Policy #901: Community Education

6.3.13. Policy #902: Use of School District Facilities and Equipment

6.3.14. Policy #905: Advertising

7. New Business

7.1. Motion by Hennen, seconded by Skorczewski to approve the 2023-2024 Budget as presented. **MOTION PASSED UNANIMOUSLY**
Fund 01 Expenses $7,753,489 and Fund 01 Revenues $7,453,632
Fund 02 Expenses $426,062 and Fund 02 Revenues $489,644
Fund 04 Expenses $167,043 and Fund 04 Revenues $156,799
Fund 07 Expenses $1,177,800 and Fund 07 Revenues $1,210,298

7.2. Motion by Hennen, seconded by Skorczewski to approve the Resolution authorizing the issuance and sale of the District's General Obligation Bonds; authorizing the negotiation for the sale of such bonds; and covenanting and obligating the District to be bound by and to use the provisions of Minnesota Statutes, Section 126C55 to guarantee the payment of the principal and interest on such bonds. **MOTION PASSED Aye: Thostenson, Skorczewski, Myhre, Panka, Hennen, Buysse Nay: None Absent: Runia**

7.3. Motion by Hennen, seconded by Skorczewski to approve Heather Anderson for tenure. **MOTION PASSED UNANIMOUSLY**

7.4. Motion by Myhre, seconded by Hennen to approve Alexis Buysse for tenure. **MOTION PASSED UNANIMOUSLY**

7.5. Motion by Panka, seconded by Myhre to approve Autum Campbell for tenure. **MOTION PASSED Skorczewski Abstained**

7.6. Approve 2023-2024 wages, salaries, and benefits for non-union/support staff:

7.6.1. Motion by Skorczewski, seconded by Panka to approve the 2023-2024 CWC Schedule. **MOTION PASSED UNANIMOUSLY**

7.6.2. Motion by Skorczewski, seconded by Buysse to approve the 2023-2024 compensation and benefits for Support Staff. **MOTION PASSED UNANIMOUSLY**

7.7. Motion by Buysse, seconded by Myhre to designate technology equipment as obsolete for disposal. **MOTION PASSED UNANIMOUSLY**

7.8. Motion by Skorczewski, seconded by Myhre to approve a contract for therapy services with Big Stone Therapies. **MOTION PASSED UNANIMOUSLY**

7.9. Motion by Panka, seconded by Hennen to approve the first reading of the following policies. **MOTION PASSED UNANIMOUSLY**

7.9.1. Policy #403: Discipline, Suspension, and Dismissal of School District Employees
7.9.2. Policy #410.1: Classified Staff – Hiring, Hours, and Benefits
7.9.3. Policy #414: Mandated Reporting of Child Neglect or Physical or Sexual Abuse
7.9.4. Policy #504: Student Dress and Appearance
7.9.5. Policy #515: Protection and Privacy of Pupil Records
7.9.6. Policy #524: Internet Acceptable Use and Safety Policy
7.9.7. Policy #544: One-To-One Technology Handbook
7.9.8. Procedure #599: Prom
7.9.9. Policy #609: Religion
7.9.10. Policy #614: School District Testing Plan and Procedure
7.9.11. Procedure #641: Academic Eligibility Procedure
7.9.12. Policy #709: Student Transportation Safety
7.9.13. Policy #710: Extra-Curricular Transportation

7.10. Motion by Hennen, seconded by Buysse to approve agreements for 2023 lawn services with Total Lawn Care. **MOTION PASSED UNANIMOUSLY**

7.11. Motion by Skorczewski, seconded by Hennen to approve the 2022-2023 Financial Audit from Hoffman-Brobst Engagement Letter. **MOTION PASSED UNANIMOUSLY**

7.12. Motion by Myhre, seconded by Skorczewski to approve the 2023-2024 membership – MN Rural Education Association. **MOTION PASSED UNANIMOUSLY**
7.13. Motion by Buysse, seconded by Hennen to approve the 2023-2024 MN State High School League. **MOTION PASSED UNANIMOUSLY**
7.14. Motion by Panka, seconded by Buysse to approve the authorizing of acceptance of bids for petroleum products for 2023-2024. **MOTION PASSED UNANIMOUSLY**
7.15. Motion by Skorczewski, seconded by Buysse to approve the authorizing of acceptance of bids for bread and baked goods for 2023-2024. **MOTION PASSED UNANIMOUSLY**
7.16. Motion by Panka, seconded by Myhre to approve the authorizing of acceptance of bids for dairy products for 2023-2024. **MOTION PASSED UNANIMOUSLY**
7.17. Motion by Skorczewski, seconded by Panka to approve the start time for July and August School Board Meetings to 7:00 a.m. **MOTION PASSED UNANIMOUSLY**
7.18. Discussion of a School Board Retreat-Work Session
    7.18.1. Policy #101: Legal Status of the School District
    7.18.2. Policy #203.2: Order of the Regular School Board Meeting
    7.18.3. Policy #407: Employee Right-to-Know – Exposure to Hazardous Substances
    7.18.4. Policy #408: Subpoena of a School District Employee
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    7.18.12. Policy #901: Community Education
    7.18.13. Policy #902: Use of School District Facilities and Equipment
    7.18.14. Policy #905: Advertising

8. Meeting & Dates
8.1. School Board Meeting; Tuesday, July 18, 2023 @ 7:00 a.m. in Room #103
8.2. School Board Meeting; Tuesday, August 15, 2023 @ 7:00 a.m. in Room #103

9. Items for Future Agenda

10. Adjournment Motion by Buysse, seconded by Panka to adjourn the meeting at 7:30 p.m. **MOTION PASSED UNANIMOUSLY**

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Abby Thostenson, Board Chair

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Terri Myhre, Acting Clerk