Minneota School Board Meeting

Tuesday, May 16, 2023 @ 5:00 pm
District Meeting Room #103
Minneota Vision and Mission Statements

+ Mission Statement: *A community in continuous pursuit of excellence.*
+ Vision Statement: *Minneota Public Schools is a partnership of staff, family, and community promoting lifelong learning in an everchanging world.*

SCHOOL BOARD MEMBERS

____ Jon Buysse, Director
____ Martin Hennen, Director
____ Terri Myhre, Vice Chair
____ Carmen Panka, Treasurer
_____ Ryan Runia, Clerk
_____ Tom Skorczewski, Director
_____ Abby Thostenson, Chair

AGENDA

1. **Regular Order of Business**
   - 1.1. Call to Order by Board Chair, Abby Thostenson, at 5:00 p.m.
   - 1.2. Pledge of Allegiance
   - 1.3. All board members are present.
   - 1.4. Motion by Myhre, seconded by Runia to approve the meeting agenda. **MOTION PASSED UNANIMOUSLY**
   - 1.5. High School Principal Heather Anderson, Superintendent Scott Monson, Elementary Principal/Curriculum Coordinator Jen Mahan-Deitte, Kim Gades, Tara Skorczewski, Ruth Bot, Charles Callens, and Caryn Hetland were the guests welcomed.
   - 1.6. Viking Pride: Graduation was nicely executed and thank you to Jessica Rosa and Heather Anderson for all their hard work.
2. **Presentation**
   - 2.1. Facilities/Buildings & Grounds Update – Les Engler: The 2 new summer custodians will be starting on May 22nd and the custodial staff is getting geared up for summer. There are 3 extra projects, above and beyond our normal summer projects, that we plan on completing this summer – shingle and paint the football shortage shed for junior high football, landscaping on the south/southwest side of the building, and building a shed round the pump house.
3. **Business Agenda**
   - 3.1. Motion by Skorczewski, seconded by Buysse to approve the minutes from the April 18, 2023 Meeting. **MOTION PASSED UNANIMOUSLY**
   - 3.2. Motion by Runia, seconded by Myhre to approve the bills (check numbers 49147-49243). **MOTION PASSED UNANIMOUSLY**
4. **Reports**
   - 4.1. School Board Reports – School Board Members: None to report.
   - 4.2. Elementary Principal/Curriculum Coordinator – Jen Mahan-Deitte: Thank you to John Voit and Mary Kaye Rabaey for all their hard work putting together the Elementary and High School concerts. Preschool graduation is tonight and I have been working on exit interviews with the teachers.
   - 4.3. High School Principal – Heather Anderson: Thank you to the High School staff for the great year and also thank you to all the students! MCA testing is wrapped up in the high school also. 10th grade will be going

to Thunder Road in Sioux Falls for the MCA reward. I have conducted several interviews for the English teacher position and I hope to offer the position this week.

4.4. Superintendent – Scott Monson: Minneota's food service department served over 65,000 meals this year! There are currently 6 applicants for the Elementary Assistant position. Trent and myself hope to narrow them down and start conducting interviews soon.

4.5. Enrollment – Scott Monson: Minneota's enrollment held strong and there are positive projections for next year. Minneota is hoping to begin the school year with around 530 students.

4.6. Student Activity Fund – Scott Monson: Prom has wrapped up for the year so expenses should be showing up in June's report. Graduation will also have several expenses for June.

4.7. Financial Report – Scott Monson: The legislative session has wrapped up. I will work on putting together a summary of the legislative session. There will be professional development at the conclusion of the 2022-23 school year and the break out sessions should be very informative and fun!

5. Consent Agenda Motion by Runia, seconded by Hennen to approve the consent agenda as presented. **MOTION PASSED UNANIMOUSLY**

5.1. Approval of the following personnel items:

5.1.1. Erin Walerius as a full-time Elementary Teacher

5.1.2. Keven Larson as a part-time Summer Custodian up to 350 hours at $15.12 per hour

5.1.3. Keven Larson as an Outside Groundskeeper for up to 80 hours per month through November 2023 at $22.75 per hour

5.1.4. Kathy Fier as a part-time Summer Receiving Assistant up to 50 hours at $11.00 per hour

5.1.5. Pay $1,500 to Jen Mahan-Deitte and to Heather Anderson from 2022-2023 QComp Funds on May 25, 2023

5.1.6. Joey Clark as a Summer Technology Assistant up to 35 hours per week at $10.59 per hour from May 22nd through August 18th

5.2. Approve transportation contract with parent driver

6. Previous Business

6.1. May 9, 2023 Special Election Updates

6.2. Policy Review – Second Reading: Motion by Buysse, seconded by Panka to approve the second reading of the following policies. **MOTION PASSED UNANIMOUSLY**

