Minneota Public Schools – ISD #414

September 19, 2023 School Board Meeting Minutes – Regular Meeting

A Regular Meeting of the Board of Education of ISD #414, Minneota Public Schools, was called to order on Tuesday, September 19, 2023, at 6:30 pm in Room #103 by Chair Abby Thostenson. Roll call of Abby Thostenson, Carmen Panka, Jon Buysse, Tom Skorczewski, Ryan Runia, Terri Myhre, and Martin Hennen.

Members present: Jon Buysse, Martin Hennen, Carmen Panka, Tom Skorczewski, Terri Myhre, Ryan Runia, and Abby Thostenson.

Members absent: None.

Motion by Skorczewski, second by Buysse, to approve the agenda as presented. Motion passed unanimously.

The school board welcomed all visitors (Karen Dalager and Tara Skorczewski) to the meeting.

Viking Pride: various positive comments were shared by Board Members and administrators.

Trent Johnson presented the Statewide Literacy Initiative [READ Act] and Heather Anderson presented the 2023 State Assessments.

Motion by Skorczewski, second by Runia, to approve the minutes from the August 15, 2023 meeting. Motion passed unanimously.

Motion by Buysse, second by Myhre, to approve the bills [check numbers 49501-49612] as presented. Motion passed unanimously.

Administrators shared their reports.

Superintendent Monson gave his report, reviewed student enrollment and enrollment projections, went over the Student Activity Fund for August 2023, and provided the financial report.

Motion by Skorczewski, second by Runia, to approve Consent Agenda items as presented.

1. Approval of the following personnel items: Karla Anundson [paraprofessional]; Jill Miller, Cindy Novotny, and Ireland Stassen [paraprofessional substitutes]; Resignation of Laura Swoboda [paraprofessional]; Resignation of Robyn Minnehan [school nurse]; Early Childhood Family Education Assistant pay of $15.00/per hour; Zita Miskiniene [Concession Manager]; Mary Kaye Rabaey [Assistant Musical – Vocal]; Brandi Stefansen and Karla Anundson [ECFE Assistants]
2. Approval of 14 open enrollments.
3. Approval of the following agreements, contracts, and memberships: Shared Teacher Agreement with Ivanhoe; Interagency Agreement and Memorandum of Understanding between ISD #414 and United Community Action partnership, Inc. Early Head Start/Head Start.
4. Declare as surplus or obsolete for sale/disposal: Six Miller Electric, EZ-Latch, dual cylinder running gear with CBL holder welding cards; Old speaker/sound system from The Komp.

Motion passed unanimously.

Motion by Buysse, seconded by Myhre, to approve the second reading of the following policies and procedures as presented: #410.2: Co- and Extra-Curricular Salary, Benefits, and Assignment [Transition to a District Procedure; #423: Employee-Student Relationships; #533: Wellness; #606: Textbooks and Instructional Materials; #713: Student Activity Accounting; #721: Uniform Grant Guidance Regard Federal Revenue Sources. Motion passed unanimously.

Motion by Runia, seconded by Buysse to approve a Lease Agreement with the City of Minneota for the Komp. Motion passed unanimously.

Motion by Skorczewski, seconded by Panka to approve Minneota Public Schools' Return to Learn Plan for 2023-2024. Motion passed unanimously.

Motion by Myhre, seconded by Runia to approve the 2023 Pay 2024 Levy Limitation and Certification at the Maximum. Motion passed unanimously.

Motion by Skorczewski, seconded by Hennen to establish the date for Public Discussion Regarding the 23 Pay 24 Levy Limitation and Certification for Tuesday, December 19, 2023 at 6:30 pm. Motion passed unanimously.

Motion by Buysse, seconded by Runia to approve Student Transportation Agreement with Ivanhoe Public Schools. Motion passed unanimously.

Motion by Myhre, seconded by Skorczewski to authorize the request for Proposal [RFP] for Risk Management and Insurance Brokerage Services. Motion passed unanimously.

Motion by Buysse, seconded by Panka to authorize to solicit snow removal bids for 2023-2024. Motion passed unanimously.

Motion by Buysse, seconded by Skorczewski to approve the first reading of the following policies and procedures as presented: #404: Employment Background Checks; #405: Veteran's Preference; Hiring; #410.3: Summer Coaching [Repeal]; #411: Temporary Duty Assignment for Work-Related Injuries [Repeal]; #523: Policies Incorporated by Reference; #535: Service Animals in Schools; #608: Instructional Services – Special Education; #714: Fund Balances; #907: Rewards. Motion passed unanimously.

Motion by Buysse, seconded by Skorczewski to approve additional policy revisions due to 2023 Legislative Session updates as presented: #406: Public and Private Personnel Data; #427: Workload Limits for Certain Special Education Teachers; #620: Credit for Learning. Motion passed unanimously.

Motion by Skorczewski, seconded by Runia to recognize tenure for Teresa Myhre. Motion passed unanimously.

Motion by Skorczewski, seconded by Panka to recognize tenure for David Moriarty. Motion passed unanimously.

Preliminary Recognition of the 2023-2024 MEMO Seniority List.

SWWC Board Election Discussion.

Motion by Skorczewski, seconded by Myhre to approve the Resolution for Acceptance of Gifts/Donations/Grants. Motion passed. Aye: Skorczewski, Panka, Runia, Myhre, Buysse, Thostenson, Hennen. Nay: None

Motion by Myhre, seconded by Panka to move the date and time of October's board meeting to October 26, 2023 at 7 am in Room #103. Motion passed unanimously.

Motion by Skorczewski, seconded by Myhre to move into a Closed Session pursuant to M.S. 13D.05, subd. 3 to evaluate the performance of Superintendent Scott Monson at 8:16 pm. Motion passed unanimously.

Motion by Skorczewski, seconded by Buysse to re-open the meeting at 8:45 pm.

The next Minneota School Board Meeting will be at 7 am on October 26, 2023 in Room #103.

Motion by Hennen, second by Runia, to adjourn the meeting. Motion passed unanimously.

The meeting was adjourned at 8:50 pm.

Sgd - Carmen Panka, Acting Clerk