6.2.1. Policy #103: Complaints – Students, Employees, and Other Persons

6.2.2. Policy #201: Legal Status of the School Board

6.2.3. Policy #202: School Board Officers

6.2.4. Policy #203: Operation of the School Board – Governing Rules

6.2.5. Policy #203.1: School Board Procedures; Rules of Order

6.2.6. Policy #203.5: School Board Meeting Agenda

6.2.7. Policy #203.6: Consent Agenda

6.2.8. Policy #204: School Board Meeting Minutes

6.2.9. Policy #205: Open Meetings and Closed Meetings

6.2.10. Policy #206: Public Participation in School Board Meetings/Complaints About Persons at School Board Meetings and Data Privacy

6.2.11. Policy #207: Public Hearings

6.2.12. Policy #212: School Board Member Development

6.2.13. Policy #305: Policy Implementation

7. New Business

7.1. Motion by Motion by Myhre, seconded by Skorczewski to approve the Resolution Canvassing Returns of Votes of a School District Special Election Held on May 9, 2023. **MOTION PASSED Aye: Myhre, Skorczewski, Buysse, Hennen, Runia, Thostenson, Panka Nay: None**

7.2. Preliminary 2023-2024 Budget

7.3. Motion by Skorczewski, seconded by Runia to approve the 2023-2024 Athletic Trainer Services Agreement with Avera. **MOTION PASSED UNANIMOUSLY**

7.4. Motion by Skorczewski, seconded by Myhre to approve the 2023-2024 MSHSL Resolution for Membership. **MOTION PASSED Aye: Thostenson, Skorczewski, Myhre, Runia, Panka, Hennen, Buysse Nay: None**

7.5. Motion by Buysse, seconded by Runia to approve the District Procedures for Technology Offboarding. **MOTION PASSED UNANIMOUSLY**

7.6. Motion by Skorczewski, seconded by Buysse to approve the Resolution Committing Benefits for Seperation/Retirement. **MOTION PASSED Aye: Thostenson, Skorczewski, Myhre, Runia, Panka, Hennen, Buysse Nay: None**

7.7. Motion by Panka, seconded by Myhre to approve the Resolution Combining the Duties of Office of Clerk and Treasurer and Designation the Superintendent and Business Manager to Perform These Duties. **MOTION PASSED Aye: Thostenson, Skorczewski, Myhre, Runia, Panka, Hennen, Buysse Nay: None**

7.8. Motion by Skorczewski, seconded by Hennen to approve the Agreement for Provision of Instruction to Certain Secondary Students – Marshall. **MOTION PASSED UNANIMOUSLY**

7.9. Motion by Myhre, seconded by Skorczewski to approve the Planned Service Agreement – Johnson Controls, Inc. **MOTION PASSED UNANIMOUSLY**

7.10. Motion by Skorczewski, seconded by Runia to approve the Resolution for Acceptance of Gifts/Donations/Grants. **MOTION PASSED Aye: Thostenson, Skorczewski, Myhre, Runia, Panka, Hennen, Buysse Nay: None**

7.11. Motion by Hennen, seconded by Skorczewski to the 2023-2024 Application for Special Education Funds – Statement of Assurances. **MOTION PASSED Aye: Thostenson, Skorczewski, Myhre, Runia, Panka, Hennen, Buysse Nay: None**

7.12. Motion by Panka, seconded by Hennen to approve the first reading of the following policies. **MOTION PASSED UNANIMOUSLY**

- 7.12.1. Policy #101: Legal Status of the School District
- 7.12.2. Policy #203.2: Order of the Regular School Board Meeting
- 7.12.3. Policy #407: Employee Right-to-Know – Exposure to Hazardous Substances
- 7.12.4. Policy #408: Subpoena of a School District Employee
- 7.12.5. Policy #409: Employee Publications, Etc.
- 7.12.6. Policy #507: Corporal Punishment
- 7.12.7. Policy #513: Student Promotion, Retention, and Program Design
- 7.12.8. Policy #610: Field Trips
- 7.12.9. Policy #616: School District System Accountability
- 7.12.10. Policy #620: Credit for Learning
- 7.12.11. Policy #802: Disposition of Obsolete Equipment and Material
- 7.12.12. Policy #901: Community Education
- 7.12.13. Policy #902: Use of School District Facilities and Equipment
- 7.12.14. Policy #905: Advertising

7.13. Motion by Panka, seconded by Runia to go into a Closed Session meeting as permitted by M.S. 13D.03, subd. 1(b) for discussion regarding labor negotiations strategies at 5:46 p.m. **MOTION PASSED UNANIMOUSLY**

7.14. Motion by Panka, seconded by Runia to re-open the meeting at 6:13 p.m. **MOTION PASSED UNANIMOUSLY**

8. Meeting & Dates

8.1. School Board Meeting; Tuesday, June 20, 2023 @ 5:30 p.m. in Room #103

9. Items for Future Agenda

10. Adjournment Motion by Buysse, seconded by Runia to adjourn the meeting at 6:17 p.m. **MOTION PASSED UNANIMOUSLY**

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Abby Thostenson, Board Chair

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Ryan Runia, Clerk